

CAEP Consortium Fiscal Reporting

62 South Orange County Regional Consortium (SOCRC)

2020-21 Fiscal Year

Certification

Certified By

Debbie Vanschoelandt

Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified	Uncertified	Uncertified	Uncertified
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Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
College and Career Advantage	Submitted	Submitted	Not Submitted	Not Submitted
Irvine Unified	Submitted	Submitted	Not Submitted	Not Submitted
Irvine Valley College	Submitted	Submitted	Not Submitted	Not Submitted
Laguna Beach Unified	Submitted	Submitted	Not Submitted	Not Submitted
Saddleback College	Submitted	Submitted	Submitted	Not Submitted
South Orange County CCD	Submitted	Submitted	Not Submitted	Not Submitted
Tustin Unified	Submitted	Submitted	Submitted	Not Submitted

College and Career Advantage

College and Career Advantage Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,085	\$22,633	66.65%	\$150,889	10%	\$135,804
2000 - Non-Instructional Salaries	\$14,045	\$21,377	65.7%	\$85,509	16.43%	\$71,464
3000 - Employee Benefits	\$17,080	\$14,046	121.6%	\$93,642	18.24%	\$76,562
4000 - Supplies and Materials	\$2,052	\$5,975	34.34%	\$39,834	5.15%	\$37,782
5000 - Other Operating Expenses and Services	\$40	\$171	23.41%	\$1,139	3.51%	\$1,099
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,513	0%	\$16,752	0%	\$16,752
Totals	\$48,302	\$66,716	72.4%	\$387,765	12.46%	\$339,463

Corrective Action Plan

Instructional salaries to increase in Q2 since classes do not meet in summer, plus additional Skills Only classes have been added in Q2. Due to COVID19, costs were reduced in Q1. Will continue to spend as planned.

Summary of Activities:

All classes began using a virtual platform the first month, then moved to hybrid with synchronous learning. Additional 'Skills Only' classes began meeting in-person in October.

Status
Submitted

College and Career Advantage Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$47,021	\$45,267	103.88%	\$150,889	31.16%	\$103,868
2000 - Non-Instructional Salaries	\$35,111	\$42,755	82.12%	\$85,509	41.06%	\$50,398
3000 - Employee Benefits	\$39,325	\$28,093	139.98%	\$93,642	42%	\$54,317
4000 - Supplies and Materials	\$27,118	\$11,950	226.93%	\$39,834	68.08%	\$12,716
5000 - Other Operating Expenses and Services	\$40	\$342	11.71%	\$1,139	3.51%	\$1,099
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,026	0%	\$16,752	0%	\$16,752
Totals	\$148,615	\$133,431	111.38%	\$387,765	38.33%	\$239,150

Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses to date.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Patricia Romo, Executive Director

College and Career Advantage Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,066	\$113,167	90.19%	\$150,889	67.64%	\$48,823
2000 - Non-Instructional Salaries	\$56,178	\$64,132	87.6%	\$85,509	65.7%	\$29,331
3000 - Employee Benefits	\$66,529	\$70,232	94.73%	\$93,642	71.05%	\$27,113
4000 - Supplies and Materials	\$35,321	\$29,876	118.23%	\$39,834	88.67%	\$4,513
5000 - Other Operating Expenses and Services	\$1,139	\$854	133.33%	\$1,139	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,564	0%	\$16,752	0%	\$16,752
Totals	\$261,233	\$290,824	89.83%	\$387,765	67.37%	\$126,532

Summary of Activities:

We continue to offer CTE classes with an internship component. All classes are currently hybrid/synchronous learning.

