

# CAEP Consortium Fiscal Reporting 65 Ventura County Adult Education Consortium

2018-19 Fiscal Year

## Certification

**Certified By**

Kathy Walker

VCAEC Coordinator

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Conejo Valley Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Fillmore Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Moorpark Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Ojai Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Oxnard Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Santa Paula Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Simi Valley Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Ventura Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Ventura Unified</a>	Submitted	Submitted	Submitted	Not Submitted

## Conejo Valley Unified

**Conejo Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$47,832	\$0	100%	\$374,013	12.79%	\$326,181
2000 - Non-Instructional Salaries	\$47,427	\$0	100%	\$295,330	16.06%	\$247,903
3000 - Employee Benefits	\$36,183	\$0	100%	\$208,816	17.33%	\$172,633
4000 - Supplies and Materials	\$13,869	\$0	100%	\$378,221	3.67%	\$364,352
5000 - Other Operating Expenses and Services	\$81,040	\$0	100%	\$313,244	25.87%	\$232,204
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,103	\$0	100%	\$78,559	20.5%	\$62,456
<b>Totals</b>	<b>\$242,454</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,648,183</b>	<b>14.71%</b>	<b>\$1,405,729</b>

### Summary of Activities:

We continue to offer ABE and Adult Literacy, ASE: Adult Diploma, HSE Prep, Bridge to college, and Programs for Adults to improve Elementary and Secondary student success.

**Status  
Submitted**

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### Conejo Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,583	\$0	100%	\$374,013	27.43%	\$271,430
2000 - Non-Instructional Salaries	\$115,097	\$0	100%	\$295,330	38.97%	\$180,233
3000 - Employee Benefits	\$77,555	\$0	100%	\$208,816	37.14%	\$131,261
4000 - Supplies and Materials	\$36,416	\$0	100%	\$378,221	9.63%	\$341,805
5000 - Other Operating Expenses and Services	\$81,040	\$0	100%	\$313,244	25.87%	\$232,204
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,103	\$0	100%	\$78,559	20.5%	\$62,456
<b>Totals</b>	<b>\$428,794</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,648,183</b>	<b>26.02%</b>	<b>\$1,219,389</b>

**Summary of Activities:**

ABE, ESL, ASE, added an additional site for Student Success Program.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Mike Sanders, Principal

Michael Sanders, Principal

**Conejo Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$158,775	\$0	100%	\$374,013	42.45%	\$215,238
2000 - Non-Instructional Salaries	\$180,551	\$0	100%	\$295,330	61.14%	\$114,779
3000 - Employee Benefits	\$120,556	\$0	100%	\$208,816	57.73%	\$88,260
4000 - Supplies and Materials	\$47,931	\$0	100%	\$378,221	12.67%	\$330,290
5000 - Other Operating Expenses and Services	\$82,785	\$0	100%	\$313,244	26.43%	\$230,459
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,103	\$0	100%	\$78,559	20.5%	\$62,456
<b>Totals</b>	<b>\$606,701</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,648,183</b>	<b>36.81%</b>	<b>\$1,041,482</b>

### Summary of Activities:

Continued to offer ABE, ASE, ESL and Programs for K-12 Student Success

Status  
Submitted

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### Conejo Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$324,153	\$0	100%	\$374,013	86.67%	\$49,860
2000 - Non-Instructional Salaries	\$251,834	\$0	100%	\$295,330	85.27%	\$43,496
3000 - Employee Benefits	\$181,131	\$0	100%	\$208,816	86.74%	\$27,685
4000 - Supplies and Materials	\$88,650	\$0	100%	\$378,221	23.44%	\$289,571
5000 - Other Operating Expenses and Services	\$246,007	\$0	100%	\$313,244	78.54%	\$67,237
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$51,614	\$0	100%	\$78,559	65.7%	\$26,945
<b>Totals</b>	<b>\$1,143,389</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,648,183</b>	<b>69.37%</b>	<b>\$504,794</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

ABE, ASE, K-12 Program for Student Success. Important to note that additional room allocation from our district came much later than anticipated, all expenditures related to that expansion will fall into 2019-20 expenditures at an anticipated \$100,000. We will also have a substantial long over due salary increase for our instructors which will go into effect one it receives board approval.

**Status  
Submitted**

**Fillmore Unified**

**Fillmore Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,025	\$63,862	75.2%	\$277,661	17.3%	\$229,636
2000 - Non-Instructional Salaries	\$24,552	\$33,921	72.38%	\$89,267	27.5%	\$64,715
3000 - Employee Benefits	\$27,406	\$35,092	78.1%	\$116,974	23.43%	\$89,568
4000 - Supplies and Materials	\$59,692	\$49,994	119.4%	\$79,355	75.22%	\$19,663
5000 - Other Operating Expenses and Services	\$60,718	\$73,770	82.31%	\$84,793	71.61%	\$24,075
6000 - Capital Outlay	\$0	\$0	100%	\$23,515	0%	\$23,515
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,427	\$12,961	80.45%	\$32,403	32.18%	\$21,976
<b>Totals</b>	<b>\$230,820</b>	<b>\$269,600</b>	<b>85.62%</b>	<b>\$703,968</b>	<b>32.79%</b>	<b>\$473,148</b>

### Summary of Activities:

Fillmore Adult School is refining and expanding course offerings to improve the quality of services and retention of students and meet unmet needs in the Fillmore/Piru community. In addition to five sections of ESL, prep classes for HSD/HSE and US Civics and Spanish to non-native speakers, we have restarted and vastly improved our VESL auto mechanics class. We now offer two levels of computer literacy - the intermediate level is now an official Certiport testing center in which students will earn MOS certifications. We now offer HSE prep in Spanish, a nightly schedule of ABE classes in our Learning Center and have expanded our job skills/work development program to the Fillmore Active Adult Center, with senior students learning basic computer, internet and work-readiness skills. FAS continues to partner with Ventura College to provide a learning space for Fillmore/Piru college students and in the near future, space for additional dual-enrollment classes for Fillmore High School.

