

# CAEP Consortium Fiscal Reporting 62 South Orange County Regional Consortium (SOCRC)

2019-20 Fiscal Year

## Certification

### Certified By

Debbie Vanschoelandt

Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">College and Career Advantage</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Irvine Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Irvine Valley College</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Laguna Beach Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Saddleback College</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">South Orange County CCD</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Tustin Unified</a>	Submitted	Submitted	Submitted	Not Submitted

## College and Career Advantage

College and Career Advantage Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,766	\$37,680	60.42%	\$150,720	15.1%	\$127,954
2000 - Non-Instructional Salaries	\$14,044	\$21,067	66.66%	\$84,267	16.67%	\$70,223
3000 - Employee Benefits	\$17,948	\$24,643	72.83%	\$98,573	18.21%	\$80,625
4000 - Supplies and Materials	\$12,550	\$11,029	113.79%	\$44,115	28.45%	\$31,565
5000 - Other Operating Expenses and Services	\$1,028	\$1,092	94.16%	\$4,367	23.54%	\$3,339
6000 - Capital Outlay	\$0	\$8,555	0%	\$34,218	0%	\$34,218
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,704	0%	\$18,814	0%	\$18,814
<b>Totals</b>	<b>\$68,336</b>	<b>\$108,769</b>	<b>62.83%</b>	<b>\$435,074</b>	<b>15.71%</b>	<b>\$366,738</b>

### Corrective Action Plan

Expenditures will increase in Instructional Salaries and Benefits in next quarter as all instructors will then be in full time status. Supplies and Services will increase when current pending orders are processed and in subsequent quarters.

### Summary of Activities:

Expenditures include salaries, benefits and supplies to operate the Adult CTE courses to date.

**Status**  
**Submitted**

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### College and Career Advantage Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,445	\$75,360	70.92%	\$150,720	35.46%	\$97,275
2000 - Non-Instructional Salaries	\$35,111	\$42,134	83.33%	\$84,267	41.67%	\$49,156
3000 - Employee Benefits	\$37,637	\$49,287	76.36%	\$98,573	38.18%	\$60,936
4000 - Supplies and Materials	\$12,748	\$22,058	57.79%	\$44,115	28.9%	\$31,367
5000 - Other Operating Expenses and Services	\$2,754	\$2,184	126.13%	\$4,367	63.06%	\$1,613
6000 - Capital Outlay	\$0	\$17,109	0%	\$34,218	0%	\$34,218
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,407	0%	\$18,814	0%	\$18,814
<b>Totals</b>	<b>\$141,695</b>	<b>\$217,537</b>	<b>65.14%</b>	<b>\$435,074</b>	<b>32.57%</b>	<b>\$293,379</b>

### Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses to date.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Patricia Romo, Executive Director

### College and Career Advantage Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,313	\$113,040	94.93%	\$150,720	71.2%	\$43,407
2000 - Non-Instructional Salaries	\$56,178	\$63,200	88.89%	\$84,267	66.67%	\$28,089
3000 - Employee Benefits	\$70,374	\$73,930	95.19%	\$98,573	71.39%	\$28,199
4000 - Supplies and Materials	\$20,559	\$33,086	62.14%	\$44,115	46.6%	\$23,556
5000 - Other Operating Expenses and Services	\$4,315	\$3,275	131.75%	\$4,367	98.81%	\$52
6000 - Capital Outlay	\$0	\$25,664	0%	\$34,218	0%	\$34,218
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$14,111	0%	\$18,814	0%	\$18,814
<b>Totals</b>	<b>\$258,739</b>	<b>\$326,306</b>	<b>79.29%</b>	<b>\$435,074</b>	<b>59.47%</b>	<b>\$176,335</b>

### Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate the Adult CTE courses to date.

