

CAEP Consortium Fiscal Reporting

62 South Orange County Regional Consortium (SOCRC)

2020-21 Fiscal Year

Certification

Certified By

Debbie Vanschoelandt

Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
College and Career Advantage	Submitted	Submitted	Submitted	Submitted
Irvine Unified	Submitted	Submitted	Submitted	Submitted
Irvine Valley College	Submitted	Submitted	Submitted	Submitted
Laguna Beach Unified	Submitted	Submitted	Submitted	Submitted
Saddleback College	Submitted	Submitted	Submitted	Submitted
South Orange County CCD	Submitted	Submitted	Submitted	Submitted
Tustin Unified	Submitted	Submitted	Submitted	Submitted

College and Career Advantage

College and Career Advantage Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,085	\$22,561	66.86%	\$150,408	10.03%	\$135,323
2000 - Non-Instructional Salaries	\$14,045	\$21,377	65.7%	\$85,509	16.43%	\$71,464
3000 - Employee Benefits	\$17,080	\$14,118	120.98%	\$94,123	18.15%	\$77,043
4000 - Supplies and Materials	\$2,052	\$5,975	34.34%	\$39,834	5.15%	\$37,782
5000 - Other Operating Expenses and Services	\$40	\$171	23.41%	\$1,139	3.51%	\$1,099
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,513	0%	\$16,752	0%	\$16,752
Totals	\$48,302	\$66,716	72.4%	\$387,765	12.46%	\$339,463

Corrective Action Plan

Instructional salaries to increase in Q2 since classes do not meet in summer, plus additional Skills Only classes have been added in Q2. Due to COVID19, costs were reduced in Q1. Will continue to spend as planned.

Summary of Activities:

All classes began using a virtual platform the first month, then moved to hybrid with synchronous learning. Additional 'Skills Only' classes began meeting in-person in October.

Status
Submitted

College and Career Advantage Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$47,021	\$45,122	104.21%	\$150,408	31.26%	\$103,387
2000 - Non-Instructional Salaries	\$35,111	\$42,755	82.12%	\$85,509	41.06%	\$50,398
3000 - Employee Benefits	\$39,325	\$28,237	139.27%	\$94,123	41.78%	\$54,798
4000 - Supplies and Materials	\$27,118	\$11,950	226.93%	\$39,834	68.08%	\$12,716
5000 - Other Operating Expenses and Services	\$40	\$342	11.71%	\$1,139	3.51%	\$1,099
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,026	0%	\$16,752	0%	\$16,752
Totals	\$148,615	\$133,431	111.38%	\$387,765	38.33%	\$239,150

Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses to date.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Patricia Romo, Executive Director

College and Career Advantage Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,066	\$112,806	90.48%	\$150,408	67.86%	\$48,342
2000 - Non-Instructional Salaries	\$56,178	\$64,132	87.6%	\$85,509	65.7%	\$29,331
3000 - Employee Benefits	\$66,529	\$70,592	94.24%	\$94,123	70.68%	\$27,594
4000 - Supplies and Materials	\$35,321	\$29,876	118.23%	\$39,834	88.67%	\$4,513
5000 - Other Operating Expenses and Services	\$1,139	\$854	133.33%	\$1,139	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,564	0%	\$16,752	0%	\$16,752
Totals	\$261,233	\$290,824	89.83%	\$387,765	67.37%	\$126,532

Summary of Activities:

We continue to offer CTE classes with an internship component. All classes are currently hybrid/synchronous learning.

Status
Submitted

College and Career Advantage Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$149,690	\$150,408	99.52%	\$150,408	99.52%	\$718
2000 - Non-Instructional Salaries	\$85,467	\$85,509	99.95%	\$85,509	99.95%	\$42
3000 - Employee Benefits	\$94,123	\$94,123	100%	\$94,123	100%	\$0
4000 - Supplies and Materials	\$39,793	\$39,834	99.9%	\$39,834	99.9%	\$41
5000 - Other Operating Expenses and Services	\$1,139	\$1,139	100%	\$1,139	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,752	\$16,752	100%	\$16,752	100%	\$0
Totals	\$386,964	\$387,765	99.79%	\$387,765	99.79%	\$801

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses.