Status

Unsubmitted

College and Career Advantage Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,066	\$150,889	67.64%	\$150,889	67.64%	\$48,823
2000 - Non-Instructional Salaries	\$56,178	\$85,509	65.7%	\$85,509	65.7%	\$29,331
3000 - Employee Benefits	\$66,529	\$93,642	71.05%	\$93,642	71.05%	\$27,113
4000 - Supplies and Materials	\$35,321	\$39,834	88.67%	\$39,834	88.67%	\$4,513
5000 - Other Operating Expenses and Services	\$1,139	\$1,139	100%	\$1,139	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$16,752	0%	\$16,752	0%	\$16,752
Totals	\$261,233	\$387,765	67.37%	\$387,765	67.37%	\$126,532

Status
Unsubmitted

Irvine Unified

Irvine Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,617	\$0	100%	\$190,000	10.32%	\$170,383
2000 - Non-Instructional Salaries	\$9,240	\$0	100%	\$109,475	8.44%	\$100,235
3000 - Employee Benefits	\$5,659	\$0	100%	\$105,837	5.35%	\$100,178
4000 - Supplies and Materials	\$486	\$0	100%	\$25,000	1.94%	\$24,514
5000 - Other Operating Expenses and Services	\$5,680	\$0	100%	\$12,000	47.33%	\$6,320
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
Totals	\$40,682	\$0	100%	\$454,312	8.95%	\$413,630

Corrective Action Plan

Due to COVID, we had lower than expected enrollment.

Summary of Activities:

We continue to offer virtual classes only and have provided digital textbooks to each student. We have also continued to offer our virtual diploma program.

Status
Submitted

Irvine Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,782	\$0	100%	\$190,000	41.99%	\$110,218
2000 - Non-Instructional Salaries	\$43,336	\$0	100%	\$109,475	39.59%	\$66,139
3000 - Employee Benefits	\$19,569	\$0	100%	\$105,837	18.49%	\$86,268
4000 - Supplies and Materials	\$15,227	\$0	100%	\$25,000	60.91%	\$9,773
5000 - Other Operating Expenses and Services	\$5,853	\$0	100%	\$12,000	48.78%	\$6,147
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
Totals	\$163,767	\$0	100%	\$454,312	36.05%	\$290,545

Summary of Activities:

We continued to offer ESL , citizenship and diploma pathway courses. We provided e textbooks to students in each course. We also completed drive thru testing. Student enrollment continued to be low due to COVID.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Dr. Rebecca Roberts, Director of Alternative Education

Irvine Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,782	\$0	100%	\$190,000	41.99%	\$110,218
2000 - Non-Instructional Salaries	\$43,336	\$0	100%	\$109,475	39.59%	\$66,139
3000 - Employee Benefits	\$19,569	\$0	100%	\$105,837	18.49%	\$86,268
4000 - Supplies and Materials	\$15,227	\$0	100%	\$25,000	60.91%	\$9,773
5000 - Other Operating Expenses and Services	\$5,853	\$0	100%	\$12,000	48.78%	\$6,147
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
Totals	\$163,767	\$0	100%	\$454,312	36.05%	\$290,545

Status
Unsubmitted

Irvine Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,782	\$0	100%	\$190,000	41.99%	\$110,218
2000 - Non-Instructional Salaries	\$43,336	\$0	100%	\$109,475	39.59%	\$66,139
3000 - Employee Benefits	\$19,569	\$0	100%	\$105,837	18.49%	\$86,268
4000 - Supplies and Materials	\$15,227	\$0	100%	\$25,000	60.91%	\$9,773
5000 - Other Operating Expenses and Services	\$5,853	\$0	100%	\$12,000	48.78%	\$6,147
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,000	0%	\$12,000	0%	\$12,000
Totals	\$163,767	\$12,000	1,364.73%	\$454,312	36.05%	\$290,545

Status
Unsubmitted

Irvine Valley College

Irvine Valley College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,516	\$5,197	183.11%	\$34,645	27.47%	\$25,129
2000 - Non-Instructional Salaries	\$5,651	\$10,499	53.82%	\$69,993	8.07%	\$64,342
3000 - Employee Benefits	\$6,557	\$8,448	77.61%	\$56,322	11.64%	\$49,765
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$132,010	0%	\$880,064	0%	\$880,064
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,808	0%	\$52,051	0%	\$52,051
Totals	\$21,724	\$163,961	13.25%	\$1,093,075	1.99%	\$1,071,351

