

CAEP Allocation Amendment: 2020-21 Produced: Jul 16, 2020, 05:37 PM UTC Patricia Romo

62 South Orange County Regional Consortium (SOCRC)

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 62 South Orange County Regional Consortium (SOCRC)

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: The SOCRC has taken a strategic alignment approach to spending planned allocations that is consistent with both our annual and three-year plans. Specifically, based upon our Mission and Vision Statements, the SOCRC members have created overarching goals, objectives and action steps that are directly linked to our resource allocations. Monthly member report-outs guarantee that we are all updated and aware of the spend downs by our individual members. Requests for large capital outlay amounts are required to be presented to all SOCRC members for review and approval. Any site that is having delays in spending allocated funds will report these delays and reasons at quarterly meetings. Our objectives and action steps are further tied to individual key performance indicators for the SOCRC. We have a bi-annual review of expenditures and open discussions pertaining to the return on investment of the funds. We continually remind our SOCRC members of the allowable and unallowable spending parameters prescribed by the California Adult Education Program. We will develop an orientation process for new members, including information on spending guidelines. We often consult CAEP personnel to ensure that we are in alignment with our resource allocation and regularly attend the technical CAEP webinars, reporting back to our consortium members. SOCRC will hire an outside auditing firm to conduct a yearly financial audit as well.

Changes: No Changes

Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Capistrano Unified	\$0	
Coastline ROP	\$0	
College and Career Advantage	\$387,765	\$39,137
Irvine Unified	\$430,857	\$43,486
Irvine Valley College	\$458,448	\$46,270
Laguna Beach Unified	\$98,807	\$9,972
Orange County Department of Education	\$0	
Saddleback College	\$2,423,678	\$244,616
Saddleback Valley Unified	\$0	
South Orange County CCD	\$246,616	\$24,889
Tustin Unified	\$886,182	\$89,441
Total Allocated to Members	\$4,932,353	
Total CAEP Funds	\$4,932,353	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Capistrano Unified	Unified School District	Meg Ervais	(949) 489-7216
Irvine Unified	Unified School District	Dr. Rebecca Roberts	(949) 936-7405
Irvine Valley College	College	Debbie Vanschoelandt	(949) 367-8310
Laguna Beach Unified	Unified School District	Chad Mabery Ed. D.	(949) 497-7700
Saddleback College	College	Karima Feldhus	
Saddleback Valley Unified	Unified School District	David Gordon	(949) 589-7456
South Orange County CCD	District	Kim McCord	(949) 582-4843
Tustin Unified	Unified School District	Christine Matos	(714) 730-7395
Coastline ROP	Regional Occupation Center/Program (ROC/P)	Carol Hume	(714) 429-2222
College and Career Advantage	Regional Occupation Center/Program (ROC/P)	Patricia Romo	(949) 234-9464
Orange County Department of Education	County Office of Education (COE)	Fatinah Judeh	(714) 349-3073

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).

- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

South Orange County CCD - Member Representative

Kim McCord

Executive Director of Fiscal Services/Comptroller

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Approved by Kim McCord

07/15/2020 05:48 PM PDT

Orange County Department of Education - Member Representative

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Approved by Fatinah Judeh

07/15/2020 05:38 PM PDT

Capistrano Unified - Member Representative

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Approved by Meg Ervais

07/15/2020 06:21 PM PDT

Laguna Beach Unified - Member Representative

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Approved by Chad Mabery Ed. D.

07/15/2020 11:21 PM PDT

Saddleback Valley Unified - Member Representative

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Approved by David Gordon

07/16/2020 09:39 AM PDT

Tustin Unified - Member Representative

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William Nedderson

Coordinator

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Approved by William Nedderson

07/16/2020 10:08 AM PDT

Irvine Unified - Member Representative

Rebecca Roberts

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Approved by Dr. Rebecca Roberts

07/15/2020 07:09 PM PDT

Coastline ROP - Member Representative

Carol Hume

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Approved by Carol Hume

07/16/2020 08:07 AM PDT

College and Career Advantage - Member Representative

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Approved by Patricia Romo

07/16/2020 10:37 AM PDT

Irvine Valley College - Member Representative

Debbie Vanschoelandt

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Approved by Debbie Vanschoelandt

07/15/2020 05:03 PM PDT

Saddleback College - Member Representative

Karima Feldhus

Assistant Vice President, Community Education, Emeritus Institute, and K-12 Partnerships

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Approved by Karima Feldhus

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