**Status
Submitted**

Irvine Unified

Irvine Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,617	\$0	100%	\$185,000	10.6%	\$165,383
2000 - Non-Instructional Salaries	\$9,240	\$0	100%	\$109,475	8.44%	\$100,235
3000 - Employee Benefits	\$5,659	\$0	100%	\$105,837	5.35%	\$100,178
4000 - Supplies and Materials	\$486	\$0	100%	\$30,000	1.62%	\$29,514
5000 - Other Operating Expenses and Services	\$5,680	\$0	100%	\$12,000	47.33%	\$6,320
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
Totals	\$40,682	\$0	100%	\$454,312	8.95%	\$413,630

Corrective Action Plan

Due to COVID, we had lower than expected enrollment.

Summary of Activities:

We continue to offer virtual classes only and have provided digital textbooks to each student. We have also continued to offer our virtual diploma program.

Status
Submitted

Irvine Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,782	\$0	100%	\$185,000	43.13%	\$105,218
2000 - Non-Instructional Salaries	\$43,336	\$0	100%	\$109,475	39.59%	\$66,139
3000 - Employee Benefits	\$19,569	\$0	100%	\$105,837	18.49%	\$86,268
4000 - Supplies and Materials	\$15,227	\$0	100%	\$30,000	50.76%	\$14,773
5000 - Other Operating Expenses and Services	\$5,853	\$0	100%	\$12,000	48.78%	\$6,147
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
Totals	\$163,767	\$0	100%	\$454,312	36.05%	\$290,545

Summary of Activities:

We continued to offer ESL , citizenship and diploma pathway courses. We provided e textbooks to students in each course. We also completed drive thru testing. Student enrollment continued to be low due to COVID.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Dr. Rebecca Roberts, Director of Alternative Education

Irvine Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$127,190	\$0	100%	\$185,000	68.75%	\$57,810
2000 - Non-Instructional Salaries	\$60,087	\$0	100%	\$109,475	54.89%	\$49,388
3000 - Employee Benefits	\$44,016	\$0	100%	\$105,837	41.59%	\$61,821
4000 - Supplies and Materials	\$17,461	\$0	100%	\$30,000	58.2%	\$12,539
5000 - Other Operating Expenses and Services	\$10,834	\$0	100%	\$12,000	90.28%	\$1,166
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
Totals	\$259,588	\$0	100%	\$454,312	57.14%	\$194,724

Summary of Activities:

We have continued to offer EL and diploma pathway classes. We had lower enrollment during Quarter 3. We purchased digital textbooks for students.

Status
Submitted

Irvine Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$179,567	\$0	100%	\$185,000	97.06%	\$5,433
2000 - Non-Instructional Salaries	\$92,688	\$0	100%	\$109,475	84.67%	\$16,787
3000 - Employee Benefits	\$60,845	\$0	100%	\$105,837	57.49%	\$44,992
4000 - Supplies and Materials	\$28,589	\$0	100%	\$30,000	95.3%	\$1,411
5000 - Other Operating Expenses and Services	\$11,624	\$0	100%	\$12,000	96.87%	\$376
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,355	\$12,000	86.29%	\$12,000	86.29%	\$1,645
Totals	\$383,668	\$12,000	3,197.23%	\$454,312	84.45%	\$70,644

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

We provided English Language, diploma, and citizenship classes. We purchased books and technology to support remote learning.