**Status**  
**Submitted**

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### Fillmore Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$132,587	\$174,926	75.8%	\$277,661	47.75%	\$145,074
2000 - Non-Instructional Salaries	\$39,866	\$55,346	72.03%	\$89,267	44.66%	\$49,401
3000 - Employee Benefits	\$56,351	\$72,524	77.7%	\$116,974	48.17%	\$60,623
4000 - Supplies and Materials	\$67,615	\$56,342	120.01%	\$79,355	85.21%	\$11,740
5000 - Other Operating Expenses and Services	\$66,821	\$81,401	82.09%	\$84,793	78.8%	\$17,972
6000 - Capital Outlay	\$23,515	\$23,515	100%	\$23,515	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,569	\$21,710	80.93%	\$32,403	54.22%	\$14,834
<b>Totals</b>	<b>\$404,324</b>	<b>\$485,764</b>	<b>83.23%</b>	<b>\$703,968</b>	<b>57.43%</b>	<b>\$299,644</b>

### Corrective Action Plan

Additional classes were added to ensure that funds were fully expended.

### Summary of Activities:

FAS continues to grow and expand. As of 2/27/19, we have enrolled just under 400 students into 15 distinct courses. FAS now offers six a.m. and p.m. ESL classes, three levels of computer technology, VESL auto mechanics, U.S. Citizenship courses in Fillmore and Piru, a dedicated math learning lab, HSD and HSE in English and Spanish as part of our Learning Center. We have opened classes in Piru and at the Fillmore Active Adult Center and are planning an expansion of CTE technology offerings with Microsoft Imagine Academy as a core component.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Stefan Cvijanovich

Mr Tom Chan

Andrea McNeill, Asst. Superintendent

**Fillmore Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$207,040	\$230,459	89.84%	\$277,661	74.57%	\$70,621
2000 - Non-Instructional Salaries	\$65,410	\$73,199	89.36%	\$89,267	73.27%	\$23,857
3000 - Employee Benefits	\$87,298	\$95,919	91.01%	\$116,974	74.63%	\$29,676
4000 - Supplies and Materials	\$74,458	\$72,213	103.11%	\$79,355	93.83%	\$4,897
5000 - Other Operating Expenses and Services	\$79,684	\$83,945	94.92%	\$84,793	93.97%	\$5,109
6000 - Capital Outlay	\$23,515	\$23,515	100%	\$23,515	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,694	\$27,543	93.29%	\$32,403	79.3%	\$6,709
<b>Totals</b>	<b>\$563,099</b>	<b>\$606,792</b>	<b>92.8%</b>	<b>\$703,968</b>	<b>79.99%</b>	<b>\$140,869</b>

**Summary of Activities:**

FAS continues to expand programs and future capacity to better serve the community. This year we opened a second ESL/Civics class at the Rancho Sespe Housing Development in Piru. Our internet and computer basics class recently opened at the Fillmore Active Adult Center has also been a great success and has spawned an additional afternoon ESL class, the 7th ESL class on our master schedule. Our ETS HiSET testing center was officially certified in June 2019 and will be open for business in time for the start of the Fall 2019 semester. Finally, FAS has launched a solar photovoltaic class in partnership with VCCCD, Moorpark College and Southern California Edison. The course has enrolled 23 students (and counting) and will be conducted throughout the summer of 2019.

**Status  
Submitted**

**Fillmore Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$277,661	\$277,661	100%	\$277,661	100%	\$0
2000 - Non-Instructional Salaries	\$89,267	\$89,267	100%	\$89,267	100%	\$0
3000 - Employee Benefits	\$116,974	\$116,974	100%	\$116,974	100%	\$0
4000 - Supplies and Materials	\$79,355	\$79,355	100%	\$79,355	100%	\$0
5000 - Other Operating Expenses and Services	\$84,793	\$84,793	100%	\$84,793	100%	\$0
6000 - Capital Outlay	\$23,515	\$23,515	100%	\$23,515	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$32,403	\$32,403	100%	\$32,403	100%	\$0
<b>Totals</b>	<b>\$703,968</b>	<b>\$703,968</b>	<b>100%</b>	<b>\$703,968</b>	<b>100%</b>	<b>\$0</b>

**Status**  
Unsubmitted

### Moorpark Unified

Moorpark Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,954	\$23,250	124.53%	\$155,000	18.68%	\$126,046
2000 - Non-Instructional Salaries	\$0	\$1,500	0%	\$10,000	0%	\$10,000
3000 - Employee Benefits	\$7,498	\$5,400	138.85%	\$36,000	20.83%	\$28,502
4000 - Supplies and Materials	\$0	\$750	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$248	\$8,250	3.01%	\$55,000	0.45%	\$54,752
6000 - Capital Outlay	\$0	\$9,035	0%	\$60,234	0%	\$60,234
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,337	0%	\$15,582	0%	\$15,582
<b>Totals</b>	<b>\$36,700</b>	<b>\$50,522</b>	<b>72.64%</b>	<b>\$336,816</b>	<b>10.9%</b>	<b>\$300,116</b>

### Summary of Activities:

The Adult Education program in Moorpark Unified is again excited to provide English as a Second Language classes for member of our city and the surrounding communities. We are hoping to expand our program this year by adding a GED/HiSet course as well as a basic computer skills course. For the first time in recent history, we were able to offer a morning ESL class this year in addition to our evening classes. Our program of ESL classes began in October so our Classified and Certificated salary expenditures were a little lower than anticipated for Q1.