Status  
Submitted

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### College and Career Advantage Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,313	\$150,720	71.2%	\$150,720	71.2%	\$43,407
2000 - Non-Instructional Salaries	\$56,178	\$84,267	66.67%	\$84,267	66.67%	\$28,089
3000 - Employee Benefits	\$70,374	\$98,573	71.39%	\$98,573	71.39%	\$28,199
4000 - Supplies and Materials	\$20,559	\$44,115	46.6%	\$44,115	46.6%	\$23,556
5000 - Other Operating Expenses and Services	\$4,315	\$4,367	98.81%	\$4,367	98.81%	\$52
6000 - Capital Outlay	\$0	\$34,218	0%	\$34,218	0%	\$34,218
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$18,814	0%	\$18,814	0%	\$18,814
<b>Totals</b>	<b>\$258,739</b>	<b>\$435,074</b>	<b>59.47%</b>	<b>\$435,074</b>	<b>59.47%</b>	<b>\$176,335</b>

**Status**  
**Unsubmitted**

## Irvine Unified

Irvine Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,909	\$35,000	34.03%	\$175,000	6.81%	\$163,091
2000 - Non-Instructional Salaries	\$15,151	\$26,000	58.27%	\$130,000	11.65%	\$114,849
3000 - Employee Benefits	\$3,102	\$24,931	12.44%	\$99,722	3.11%	\$96,620
4000 - Supplies and Materials	\$3,983	\$1,860	214.12%	\$12,401	32.12%	\$8,418
5000 - Other Operating Expenses and Services	\$5,843	\$400	1,460.75%	\$8,000	73.04%	\$2,157
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,500	0%	\$12,500
<b>Totals</b>	<b>\$39,988</b>	<b>\$88,191</b>	<b>45.34%</b>	<b>\$437,623</b>	<b>9.14%</b>	<b>\$397,635</b>

### Corrective Action Plan

Our expenditures were lower in this first quarter because classes did not start until the end of August as we are closed during the summer. The majority of our expenditures are salary/benefits to teachers which will increase in the coming quarters.

### Summary of Activities:

We are currently offering 26 classes including all levels of ESL, conversation classes and citizenship classes. We added a CTE culinary arts class this semester as well.

**Status  
Submitted**

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### Irvine Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$56,674	\$87,500	64.77%	\$175,000	32.39%	\$118,326
2000 - Non-Instructional Salaries	\$48,371	\$65,000	74.42%	\$130,000	37.21%	\$81,629
3000 - Employee Benefits	\$81,656	\$49,861	163.77%	\$99,722	81.88%	\$18,066
4000 - Supplies and Materials	\$11,621	\$4,960	234.28%	\$12,401	93.71%	\$780
5000 - Other Operating Expenses and Services	\$7,199	\$3,200	224.97%	\$8,000	89.99%	\$801
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,500	0%	\$12,500
<b>Totals</b>	<b>\$205,521</b>	<b>\$210,521</b>	<b>97.62%</b>	<b>\$437,623</b>	<b>46.96%</b>	<b>\$232,102</b>

### Summary of Activities:

We are currently offering 26 classes including all levels of ESL, conversation classes and citizenship classes. We added a CTE culinary arts class this semester as well.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Dr. Rebecca Roberts, Director of Alternative Education

### Irvine Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,171	\$140,000	93.69%	\$175,000	74.95%	\$43,829
2000 - Non-Instructional Salaries	\$76,549	\$104,000	73.6%	\$130,000	58.88%	\$53,451
3000 - Employee Benefits	\$81,656	\$74,792	109.18%	\$99,722	81.88%	\$18,066
4000 - Supplies and Materials	\$11,621	\$8,681	133.87%	\$12,401	93.71%	\$780
5000 - Other Operating Expenses and Services	\$7,271	\$6,400	113.61%	\$8,000	90.89%	\$729
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,500	0%	\$12,500
<b>Totals</b>	<b>\$308,268</b>	<b>\$333,872</b>	<b>92.33%</b>	<b>\$437,623</b>	<b>70.44%</b>	<b>\$129,355</b>

### Summary of Activities:

We offered 26 classes including all levels of ESL, conversation classes and citizenship classes. We continued to offer our CTE culinary class as well.