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Status
Submitted

Irvine Valley College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$70,872	\$10,394	681.89%	\$34,645	204.57%	Ⓢ -\$36,227
2000 - Non-Instructional Salaries	\$51,352	\$20,998	244.56%	\$69,993	73.37%	\$18,641
3000 - Employee Benefits	\$44,551	\$16,897	263.67%	\$56,322	79.1%	\$11,771
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$264,019	0%	\$880,064	0%	\$880,064
6000 - Capital Outlay	\$1,008	\$0	100%	\$0	100%	Ⓢ -\$1,008
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,389	\$15,615	53.72%	\$52,051	16.12%	\$43,662
Totals	\$176,172	\$327,923	53.72%	\$1,093,075	16.12%	\$916,903

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Debbie Vanschoelandt, Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$70,872	\$15,590	454.59%	\$34,645	204.57%	⤴ -\$36,227
2000 - Non-Instructional Salaries	\$51,352	\$31,497	163.04%	\$69,993	73.37%	\$18,641
3000 - Employee Benefits	\$44,551	\$25,345	175.78%	\$56,322	79.1%	\$11,771
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$396,029	0%	\$880,064	0%	\$880,064
6000 - Capital Outlay	\$1,008	\$0	100%	\$0	100%	⤴ -\$1,008
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,389	\$23,423	35.82%	\$52,051	16.12%	\$43,662
Totals	\$176,172	\$491,884	35.82%	\$1,093,075	16.12%	\$916,903

Status
Unsubmitted

Irvine Valley College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$70,872	\$20,787	340.94%	\$34,645	204.57%	⤴ -\$36,227
2000 - Non-Instructional Salaries	\$51,352	\$41,996	122.28%	\$69,993	73.37%	\$18,641
3000 - Employee Benefits	\$44,551	\$33,793	131.83%	\$56,322	79.1%	\$11,771
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$528,038	0%	\$880,064	0%	\$880,064
6000 - Capital Outlay	\$1,008	\$0	100%	\$0	100%	⤴ -\$1,008
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,389	\$31,231	26.86%	\$52,051	16.12%	\$43,662
Totals	\$176,172	\$655,845	26.86%	\$1,093,075	16.12%	\$916,903

Status
Unsubmitted

Laguna Beach Unified

Laguna Beach Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$4,264	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$976	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$0	\$1,500	0%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$35,000	\$0	100%	\$80,588	43.43%	\$45,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$8,152	0%	\$8,152
Totals	\$35,000	\$6,741	519.25%	\$171,145	20.45%	\$136,145

Summary of Activities:

Quarter 1 expenditures include costs associated with online ESL learning through local businesses and the partnership with the City of Laguna Beach.

Status
Submitted

Laguna Beach Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$12,793	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$2,929	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$0	\$6,000	0%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$35,000	\$40,294	86.86%	\$80,588	43.43%	\$45,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,250	\$0	100%	\$8,152	15.33%	\$6,902
Totals	\$36,250	\$62,016	58.45%	\$171,145	21.18%	\$134,895

Corrective Action Plan

Funds budgeted for in-person ESL classes have not been spent at this time, as not in-person classes have been allowed per local health guidelines. Expenditures will be adjusted to allow for more online learning.

Summary of Activities:

Current expenditures have been for online ESL classes, orientation, and technology needs.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Chad Mabery Ed. D., Director

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$25,586	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$5,857	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$0	\$21,000	0%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$35,000	\$60,441	57.91%	\$80,588	43.43%	\$45,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,250	\$0	100%	\$8,152	15.33%	\$6,902
Totals	\$36,250	\$112,884	32.11%	\$171,145	21.18%	\$134,895

Status
Unsubmitted

Laguna Beach Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$42,643	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$9,762	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$0	\$30,000	0%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$35,000	\$80,588	43.43%	\$80,588	43.43%	\$45,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,250	\$8,152	15.33%	\$8,152	15.33%	\$6,902
Totals	\$36,250	\$171,145	21.18%	\$171,145	21.18%	\$134,895