**Status  
Submitted**

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### Moorpark Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$86,695	\$46,500	186.44%	\$155,000	55.93%	\$68,305
2000 - Non-Instructional Salaries	\$2,221	\$3,000	74.03%	\$10,000	22.21%	\$7,779
3000 - Employee Benefits	\$23,697	\$10,800	219.42%	\$36,000	65.83%	\$12,303
4000 - Supplies and Materials	\$27	\$1,500	1.8%	\$5,000	0.54%	\$4,973
5000 - Other Operating Expenses and Services	\$11,768	\$16,500	71.32%	\$55,000	21.4%	\$43,232
6000 - Capital Outlay	\$0	\$18,070	0%	\$60,234	0%	\$60,234
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,675	0%	\$15,582	0%	\$15,582
<b>Totals</b>	<b>\$124,408</b>	<b>\$101,045</b>	<b>123.12%</b>	<b>\$336,816</b>	<b>36.94%</b>	<b>\$212,408</b>

### Summary of Activities:

Moorpark's Adult Education program continues to provide ESL classes for our adult learners at both the beginning and intermediate/advanced levels. It was our hope this year to expand our program offerings to include some HiSet or GED courses but additional planning and staffing will need to occur before those programs can be added.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Alan Penner, Administrator

### Moorpark Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$88,983	\$69,750	127.57%	\$155,000	57.41%	\$66,017
2000 - Non-Instructional Salaries	\$4,225	\$4,500	93.89%	\$10,000	42.25%	\$5,775
3000 - Employee Benefits	\$25,913	\$16,200	159.96%	\$36,000	71.98%	\$10,087
4000 - Supplies and Materials	\$27	\$2,250	1.2%	\$5,000	0.54%	\$4,973
5000 - Other Operating Expenses and Services	\$25,717	\$24,750	103.91%	\$55,000	46.76%	\$29,283
6000 - Capital Outlay	\$0	\$27,105	0%	\$60,234	0%	\$60,234
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,012	0%	\$15,582	0%	\$15,582
<b>Totals</b>	<b>\$144,865</b>	<b>\$151,567</b>	<b>95.58%</b>	<b>\$336,816</b>	<b>43.01%</b>	<b>\$191,951</b>

### Summary of Activities:

Moorpark Adult School is excited to be using some of our AEBG funds to rehab two portable classrooms on one of our campuses to serve as a home for our Adult Education Program.

**Status**  
**Submitted**

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### Moorpark Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114,830	\$93,000	123.47%	\$155,000	74.08%	\$40,170
2000 - Non-Instructional Salaries	\$7,557	\$6,000	125.95%	\$10,000	75.57%	\$2,443
3000 - Employee Benefits	\$33,608	\$21,600	155.59%	\$36,000	93.36%	\$2,392
4000 - Supplies and Materials	\$81	\$3,000	2.7%	\$5,000	1.62%	\$4,919
5000 - Other Operating Expenses and Services	\$49,717	\$33,000	150.66%	\$55,000	90.39%	\$5,283
6000 - Capital Outlay	\$7,280	\$36,140	20.14%	\$60,234	12.09%	\$52,954
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,232	\$9,349	141.53%	\$15,582	84.92%	\$2,350
<b>Totals</b>	<b>\$226,305</b>	<b>\$202,090</b>	<b>111.98%</b>	<b>\$336,816</b>	<b>67.19%</b>	<b>\$110,511</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Continued to offer ABE, ASE, ESL and Programs for K-12 Student Success

**Status  
Submitted**

**Ojai Unified**

**Ojai Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,781	\$6,043	79.12%	\$40,285	11.87%	\$35,504
2000 - Non-Instructional Salaries	\$1,050	\$1,500	70%	\$10,000	10.5%	\$8,950
3000 - Employee Benefits	\$1,458	\$1,395	104.52%	\$9,300	15.68%	\$7,842
4000 - Supplies and Materials	\$8,092	\$11,657	69.42%	\$77,716	10.41%	\$69,624
5000 - Other Operating Expenses and Services	\$5,025	\$8,340	60.25%	\$55,602	9.04%	\$50,577
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$206	\$0	100%	\$116,200	0.18%	\$115,994
Indirect Costs	\$0	\$1,127	0%	\$8,515	0%	\$8,515
<b>Totals</b>	<b>\$20,612</b>	<b>\$30,063</b>	<b>68.56%</b>	<b>\$317,618</b>	<b>6.49%</b>	<b>\$297,006</b>

### Summary of Activities:

Ojai Unified School District has continued to offer Adult Diploma and ESL classes on our main campus. We have started an ESL class at one of our elementary campuses, so that parents can take the class while students are accessing evening computer lab and tutoring opportunities. We have partnered with Ventura College to offer an Introduction to Building and Construction course on our campus, with Ojai providing the room and the technology (both instructional and for student use), and Ventura College providing the instructors and the curriculum. Ojai will be offering a computer literacy/career readiness class, modelled after a successful class developed by Ventura Adult and Continuing Education. The course will be open to all adults, but will specifically target senior re-entry candidates. This course is projected to begin in January. Also in January, we will offer basic math skills for parents on three of the elementary campuses in the valley, two from OUSD, and one VUSD.