**Status  
Submitted**

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### Irvine Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,171	\$175,000	74.95%	\$175,000	74.95%	\$43,829
2000 - Non-Instructional Salaries	\$76,549	\$130,000	58.88%	\$130,000	58.88%	\$53,451
3000 - Employee Benefits	\$81,656	\$99,722	81.88%	\$99,722	81.88%	\$18,066
4000 - Supplies and Materials	\$11,621	\$12,401	93.71%	\$12,401	93.71%	\$780
5000 - Other Operating Expenses and Services	\$7,271	\$8,000	90.89%	\$8,000	90.89%	\$729
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,500	0%	\$12,500	0%	\$12,500
<b>Totals</b>	<b>\$308,268</b>	<b>\$437,623</b>	<b>70.44%</b>	<b>\$437,623</b>	<b>70.44%</b>	<b>\$129,355</b>

**Status**  
Unsubmitted

## Irvine Valley College

Irvine Valley College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,884	\$10,174	67.66%	\$67,829	10.15%	\$60,945
2000 - Non-Instructional Salaries	\$10,534	\$21,355	49.33%	\$142,364	7.4%	\$131,830
3000 - Employee Benefits	\$10,627	\$16,631	63.9%	\$110,873	9.58%	\$100,246
4000 - Supplies and Materials	\$0	\$72	0%	\$483	0%	\$483
5000 - Other Operating Expenses and Services	\$43,143	\$77,837	55.43%	\$518,914	8.31%	\$475,771
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,212	0%	\$41,416	0%	\$41,416
<b>Totals</b>	<b>\$71,188</b>	<b>\$132,282</b>	<b>53.82%</b>	<b>\$881,879</b>	<b>8.07%</b>	<b>\$810,691</b>

### Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

### Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status  
Submitted

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### Irvine Valley College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,900	\$20,349	83.05%	\$67,829	24.92%	\$50,929
2000 - Non-Instructional Salaries	\$32,137	\$42,709	75.25%	\$142,364	22.57%	\$110,227
3000 - Employee Benefits	\$25,607	\$33,262	76.99%	\$110,873	23.1%	\$85,266
4000 - Supplies and Materials	\$0	\$145	0%	\$483	0%	\$483
5000 - Other Operating Expenses and Services	\$58,124	\$155,674	37.34%	\$518,914	11.2%	\$460,790
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,425	0%	\$41,416	0%	\$41,416
<b>Totals</b>	<b>\$132,768</b>	<b>\$264,564</b>	<b>50.18%</b>	<b>\$881,879</b>	<b>15.06%</b>	<b>\$749,111</b>

### Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

### Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Debbie Vanschoelandt, Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

### Irvine Valley College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,687	\$30,523	87.43%	\$67,829	39.34%	\$41,142
2000 - Non-Instructional Salaries	\$50,176	\$64,064	78.32%	\$142,364	35.24%	\$92,188
3000 - Employee Benefits	\$39,813	\$49,893	79.8%	\$110,873	35.91%	\$71,060
4000 - Supplies and Materials	\$164	\$217	75.45%	\$483	33.95%	\$319
5000 - Other Operating Expenses and Services	\$75,466	\$233,511	32.32%	\$518,914	14.54%	\$443,448
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$18,637	0%	\$41,416	0%	\$41,416
<b>Totals</b>	<b>\$192,306</b>	<b>\$396,846</b>	<b>48.46%</b>	<b>\$881,879</b>	<b>21.81%</b>	<b>\$689,573</b>

### Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

### Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status  
Submitted

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### Irvine Valley College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$33,184	\$40,697	81.54%	\$67,829	48.92%	\$34,645
2000 - Non-Instructional Salaries	\$72,371	\$85,418	84.73%	\$142,364	50.84%	\$69,993
3000 - Employee Benefits	\$54,551	\$66,524	82%	\$110,873	49.2%	\$56,322
4000 - Supplies and Materials	\$483	\$290	166.67%	\$483	100%	\$0
5000 - Other Operating Expenses and Services	\$86,663	\$311,348	27.83%	\$518,914	16.7%	\$432,251
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$24,850	0%	\$41,416	0%	\$41,416
<b>Totals</b>	<b>\$247,252</b>	<b>\$529,127</b>	<b>46.73%</b>	<b>\$881,879</b>	<b>28.04%</b>	<b>\$634,627</b>

**Corrective Action Plan**

Additional expenditures are planned in subsequent quarters.

**Summary of Activities:**

Expenditures include salaries and benefits of personnel to support AESL classes.

