

CAEP
CFAD

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61 Sonoma County Adult Education Consortium CERTIFIED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 61 Sonoma County Adult Education Consortium

Funding Channel: Direct Funded

Narrative: The Sonoma County Adult Education Consortium (SCAEC) will adhere to the Annual Plan for 2023-24, which will be based on the SCAEC Three-Year Plan. This consortium is direct funded, and it is the goal to continue with this model. All the service providers agreed that the current direct funded model works well, and they are not interested in reverting back to the fiscal agent model. The allocation percentage for the three agencies has remained consistent over the past years, with approximately 38-39% going to SRJC, a little over 53% going to PAS, and close to 8% going to SCOE. The allocations for each service provider might vary depending on the annual allocations to the consortium, but the percentage of the split remains the same. The allocations provided here were reviewed and approved by all consortium members during oversight committee meeting held on April 26th, 2023.

Changes: No Changes

Amended Member Allocations for 2023-24

Type of allocation amendment *

Explanation for amendment *

Not Entered

Member Agency	Amended Allocation	Adjustment Made
Petaluma Joint Union High	\$1,719,774	\$1,382
Santa Rosa City Schools	\$0	
Sonoma Co. Office of Education	\$120,448	\$200
Sonoma County CCD	\$1,273,568	\$1,010
Sonoma Valley Unified	\$0	
Windsor Unified	\$0	
Total Allocated to Members	\$3,113,790	
Total CAEP Funds	\$3,113,790	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Petaluma Joint Union High	High School District	Nancy Emanuele 7784633	
Sonoma Co. Office of Education	County Office of Education (COE)	Stacie Post-Sheffer	(707) 524-2630
Sonoma County CCD	District	Marlyn Garcia Santa Rosa Junior College	(707) 527-4541
Santa Rosa City Schools	Unified School District	Samuelito Martinez	
Sonoma Valley Unified	Unified School District	Liz Liscum	
Windsor Unified	Unified School District	Sharon Ferrer	(707) 837-7700 ext: 1012

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).

- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

Sonoma County CCD - Member Representative

Marlyn Garcia

Director

mgarcia2@santarosa.edu

(707) 527-4541

Daniela Kingwill

dkingwill@santarosa.edu

Approved by Daniela Kingwill

07/24/2023 12:01 PM PDT

Sonoma Co. Office of Education - Member Representative

Stacie Post-Sheffer

Internal Fiscal Services Analyst

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Georgia Ioakimedes

Director

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Approved by Georgia Ioakimedes

07/19/2023 02:12 PM PDT

Petaluma Joint Union High - Member Representative

Nancy Emanuele

Principal

nemanuele@petk12.org

Approved by Nancy Emanuele 7784633

07/20/2023 09:25 AM PDT

Sonoma Valley Unified - Member Representative

Liz Liscum
Principal
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Approved by Liz Liscum

07/24/2023 03:58 PM PDT

Windsor Unified - Member Representative

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Marlyn Garcia
Director
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Approved by Marlyn Garcia Santa Rosa Junior College

07/19/2023 03:11 PM PDT

Santa Rosa City Schools - Member Representative

Samuelito Martinez
Director Educational Services
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Approved by Samuelito Martinez

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