**Status**  
**Submitted**

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### Ojai Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,670	\$12,086	113.11%	\$40,285	33.93%	\$26,615
2000 - Non-Instructional Salaries	\$1,480	\$3,000	49.33%	\$10,000	14.8%	\$8,520
3000 - Employee Benefits	\$2,856	\$2,790	102.37%	\$9,300	30.71%	\$6,444
4000 - Supplies and Materials	\$8,885	\$23,315	38.11%	\$77,716	11.43%	\$68,831
5000 - Other Operating Expenses and Services	\$5,025	\$16,681	30.12%	\$55,602	9.04%	\$50,577
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$592	\$34,860	1.7%	\$116,200	0.51%	\$115,608
Indirect Costs	\$0	\$2,255	0%	\$8,515	0%	\$8,515
<b>Totals</b>	<b>\$32,508</b>	<b>\$94,985</b>	<b>34.22%</b>	<b>\$317,618</b>	<b>10.23%</b>	<b>\$285,110</b>

### Corrective Action Plan

Ojai is the consortium level fiscal banker. Due to the 6 month delay in receiving the 2018-19 allocations the consortium was not able to fund consortium level activities, thus causing a need for the corrective action plan. Ojai delayed the start of two programs - an expansion of ESL into a new site, and a program for re-entry workers. Both programs are ready to start this spring.

### Summary of Activities:

Ojai has expanded ESL to include one elementary school campus. This is a morning class targeting parents of elementary students. Our Encore program, for workforce readiness/ re-entry will begin in March. Ojai has successfully partnered with Ventura College to offer an IET program, Introduction to Residential Building and Construction, which will graduate its first cohort shortly. We have secured an MOU to partner with the Ojai Library, to offer classes for adults in the Library's classroom.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Ms. Becky Beckett, Director of Alternative Education

**Ojai Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,346	\$18,128	112.23%	\$40,285	50.51%	\$19,939
2000 - Non-Instructional Salaries	\$3,839	\$4,500	85.31%	\$10,000	38.39%	\$6,161
3000 - Employee Benefits	\$6,542	\$4,185	156.32%	\$9,300	70.34%	\$2,758
4000 - Supplies and Materials	\$21,410	\$34,972	61.22%	\$77,716	27.55%	\$56,306
5000 - Other Operating Expenses and Services	\$8,048	\$25,021	32.17%	\$55,602	14.47%	\$47,554
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$592	\$40,670	1.46%	\$116,200	0.51%	\$115,608
Indirect Costs	\$0	\$3,382	0%	\$8,515	0%	\$8,515
<b>Totals</b>	<b>\$60,777</b>	<b>\$130,858</b>	<b>46.44%</b>	<b>\$317,618</b>	<b>19.14%</b>	<b>\$256,841</b>

**Corrective Action Plan**

Some programs were late in getting started, such as ESL for parents on the Mira Monte Elementary campus and Encore. Both programs are now up and running, and will continue through the summer. Ojai returned \$25,000 in carry-over funds to the consortium, to support other member needs.

**Summary of Activities:**

Ojai has expanded ESL to include a morning class for parents on an elementary school campus. We have continued to offer evening classes on our main campus. Adult Diploma and GED prep are continuing, and we have added an Encore computer essentials class.

**Status**  
**Submitted**

**Ojai Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,346	\$24,171	84.18%	\$40,285	50.51%	\$19,939
2000 - Non-Instructional Salaries	\$3,839	\$6,000	63.98%	\$10,000	38.39%	\$6,161
3000 - Employee Benefits	\$6,542	\$5,580	117.24%	\$9,300	70.34%	\$2,758
4000 - Supplies and Materials	\$21,410	\$46,630	45.92%	\$77,716	27.55%	\$56,306
5000 - Other Operating Expenses and Services	\$8,048	\$33,361	24.12%	\$55,602	14.47%	\$47,554
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$592	\$40,670	1.46%	\$116,200	0.51%	\$115,608
Indirect Costs	\$0	\$5,509	0%	\$8,515	0%	\$8,515
<b>Totals</b>	<b>\$60,777</b>	<b>\$161,921</b>	<b>37.54%</b>	<b>\$317,618</b>	<b>19.14%</b>	<b>\$256,841</b>

**Status**  
**Unsubmitted**

## Oxnard Union High

**Oxnard Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,751	\$193,729	47.88%	\$1,291,528	7.18%	\$1,198,777
2000 - Non-Instructional Salaries	\$91,956	\$75,398	121.96%	\$502,652	18.29%	\$410,696
3000 - Employee Benefits	\$104,635	\$119,576	87.51%	\$797,173	13.13%	\$692,538
4000 - Supplies and Materials	\$12,991	\$3,462	375.28%	\$23,078	56.29%	\$10,087
5000 - Other Operating Expenses and Services	\$60,616	\$21,397	283.3%	\$142,645	42.49%	\$82,029
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$137,854	0%	\$137,854
<b>Totals</b>	<b>\$362,949</b>	<b>\$413,561</b>	<b>87.76%</b>	<b>\$2,894,930</b>	<b>12.54%</b>	<b>\$2,531,981</b>

### Corrective Action Plan

The forecasted certificated salaries were over estimated for the 1st Qtr. As a result, the employee benefits were below the forecast percent estimated .