**Status**  
**Unsubmitted**

**Laguna Beach Unified**

Laguna Beach Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,383	\$1,942	174.24%	\$38,832	8.71%	\$35,449
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$666	\$388	171.52%	\$7,766	8.58%	\$7,100
4000 - Supplies and Materials	\$1	\$971	0.1%	\$19,418	0.01%	\$19,417
5000 - Other Operating Expenses and Services	\$35,000	\$3,884	901.09%	\$77,684	45.05%	\$42,684
6000 - Capital Outlay	\$0	\$0	100%	\$2,662	0%	\$2,662
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,318	0%	\$7,318
<b>Totals</b>	<b>\$39,050</b>	<b>\$7,185</b>	<b>543.49%</b>	<b>\$153,680</b>	<b>25.41%</b>	<b>\$114,630</b>

### Summary of Activities:

Activities include staff prep for fall ESL classes, consulting services for fall workforce readiness classes, and technology purchases.

**Status**  
**Submitted**

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### Laguna Beach Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,049	\$17,474	34.62%	\$38,832	15.58%	\$32,783
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,192	\$3,495	34.11%	\$7,766	15.35%	\$6,574
4000 - Supplies and Materials	\$77	\$7,767	0.99%	\$19,418	0.4%	\$19,341
5000 - Other Operating Expenses and Services	\$35,295	\$34,958	100.96%	\$77,684	45.43%	\$42,389
6000 - Capital Outlay	\$0	\$0	100%	\$2,662	0%	\$2,662
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,318	0%	\$7,318
<b>Totals</b>	<b>\$42,613</b>	<b>\$63,694</b>	<b>66.9%</b>	<b>\$153,680</b>	<b>27.73%</b>	<b>\$111,067</b>

### Corrective Action Plan

Large project and consulting costs that were planned for Q2 are now expected to be paid in Q3.

**Status**  
**Submitted**

#### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Chad Mabery Ed. D., Director

### Laguna Beach Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,135	\$29,124	31.37%	\$38,832	23.52%	\$29,697
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,805	\$5,825	30.99%	\$7,766	23.24%	\$5,961
4000 - Supplies and Materials	\$107	\$11,651	0.92%	\$19,418	0.55%	\$19,311
5000 - Other Operating Expenses and Services	\$35,295	\$50,495	69.9%	\$77,684	45.43%	\$42,389
6000 - Capital Outlay	\$0	\$0	100%	\$2,662	0%	\$2,662
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,318	0%	\$7,318
<b>Totals</b>	<b>\$46,342</b>	<b>\$97,094</b>	<b>47.73%</b>	<b>\$153,680</b>	<b>30.15%</b>	<b>\$107,338</b>

### Corrective Action Plan

The most significant program costs in Quarter 3, payroll and services, were unexpectedly delayed until the beginning of April, which is the beginning of Quarter 4. The projected budget should be more in line at the end of Quarter 4.

**Status**  
**Submitted**

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### Laguna Beach Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,135	\$38,832	23.52%	\$38,832	23.52%	\$29,697
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,805	\$7,766	23.24%	\$7,766	23.24%	\$5,961
4000 - Supplies and Materials	\$107	\$19,418	0.55%	\$19,418	0.55%	\$19,311
5000 - Other Operating Expenses and Services	\$35,295	\$77,684	45.43%	\$77,684	45.43%	\$42,389
6000 - Capital Outlay	\$0	\$0	100%	\$2,662	0%	\$2,662
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,318	0%	\$7,318	0%	\$7,318
<b>Totals</b>	<b>\$46,342</b>	<b>\$151,018</b>	<b>30.69%</b>	<b>\$153,680</b>	<b>30.15%</b>	<b>\$107,338</b>

**Status**  
**Unsubmitted**

## Saddleback College

Saddleback College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$88,875	\$128,652	69.08%	\$1,286,521	6.91%	\$1,197,646
2000 - Non-Instructional Salaries	\$158,066	\$244,004	64.78%	\$1,435,317	11.01%	\$1,277,251
3000 - Employee Benefits	\$110,160	\$172,622	63.82%	\$959,012	11.49%	\$848,852
4000 - Supplies and Materials	\$5,656	\$2,121	266.69%	\$26,510	21.34%	\$20,854
5000 - Other Operating Expenses and Services	\$178,231	\$69,067	258.06%	\$767,410	23.23%	\$589,179
6000 - Capital Outlay	\$57,793	\$76,766	75.28%	\$139,575	41.41%	\$81,782
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,547	\$9,229	103.45%	\$230,718	4.14%	\$221,171
<b>Totals</b>	<b>\$608,328</b>	<b>\$702,461</b>	<b>86.6%</b>	<b>\$4,845,063</b>	<b>12.56%</b>	<b>\$4,236,735</b>

### Summary of Activities:

We are in the process of hiring five permanent staff members. We are also renovating a classroom to create the OASIS Independence Skills Lab.