Status
Unsubmitted

Saddleback College

Saddleback College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,334	\$0	100%	\$1,146,430	7.27%	\$1,063,096
2000 - Non-Instructional Salaries	\$120,066	\$0	100%	\$559,528	21.46%	\$439,462
3000 - Employee Benefits	\$90,999	\$0	100%	\$559,942	16.25%	\$468,943
4000 - Supplies and Materials	\$662	\$0	100%	\$1,000	66.2%	\$338
5000 - Other Operating Expenses and Services	\$69,019	\$0	100%	\$1,590,170	4.34%	\$1,521,151
6000 - Capital Outlay	\$0	\$0	100%	\$150,000	0%	\$150,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$200,353	0%	\$200,353
Totals	\$364,080	\$0	100%	\$4,207,423	8.65%	\$3,843,343

Corrective Action Plan

Will continue to spend as planned. Indirect cost will be booked and reported in Q2.

Summary of Activities:

We continue to serve the students remotely. All AESL, Citizenship, HSE, and OASIS classes are offered online using Zoom and Canvas. We use a combination of synchronous and asynchronous teaching modalities. The plans to renovate the ILS lab for the OASIS program are under way and scheduled to be completed by Fall 2021. The HSE program moved to CDCP certificate offerings starting January 2021. SB 554 implementation begins in January 2021 as well.

**Status
Submitted**

Saddleback College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$199,897	\$171,965	116.24%	\$1,146,430	17.44%	\$946,533
2000 - Non-Instructional Salaries	\$304,546	\$83,929	362.86%	\$559,528	54.43%	\$254,982
3000 - Employee Benefits	\$202,251	\$83,991	240.8%	\$559,942	36.12%	\$357,691
4000 - Supplies and Materials	\$15,392	\$150	10,261.33%	\$1,000	1,539.2%	Ⓜ -\$14,392
5000 - Other Operating Expenses and Services	\$117,345	\$238,526	49.2%	\$1,590,170	7.38%	\$1,472,825
6000 - Capital Outlay	\$0	\$22,500	0%	\$150,000	0%	\$150,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$30,053	0%	\$200,353	0%	\$200,353
Totals	\$839,431	\$631,113	133.01%	\$4,207,423	19.95%	\$3,367,992

Corrective Action Plan

Will spend the budget as planned. Budget is set aside for the AEWD capital project scheduled to be completed in Fall 2021.

Summary of Activities:

We continue to serve the students remotely. All AESL, Citizenship, HSE, and OASIS classes are offered online using Zoom and Canvas. We use a combination of synchronous and asynchronous teaching modalities. The plans to renovate the ILS lab for the OASIS program are under way and scheduled to be completed by Fall 2021. The HSE program moved to CDCP certificate offerings starting January 2021. SB 554 implementation began this January. A full-time faculty position for the OASIS/AEWD program is currently being recruited.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Karima Feldhus, Assistant Vice President, Community Education, Emeritus Institute, and K-12 Partnerships

Saddleback College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$299,528	\$343,929	87.09%	\$1,146,430	26.13%	\$846,902
2000 - Non-Instructional Salaries	\$463,043	\$167,858	275.85%	\$559,528	82.76%	\$96,485
3000 - Employee Benefits	\$306,875	\$167,983	182.68%	\$559,942	54.8%	\$253,067
4000 - Supplies and Materials	\$22,952	\$300	7,650.67%	\$1,000	2,295.2%	 \$21,952
5000 - Other Operating Expenses and Services	\$166,286	\$477,051	34.86%	\$1,590,170	10.46%	\$1,423,884
6000 - Capital Outlay	\$0	\$45,000	0%	\$150,000	0%	\$150,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$60,106	0%	\$200,353	0%	\$200,353
Totals	\$1,258,684	\$1,262,227	99.72%	\$4,207,423	29.92%	\$2,948,739

Corrective Action Plan

Will spend the budget as planned. Budget is set aside for the AEWD capital project scheduled to be completed in December 2021.