### Summary of Activities:

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation, College and Career presentations, partnership with City Corps, AJCC collaboration, working with ElRío/Oxnard Elementary districts, ESL courses at Hueneme High School evenings are occurring. Work Readiness course in place, hired a new College/Career/Job technician to begin January 2018, field trips planned to visit colleges, field trip completed to the CEC/VCOE. Staff participating in staff development opportunities as they are available. Meetings held with VCCCD to plan for collaborative endeavors.

**Status**  
**Submitted**

### Oxnard Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$472,752	\$387,458	122.01%	\$1,291,528	36.6%	\$818,776
2000 - Non-Instructional Salaries	\$213,724	\$150,796	141.73%	\$502,652	42.52%	\$288,928
3000 - Employee Benefits	\$318,959	\$239,152	133.37%	\$797,173	40.01%	\$478,214
4000 - Supplies and Materials	\$23,078	\$6,923	333.33%	\$23,078	100%	\$0
5000 - Other Operating Expenses and Services	\$73,847	\$42,794	172.57%	\$142,645	51.77%	\$68,798
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$137,854	0%	\$137,854
<b>Totals</b>	<b>\$1,102,360</b>	<b>\$827,123</b>	<b>133.28%</b>	<b>\$2,894,930</b>	<b>38.08%</b>	<b>\$1,792,570</b>

### Corrective Action Plan

The forecasted certificated salaries were over estimated for the 1st Qtr. As a result, the certificated salaries and the employee benefits actual amounts are reflected as being below the YTD forecasted amounts.

### Summary of Activities:

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation, College and Career presentations, partnership with City Corps, AJCC collaboration, working with ElRío/Oxnard Elementary districts, ESL courses at Hueneme High School evenings are occurring. Work Readiness course in place, hired a new College/Career/Job technician to begin January 2018, field trips planned to visit colleges, field trip completed to the CEC/VCOE. Staff participating in staff development opportunities as they are available. Meetings held with VCCCD to plan for collaborative endeavors.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Ms. Kathy Greaves, Principal

**Oxnard Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$821,187	\$581,188	141.29%	\$1,291,528	63.58%	\$470,341
2000 - Non-Instructional Salaries	\$354,301	\$226,193	156.64%	\$502,652	70.49%	\$148,351
3000 - Employee Benefits	\$534,407	\$358,728	148.97%	\$797,173	67.04%	\$262,766
4000 - Supplies and Materials	\$23,078	\$10,385	222.22%	\$23,078	100%	\$0
5000 - Other Operating Expenses and Services	\$74,077	\$64,190	115.4%	\$142,645	51.93%	\$68,568
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$137,854	0%	\$137,854
<b>Totals</b>	<b>\$1,807,050</b>	<b>\$1,240,684</b>	<b>145.65%</b>	<b>\$2,894,930</b>	<b>62.42%</b>	<b>\$1,087,880</b>

**Summary of Activities:**

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation, College and Career presentations, partnership with City Corps, AJCC collaboration, working with ElRio/Oxnard Elementary districts, ESL courses at Hueneme High School evenings are occurring. Work Readiness course in place, hired a new College/Career/Job technician who began January 2018, field trips planned to visit colleges, field trip schedule in May 2019 to the CEC/VCOE. Staff participating in staff development opportunities as they are available. Meetings held with VCCCD to plan for collaborative endeavors.

**Status**  
**Submitted**

**Oxnard Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,205,577	\$774,917	155.58%	\$1,291,528	93.35%	\$85,951
2000 - Non-Instructional Salaries	\$494,593	\$301,591	163.99%	\$502,652	98.4%	\$8,059
3000 - Employee Benefits	\$748,701	\$478,304	156.53%	\$797,173	93.92%	\$48,472
4000 - Supplies and Materials	\$23,078	\$13,847	166.67%	\$23,078	100%	\$0
5000 - Other Operating Expenses and Services	\$142,645	\$85,587	166.67%	\$142,645	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$130,730	\$137,854	94.83%	\$137,854	94.83%	\$7,124
<b>Totals</b>	<b>\$2,745,324</b>	<b>\$1,792,100</b>	<b>153.19%</b>	<b>\$2,894,930</b>	<b>94.83%</b>	<b>\$149,606</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation, College and Career presentations, partnership with City Corps, AJCC collaboration, working with El Rio/Oxnard Elementary districts, ESL courses at Hueneme High School evenings are occurring. Work Readiness course in place, hired a new College/Career/Job technician who began January 2019, field trips were planned and accomplished to visit colleges, field trip held May 2019 to the CEC/VCOE. Staff participating in staff development opportunities as they are available. Meetings held with VCCCD to plan for collaborative endeavors. Spanish in the Workplace course held, 5 Elementary Oxnard schools had ESL classes in the evenings, Computers for the workplace were also held. Citizenship and DACA renewal advisements were held on Saturdays in conjunction with One Justice, El Concilio and United Farm Workers .