**Status
Submitted**

Irvine Valley College

Irvine Valley College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,516	\$15,319	62.12%	\$102,124	9.32%	\$92,608
2000 - Non-Instructional Salaries	\$5,651	\$21,066	26.83%	\$140,437	4.02%	\$134,786
3000 - Employee Benefits	\$6,557	\$14,458	45.35%	\$96,388	6.8%	\$89,831
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$105,160	0%	\$701,067	0%	\$701,067
6000 - Capital Outlay	\$0	\$151	0%	\$1,008	0%	\$1,008
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,808	0%	\$52,051	0%	\$52,051
Totals	\$21,724	\$163,961	13.25%	\$1,093,075	1.99%	\$1,071,351

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Status
Submitted

Irvine Valley College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$70,872	\$30,637	231.33%	\$102,124	69.4%	\$31,252
2000 - Non-Instructional Salaries	\$51,352	\$42,131	121.89%	\$140,437	36.57%	\$89,085
3000 - Employee Benefits	\$44,551	\$28,916	154.07%	\$96,388	46.22%	\$51,837
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$210,320	0%	\$701,067	0%	\$701,067
6000 - Capital Outlay	\$1,008	\$302	333.33%	\$1,008	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,389	\$15,615	53.72%	\$52,051	16.12%	\$43,662
Totals	\$176,172	\$327,923	53.72%	\$1,093,075	16.12%	\$916,903

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Debbie Vanschoelandt, Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,370	\$45,956	198.82%	\$102,124	89.47%	\$10,754
2000 - Non-Instructional Salaries	\$57,187	\$63,197	90.49%	\$140,437	40.72%	\$83,250
3000 - Employee Benefits	\$54,867	\$43,375	126.5%	\$96,388	56.92%	\$41,521
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$315,480	0%	\$701,067	0%	\$701,067
6000 - Capital Outlay	\$1,008	\$454	222.22%	\$1,008	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,389	\$23,423	35.82%	\$52,051	16.12%	\$43,662
Totals	\$212,821	\$491,884	43.27%	\$1,093,075	19.47%	\$880,254

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status
Submitted

Irvine Valley College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,124	\$61,274	166.67%	\$102,124	100%	\$0
2000 - Non-Instructional Salaries	\$77,766	\$84,262	92.29%	\$140,437	55.37%	\$62,671
3000 - Employee Benefits	\$70,341	\$57,833	121.63%	\$96,388	72.98%	\$26,047
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$420,640	0%	\$701,067	0%	\$701,067
6000 - Capital Outlay	\$1,008	\$605	166.67%	\$1,008	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,562	\$31,231	40.22%	\$52,051	24.13%	\$39,489
Totals	\$263,801	\$655,845	40.22%	\$1,093,075	24.13%	\$829,274

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status
Submitted

Laguna Beach Unified

Laguna Beach Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$4,264	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$976	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$0	\$1,500	0%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$35,000	\$0	100%	\$80,588	43.43%	\$45,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$8,152	0%	\$8,152
Totals	\$35,000	\$6,741	519.25%	\$171,145	20.45%	\$136,145

Summary of Activities:

Quarter 1 expenditures include costs associated with online ESL learning through local businesses and the partnership with the City of Laguna Beach.

Status
Submitted

Laguna Beach Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$12,793	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$2,929	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$0	\$6,000	0%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$35,000	\$40,294	86.86%	\$80,588	43.43%	\$45,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,250	\$0	100%	\$8,152	15.33%	\$6,902
Totals	\$36,250	\$62,016	58.45%	\$171,145	21.18%	\$134,895

Corrective Action Plan

Funds budgeted for in-person ESL classes have not been spent at this time, as not in-person classes have been allowed per local health guidelines. Expenditures will be adjusted to allow for more online learning.