**Status  
Submitted**

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### Saddleback College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$224,979	\$514,608	43.72%	\$1,286,521	17.49%	\$1,061,542
2000 - Non-Instructional Salaries	\$406,730	\$430,595	94.46%	\$1,435,317	28.34%	\$1,028,587
3000 - Employee Benefits	\$240,427	\$306,884	78.34%	\$959,012	25.07%	\$718,585
4000 - Supplies and Materials	\$13,857	\$4,242	326.69%	\$26,510	52.27%	\$12,653
5000 - Other Operating Expenses and Services	\$184,786	\$153,482	120.4%	\$767,410	24.08%	\$582,624
6000 - Capital Outlay	\$78,469	\$90,724	86.49%	\$139,575	56.22%	\$61,106
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$26,396	\$23,072	114.41%	\$230,718	11.44%	\$204,322
<b>Totals</b>	<b>\$1,175,644</b>	<b>\$1,523,606</b>	<b>77.16%</b>	<b>\$4,845,063</b>	<b>24.26%</b>	<b>\$3,669,419</b>

### Corrective Action Plan

Plans to renovate classroom space for the Adults with Disabilities are underway. Project is expected to be completed by December 2020. Also, we are formalizing our permanent staff hirings and expect to complete all hirings by May 2020; a full-time faculty position is being created and will be filled by the end of the spring semester with an expected start date of August 2020.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Karima Feldhus, Assistant Vice President, Community Education, Emeritus Institute, and K-12 Partnerships

### Saddleback College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$353,183	\$771,913	45.75%	\$1,286,521	27.45%	\$933,338
2000 - Non-Instructional Salaries	\$628,715	\$789,424	79.64%	\$1,435,317	43.8%	\$806,602
3000 - Employee Benefits	\$362,615	\$498,686	72.71%	\$959,012	37.81%	\$596,397
4000 - Supplies and Materials	\$22,219	\$15,906	139.69%	\$26,510	83.81%	\$4,291
5000 - Other Operating Expenses and Services	\$255,511	\$230,223	110.98%	\$767,410	33.3%	\$511,899
6000 - Capital Outlay	\$133,099	\$104,681	127.15%	\$139,575	95.36%	\$6,476
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$26,396	\$138,431	19.07%	\$230,718	11.44%	\$204,322
<b>Totals</b>	<b>\$1,781,738</b>	<b>\$2,549,264</b>	<b>69.89%</b>	<b>\$4,845,063</b>	<b>36.77%</b>	<b>\$3,063,325</b>

### Corrective Action Plan

We set aside funding to complete the OASIS/AWD lab project. The completion date has been pushed to June 2021. Also, we have several vacant positions that are currently on hold until the fall when we resume our hiring activities. This includes a full-time faculty in OASIS/AWD.

### Summary of Activities:

This year was a productive year for Saddleback Adult Education. We hired two Admission and Record Specialists to assist with student registration and on-boarding. Our AESL and OASIS classes have all been transitioned to online in March. We successfully created a number of new courses and certificates in AESL for the Workplace, HSE, and Basic Technology.

**Status**  
**Submitted**

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### Saddleback College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,014,091	\$1,016,352	99.78%	\$1,286,521	78.82%	\$272,430
2000 - Non-Instructional Salaries	\$875,788	\$875,543	100.03%	\$1,435,317	61.02%	\$559,529
3000 - Employee Benefits	\$564,871	\$565,817	99.83%	\$959,012	58.9%	\$394,141
4000 - Supplies and Materials	\$25,510	\$25,450	100.24%	\$26,510	96.23%	\$1,000
5000 - Other Operating Expenses and Services	\$295,705	\$299,290	98.8%	\$767,410	38.53%	\$471,705
6000 - Capital Outlay	\$139,575	\$139,575	100%	\$139,575	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$145,778	\$145,352	100.29%	\$230,718	63.18%	\$84,940
<b>Totals</b>	<b>\$3,061,318</b>	<b>\$3,067,379</b>	<b>99.8%</b>	<b>\$4,845,063</b>	<b>63.18%</b>	<b>\$1,783,745</b>

