

# CAEP Consortium Fiscal Reporting 62 South Orange County Regional Consortium (SOCRC)

2019-20 Fiscal Year

## Certification

### Certified By

Debbie Vanschoelandt

Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status  
 Certified            Uncertified            Uncertified            Uncertified

## Fiscal Report Submittal Status

|  | Quarter 1 | Quarter 2     | Quarter 3 | Quarter 4     |
|--|-----------|---------------|-----------|---------------|
| <a href="#">College and Career Advantage</a> | Submitted | Submitted     | Submitted | Submitted     |
| <a href="#">Irvine Unified</a>               | Submitted | Not Submitted | Submitted | Not Submitted |
| <a href="#">Irvine Valley College</a>        | Submitted | Submitted     | Submitted | Submitted     |
| <a href="#">Laguna Beach Unified</a>         | Submitted | Submitted     | Submitted | Not Submitted |
| <a href="#">Saddleback College</a>           | Submitted | Submitted     | Submitted | Submitted     |
| <a href="#">South Orange County CCD</a>      | Submitted | Submitted     | Submitted | Submitted     |
| <a href="#">Tustin Unified</a>               | Submitted | Submitted     | Submitted | Not Submitted |

## College and Career Advantage

College and Career Advantage Q1 Report (7/1 - 9/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$22,766                       | \$37,680         | 60.42%                     | \$150,720        | 15.1%                        | \$127,954        |
| 2000 - Non-Instructional Salaries            | \$14,044                       | \$21,067         | 66.66%                     | \$84,267         | 16.67%                       | \$70,223         |
| 3000 - Employee Benefits                     | \$17,948                       | \$24,643         | 72.83%                     | \$98,573         | 18.21%                       | \$80,625         |
| 4000 - Supplies and Materials                | \$12,550                       | \$11,029         | 113.79%                    | \$44,115         | 28.45%                       | \$31,565         |
| 5000 - Other Operating Expenses and Services | \$1,028                        | \$1,092          | 94.16%                     | \$4,367          | 23.54%                       | \$3,339          |
| 6000 - Capital Outlay                        | \$0                            | \$8,555          | 0%                         | \$34,218         | 0%                           | \$34,218         |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$4,704          | 0%                         | \$18,814         | 0%                           | \$18,814         |
| <b>Totals</b>                                | <b>\$68,336</b>                | <b>\$108,769</b> | <b>62.83%</b>              | <b>\$435,074</b> | <b>15.71%</b>                | <b>\$366,738</b> |

### Corrective Action Plan

Expenditures will increase in Instructional Salaries and Benefits in next quarter as all instructors will then be in full time status. Supplies and Services will increase when current pending orders are processed and in subsequent quarters.

### Summary of Activities:

Expenditures include salaries, benefits and supplies to operate the Adult CTE courses to date.

**Status**  
**Submitted**

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### College and Career Advantage Q2 Report (10/1 - 12/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$53,445                       | \$75,360         | 70.92%                     | \$150,720        | 35.46%                       | \$97,275         |
| 2000 - Non-Instructional Salaries            | \$35,111                       | \$42,134         | 83.33%                     | \$84,267         | 41.67%                       | \$49,156         |
| 3000 - Employee Benefits                     | \$37,637                       | \$49,287         | 76.36%                     | \$98,573         | 38.18%                       | \$60,936         |
| 4000 - Supplies and Materials                | \$12,748                       | \$22,058         | 57.79%                     | \$44,115         | 28.9%                        | \$31,367         |
| 5000 - Other Operating Expenses and Services | \$2,754                        | \$2,184          | 126.13%                    | \$4,367          | 63.06%                       | \$1,613          |
| 6000 - Capital Outlay                        | \$0                            | \$17,109         | 0%                         | \$34,218         | 0%                           | \$34,218         |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$9,407          | 0%                         | \$18,814         | 0%                           | \$18,814         |
| <b>Totals</b>                                | <b>\$141,695</b>               | <b>\$217,537</b> | <b>65.14%</b>              | <b>\$435,074</b> | <b>32.57%</b>                | <b>\$293,379</b> |

### Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses to date.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Patricia Romo, Executive Director

### College and Career Advantage Q3 Report (1/1 - 3/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$107,313                      | \$113,040        | 94.93%                     | \$150,720        | 71.2%                        | \$43,407         |
| 2000 - Non-Instructional Salaries            | \$56,178                       | \$63,200         | 88.89%                     | \$84,267         | 66.67%                       | \$28,089         |
| 3000 - Employee Benefits                     | \$70,374                       | \$73,930         | 95.19%                     | \$98,573         | 71.39%                       | \$28,199         |
| 4000 - Supplies and Materials                | \$20,559                       | \$33,086         | 62.14%                     | \$44,115         | 46.6%                        | \$23,556         |
| 5000 - Other Operating Expenses and Services | \$4,315                        | \$3,275          | 131.75%                    | \$4,367          | 98.81%                       | \$52             |
| 6000 - Capital Outlay                        | \$0                            | \$25,664         | 0%                         | \$34,218         | 0%                           | \$34,218         |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$14,111         | 0%                         | \$18,814         | 0%                           | \$18,814         |
| <b>Totals</b>                                | <b>\$258,739</b>               | <b>\$326,306</b> | <b>79.29%</b>              | <b>\$435,074</b> | <b>59.47%</b>                | <b>\$176,335</b> |

### Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate the Adult CTE courses to date.