**Status  
Submitted**

**Santa Paula Unified**

**Santa Paula Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,687	\$69,135	21.24%	\$276,538	5.31%	\$261,851
2000 - Non-Instructional Salaries	\$11,027	\$0	100%	\$64,943	16.98%	\$53,916
3000 - Employee Benefits	\$6,056	\$18,782	32.24%	\$75,126	8.06%	\$69,070
4000 - Supplies and Materials	\$1,636	\$30,000	5.45%	\$120,000	1.36%	\$118,364
5000 - Other Operating Expenses and Services	\$1,317	\$12,231	10.77%	\$48,922	2.69%	\$47,605
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,958	0%	\$23,831	0%	\$23,831
<b>Totals</b>	<b>\$34,723</b>	<b>\$136,104</b>	<b>25.51%</b>	<b>\$609,360</b>	<b>5.7%</b>	<b>\$574,637</b>

### Corrective Action Plan

Expansion of program and hiring of additional personnel.

### Summary of Activities:

Expanded to off campus site for ESL classes. Our morning program is being expanded to two locations. We are hoping to expand our program this year by adding a Work Study course as well as Hi Set test center.. For the first time in recent history, we were able to offer a morning ESL class this year in addition to our evening classes. Our Classified and Certificated salary expenditures will increase due to the additional classes.

**Status  
Submitted**

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### Santa Paula Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,415	\$69,135	114.87%	\$276,538	28.72%	\$197,123
2000 - Non-Instructional Salaries	\$22,824	\$0	100%	\$64,943	35.14%	\$42,119
3000 - Employee Benefits	\$20,471	\$18,782	109%	\$75,126	27.25%	\$54,655
4000 - Supplies and Materials	\$6,344	\$30,000	21.15%	\$120,000	5.29%	\$113,656
5000 - Other Operating Expenses and Services	\$21,829	\$12,231	178.48%	\$48,922	44.62%	\$27,093
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,958	0%	\$23,831	0%	\$23,831
<b>Totals</b>	<b>\$150,883</b>	<b>\$136,104</b>	<b>110.86%</b>	<b>\$609,360</b>	<b>24.76%</b>	<b>\$458,477</b>

### Summary of Activities:

We continue to offer the level of courses from the 1st quarter. We have also expanded course offerings from previous year. We have added classes at alternate sites such as Guadalupe Church ( 2 classes) and Grace Thille School (1 class) - (ESL Beginning and Intermediate levels). Additionally we continue to support a beginning ESL class at Blanchard Library. This spring we will be adding MOS (Microsoft Office Suite) certification program along with implementation of Work Readiness.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Robin Gillette, Principal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$132,085	\$69,135	191.06%	\$276,538	47.76%	\$144,453
2000 - Non-Instructional Salaries	\$33,828	\$0	100%	\$64,943	52.09%	\$31,115
3000 - Employee Benefits	\$33,765	\$18,782	179.78%	\$75,126	44.94%	\$41,361
4000 - Supplies and Materials	\$13,970	\$30,000	46.57%	\$120,000	11.64%	\$106,030
5000 - Other Operating Expenses and Services	\$23,356	\$12,231	190.97%	\$48,922	47.74%	\$25,566
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,958	0%	\$23,831	0%	\$23,831
<b>Totals</b>	<b>\$237,004</b>	<b>\$136,104</b>	<b>174.13%</b>	<b>\$609,360</b>	<b>38.89%</b>	<b>\$372,356</b>

### Summary of Activities:

Continued with existing programs such as ESL 1-4 classes, Citizenship, Burlington English, MOS, Hi-Set and Work Readiness.

**Status  
Submitted**

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**Santa Paula Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$132,085	\$69,135	191.06%	\$276,538	47.76%	\$144,453
2000 - Non-Instructional Salaries	\$33,828	\$0	100%	\$64,943	52.09%	\$31,115
3000 - Employee Benefits	\$33,765	\$18,782	179.78%	\$75,126	44.94%	\$41,361
4000 - Supplies and Materials	\$13,970	\$30,000	46.57%	\$120,000	11.64%	\$106,030
5000 - Other Operating Expenses and Services	\$23,356	\$12,231	190.97%	\$48,922	47.74%	\$25,566
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,958	0%	\$23,831	0%	\$23,831
<b>Totals</b>	<b>\$237,004</b>	<b>\$136,104</b>	<b>174.13%</b>	<b>\$609,360</b>	<b>38.89%</b>	<b>\$372,356</b>

**Status**  
**Unsubmitted**

## Simi Valley Unified

Simi Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$380,206	\$405,000	93.88%	\$2,025,000	18.78%	\$1,644,794
2000 - Non-Instructional Salaries	\$307,538	\$308,000	99.85%	\$1,100,000	27.96%	\$792,462
3000 - Employee Benefits	\$300,590	\$308,100	97.56%	\$1,185,000	25.37%	\$884,410
4000 - Supplies and Materials	\$47,850	\$33,000	145%	\$165,000	29%	\$117,150
5000 - Other Operating Expenses and Services	\$111,380	\$83,821	132.88%	\$349,254	31.89%	\$237,874
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$62,400	\$54,514	114.47%	\$218,056	28.62%	\$155,656
<b>Totals</b>	<b>\$1,209,964</b>	<b>\$1,192,435</b>	<b>101.47%</b>	<b>\$5,042,310</b>	<b>24%</b>	<b>\$3,832,346</b>

### Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing and Computers.