**Status**  
Unsubmitted

### South Orange County CCD

South Orange County CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,007	\$47,250	48.69%	\$188,998	12.17%	\$165,991
2000 - Non-Instructional Salaries	\$4,089	\$6,673	61.27%	\$26,693	15.32%	\$22,604
3000 - Employee Benefits	\$12,173	\$22,494	54.12%	\$89,975	13.53%	\$77,802
4000 - Supplies and Materials	\$0	\$11	0%	\$43	0%	\$43
5000 - Other Operating Expenses and Services	\$0	\$10,125	0%	\$40,498	0%	\$40,498
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$39,269</b>	<b>\$86,552</b>	<b>45.37%</b>	<b>\$346,207</b>	<b>11.34%</b>	<b>\$306,938</b>

### Corrective Action Plan

We are in the process of hiring a new program consultant.

Status  
Submitted

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### South Orange County CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$51,756	\$47,250	109.54%	\$188,998	27.38%	\$137,242
2000 - Non-Instructional Salaries	\$11,718	\$6,673	175.6%	\$26,693	43.9%	\$14,975
3000 - Employee Benefits	\$27,332	\$22,494	121.51%	\$89,975	30.38%	\$62,643
4000 - Supplies and Materials	\$0	\$11	0%	\$43	0%	\$43
5000 - Other Operating Expenses and Services	\$0	\$10,125	0%	\$40,498	0%	\$40,498
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$90,806</b>	<b>\$86,552</b>	<b>104.92%</b>	<b>\$346,207</b>	<b>26.23%</b>	<b>\$255,401</b>

### Corrective Action Plan

We are in the process of hiring a new program consultant.

Status  
Submitted

#### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Kim McCord, Executive Director of Fiscal Services/Comptroller

### South Orange County CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$80,505	\$47,250	170.38%	\$188,998	42.6%	\$108,493
2000 - Non-Instructional Salaries	\$17,837	\$6,673	267.29%	\$26,693	66.82%	\$8,856
3000 - Employee Benefits	\$41,809	\$22,494	185.87%	\$89,975	46.47%	\$48,166
4000 - Supplies and Materials	\$8	\$11	74.42%	\$43	18.6%	\$35
5000 - Other Operating Expenses and Services	\$0	\$10,125	0%	\$40,498	0%	\$40,498
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$140,159	\$86,552	161.94%	\$346,207	40.48%	\$206,048

### Corrective Action Plan

We are in the process of hiring a new program consultant.

Status  
Submitted

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### South Orange County CCD Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114,996	\$47,250	243.38%	\$188,998	60.85%	\$74,002
2000 - Non-Instructional Salaries	\$26,692	\$6,673	399.99%	\$26,693	100%	\$1
3000 - Employee Benefits	\$58,695	\$22,494	260.94%	\$89,975	65.23%	\$31,280
4000 - Supplies and Materials	\$43	\$11	400%	\$43	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$10,125	0%	\$40,498	0%	\$40,498
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$200,426</b>	<b>\$86,552</b>	<b>231.57%</b>	<b>\$346,207</b>	<b>57.89%</b>	<b>\$145,781</b>

**Corrective Action Plan**

test1

**Summary of Activities:**

dfdfdf

**Status**  
**Unsubmitted**

**Tustin Unified**

**Tustin Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,914	\$75,627	122.86%	\$504,180	18.43%	\$411,266
2000 - Non-Instructional Salaries	\$15,132	\$22,723	66.59%	\$151,487	9.99%	\$136,355
3000 - Employee Benefits	\$21,350	\$20,632	103.48%	\$137,545	15.52%	\$116,195
4000 - Supplies and Materials	\$69,434	\$21,060	329.69%	\$140,403	49.45%	\$70,969
5000 - Other Operating Expenses and Services	\$15,770	\$15,000	105.13%	\$100,000	15.77%	\$84,230
6000 - Capital Outlay	\$10,516	\$9,750	107.86%	\$65,000	16.18%	\$54,484
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,145	0%	\$54,302	0%	\$54,302
<b>Totals</b>	<b>\$225,116</b>	<b>\$172,938</b>	<b>130.17%</b>	<b>\$1,152,917</b>	<b>19.53%</b>	<b>\$927,801</b>

### Summary of Activities:

During Q1, Tustin Adult School held a teacher professional development day provided on Aug 9. Fall started with 3 ABE classes, 3 HSD/HSE classes, 3 CTE classes, 30 ESL classes and 3 Citizenship classes.

