

CAEP Allocation Amendment: 2021-22 Produced: Aug 4, 2021, 09:21 PM UTC Tiffany Donahue

## 60 Solano Adult Education Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 60 Solano Adult Education Consortium

**Funding Channel:** Direct Funded

**Narrative:** Our Solano Adult Education Consortium (SAEC) members have spent considerable time reflecting on the funding needs of each member, and ensuring that funding allocations are appropriate for member growth, member programming & programming plans per the annual plan and 3-year plan, changing needs due to the COVID-19 pandemic, as well as the consortium's ability to fund common consortium administrative costs. Our two non-adult school members, SCC and SCOE, continue to have funding levels that support their more limited (compared to the adult schools) adult education programming or support services. These services are explicitly described in the annual plan. Our four adult school members are all in good standing as members, so each adult school member is receiving their prior year's base in addition to the FY 2021-22 COLA. The following FY 2021-22 allocations reflect the new fundings bases for each of our members. SCOE, as the consortium administrative unit (AU), manages the bucket of common consortium funds. As the consortium is direct-funded, members determine common costs on an annual as-needed basis, and these are not reflected in the CFAD but rather in between-member transfers at the local level (per CAEP guidance).

**Changes:** No Changes

### Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Benicia Unified	\$160,485	\$3,935
Fairfield-Suisun Unified	\$1,749,525	\$42,877
Solano CCD	\$39,549	\$969
Solano Co. Office of Education	\$22,989	\$564
Vacaville Unified	\$513,739	\$12,590
Vallejo City Unified	\$1,698,838	\$41,636
<b>Total Allocated to Members</b>	<b>\$4,185,125</b>	
<b>Total CAEP Funds</b>	<b>\$4,185,125</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Benicia Unified</a>	Unified School District	June Regis	(707) 747-8367
<a href="#">Fairfield-Suisun Unified</a>	Unified School District	Elizabeth Kolakoski	(707) 421-4155
<a href="#">Solano CCD</a>	District	Lisa Neeley	(707) 864-7000 ext: 7287
<a href="#">Vacaville Unified</a>	Unified School District	Tiffany Donahue	(707) 453-6018 ext: 102
<a href="#">Vallejo City Unified</a>	Unified School District	Vallejo Regional Education Center Laura Dutch	(707) 556-8850
<a href="#">Solano Co. Office of Education</a>	County Office of Education (COE)	Siobhan Dill	(707) 399-4867

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Solano CCD - Member Representative

**Lisa Neeley**

Dean

[lisa.neeley@solano.edu](mailto:lisa.neeley@solano.edu)

(707) 864-7000 ext: 7287

Approved by Lisa Neeley

07/30/2021 11:13 AM PDT

### Solano Co. Office of Education - Member Representative

**Siobhan Dill**

Executive Director, Specialized Services

[sdill@solanocoe.net](mailto:sdill@solanocoe.net)

(707) 399-4867

Approved by Siobhan Dill

07/30/2021 10:23 PM PDT

#### Benicia Unified - Member Representative

**June Regis**

Director

[jregis@beniciaunified.org](mailto:jregis@beniciaunified.org)

(707) 747-8367

Approved by June Regis

07/31/2021 01:39 AM PDT

#### Fairfield-Suisun Unified - Member Representative

**Elizabeth Kolakoski**

Principal

[elizabethk@fsusd.org](mailto:elizabethk@fsusd.org)

(707) 421-4155

Approved by Elizabeth Kolakoski

07/30/2021 11:13 AM PDT

#### Vacaville Unified - Member Representative

**Tiffany Donahue**

Adult Education Principal

[tiffanyd@vacavilleusd.org](mailto:tiffanyd@vacavilleusd.org)

(707) 453-6018 ext: 102

Approved by Tiffany Donahue

08/04/2021 02:21 PM PDT

#### Vallejo City Unified - Member Representative

**Laura Dutch**

Principal

[ldutch@vcusd.org](mailto:ldutch@vcusd.org)

(707) 556-8850

Approved by Vallejo Regional Education Center Laura Dutch

07/30/2021 11:19 AM PDT



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