**Status  
Submitted**

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### Simi Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$926,246	\$911,250	101.65%	\$2,025,000	45.74%	\$1,098,754
2000 - Non-Instructional Salaries	\$674,623	\$572,000	117.94%	\$1,100,000	61.33%	\$425,377
3000 - Employee Benefits	\$651,872	\$651,750	100.02%	\$1,185,000	55.01%	\$533,128
4000 - Supplies and Materials	\$83,716	\$74,250	112.75%	\$165,000	50.74%	\$81,284
5000 - Other Operating Expenses and Services	\$203,028	\$174,627	116.26%	\$349,254	58.13%	\$146,226
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$124,800	\$113,389	110.06%	\$218,056	57.23%	\$93,256
<b>Totals</b>	<b>\$2,664,285</b>	<b>\$2,497,266</b>	<b>106.69%</b>	<b>\$5,042,310</b>	<b>52.84%</b>	<b>\$2,378,025</b>

### Summary of Activities:

Continuing activities as in prior quarter: Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing and Computers.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Michele Arso, Principal

Jose Posada, Accountant

### Simi Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,397,854	\$1,417,500	98.61%	\$2,025,000	69.03%	\$627,146
2000 - Non-Instructional Salaries	\$1,035,160	\$880,000	117.63%	\$1,100,000	94.11%	\$64,840
3000 - Employee Benefits	\$990,581	\$948,000	104.49%	\$1,185,000	83.59%	\$194,419
4000 - Supplies and Materials	\$128,355	\$115,500	111.13%	\$165,000	77.79%	\$36,645
5000 - Other Operating Expenses and Services	\$284,476	\$272,418	104.43%	\$349,254	81.45%	\$64,778
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$208,231	\$174,445	119.37%	\$218,056	95.49%	\$9,825
<b>Totals</b>	<b>\$4,044,657</b>	<b>\$3,807,863</b>	<b>106.22%</b>	<b>\$5,042,310</b>	<b>80.21%</b>	<b>\$997,653</b>

### Summary of Activities:

Continuing activities as in prior quarter: Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status  
Submitted**

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### Simi Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,025,000	\$2,025,000	100%	\$2,025,000	100%	\$0
2000 - Non-Instructional Salaries	\$1,100,000	\$1,100,000	100%	\$1,100,000	100%	\$0
3000 - Employee Benefits	\$1,185,000	\$1,185,000	100%	\$1,185,000	100%	\$0
4000 - Supplies and Materials	\$165,000	\$165,000	100%	\$165,000	100%	\$0
5000 - Other Operating Expenses and Services	\$349,254	\$349,254	100%	\$349,254	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$218,056	\$218,056	100%	\$218,056	100%	\$0
<b>Totals</b>	<b>\$5,042,310</b>	<b>\$5,042,310</b>	<b>100%</b>	<b>\$5,042,310</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Continuing activities as in prior quarter: Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status  
Submitted**

**Ventura Co. Office of Education**

**Ventura Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$37,594	\$19,058	197.26%	\$121,231	31.01%	\$83,637
3000 - Employee Benefits	\$17,077	\$9,010	189.54%	\$36,039	47.38%	\$18,962
4000 - Supplies and Materials	\$0	\$0	100%	\$15,000	0%	\$15,000
5000 - Other Operating Expenses and Services	\$2,044	\$2,500	81.76%	\$10,000	20.44%	\$7,956
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$9,113	0%	\$9,113
<b>Totals</b>	<b>\$56,715</b>	<b>\$30,568</b>	<b>185.54%</b>	<b>\$191,383</b>	<b>29.63%</b>	<b>\$134,668</b>

### Corrective Action Plan

The consortium will be looking at reallocating funds based on movement of employment specialist to the community college management.

### Summary of Activities:

1 Employment specialist serving consortium members. Providing resume skills, job coaching, employment services.

**Status**  
**Submitted**

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### Ventura Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$38,115	\$38,116	100%	\$121,231	31.44%	\$83,116
3000 - Employee Benefits	\$18,019	\$18,020	100%	\$36,039	50%	\$18,020
4000 - Supplies and Materials	\$10,429	\$0	100%	\$15,000	69.53%	\$4,571
5000 - Other Operating Expenses and Services	\$7,934	\$5,000	158.68%	\$10,000	79.34%	\$2,066
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,556	\$0	100%	\$9,113	49.99%	\$4,557
<b>Totals</b>	<b>\$79,053</b>	<b>\$61,135</b>	<b>129.31%</b>	<b>\$191,383</b>	<b>41.31%</b>	<b>\$112,330</b>

**Corrective Action Plan**

The budget was modified on 2/27, and expenditures will meet targets in Q3.