Summary of Activities:

Current expenditures have been for online ESL classes, orientation, and technology needs.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Chad Mabery Ed. D., Director

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$25,586	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$5,857	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$73	\$21,000	0.35%	\$30,000	0.24%	\$29,927
5000 - Other Operating Expenses and Services	\$36,639	\$60,441	60.62%	\$80,588	45.46%	\$43,949
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,335	\$0	100%	\$8,152	16.38%	\$6,817
Totals	\$38,047	\$112,884	33.7%	\$171,145	22.23%	\$133,098

Corrective Action Plan

The in-person ESL and workforce reentry programs have been significantly impacted by restrictions related to the COVID 19 pandemic health and safety guidelines. We are planning to expand our local partners in the area of short-term CTE, specifically in the hospitality and medical fields, during the next school year. We will also be piloting an ABE/ASE program that would include classes required for a high school diploma or high school equivalency certificate.

Summary of Activities:

We are continuing to maintain our virtual ESL program, although testing has been challenging to set up. Our workforce reentry program classes that were started shortly before the pandemic have not occurred this school year. During Q4, we will be working to organize new CTE and ABE/ASE programs for the 2021-22 school year.

Status
Submitted

Laguna Beach Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$42,643	0%	\$42,643	0%	\$42,643
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$9,762	0%	\$9,762	0%	\$9,762
4000 - Supplies and Materials	\$73	\$30,000	0.24%	\$30,000	0.24%	\$29,927
5000 - Other Operating Expenses and Services	\$66,398	\$80,588	82.39%	\$80,588	82.39%	\$14,190
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,336	\$8,152	16.39%	\$8,152	16.39%	\$6,816
Totals	\$67,807	\$171,145	39.62%	\$171,145	39.62%	\$103,338

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

The closure of facilities for most of last school year significantly impacted our enrollment, as well as our ability to even offer classes. Some classes moved online, while others were not offered. We will continue to offer online and in-person ESL classes. The workforces readiness classes that were not offered last year will begin again in the fall in partnership with the City of Laguna Beach. A pilot GED program is set to begin in the fall as well. Lastly, there are ongoing plans to offer CTE-based classes in partnership with CCA in the areas of hospitality, services, and medical support.

Summary of Activities:

ESL online classes were provided throughout the last school year. We were not able to get our ESL testing program going, but it will return this fall. The closure of facilities for most of last school year caused our workforce readiness classes to be canceled or not offered.

**Status
Submitted**

Saddleback College

Saddleback College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,334	\$0	100%	\$1,170,995	7.12%	\$1,087,661
2000 - Non-Instructional Salaries	\$120,066	\$0	100%	\$1,348,378	8.9%	\$1,228,312
3000 - Employee Benefits	\$90,999	\$0	100%	\$1,011,825	8.99%	\$920,826
4000 - Supplies and Materials	\$662	\$0	100%	\$50,708	1.31%	\$50,046
5000 - Other Operating Expenses and Services	\$69,019	\$0	100%	\$419,086	16.47%	\$350,067
6000 - Capital Outlay	\$0	\$0	100%	\$6,078	0%	\$6,078
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$200,353	0%	\$200,353
Totals	\$364,080	\$0	100%	\$4,207,423	8.65%	\$3,843,343

Corrective Action Plan

Will continue to spend as planned. Indirect cost will be booked and reported in Q2.

Summary of Activities:

We continue to serve the students remotely. All AESL, Citizenship, HSE, and OASIS classes are offered online using Zoom and Canvas. We use a combination of synchronous and asynchronous teaching modalities. The plans to renovate the ILS lab for the OASIS program are under way and scheduled to be completed by Fall 2021. The HSE program moved to CDCP certificate offerings starting January 2021. SB 554 implementation begins in January 2021 as well.

