

California Adult Education Program : CFAD : 2021-22 Produced: Apr 26, 2021, 09:56 PM UTC Liz Liscum

## 61 Sonoma County Adult Education Consortium

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 61 Sonoma County Adult Education Consortium

**Funding Channel:** Direct Funded

**Narrative:** Allocations for the three service providers in the Sonoma County Adult Education Consortium for the 2021-22 fiscal year was agreed upon by the consortium members through a formal vote of the Oversight Committee on April 21st, 2021 and are aligned with the goals and objectives in the annual plan for the consortium. Due to COVID-19, the three service providers have been offering all of their classes online since March 2020. SRJC non-credit ESL and HSE programs were reduced by cancelling a few sections that didn't have a minimum of twenty students. Both of these programs have seen a decrease in enrollment since the pandemic started. On the other hand, the Adult Education department, which provides non-credit career education classes has seen a huge increase in enrollment and completion since the Fall 2020. Petaluma Adult School has had an increase in both enrollment and completion for both its HSD and HSE programs. Their ELS program has had a decrease in enrollment and completion, and their parent education program had only a slight drop for one of their three programs. SCOE has offered about half of the classes that they offered prior to the pandemic because they are not able to offer the hands-on part of the class due to the COVID-19 restrictions. They have also seen a drop in enrollment and completion. A laptop loaner program was implemented at both SRJC and Petaluma Adult School to address disparities in at-home technology and digital literacy. SRJC and Petaluma Adult School have continued doing the CASAS testing. SRJC is currently doing 1:1 remote testing with most of the ESL students, but they also implemented drive-in testing for both ESL and ABE. Petaluma Adult School is doing in person testing following the safety protocols.

**Changes:** No Changes

### Member Allocations

Member Name	(2021-22)	(2020-21)	(2019-20)
Petaluma Joint Union High	\$1,403,905	\$1,414,916	\$1,387,716
Sonoma Co. Office of Education	\$203,606	\$205,113	\$205,113
Sonoma County CCD	\$1,026,458	\$1,034,443	\$1,007,243
<b>Total Allocated to Members</b>	<b>\$2,633,969</b>	<b>\$2,654,472</b>	<b>\$2,600,072</b>
<b>Total CAEP Funds</b>	<b>\$2,633,969</b>	<b>\$2,595,046</b>	<b>\$2,595,046</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$-59,426</b>	<b>\$-5,026</b>

### Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Petaluma Joint Union High</a>	High School District	Nancy Emanuele 7784633	
<a href="#">Sonoma Co. Office of Education</a>	County Office of Education (COE)	Jeanine Thibeau 5242630	(707) 524-2630
<a href="#">Sonoma County CCD</a>	District	Marlyn Garcia Santa Rosa Junior College	(707) 527-4541
<a href="#">Santa Rosa City Schools</a>	Unified School District	Timothy Zalunardo	(707) 975-1418
<a href="#">Sonoma Valley Unified</a>	Unified School District	Liz Liscum	
<a href="#">Windsor Unified</a>	Unified School District	Lisa Saxon	(707) 837-7721 ext: 1012

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

#### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).

- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Petaluma Joint Union High - Member Representative

**Nancy Emanuele**  
Principal  
[nemanuele@petk12.org](mailto:nemanuele@petk12.org)

Approved by Nancy Emanuele 7784633

04/21/2021 03:59 PM PDT

### Santa Rosa City Schools - Member Representative

**Timothy Zalunardo**  
Director of Teaching and Learning  
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Approved by Timothy Zalunardo

04/21/2021 04:34 PM PDT

**Sonoma Co. Office of Education - Member Representative**

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Approved by Georgia Ioakimedes

04/21/2021 05:12 PM PDT

**Sonoma County CCD - Member Representative**

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Approved by Marlyn Garcia Santa Rosa Junior College

04/23/2021 04:56 PM PDT

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04/26/2021 02:56 PM PDT

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Approved by Lisa Saxon

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