Status  
Submitted

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### College and Career Advantage Q4 Report (4/1 - 6/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$150,720                      | \$150,720        | 100%                       | \$150,720        | 100%                         | \$0              |
| 2000 - Non-Instructional Salaries            | \$84,267                       | \$84,267         | 100%                       | \$84,267         | 100%                         | \$0              |
| 3000 - Employee Benefits                     | \$98,573                       | \$98,573         | 100%                       | \$98,573         | 100%                         | \$0              |
| 4000 - Supplies and Materials                | \$44,115                       | \$44,115         | 100%                       | \$44,115         | 100%                         | \$0              |
| 5000 - Other Operating Expenses and Services | \$4,367                        | \$4,367          | 100%                       | \$4,367          | 100%                         | \$0              |
| 6000 - Capital Outlay                        | \$34,218                       | \$34,218         | 100%                       | \$34,218         | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$18,814                       | \$18,814         | 100%                       | \$18,814         | 100%                         | \$0              |
| <b>Totals</b>                                | <b>\$435,074</b>               | <b>\$435,074</b> | <b>100%</b>                | <b>\$435,074</b> | <b>100%</b>                  | <b>\$0</b>       |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Expenditures include salaries, benefits, and supplies to operate the Adult CTE courses.

**Status  
Submitted**

**Irvine Unified**

**Irvine Unified Q1 Report (7/1 - 9/30)**

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast    | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$11,909                       | \$39,000        | 30.54%                     | \$195,000        | 6.11%                        | \$183,091        |
| 2000 - Non-Instructional Salaries            | \$9,301                        | \$22,400        | 41.52%                     | \$112,000        | 8.3%                         | \$102,699        |
| 3000 - Employee Benefits                     | \$5,276                        | \$21,750        | 24.26%                     | \$87,000         | 6.06%                        | \$81,724         |
| 4000 - Supplies and Materials                | \$2,523                        | \$3,243         | 77.79%                     | \$21,623         | 11.67%                       | \$19,100         |
| 5000 - Other Operating Expenses and Services | \$5,843                        | \$500           | 1,168.6%                   | \$10,000         | 58.43%                       | \$4,157          |
| 6000 - Capital Outlay                        | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0             | 100%                       | \$12,000         | 0%                           | \$12,000         |
| <b>Totals</b>                                | <b>\$34,852</b>                | <b>\$86,893</b> | <b>40.11%</b>              | <b>\$437,623</b> | <b>7.96%</b>                 | <b>\$402,771</b> |

### Corrective Action Plan

Our expenditures were lower in this first quarter because classes did not start until the end of August as we are closed during the summer. The majority of our expenditures are salary/benefits to teachers which will increase in the coming quarters.

### Summary of Activities:

We are currently offering 26 classes including all levels of ESL, conversation classes and citizenship classes. We added a CTE culinary arts class this semester as well.

**Status**  
**Submitted**

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### Irvine Unified Q2 Report (10/1 - 12/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$56,674                       | \$97,500         | 58.13%                     | \$195,000        | 29.06%                       | \$138,326        |
| 2000 - Non-Instructional Salaries            | \$48,371                       | \$56,000         | 86.38%                     | \$112,000        | 43.19%                       | \$63,629         |
| 3000 - Employee Benefits                     | \$30,284                       | \$43,500         | 69.62%                     | \$87,000         | 34.81%                       | \$56,716         |
| 4000 - Supplies and Materials                | \$11,621                       | \$8,649          | 134.36%                    | \$21,623         | 53.74%                       | \$10,002         |
| 5000 - Other Operating Expenses and Services | \$7,199                        | \$4,000          | 179.98%                    | \$10,000         | 71.99%                       | \$2,801          |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0              | 100%                       | \$12,000         | 0%                           | \$12,000         |
| <b>Totals</b>                                | <b>\$154,149</b>               | <b>\$209,649</b> | <b>73.53%</b>              | <b>\$437,623</b> | <b>35.22%</b>                | <b>\$283,474</b> |

### Summary of Activities:

We are currently offering 26 classes including all levels of ESL, conversation classes and citizenship classes. We added a CTE culinary arts class this semester as well.

**Status**  
Unsubmitted

### Irvine Unified Q3 Report (1/1 - 3/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$131,171                      | \$156,000        | 84.08%                     | \$195,000        | 67.27%                       | \$63,829         |
| 2000 - Non-Instructional Salaries            | \$76,549                       | \$89,600         | 85.43%                     | \$112,000        | 68.35%                       | \$35,451         |
| 3000 - Employee Benefits                     | \$30,284                       | \$65,250         | 46.41%                     | \$87,000         | 34.81%                       | \$56,716         |
| 4000 - Supplies and Materials                | \$11,621                       | \$15,136         | 76.78%                     | \$21,623         | 53.74%                       | \$10,002         |
| 5000 - Other Operating Expenses and Services | \$7,271                        | \$8,000          | 90.89%                     | \$10,000         | 72.71%                       | \$2,729          |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0              | 100%                       | \$12,000         | 0%                           | \$12,000         |
| <b>Totals</b>                                | <b>\$256,896</b>               | <b>\$333,986</b> | <b>76.92%</b>              | <b>\$437,623</b> | <b>58.7%</b>                 | <b>\$180,727</b> |

### Summary of Activities:

We offered 26 classes including all levels of ESL, conversation classes and citizenship classes. We continued to offer our CTE culinary class as well.