**Status
Submitted**

Saddleback College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$199,897	\$175,649	113.8%	\$1,170,995	17.07%	\$971,098
2000 - Non-Instructional Salaries	\$304,546	\$202,257	150.57%	\$1,348,378	22.59%	\$1,043,832
3000 - Employee Benefits	\$202,251	\$151,774	133.26%	\$1,011,825	19.99%	\$809,574
4000 - Supplies and Materials	\$15,392	\$7,606	202.36%	\$50,708	30.35%	\$35,316
5000 - Other Operating Expenses and Services	\$117,345	\$62,863	186.67%	\$419,086	28%	\$301,741
6000 - Capital Outlay	\$0	\$912	0%	\$6,078	0%	\$6,078
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$30,053	0%	\$200,353	0%	\$200,353
Totals	\$839,431	\$631,113	133.01%	\$4,207,423	19.95%	\$3,367,992

Corrective Action Plan

Will spend the budget as planned. Budget is set aside for the AEWD capital project scheduled to be completed in Fall 2021.

Summary of Activities:

We continue to serve the students remotely. All AESL, Citizenship, HSE, and OASIS classes are offered online using Zoom and Canvas. We use a combination of synchronous and asynchronous teaching modalities. The plans to renovate the ILS lab for the OASIS program are under way and scheduled to be completed by Fall 2021. The HSE program moved to CDCP certificate offerings starting January 2021. SB 554 implementation began this January. A full-time faculty position for the OASIS/AEWD program is currently being recruited.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Karima Feldhus, Assistant Vice President, Community Education, Emeritus Institute, and K-12 Partnerships

Saddleback College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$299,528	\$351,299	85.26%	\$1,170,995	25.58%	\$871,467
2000 - Non-Instructional Salaries	\$463,043	\$404,513	114.47%	\$1,348,378	34.34%	\$885,335
3000 - Employee Benefits	\$306,875	\$303,548	101.1%	\$1,011,825	30.33%	\$704,950
4000 - Supplies and Materials	\$22,952	\$15,212	150.88%	\$50,708	45.26%	\$27,756
5000 - Other Operating Expenses and Services	\$166,286	\$125,726	132.26%	\$419,086	39.68%	\$252,800
6000 - Capital Outlay	\$0	\$1,823	0%	\$6,078	0%	\$6,078
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$60,106	0%	\$200,353	0%	\$200,353
Totals	\$1,258,684	\$1,262,227	99.72%	\$4,207,423	29.92%	\$2,948,739

Corrective Action Plan

Will spend the budget as planned. Budget is set aside for the AEWD capital project scheduled to be completed in December 2021.

Summary of Activities:

We continue to serve the students remotely. All AESL, Citizenship, HSE, and OASIS classes are offered online using Zoom and Canvas. We use a combination of synchronous and asynchronous teaching modalities. For Fall 2021, we are planning on bringing back to in-person approximately 40% of the classes. The plans to renovate the ILS lab for the OASIS program are under way and scheduled to be completed by December 2021. The HSE program moved to CDCP certificate offerings starting January 2021. SB 554 implementation began this January. A full-time faculty position for the OASIS/AEWD program has been recruited to start in Fall 2021.

Status
Submitted

Saddleback College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$827,417	\$585,498	141.32%	\$1,170,995	70.66%	\$343,578
2000 - Non-Instructional Salaries	\$657,619	\$674,189	97.54%	\$1,348,378	48.77%	\$690,759
3000 - Employee Benefits	\$492,934	\$505,913	97.43%	\$1,011,825	48.72%	\$518,891
4000 - Supplies and Materials	\$25,708	\$25,354	101.4%	\$50,708	50.7%	\$25,000
5000 - Other Operating Expenses and Services	\$208,625	\$209,543	99.56%	\$419,086	49.78%	\$210,461
6000 - Capital Outlay	\$0	\$6,078	0%	\$6,078	0%	\$6,078
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$110,615	\$200,353	55.21%	\$200,353	55.21%	\$89,738
Totals	\$2,322,918	\$2,206,927	105.26%	\$4,207,423	55.21%	\$1,884,505

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Activities will proceed as planned.

