

CAEP Allocation Amendment: 2021-22 Produced: Jul 29, 2021, 07:36 PM UTC Nancy Emanuele

61 Sonoma County Adult Education Consortium

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 61 Sonoma County Adult Education Consortium

Funding Channel: Direct Funded

Narrative: Allocations for the three service providers in the Sonoma County Adult Education Consortium for the 2021-22 fiscal year was agreed upon by the consortium members through a formal vote of the Oversight Committee on April 21st, 2021 and are aligned with the goals and objectives in the annual plan for the consortium. Due to COVID-19, the three service providers have been offering all of their classes online since March 2020. SRJC non-credit ESL and HSE programs were reduced by cancelling a few sections that didn't have a minimum of twenty students. Both of these programs have seen a decrease in enrollment since the pandemic started. On the other hand, the Adult Education department, which provides non-credit career education classes has seen a huge increase in enrollment and completion since the Fall 2020. Petaluma Adult School has had an increase in both enrollment and completion for both its HSD and HSE programs. Their ELS program has had a decrease in enrollment and completion, and their parent education program had only a slight drop for one of their three programs. SCOE has offered about half of the classes that they offered prior to the pandemic because they are not able to offer the hands-on part of the class due to the COVID-19 restrictions. They have also seen a drop in enrollment and completion. A laptop loaner program was implemented at both SRJC and Petaluma Adult School to address disparities in at-home technology and digital literacy. SRJC and Petaluma Adult School have continued doing the CASAS testing. SRJC is currently doing 1:1 remote testing with most of the ESL students, but they also implemented drive-in testing for both ESL and ABE. Petaluma Adult School is doing in person testing following the safety protocols.

Changes: No Changes

Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Petaluma Joint Union High	\$1,491,357	\$52,180
Santa Rosa City Schools	\$0	
Sonoma Co. Office of Education	\$104,361	-\$104,361
Sonoma County CCD	\$1,104,428	\$52,181
Sonoma Valley Unified	\$0	
Windsor Unified	\$0	
Total Allocated to Members	\$2,700,146	
Total CAEP Funds	\$2,700,146	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Petaluma Joint Union High	High School District	Nancy Emanuele 7784633	
Sonoma Co. Office of Education	County Office of Education (COE)	Jeanine Thibeau 5242630	(707) 524-2630
Sonoma County CCD	District	Marlyn Garcia Santa Rosa Junior College	(707) 527-4541
Santa Rosa City Schools	Unified School District	Timothy Zalunardo	(707) 975-1418
Sonoma Valley Unified	Unified School District	Liz Liscum	
Windsor Unified	Unified School District	Lisa Saxon	(707) 837-7721 ext: 1012

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Sonoma County CCD - Member Representative**Marlyn Garcia**

Manager

mgarcia2@santarosa.edu

(707) 527-4541

Jamie Longnecker

Coordinator, Workforce Development

jlongnecker@santarosa.edu

(707) 527-4729

Approved by Jamie Longnecker

07/29/2021 09:19 AM PDT

Sonoma Co. Office of Education - Member Representative**Jeanine Thibeau**

Internal Fiscal Analyst

jthibeau@scoe.org

(707) 524-2630

Georgia Ioakimedes

Director

gioakimedes@scoe.org

(707) 524-2884

Approved by Georgia Ioakimedes

07/27/2021 09:59 AM PDT

Petaluma Joint Union High - Member Representative**Nancy Emanuele**

Principal

nemanuele@petk12.org

Approved by Nancy Emanuele 7784633

07/29/2021 12:36 PM PDT

Sonoma Valley Unified - Member Representative**Liz Liscum**

Principal

lliscum@sonomaschools.org

Marlyn Garcia
Manager
mgarcia2@santarosa.edu
(707) 527-4541

Approved by Liz Liscum

07/27/2021 06:40 AM PDT

Windsor Unified - Member Representative

Lisa Saxon
Director of Educational Services
lsaxon@wusd.org
(707) 837-7721 ext: 1012

Marlyn Garcia
Manager
mgarcia2@santarosa.edu
(707) 527-4541

Approved by Lisa Saxon

07/27/2021 01:13 PM PDT

Santa Rosa City Schools - Member Representative

Timothy Zalunardo
Director of Teaching and Learning
tzalunardo@srcs.k12.ca.us
(707) 975-1418

Marlyn Garcia
Manager
mgarcia2@santarosa.edu
(707) 527-4541

Approved by Timothy Zalunardo

07/26/2021 06:59 PM PDT



California
Community
Colleges



2021 © California Community Colleges

NOVA Site Version: [4.35.8](#)