**Status  
Submitted**

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### Irvine Unified Q4 Report (4/1 - 6/30)



| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$186,191                      | \$195,000        | 95.48%                     | \$195,000        | 95.48%                       | \$8,809          |
| 2000 - Non-Instructional Salaries            | \$109,475                      | \$112,000        | 97.75%                     | \$112,000        | 97.75%                       | \$2,525          |
| 3000 - Employee Benefits                     | \$31,747                       | \$87,000         | 36.49%                     | \$87,000         | 36.49%                       | \$55,253         |
| 4000 - Supplies and Materials                | \$14,531                       | \$21,623         | 67.2%                      | \$21,623         | 67.2%                        | \$7,092          |
| 5000 - Other Operating Expenses and Services | \$9,788                        | \$10,000         | 97.88%                     | \$10,000         | 97.88%                       | \$212            |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$11,246                       | \$12,000         | 93.72%                     | \$12,000         | 93.72%                       | \$754            |
| <b>Totals</b>                                | <b>\$362,978</b>               | <b>\$437,623</b> | <b>82.94%</b>              | <b>\$437,623</b> | <b>82.94%</b>                | <b>\$74,645</b>  |

### Summary of Activities:

We continued to offer all of our classes during the 4th quarter through distance learning. Our teachers provided direct instruction through zoom or google meet and also provided asynchronous learning experiences for students.

**Status**  
**Unsubmitted**

## Irvine Valley College

### Irvine Valley College Q1 Report (7/1 - 9/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$6,884                        | \$10,174         | 67.66%                     | \$67,829         | 10.15%                       | \$60,945         |
| 2000 - Non-Instructional Salaries            | \$10,534                       | \$21,355         | 49.33%                     | \$142,364        | 7.4%                         | \$131,830        |
| 3000 - Employee Benefits                     | \$10,627                       | \$16,631         | 63.9%                      | \$110,873        | 9.58%                        | \$100,246        |
| 4000 - Supplies and Materials                | \$0                            | \$72             | 0%                         | \$483            | 0%                           | \$483            |
| 5000 - Other Operating Expenses and Services | \$43,143                       | \$77,837         | 55.43%                     | \$518,914        | 8.31%                        | \$475,771        |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$6,212          | 0%                         | \$41,416         | 0%                           | \$41,416         |
| <b>Totals</b>                                | <b>\$71,188</b>                | <b>\$132,282</b> | <b>53.82%</b>              | <b>\$881,879</b> | <b>8.07%</b>                 | <b>\$810,691</b> |

### Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

### Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status  
Submitted

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### Irvine Valley College Q2 Report (10/1 - 12/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$16,900                       | \$20,349         | 83.05%                     | \$67,829         | 24.92%                       | \$50,929         |
| 2000 - Non-Instructional Salaries            | \$32,137                       | \$42,709         | 75.25%                     | \$142,364        | 22.57%                       | \$110,227        |
| 3000 - Employee Benefits                     | \$25,607                       | \$33,262         | 76.99%                     | \$110,873        | 23.1%                        | \$85,266         |
| 4000 - Supplies and Materials                | \$0                            | \$145            | 0%                         | \$483            | 0%                           | \$483            |
| 5000 - Other Operating Expenses and Services | \$58,124                       | \$155,674        | 37.34%                     | \$518,914        | 11.2%                        | \$460,790        |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$12,425         | 0%                         | \$41,416         | 0%                           | \$41,416         |
| <b>Totals</b>                                | <b>\$132,768</b>               | <b>\$264,564</b> | <b>50.18%</b>              | <b>\$881,879</b> | <b>15.06%</b>                | <b>\$749,111</b> |

### Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

### Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Debbie Vanschoelandt, Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

### Irvine Valley College Q3 Report (1/1 - 3/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$26,687                       | \$30,523         | 87.43%                     | \$67,829         | 39.34%                       | \$41,142         |
| 2000 - Non-Instructional Salaries            | \$50,176                       | \$64,064         | 78.32%                     | \$142,364        | 35.24%                       | \$92,188         |
| 3000 - Employee Benefits                     | \$39,813                       | \$49,893         | 79.8%                      | \$110,873        | 35.91%                       | \$71,060         |
| 4000 - Supplies and Materials                | \$164                          | \$217            | 75.45%                     | \$483            | 33.95%                       | \$319            |
| 5000 - Other Operating Expenses and Services | \$75,466                       | \$233,511        | 32.32%                     | \$518,914        | 14.54%                       | \$443,448        |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$18,637         | 0%                         | \$41,416         | 0%                           | \$41,416         |
| <b>Totals</b>                                | <b>\$192,306</b>               | <b>\$396,846</b> | <b>48.46%</b>              | <b>\$881,879</b> | <b>21.81%</b>                | <b>\$689,573</b> |

### Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

### Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status  
Submitted

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### Irvine Valley College Q4 Report (4/1 - 6/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$33,184                       | \$40,697         | 81.54%                     | \$67,829         | 48.92%                       | \$34,645         |
| 2000 - Non-Instructional Salaries            | \$72,371                       | \$85,418         | 84.73%                     | \$142,364        | 50.84%                       | \$69,993         |
| 3000 - Employee Benefits                     | \$54,551                       | \$66,524         | 82%                        | \$110,873        | 49.2%                        | \$56,322         |
| 4000 - Supplies and Materials                | \$483                          | \$290            | 166.67%                    | \$483            | 100%                         | \$0              |
| 5000 - Other Operating Expenses and Services | \$86,663                       | \$311,348        | 27.83%                     | \$518,914        | 16.7%                        | \$432,251        |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$24,850         | 0%                         | \$41,416         | 0%                           | \$41,416         |
| <b>Totals</b>                                | <b>\$247,252</b>               | <b>\$529,127</b> | <b>46.73%</b>              | <b>\$881,879</b> | <b>28.04%</b>                | <b>\$634,627</b> |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Additional expenditures are planned in subsequent quarters.

**Summary of Activities:**

Expenditures include salaries and benefits of personnel to support AESL classes.

**Status**  
**Submitted**

**Laguna Beach Unified**

**Laguna Beach Unified Q1 Report (7/1 - 9/30)**

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast   | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$3,383                        | \$1,942        | 174.24%                    | \$38,832         | 8.71%                        | \$35,449         |
| 2000 - Non-Instructional Salaries            | \$0                            | \$0            | 100%                       | \$0              | 100%                         | \$0              |
| 3000 - Employee Benefits                     | \$666                          | \$388          | 171.52%                    | \$7,766          | 8.58%                        | \$7,100          |
| 4000 - Supplies and Materials                | \$1                            | \$971          | 0.1%                       | \$19,418         | 0.01%                        | \$19,417         |
| 5000 - Other Operating Expenses and Services | \$35,000                       | \$3,884        | 901.09%                    | \$77,684         | 45.05%                       | \$42,684         |
| 6000 - Capital Outlay                        | \$0                            | \$0            | 100%                       | \$2,662          | 0%                           | \$2,662          |
| 7000 - Other Outgo                           | \$0                            | \$0            | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0            | 100%                       | \$7,318          | 0%                           | \$7,318          |
| <b>Totals</b>                                | <b>\$39,050</b>                | <b>\$7,185</b> | <b>543.49%</b>             | <b>\$153,680</b> | <b>25.41%</b>                | <b>\$114,630</b> |

### Summary of Activities:

Activities include staff prep for fall ESL classes, consulting services for fall workforce readiness classes, and technology purchases.

**Status**  
**Submitted**

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### Laguna Beach Unified Q2 Report (10/1 - 12/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast    | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$6,049                        | \$17,474        | 34.62%                     | \$38,832         | 15.58%                       | \$32,783         |
| 2000 - Non-Instructional Salaries            | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| 3000 - Employee Benefits                     | \$1,192                        | \$3,495         | 34.11%                     | \$7,766          | 15.35%                       | \$6,574          |
| 4000 - Supplies and Materials                | \$77                           | \$7,767         | 0.99%                      | \$19,418         | 0.4%                         | \$19,341         |
| 5000 - Other Operating Expenses and Services | \$35,295                       | \$34,958        | 100.96%                    | \$77,684         | 45.43%                       | \$42,389         |
| 6000 - Capital Outlay                        | \$0                            | \$0             | 100%                       | \$2,662          | 0%                           | \$2,662          |
| 7000 - Other Outgo                           | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0             | 100%                       | \$7,318          | 0%                           | \$7,318          |
| <b>Totals</b>                                | <b>\$42,613</b>                | <b>\$63,694</b> | <b>66.9%</b>               | <b>\$153,680</b> | <b>27.73%</b>                | <b>\$111,067</b> |

### Corrective Action Plan

Large project and consulting costs that were planned for Q2 are now expected to be paid in Q3.

**Status**  
**Submitted**

#### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Chad Mabery Ed. D., Director

### Laguna Beach Unified Q3 Report (1/1 - 3/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast    | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$9,135                        | \$29,124        | 31.37%                     | \$38,832         | 23.52%                       | \$29,697         |
| 2000 - Non-Instructional Salaries            | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| 3000 - Employee Benefits                     | \$1,805                        | \$5,825         | 30.99%                     | \$7,766          | 23.24%                       | \$5,961          |
| 4000 - Supplies and Materials                | \$107                          | \$11,651        | 0.92%                      | \$19,418         | 0.55%                        | \$19,311         |
| 5000 - Other Operating Expenses and Services | \$35,295                       | \$50,495        | 69.9%                      | \$77,684         | 45.43%                       | \$42,389         |
| 6000 - Capital Outlay                        | \$0                            | \$0             | 100%                       | \$2,662          | 0%                           | \$2,662          |
| 7000 - Other Outgo                           | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0             | 100%                       | \$7,318          | 0%                           | \$7,318          |
| <b>Totals</b>                                | <b>\$46,342</b>                | <b>\$97,094</b> | <b>47.73%</b>              | <b>\$153,680</b> | <b>30.15%</b>                | <b>\$107,338</b> |

### Corrective Action Plan

The most significant program costs in Quarter 3, payroll and services, were unexpectedly delayed until the beginning of April, which is the beginning of Quarter 4. The projected budget should be more in line at the end of Quarter 4.