Summary of Activities:

We continue to serve the students remotely. All AESL, Citizenship, HSE, and OASIS classes are offered online using Zoom and Canvas. We use a combination of synchronous and asynchronous teaching modalities. For Fall 2021, we are planning on bringing back to in-person approximately 40% of the classes. The plans to renovate the ILS lab for the OASIS program are under way and scheduled to be completed by December 2021. The HSE program moved to CDCP certificate offerings starting January 2021. SB 554 implementation began this January. A full-time faculty position for the OASIS/AEWD program has been recruited to start in Fall 2021.

Status
Submitted

Saddleback College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$299,528	\$573,215	52.25%	\$1,146,430	26.13%	\$846,902
2000 - Non-Instructional Salaries	\$463,043	\$279,764	165.51%	\$559,528	82.76%	\$96,485
3000 - Employee Benefits	\$306,875	\$279,971	109.61%	\$559,942	54.8%	\$253,067
4000 - Supplies and Materials	\$22,952	\$500	4,590.4%	\$1,000	2,295.2%	⌵ -\$21,952
5000 - Other Operating Expenses and Services	\$166,286	\$795,085	20.91%	\$1,590,170	10.46%	\$1,423,884
6000 - Capital Outlay	\$0	\$150,000	0%	\$150,000	0%	\$150,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$200,353	0%	\$200,353	0%	\$200,353
Totals	\$1,258,684	\$2,278,888	55.23%	\$4,207,423	29.92%	\$2,948,739

Status
Unsubmitted

South Orange County CCD

South Orange County CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,138	\$33,256	72.58%	\$133,025	18.15%	\$108,887
2000 - Non-Instructional Salaries	\$4,556	\$6,869	66.33%	\$27,474	16.58%	\$22,918
3000 - Employee Benefits	\$12,759	\$15,737	81.08%	\$62,948	20.27%	\$50,189
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$42,238	0%	\$168,950	0%	\$168,950
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$41,453	\$98,099	42.26%	\$392,397	10.56%	\$350,944

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Status
Submitted

South Orange County CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,443	\$33,256	163.71%	\$133,025	40.93%	\$78,582
2000 - Non-Instructional Salaries	\$11,515	\$6,869	167.65%	\$27,474	41.91%	\$15,959
3000 - Employee Benefits	\$27,091	\$15,737	172.15%	\$62,948	43.04%	\$35,857
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$42,238	0%	\$168,950	0%	\$168,950
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$93,049	\$98,099	94.85%	\$392,397	23.71%	\$299,348

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Kim McCord, Executive Director of Fiscal Services/Comptroller

South Orange County CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,443	\$33,256	163.71%	\$133,025	40.93%	\$78,582
2000 - Non-Instructional Salaries	\$11,515	\$6,869	167.65%	\$27,474	41.91%	\$15,959
3000 - Employee Benefits	\$27,091	\$15,737	172.15%	\$62,948	43.04%	\$35,857
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$42,238	0%	\$168,950	0%	\$168,950
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$93,049	\$98,099	94.85%	\$392,397	23.71%	\$299,348

Status
Unsubmitted

South Orange County CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,443	\$33,256	163.71%	\$133,025	40.93%	\$78,582
2000 - Non-Instructional Salaries	\$11,515	\$6,869	167.65%	\$27,474	41.91%	\$15,959
3000 - Employee Benefits	\$27,091	\$15,737	172.15%	\$62,948	43.04%	\$35,857
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$42,238	0%	\$168,950	0%	\$168,950
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$93,049	\$98,099	94.85%	\$392,397	23.71%	\$299,348

Status
Unsubmitted

Tustin Unified

Tustin Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$71,903	\$94,322	76.23%	\$628,810	11.43%	\$556,907
2000 - Non-Instructional Salaries	\$10,690	\$18,475	57.86%	\$123,165	8.68%	\$112,475
3000 - Employee Benefits	\$17,668	\$24,425	72.34%	\$162,831	10.85%	\$145,163
4000 - Supplies and Materials	\$4,874	\$9,604	50.75%	\$64,029	7.61%	\$59,155
5000 - Other Operating Expenses and Services	\$10,179	\$3,488	291.87%	\$23,250	43.78%	\$13,071
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,350	0%	\$49,000	0%	\$49,000
Totals	\$115,314	\$157,663	73.14%	\$1,051,085	10.97%	\$935,771

Corrective Action Plan

Due to COVID 19-Beginning of the year costs were lower due to availability of class offerings. We will continue to increase class offerings online and in person for second semester. Professional development will increase in quarter 2 spending as well.

