

CAEP Allocation Amendment: 2021-22 Produced: Dec 15, 2021, 07:01 PM UTC Siobhan Dill

60 Solano Adult Education Consortium

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 60 Solano Adult Education Consortium

Funding Channel: Direct Funded

Narrative: Our Solano Adult Education Consortium (SAEC) members have spent considerable time reflecting on the funding needs of each member, and ensuring that funding allocations are appropriate for member growth, member programming & programming plans per the annual plan and 3-year plan, changing needs due to the COVID-19 pandemic, as well as the consortium's ability to fund common consortium administrative costs. Our two non-adult school members, SCC and SCOE, continue to have funding levels that support their more limited (compared to the adult schools) adult education programming or support services. These services are explicitly described in the annual plan. Our four adult school members are all in good standing as members, so each adult school member is receiving their prior year's base in addition to the FY 2021-22 COLA. The following FY 2021-22 allocations reflect the new fundings bases for each of our members. SCOE, as the consortium administrative unit (AU), manages the bucket of common consortium funds. As the consortium is direct-funded, members determine common costs on an annual as-needed basis, and these are not reflected in the CFAD but rather in between-member transfers at the local level (per CAEP guidance).

Changes: No Changes

Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Benicia Unified	\$151,456	-\$9,029
Fairfield-Suisun Unified	\$1,749,525	
Solano CCD	\$39,549	
Solano Co. Office of Education	\$136,118	\$113,129
Vacaville Unified	\$513,739	
Vallejo City Unified	\$1,594,738	-\$104,100
Total Allocated to Members	\$4,185,125	
Total CAEP Funds	\$4,185,125	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Benicia Unified	Unified School District	June Regis	(707) 747-8367
Fairfield-Suisun Unified	Unified School District	Elizabeth Kolakoski	(707) 421-4155
Solano CCD	District	Lisa Neeley	(707) 864-7000 ext: 7287
Vacaville Unified	Unified School District	Tiffany Donahue	(707) 453-6018 ext: 102
Vallejo City Unified	Unified School District	Vallejo Regional Education Center Laura Dutch	(707) 556-8850
Solano Co. Office of Education	County Office of Education (COE)	Siobhan Dill	(707) 399-4867

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).

- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Solano CCD - Member Representative

Lisa Neeley

Dean

lisa.neeley@solano.edu

(707) 864-7000 ext: 7287

Approved by Lisa Neeley

12/14/2021 04:14 PM PST

Solano Co. Office of Education - Member Representative

Siobhan Dill

Executive Director, Specialized Services

sdill@solanocoe.net

(707) 399-4867

Approved by Siobhan Dill

12/15/2021 11:01 AM PST

Benicia Unified - Member Representative

June Regis

Director

jregis@beniciaunified.org

(707) 747-8367

Approved by June Regis

12/14/2021 03:17 PM PST

Fairfield-Suisun Unified - Member Representative

Elizabeth Kolakoski

Principal

elizabethk@fsusd.org

(707) 421-4155

Approved by Elizabeth Kolakoski

12/14/2021 02:08 PM PST

Vacaville Unified - Member Representative

Tiffany Donahue

Adult Education Principal

tiffanyd@vacavilleusd.org

(707) 453-6018 ext: 102

Approved by Tiffany Donahue

12/14/2021 01:46 PM PST

Vallejo City Unified - Member Representative

Laura Dutch

Principal

ldutch@vcusd.org

(707) 556-8850

Approved by Vallejo Regional Education Center Laura Dutch

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