**Status  
Submitted**

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### Laguna Beach Unified Q4 Report (4/1 - 6/30)



| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$9,135                        | \$38,832         | 23.52%                     | \$38,832         | 23.52%                       | \$29,697         |
| 2000 - Non-Instructional Salaries            | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| 3000 - Employee Benefits                     | \$1,805                        | \$7,766          | 23.24%                     | \$7,766          | 23.24%                       | \$5,961          |
| 4000 - Supplies and Materials                | \$107                          | \$19,418         | 0.55%                      | \$19,418         | 0.55%                        | \$19,311         |
| 5000 - Other Operating Expenses and Services | \$35,295                       | \$77,684         | 45.43%                     | \$77,684         | 45.43%                       | \$42,389         |
| 6000 - Capital Outlay                        | \$0                            | \$0              | 100%                       | \$2,662          | 0%                           | \$2,662          |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$7,318          | 0%                         | \$7,318          | 0%                           | \$7,318          |
| <b>Totals</b>                                | <b>\$46,342</b>                | <b>\$151,018</b> | <b>30.69%</b>              | <b>\$153,680</b> | <b>30.15%</b>                | <b>\$107,338</b> |

**Status**  
**Unsubmitted**

## Saddleback College

Saddleback College Q1 Report (7/1 - 9/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining   |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries                | \$88,875                       | \$128,652        | 69.08%                     | \$1,286,521        | 6.91%                        | \$1,197,646        |
| 2000 - Non-Instructional Salaries            | \$158,066                      | \$244,004        | 64.78%                     | \$1,435,317        | 11.01%                       | \$1,277,251        |
| 3000 - Employee Benefits                     | \$110,160                      | \$172,622        | 63.82%                     | \$959,012          | 11.49%                       | \$848,852          |
| 4000 - Supplies and Materials                | \$5,656                        | \$2,121          | 266.69%                    | \$26,510           | 21.34%                       | \$20,854           |
| 5000 - Other Operating Expenses and Services | \$178,231                      | \$69,067         | 258.06%                    | \$767,410          | 23.23%                       | \$589,179          |
| 6000 - Capital Outlay                        | \$57,793                       | \$76,766         | 75.28%                     | \$139,575          | 41.41%                       | \$81,782           |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0                | 100%                         | \$0                |
| Indirect Costs                               | \$9,547                        | \$9,229          | 103.45%                    | \$230,718          | 4.14%                        | \$221,171          |
| <b>Totals</b>                                | <b>\$608,328</b>               | <b>\$702,461</b> | <b>86.6%</b>               | <b>\$4,845,063</b> | <b>12.56%</b>                | <b>\$4,236,735</b> |

### Summary of Activities:

We are in the process of hiring five permanent staff members. We are also renovating a classroom to create the OASIS Independence Skills Lab.

**Status  
Submitted**

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### Saddleback College Q2 Report (10/1 - 12/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast       | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining   |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries                | \$224,979                      | \$514,608          | 43.72%                     | \$1,286,521        | 17.49%                       | \$1,061,542        |
| 2000 - Non-Instructional Salaries            | \$406,730                      | \$430,595          | 94.46%                     | \$1,435,317        | 28.34%                       | \$1,028,587        |
| 3000 - Employee Benefits                     | \$240,427                      | \$306,884          | 78.34%                     | \$959,012          | 25.07%                       | \$718,585          |
| 4000 - Supplies and Materials                | \$13,857                       | \$4,242            | 326.69%                    | \$26,510           | 52.27%                       | \$12,653           |
| 5000 - Other Operating Expenses and Services | \$184,786                      | \$153,482          | 120.4%                     | \$767,410          | 24.08%                       | \$582,624          |
| 6000 - Capital Outlay                        | \$78,469                       | \$90,724           | 86.49%                     | \$139,575          | 56.22%                       | \$61,106           |
| 7000 - Other Outgo                           | \$0                            | \$0                | 100%                       | \$0                | 100%                         | \$0                |
| Indirect Costs                               | \$26,396                       | \$23,072           | 114.41%                    | \$230,718          | 11.44%                       | \$204,322          |
| <b>Totals</b>                                | <b>\$1,175,644</b>             | <b>\$1,523,606</b> | <b>77.16%</b>              | <b>\$4,845,063</b> | <b>24.26%</b>                | <b>\$3,669,419</b> |

### Corrective Action Plan

Plans to renovate classroom space for the Adults with Disabilities are underway. Project is expected to be completed by December 2020. Also, we are formalizing our permanent staff hirings and expect to complete all hirings by May 2020; a full-time faculty position is being created and will be filled by the end of the spring semester with an expected start date of August 2020.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Karima Feldhus, Assistant Vice President, Community Education, Emeritus Institute, and K-12 Partnerships