Summary of Activities:

We continue to serve the students remotely and will bring back about 40% of classes to in-person starting in the Fall 2021. All AESL, Citizenship, HSE, and OASIS classes have been offered online via Zoom and Canvas. We used a combination of synchronous and asynchronous teaching modalities. The plans to renovate the ILS lab for the OASIS program are under way and scheduled to be completed by December 2021. The HSE program moved to CDCP certificate offerings starting January 2021. SB 554 implementation began this past January and is going strong. A new full-time faculty member for the OASIS/AEWD program was hired to start in Fall 2021.

Status
Submitted

South Orange County CCD

South Orange County CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,138	\$33,256	72.58%	\$133,025	18.15%	\$108,887
2000 - Non-Instructional Salaries	\$4,556	\$6,869	66.33%	\$27,474	16.58%	\$22,918
3000 - Employee Benefits	\$12,759	\$15,737	81.08%	\$62,948	20.27%	\$50,189
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$42,238	0%	\$168,950	0%	\$168,950
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$41,453	\$98,099	42.26%	\$392,397	10.56%	\$350,944

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Status
Submitted

South Orange County CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,443	\$33,256	163.71%	\$133,025	40.93%	\$78,582
2000 - Non-Instructional Salaries	\$11,515	\$6,869	167.65%	\$27,474	41.91%	\$15,959
3000 - Employee Benefits	\$27,091	\$15,737	172.15%	\$62,948	43.04%	\$35,857
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$42,238	0%	\$168,950	0%	\$168,950
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$93,049	\$98,099	94.85%	\$392,397	23.71%	\$299,348

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Roxanne Metz, Director of Fiscal and Contract Services

South Orange County CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$84,748	\$33,256	254.83%	\$133,025	63.71%	\$48,277
2000 - Non-Instructional Salaries	\$18,310	\$6,869	266.58%	\$27,474	66.64%	\$9,164
3000 - Employee Benefits	\$42,327	\$15,737	268.96%	\$62,948	67.24%	\$20,621
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$2,775	\$42,238	6.57%	\$168,950	1.64%	\$166,175
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$148,160	\$98,099	151.03%	\$392,397	37.76%	\$244,237

Corrective Action Plan

Expenditures will occur in subsequent quarters.

Status
Submitted

South Orange County CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$121,219	\$33,256	364.5%	\$133,025	91.12%	\$11,806
2000 - Non-Instructional Salaries	\$27,434	\$6,869	399.42%	\$27,474	99.85%	\$40
3000 - Employee Benefits	\$60,084	\$15,737	381.8%	\$62,948	95.45%	\$2,864
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$7,720	\$42,238	18.28%	\$168,950	4.57%	\$161,230
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$216,457	\$98,099	220.65%	\$392,397	55.16%	\$175,940

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

At the June 2021 SOCRC meeting, the Consortium voted to allocate the carryover funds from FS440 to be used for work of the Consortium. The SOCRC plans to engage in a consortium branding and marketing program that will launch in Fall 2021. The consortium hired Full Capacity to work on the marketing campaign.

**Status
Submitted**

Tustin Unified

Tustin Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$71,903	\$94,322	76.23%	\$628,810	11.43%	\$556,907
2000 - Non-Instructional Salaries	\$10,690	\$18,475	57.86%	\$123,165	8.68%	\$112,475
3000 - Employee Benefits	\$17,668	\$24,425	72.34%	\$162,831	10.85%	\$145,163
4000 - Supplies and Materials	\$4,874	\$9,604	50.75%	\$64,029	7.61%	\$59,155
5000 - Other Operating Expenses and Services	\$10,179	\$3,488	291.87%	\$23,250	43.78%	\$13,071
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,350	0%	\$49,000	0%	\$49,000
Totals	\$115,314	\$157,663	73.14%	\$1,051,085	10.97%	\$935,771

Corrective Action Plan

Due to COVID 19-Beginning of the year costs were lower due to availability of class offerings. We will continue to increase class offerings online and in person for second semester. Professional development will increase in quarter 2 spending as well.

