

California Adult Education Program : CFAD : 2020-21 Produced: Apr 10, 2020, 02:04 AM UTC Nancy Miller

61 Sonoma County Adult Education Consortium

Fiscal Declaration - Consortium Approved

Consortium Name: 61 Sonoma County Adult Education Consortium

Funding Channel: Direct Funded

Narrative: Allocations for the three service providers in the Sonoma County Adult Education Consortium for the 2020-21 fiscal year, are aligned with the goals and objectives for both the annual plan and the three year plan for the consortium. That focus has been the expansion of high school diploma programs provided by Petaluma Adult School into regional academic hubs in Windsor, Sonoma Valley and Santa Rosa; consortium provider collaboration and maintenance of strong ESL programs, the provision of construction industry sector short-term career skill training programs; training for adults supporting elementary and secondary academic success; and additional local workforce focused career skill training programs. It is also important to the consortium that instructors and staff are provided robust professional development opportunities and are supported with adequate instructional materials for the classroom. In addition, one of the main goals of the consortium is to provide outreach for community awareness of adult education programs and to provide staff that will support students through the adult education pathway process.

Changes: For the Fiscal year 2020/21, the COLA will be split equally between the Petaluma Adult School and the Sonoma County Community College District. The Sonoma County Office of Education has reduced the number of sections they are offering, so a COLA was not applied to their base allocation. Petaluma Adult School has increased offerings in high school diploma and equivalency, and the Santa Rosa Junior College (SCCCD) has increased offerings in short term non credit career education, as well as support and communication services for the consortium.

Member Allocations

Member Name	(2020-21)	(2019-20)	(2018-19)
Petaluma Joint Union High	\$1,414,916	\$1,387,716	\$1,344,239
Sonoma Co. Office of Education	\$205,113	\$205,113	\$205,113
Sonoma County CCD	\$1,034,443	\$1,007,243	\$963,766
Total Allocated to Members	\$2,654,472	\$2,600,072	\$2,513,118
Total CAEP Funds	\$2,654,472	\$2,595,046	\$2,513,118
Total Remaining	\$0	\$-5,026	\$0

Member Agencies



Member Agency	Member Type	Contact	Phone
Petaluma Joint Union High	High School District	Nancy Emanuele 7784633	
Sonoma Co. Office of Education	County Office of Education (COE)	Stephen Jackson	(707) 524-2720
Sonoma County CCD	District	Nancy Miller 5274720	(707) 527-4720
Santa Rosa City Schools	Unified School District	Timothy Zalunardo	
Sonoma Valley Unified	Unified School District	Tracy Dorrance	(707) 933-4059
Windsor Unified	Unified School District	Lisa Saxon	(707) 837-7721 ext: 1012

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).



- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Petaluma Joint Union High - Member Representative

Nancy Emanuele

Principal

nemanuele@petk12.org

Nancy Miller

Director of Regional Adult Education Programs

nmiller@santarosa.edu

(707) 527-4720

Approved by Nancy Miller 5274720

04/09/2020 03:31 PM PDT

Santa Rosa City Schools - Member Representative

Timothy Zalunardo

tzalunardo@srcs.k12.ca.us

Nancy Miller

Director of Regional Adult Education Programs

nmiller@santarosa.edu

(707) 527-4720



Approved by Timothy Zalunardo

04/09/2020 11:34 AM PDT

Sonoma Co. Office of Education - Member Representative

Stephen Jackson
sjackson@scoe.org
(707) 524-2720

Nancy Miller
Director of Regional Adult Education Programs
nmiller@santarosa.edu
(707) 527-4720

Jeanine Thibeau
Internal Fiscal Analyst
jthibeau@scoe.org
(707) 524-2630

Approved by Nancy Miller 5274720

04/09/2020 03:50 PM PDT

Sonoma County CCD - Member Representative

Nancy Miller
Director of Regional Adult Education Programs
nmiller@santarosa.edu
(707) 527-4720

Jessica Pardoe
ESL Department Chair
jpardoe@santarosa.edu
(707) 522-2768

Approved by Jessica Pardoe

04/09/2020 11:41 AM PDT

Sonoma Valley Unified - Member Representative

Tracy Dorrance
Counselor
tdorrance@sonomaschools.org
(707) 933-4059

Nancy Miller
Director of Regional Adult Education Programs



Director of Regional Adult Education Programs

nmiller@santarosa.edu

(707) 527-4720

Approved by Nancy Miller 5274720

04/09/2020 07:04 PM PDT

Windsor Unified - Member Representative

Lisa Saxon

Director of Educational Services

lsaxon@wusd.org

(707) 837-7721 ext: 1012

Nancy Miller

Director of Regional Adult Education Programs

nmiller@santarosa.edu

(707) 527-4720

Approved by Lisa Saxon

04/09/2020 04:16 PM PDT



California
Community
Colleges



2020 © California Community Colleges

NOVA Site Version: [4.16.1](#)