### Saddleback College Q3 Report (1/1 - 3/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast       | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining   |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries                | \$353,183                      | \$771,913          | 45.75%                     | \$1,286,521        | 27.45%                       | \$933,338          |
| 2000 - Non-Instructional Salaries            | \$628,715                      | \$789,424          | 79.64%                     | \$1,435,317        | 43.8%                        | \$806,602          |
| 3000 - Employee Benefits                     | \$362,615                      | \$498,686          | 72.71%                     | \$959,012          | 37.81%                       | \$596,397          |
| 4000 - Supplies and Materials                | \$22,219                       | \$15,906           | 139.69%                    | \$26,510           | 83.81%                       | \$4,291            |
| 5000 - Other Operating Expenses and Services | \$255,511                      | \$230,223          | 110.98%                    | \$767,410          | 33.3%                        | \$511,899          |
| 6000 - Capital Outlay                        | \$133,099                      | \$104,681          | 127.15%                    | \$139,575          | 95.36%                       | \$6,476            |
| 7000 - Other Outgo                           | \$0                            | \$0                | 100%                       | \$0                | 100%                         | \$0                |
| Indirect Costs                               | \$26,396                       | \$138,431          | 19.07%                     | \$230,718          | 11.44%                       | \$204,322          |
| <b>Totals</b>                                | <b>\$1,781,738</b>             | <b>\$2,549,264</b> | <b>69.89%</b>              | <b>\$4,845,063</b> | <b>36.77%</b>                | <b>\$3,063,325</b> |

### Corrective Action Plan

We set aside funding to complete the OASIS/AWD lab project. The completion date has been pushed to June 2021. Also, we have several vacant positions that are currently on hold until the fall when we resume our hiring activities. This includes a full-time faculty in OASIS/AWD.

### Summary of Activities:

This year was a productive year for Saddleback Adult Education. We hired two Admission and Record Specialists to assist with student registration and on-boarding. Our AESL and OASIS classes have all been transitioned to online in March. We successfully created a number of new courses and certificates in AESL for the Workplace, HSE, and Basic Technology.

**Status**  
**Submitted**

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### Saddleback College Q4 Report (4/1 - 6/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast       | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining   |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries                | \$1,014,091                    | \$1,016,352        | 99.78%                     | \$1,286,521        | 78.82%                       | \$272,430          |
| 2000 - Non-Instructional Salaries            | \$875,788                      | \$875,543          | 100.03%                    | \$1,435,317        | 61.02%                       | \$559,529          |
| 3000 - Employee Benefits                     | \$564,871                      | \$565,817          | 99.83%                     | \$959,012          | 58.9%                        | \$394,141          |
| 4000 - Supplies and Materials                | \$25,510                       | \$25,450           | 100.24%                    | \$26,510           | 96.23%                       | \$1,000            |
| 5000 - Other Operating Expenses and Services | \$295,705                      | \$299,290          | 98.8%                      | \$767,410          | 38.53%                       | \$471,705          |
| 6000 - Capital Outlay                        | \$139,575                      | \$139,575          | 100%                       | \$139,575          | 100%                         | \$0                |
| 7000 - Other Outgo                           | \$0                            | \$0                | 100%                       | \$0                | 100%                         | \$0                |
| Indirect Costs                               | \$145,778                      | \$145,352          | 100.29%                    | \$230,718          | 63.18%                       | \$84,940           |
| <b>Totals</b>                                | <b>\$3,061,318</b>             | <b>\$3,067,379</b> | <b>99.8%</b>               | <b>\$4,845,063</b> | <b>63.18%</b>                | <b>\$1,783,745</b> |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

#### Summary of Activities:

We moved 100% of our Adult Education to online. Trained faculty on Canvas and Zoom and will continue to provide professional development opportunities to the faculty throughout 2020-21 academic year. We are also distributing Chromebooks and textbooks to students so they can access their classes online. The OASIS lab renovation project is underway and is scheduled to be completed by the end of the academic year.

**Status**  
**Submitted**

## South Orange County CCD

### South Orange County CCD Q1 Report (7/1 - 9/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast    | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$23,007                       | \$47,250        | 48.69%                     | \$188,998        | 12.17%                       | \$165,991        |
| 2000 - Non-Instructional Salaries            | \$4,089                        | \$6,673         | 61.27%                     | \$26,693         | 15.32%                       | \$22,604         |
| 3000 - Employee Benefits                     | \$12,173                       | \$22,494        | 54.12%                     | \$89,975         | 13.53%                       | \$77,802         |
| 4000 - Supplies and Materials                | \$0                            | \$11            | 0%                         | \$43             | 0%                           | \$43             |
| 5000 - Other Operating Expenses and Services | \$0                            | \$10,125        | 0%                         | \$40,498         | 0%                           | \$40,498         |
| 6000 - Capital Outlay                        | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| <b>Totals</b>                                | <b>\$39,269</b>                | <b>\$86,552</b> | <b>45.37%</b>              | <b>\$346,207</b> | <b>11.34%</b>                | <b>\$306,938</b> |

### Corrective Action Plan

We are in the process of hiring a new program consultant.