**Status**  
**Submitted**

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### Tustin Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$209,193	\$151,254	138.31%	\$504,180	41.49%	\$294,987
2000 - Non-Instructional Salaries	\$41,218	\$45,446	90.7%	\$151,487	27.21%	\$110,269
3000 - Employee Benefits	\$33,538	\$41,264	81.28%	\$137,545	24.38%	\$104,007
4000 - Supplies and Materials	\$76,993	\$42,121	182.79%	\$140,403	54.84%	\$63,410
5000 - Other Operating Expenses and Services	\$16,880	\$30,000	56.27%	\$100,000	16.88%	\$83,120
6000 - Capital Outlay	\$10,516	\$19,500	53.93%	\$65,000	16.18%	\$54,484
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$16,291	0%	\$54,302	0%	\$54,302
<b>Totals</b>	<b>\$388,338</b>	<b>\$345,875</b>	<b>112.28%</b>	<b>\$1,152,917</b>	<b>33.68%</b>	<b>\$764,579</b>

### Summary of Activities:

Tustin Adult School continued with 42 class in ABE/ASE/CTE and ESL for the Fall 2019 semester. There were also two professional development/planning days on Oct. 4 and Dec. 19. Tustin Adult School also hired a night Office assistant who left in July 2019.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Christine Matos

William Nedderson, Coordinator

### Tustin Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$410,759	\$226,881	181.05%	\$504,180	81.47%	\$93,421
2000 - Non-Instructional Salaries	\$70,867	\$68,169	103.96%	\$151,487	46.78%	\$80,620
3000 - Employee Benefits	\$96,640	\$61,895	156.13%	\$137,545	70.26%	\$40,905
4000 - Supplies and Materials	\$83,067	\$63,181	131.47%	\$140,403	59.16%	\$57,336
5000 - Other Operating Expenses and Services	\$17,329	\$45,000	38.51%	\$100,000	17.33%	\$82,671
6000 - Capital Outlay	\$10,516	\$29,250	35.95%	\$65,000	16.18%	\$54,484
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$24,436	0%	\$54,302	0%	\$54,302
<b>Totals</b>	<b>\$689,178</b>	<b>\$518,813</b>	<b>132.84%</b>	<b>\$1,152,917</b>	<b>59.78%</b>	<b>\$463,739</b>

### Summary of Activities:

This quarter saw the beginning of the Spring Semester. Tustin Adult School is offering 36 class in ABE, HSD/HSE, ELS, Citizenship, Computers. Were able to move/reopen 3 of the ESL classes to St. Paul's church to allow for easy access in north portion of the district. ESL Scope and Sequence work is continuing as well. There were also 2 Staff Meetings for WASC Accreditation Visit.

**Status  
Submitted**

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### Tustin Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$410,759	\$302,508	135.78%	\$504,180	81.47%	\$93,421
2000 - Non-Instructional Salaries	\$70,867	\$90,892	77.97%	\$151,487	46.78%	\$80,620
3000 - Employee Benefits	\$96,640	\$82,527	117.1%	\$137,545	70.26%	\$40,905
4000 - Supplies and Materials	\$83,067	\$84,242	98.61%	\$140,403	59.16%	\$57,336
5000 - Other Operating Expenses and Services	\$17,329	\$60,000	28.88%	\$100,000	17.33%	\$82,671
6000 - Capital Outlay	\$10,516	\$39,000	26.96%	\$65,000	16.18%	\$54,484
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$32,581	0%	\$54,302	0%	\$54,302
<b>Totals</b>	<b>\$689,178</b>	<b>\$691,750</b>	<b>99.63%</b>	<b>\$1,152,917</b>	<b>59.78%</b>	<b>\$463,739</b>

**Status**  
**Unsubmitted**



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