Summary of Activities:

For Fall 2020, all classes were moved to online offerings. Tustin Adult school offered Early Registration for two weeks in August. Students came in limited numbers to CASAS test and register for classes. For fall, 13 ESL classes, 2 citizenship, 3 ABE and 4 high school diploma/equivalency prep class were offered. All classes have students attend an online live Google Meet or Zoom session. Students are also expected to complete asynchronous work as well.

**Status
Submitted**

Tustin Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$200,495	\$251,524	79.71%	\$628,810	31.88%	\$428,315
2000 - Non-Instructional Salaries	\$47,540	\$49,266	96.5%	\$123,165	38.6%	\$75,625
3000 - Employee Benefits	\$55,287	\$48,849	113.18%	\$162,831	33.95%	\$107,544
4000 - Supplies and Materials	\$7,253	\$25,612	28.32%	\$64,029	11.33%	\$56,776
5000 - Other Operating Expenses and Services	\$13,750	\$9,300	147.85%	\$23,250	59.14%	\$9,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$14,700	0%	\$49,000	0%	\$49,000
Totals	\$324,325	\$399,251	81.23%	\$1,051,085	30.86%	\$726,760

Summary of Activities:

Tustin Adult School continued to offer 4 ABE classes, 4 ASE classes for Diploma or GED Preparation. 14 ESL Class from Beginning Literacy to Pronunciation and Conversation and 2 Citizenship Preparation. Tustin Adult School had 17 ASE completers for the fall semester. 15 earning their high school diploma and 2 completing their high school equivalency certificate through GED. All classes were offered online only for Fall. 12 teachers attended the SOCRC Fall Professional Development.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Christine Matos

William Neddersen, Coordinator

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$312,048	\$377,286	82.71%	\$628,810	49.63%	\$316,762
2000 - Non-Instructional Salaries	\$67,222	\$73,899	90.96%	\$123,165	54.58%	\$55,943
3000 - Employee Benefits	\$85,397	\$97,699	87.41%	\$162,831	52.45%	\$77,434
4000 - Supplies and Materials	\$7,253	\$38,417	18.88%	\$64,029	11.33%	\$56,776
5000 - Other Operating Expenses and Services	\$13,750	\$13,950	98.57%	\$23,250	59.14%	\$9,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,050	0%	\$49,000	0%	\$49,000
Totals	\$485,670	\$623,301	77.92%	\$1,051,085	46.21%	\$565,415

Summary of Activities:

For Spring 2021, Tustin Adult School has offered online 4 ABE classes, 5 ASE classes for Diploma or GED Preparation, 14 ESL Class from Beginning Literacy to Pronunciation and Conversation and 2 Citizenship Preparation. We also added 5 in-person ESL classes and opened the ASE lab for 2 nights a week. Tustin Adult School has 26 ASE completers to date. 23 earning their high school diploma and 3 completing their high school equivalency certificate through GED.

**Status
Submitted**

Tustin Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$460,141	\$503,048	91.47%	\$628,810	73.18%	\$168,669
2000 - Non-Instructional Salaries	\$108,552	\$98,532	110.17%	\$123,165	88.14%	\$14,613
3000 - Employee Benefits	\$124,311	\$130,265	95.43%	\$162,831	76.34%	\$38,520
4000 - Supplies and Materials	\$7,915	\$51,223	15.45%	\$64,029	12.36%	\$56,114
5000 - Other Operating Expenses and Services	\$15,567	\$18,600	83.69%	\$23,250	66.95%	\$7,683
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$34,892	\$29,400	118.68%	\$49,000	71.21%	\$14,108
Totals	\$751,378	\$831,068	90.41%	\$1,051,085	71.49%	\$299,707

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Tustin Adult School was able to offer Summer School for 2021. There were a total of 250 students who attended classes that were offered online and in-person. Tustin Adult School Staff attended site based PD to build digital literacy skills.

Status
Submitted



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