Status  
Submitted

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### South Orange County CCD Q2 Report (10/1 - 12/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast    | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$51,756                       | \$47,250        | 109.54%                    | \$188,998        | 27.38%                       | \$137,242        |
| 2000 - Non-Instructional Salaries            | \$11,718                       | \$6,673         | 175.6%                     | \$26,693         | 43.9%                        | \$14,975         |
| 3000 - Employee Benefits                     | \$27,332                       | \$22,494        | 121.51%                    | \$89,975         | 30.38%                       | \$62,643         |
| 4000 - Supplies and Materials                | \$0                            | \$11            | 0%                         | \$43             | 0%                           | \$43             |
| 5000 - Other Operating Expenses and Services | \$0                            | \$10,125        | 0%                         | \$40,498         | 0%                           | \$40,498         |
| 6000 - Capital Outlay                        | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| <b>Totals</b>                                | <b>\$90,806</b>                | <b>\$86,552</b> | <b>104.92%</b>             | <b>\$346,207</b> | <b>26.23%</b>                | <b>\$255,401</b> |

### Corrective Action Plan

We are in the process of hiring a new program consultant.

Status  
Submitted

#### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Kim McCord, Executive Director of Fiscal Services/Comptroller

### South Orange County CCD Q3 Report (1/1 - 3/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast    | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$80,505                       | \$47,250        | 170.38%                    | \$188,998        | 42.6%                        | \$108,493        |
| 2000 - Non-Instructional Salaries            | \$17,837                       | \$6,673         | 267.29%                    | \$26,693         | 66.82%                       | \$8,856          |
| 3000 - Employee Benefits                     | \$41,809                       | \$22,494        | 185.87%                    | \$89,975         | 46.47%                       | \$48,166         |
| 4000 - Supplies and Materials                | \$8                            | \$11            | 74.42%                     | \$43             | 18.6%                        | \$35             |
| 5000 - Other Operating Expenses and Services | \$0                            | \$10,125        | 0%                         | \$40,498         | 0%                           | \$40,498         |
| 6000 - Capital Outlay                        | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| <b>Totals</b>                                | <b>\$140,159</b>               | <b>\$86,552</b> | <b>161.94%</b>             | <b>\$346,207</b> | <b>40.48%</b>                | <b>\$206,048</b> |

### Corrective Action Plan

We are in the process of hiring a new program consultant.

Status  
Submitted

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### South Orange County CCD Q4 Report (4/1 - 6/30)



| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast    | % Expended of YTD Forecast | Project Budget   | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$114,996                      | \$47,250        | 243.38%                    | \$188,998        | 60.85%                       | \$74,002         |
| 2000 - Non-Instructional Salaries            | \$26,692                       | \$6,673         | 399.99%                    | \$26,693         | 100%                         | \$1              |
| 3000 - Employee Benefits                     | \$58,695                       | \$22,494        | 260.94%                    | \$89,975         | 65.23%                       | \$31,280         |
| 4000 - Supplies and Materials                | \$43                           | \$11            | 400%                       | \$43             | 100%                         | \$0              |
| 5000 - Other Operating Expenses and Services | \$0                            | \$10,125        | 0%                         | \$40,498         | 0%                           | \$40,498         |
| 6000 - Capital Outlay                        | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| 7000 - Other Outgo                           | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$0             | 100%                       | \$0              | 100%                         | \$0              |
| <b>Totals</b>                                | <b>\$200,426</b>               | <b>\$86,552</b> | <b>231.57%</b>             | <b>\$346,207</b> | <b>57.89%</b>                | <b>\$145,781</b> |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

We are in the process of hiring a new program consultant.

**Status  
Submitted**

**Tustin Unified**

**Tustin Unified Q1 Report (7/1 - 9/30)**

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$92,914                       | \$75,627         | 122.86%                    | \$504,180          | 18.43%                       | \$411,266        |
| 2000 - Non-Instructional Salaries            | \$15,132                       | \$22,723         | 66.59%                     | \$151,487          | 9.99%                        | \$136,355        |
| 3000 - Employee Benefits                     | \$21,350                       | \$20,632         | 103.48%                    | \$137,545          | 15.52%                       | \$116,195        |
| 4000 - Supplies and Materials                | \$69,434                       | \$21,060         | 329.69%                    | \$140,403          | 49.45%                       | \$70,969         |
| 5000 - Other Operating Expenses and Services | \$15,770                       | \$15,000         | 105.13%                    | \$100,000          | 15.77%                       | \$84,230         |
| 6000 - Capital Outlay                        | \$10,516                       | \$9,750          | 107.86%                    | \$65,000           | 16.18%                       | \$54,484         |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0                | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$8,145          | 0%                         | \$54,302           | 0%                           | \$54,302         |
| <b>Totals</b>                                | <b>\$225,116</b>               | <b>\$172,938</b> | <b>130.17%</b>             | <b>\$1,152,917</b> | <b>19.53%</b>                | <b>\$927,801</b> |

### Summary of Activities:

During Q1, Tustin Adult School held a teacher professional development day provided on Aug 9. Fall started with 3 ABE classes, 3 HSD/HSE classes, 3 CTE classes, 30 ESL classes and 3 Citizenship classes.