Summary of Activities:

For Fall 2020, all classes were moved to online offerings. Tustin Adult school offered Early Registration for two weeks in August. Students came in limited numbers to CASAS test and register for classes. For fall, 13 ESL classes, 2 citizenship, 3 ABE and 4 high school diploma/equivalency prep class were offered. All classes have students attend an online live Google Meet or Zoom session. Students are also expected to complete asynchronous work as well.

**Status
Submitted**

Tustin Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$200,495	\$251,524	79.71%	\$628,810	31.88%	\$428,315
2000 - Non-Instructional Salaries	\$47,540	\$49,266	96.5%	\$123,165	38.6%	\$75,625
3000 - Employee Benefits	\$55,287	\$48,849	113.18%	\$162,831	33.95%	\$107,544
4000 - Supplies and Materials	\$7,253	\$25,612	28.32%	\$64,029	11.33%	\$56,776
5000 - Other Operating Expenses and Services	\$13,750	\$9,300	147.85%	\$23,250	59.14%	\$9,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$14,700	0%	\$49,000	0%	\$49,000
Totals	\$324,325	\$399,251	81.23%	\$1,051,085	30.86%	\$726,760

Summary of Activities:

Tustin Adult School continued to offer 4 ABE classes, 4 ASE classes for Diploma or GED Preparation. 14 ESL Class from Beginning Literacy to Pronunciation and Conversation and 2 Citizenship Preparation. Tustin Adult School had 17 ASE completers for the fall semester. 15 earning their high school diploma and 2 completing their high school equivalency certificate through GED. All classes were offered online only for Fall. 12 teachers attended the SOCRC Fall Professional Development.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Christine Matos

William Neddersen, Coordinator

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$312,048	\$377,286	82.71%	\$628,810	49.63%	\$316,762
2000 - Non-Instructional Salaries	\$67,222	\$73,899	90.96%	\$123,165	54.58%	\$55,943
3000 - Employee Benefits	\$85,397	\$97,699	87.41%	\$162,831	52.45%	\$77,434
4000 - Supplies and Materials	\$7,253	\$38,417	18.88%	\$64,029	11.33%	\$56,776
5000 - Other Operating Expenses and Services	\$13,750	\$13,950	98.57%	\$23,250	59.14%	\$9,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,050	0%	\$49,000	0%	\$49,000
Totals	\$485,670	\$623,301	77.92%	\$1,051,085	46.21%	\$565,415

Summary of Activities:

For Spring 2021, Tustin Adult School has offered online 4 ABE classes, 5 ASE classes for Diploma or GED Preparation, 14 ESL Class from Beginning Literacy to Pronunciation and Conversation and 2 Citizenship Preparation. We also added 5 in-person ESL classes and opened the ASE lab for 2 nights a week. Tustin Adult School has 26 ASE completers to date. 23 earning their high school diploma and 3 completing their high school equivalency certificate through GED.

**Status
Submitted**

Tustin Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$312,048	\$503,048	62.03%	\$628,810	49.63%	\$316,762
2000 - Non-Instructional Salaries	\$67,222	\$98,532	68.22%	\$123,165	54.58%	\$55,943
3000 - Employee Benefits	\$85,397	\$130,265	65.56%	\$162,831	52.45%	\$77,434
4000 - Supplies and Materials	\$7,253	\$51,223	14.16%	\$64,029	11.33%	\$56,776
5000 - Other Operating Expenses and Services	\$13,750	\$18,600	73.92%	\$23,250	59.14%	\$9,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$29,400	0%	\$49,000	0%	\$49,000
Totals	\$485,670	\$831,068	58.44%	\$1,051,085	46.21%	\$565,415

Status
Unsubmitted



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