**Status**  
**Submitted**

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### Tustin Unified Q2 Report (10/1 - 12/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$209,193                      | \$151,254        | 138.31%                    | \$504,180          | 41.49%                       | \$294,987        |
| 2000 - Non-Instructional Salaries            | \$41,218                       | \$45,446         | 90.7%                      | \$151,487          | 27.21%                       | \$110,269        |
| 3000 - Employee Benefits                     | \$33,538                       | \$41,264         | 81.28%                     | \$137,545          | 24.38%                       | \$104,007        |
| 4000 - Supplies and Materials                | \$76,993                       | \$42,121         | 182.79%                    | \$140,403          | 54.84%                       | \$63,410         |
| 5000 - Other Operating Expenses and Services | \$16,880                       | \$30,000         | 56.27%                     | \$100,000          | 16.88%                       | \$83,120         |
| 6000 - Capital Outlay                        | \$10,516                       | \$19,500         | 53.93%                     | \$65,000           | 16.18%                       | \$54,484         |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0                | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$16,291         | 0%                         | \$54,302           | 0%                           | \$54,302         |
| <b>Totals</b>                                | <b>\$388,338</b>               | <b>\$345,875</b> | <b>112.28%</b>             | <b>\$1,152,917</b> | <b>33.68%</b>                | <b>\$764,579</b> |

### Summary of Activities:

Tustin Adult School continued with 42 class in ABE/ASE/CTE and ESL for the Fall 2019 semester. There were also two professional development/planning days on Oct. 4 and Dec. 19. Tustin Adult School also hired a night Office assistant who left in July 2019.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Christine Matos

William Nedderson, Coordinator

### Tustin Unified Q3 Report (1/1 - 3/31)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$410,759                      | \$226,881        | 181.05%                    | \$504,180          | 81.47%                       | \$93,421         |
| 2000 - Non-Instructional Salaries            | \$70,867                       | \$68,169         | 103.96%                    | \$151,487          | 46.78%                       | \$80,620         |
| 3000 - Employee Benefits                     | \$96,640                       | \$61,895         | 156.13%                    | \$137,545          | 70.26%                       | \$40,905         |
| 4000 - Supplies and Materials                | \$83,067                       | \$63,181         | 131.47%                    | \$140,403          | 59.16%                       | \$57,336         |
| 5000 - Other Operating Expenses and Services | \$17,329                       | \$45,000         | 38.51%                     | \$100,000          | 17.33%                       | \$82,671         |
| 6000 - Capital Outlay                        | \$10,516                       | \$29,250         | 35.95%                     | \$65,000           | 16.18%                       | \$54,484         |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0                | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$24,436         | 0%                         | \$54,302           | 0%                           | \$54,302         |
| <b>Totals</b>                                | <b>\$689,178</b>               | <b>\$518,813</b> | <b>132.84%</b>             | <b>\$1,152,917</b> | <b>59.78%</b>                | <b>\$463,739</b> |

### Summary of Activities:

This quarter saw the beginning of the Spring Semester. Tustin Adult School is offering 36 class in ABE, HSD/HSE, ELS, Citizenship, Computers. Were able to move/reopen 3 of the ESL classes to St. Paul's church to allow for easy access in north portion of the district. ESL Scope and Sequence work is continuing as well. There were also 2 Staff Meetings for WASC Accreditation Visit.

**Status  
Submitted**

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### Tustin Unified Q4 Report (4/1 - 6/30)

| Object Code                                  | Year to Date (YTD) Expenditure | YTD Forecast     | % Expended of YTD Forecast | Project Budget     | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries                | \$410,759                      | \$302,508        | 135.78%                    | \$504,180          | 81.47%                       | \$93,421         |
| 2000 - Non-Instructional Salaries            | \$70,867                       | \$90,892         | 77.97%                     | \$151,487          | 46.78%                       | \$80,620         |
| 3000 - Employee Benefits                     | \$96,640                       | \$82,527         | 117.1%                     | \$137,545          | 70.26%                       | \$40,905         |
| 4000 - Supplies and Materials                | \$83,067                       | \$84,242         | 98.61%                     | \$140,403          | 59.16%                       | \$57,336         |
| 5000 - Other Operating Expenses and Services | \$17,329                       | \$60,000         | 28.88%                     | \$100,000          | 17.33%                       | \$82,671         |
| 6000 - Capital Outlay                        | \$10,516                       | \$39,000         | 26.96%                     | \$65,000           | 16.18%                       | \$54,484         |
| 7000 - Other Outgo                           | \$0                            | \$0              | 100%                       | \$0                | 100%                         | \$0              |
| Indirect Costs                               | \$0                            | \$32,581         | 0%                         | \$54,302           | 0%                           | \$54,302         |
| <b>Totals</b>                                | <b>\$689,178</b>               | <b>\$691,750</b> | <b>99.63%</b>              | <b>\$1,152,917</b> | <b>59.78%</b>                | <b>\$463,739</b> |

**Status**  
**Unsubmitted**



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