**Summary of Activities:**

Uniquely-abled program started. Employment specialist continuing to serve districts.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Laurel Arnold, Executive Director, Career Education

**Ventura Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$59,672	\$57,173	104.37%	\$121,231	49.22%	\$61,559
3000 - Employee Benefits	\$28,269	\$27,029	104.59%	\$36,039	78.44%	\$7,770
4000 - Supplies and Materials	\$10,598	\$9,900	107.05%	\$15,000	70.65%	\$4,402
5000 - Other Operating Expenses and Services	\$7,945	\$7,500	105.93%	\$10,000	79.45%	\$2,055
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,120	\$0	100%	\$9,113	67.16%	\$2,993
<b>Totals</b>	<b>\$112,604</b>	<b>\$101,603</b>	<b>110.83%</b>	<b>\$191,383</b>	<b>58.84%</b>	<b>\$78,779</b>

### Summary of Activities:

Employment specialist continues to serve districts. Required start-up information (program manual) obtained to begin the uniquely-abled program.

**Status**  
**Submitted**

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### Ventura Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$84,080	\$121,231	69.36%	\$121,231	69.36%	\$37,151
3000 - Employee Benefits	\$34,885	\$36,039	96.8%	\$36,039	96.8%	\$1,154
4000 - Supplies and Materials	\$10,598	\$15,000	70.65%	\$15,000	70.65%	\$4,402
5000 - Other Operating Expenses and Services	\$7,945	\$10,000	79.45%	\$10,000	79.45%	\$2,055
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,562	\$9,113	82.98%	\$9,113	82.98%	\$1,551
<b>Totals</b>	<b>\$145,070</b>	<b>\$191,383</b>	<b>75.8%</b>	<b>\$191,383</b>	<b>75.8%</b>	<b>\$46,313</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

The consortium approved carrying forward the remaining funds in support of development and implementation of Uniquely Abled program. This program was scheduled for implementation in 2018-2019; however, due to transitions in leadership, the program has been delayed.

**Summary of Activities:**

Funding of personnel for Job Developer; mileage and travel for Job Developer; curriculum and program guide and exploratory discussions regarding Uniquely Abled.

**Status  
Submitted**

**Ventura Unified**

Ventura Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$436,544	\$256,767	170.02%	\$1,711,777	25.5%	\$1,275,233
2000 - Non-Instructional Salaries	\$149,618	\$86,647	172.67%	\$577,649	25.9%	\$428,031
3000 - Employee Benefits	\$237,764	\$125,628	189.26%	\$837,521	28.39%	\$599,757
4000 - Supplies and Materials	\$38,911	\$40,346	96.44%	\$268,975	14.47%	\$230,064
5000 - Other Operating Expenses and Services	\$123,928	\$32,883	376.87%	\$219,222	56.53%	\$95,294
6000 - Capital Outlay	\$0	\$0	0%	\$1	0%	\$1
7000 - Other Outgo	\$0	\$63,398	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$27,114	0%	\$180,757	0%	\$180,757
<b>Totals</b>	<b>\$986,765</b>	<b>\$632,783</b>	<b>155.94%</b>	<b>\$4,218,554</b>	<b>23.39%</b>	<b>\$3,231,789</b>

### Summary of Activities:

VACE continues to provide ABE/ASE, ESL, CTE, RAP, and computer literacy classes at TRJ and the Main Jail. VACE continues to partner with the VCAAA, City of Ventura, and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program. VACE continues to offer Paraeducator/IET training at E.P. Foster Elementary, co-taught by a CTE and an ESL instructor. The K-12 Math Success/ESL program will be offered at two elementary schools and one middle school this year. The Culinary-Hospitality Pre-apprenticeship program has expanded to include a new IET course called "Hospitality Plus". VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses at our main site. We also offer programs for AWD at the Arc of Ventura sites.

**Status**  
**Submitted**

### Ventura Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$830,415	\$513,533	161.71%	\$1,711,777	48.51%	\$881,362
2000 - Non-Instructional Salaries	\$299,894	\$173,295	173.05%	\$577,649	51.92%	\$277,755
3000 - Employee Benefits	\$472,991	\$251,256	188.25%	\$837,521	56.48%	\$364,530
4000 - Supplies and Materials	\$94,541	\$80,693	117.16%	\$268,975	35.15%	\$174,434
5000 - Other Operating Expenses and Services	\$196,303	\$65,767	298.48%	\$219,222	89.55%	\$22,919
6000 - Capital Outlay	\$0	\$0	0%	\$1	0%	\$1
7000 - Other Outgo	\$0	\$143,702	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$54,227	0%	\$180,757	0%	\$180,757
<b>Totals</b>	<b>\$1,894,144</b>	<b>\$1,282,472</b>	<b>147.69%</b>	<b>\$4,218,554</b>	<b>44.9%</b>	<b>\$2,324,410</b>

### Summary of Activities:

VACE continues to provide ABE/ASE, ESL, CTE, RAP, and computer literacy classes at TRJ and the Main Jail. VACE continues to partner with the VCAAA, City of Ventura, and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program. VACE continues to offer Paraeducator/IET training at E.P. Foster Elementary, co-taught by a CTE and an ESL instructor. The K-12 Math Success/ESL program will be offered at two elementary schools this year. The Culinary-Hospitality Pre-apprenticeship program has expanded to include a new IET course called "Hospitality Plus". VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses at our main site. We also offer programs for AWD at the Arc of Ventura sites.

Status

Submitted

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Carolyn Vang-Walker, Director/Principal

Valerie Gaona, Accounting Technician

**Ventura Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,244,614	\$770,300	161.58%	\$1,711,777	72.71%	\$467,163
2000 - Non-Instructional Salaries	\$447,688	\$259,942	172.23%	\$577,649	77.5%	\$129,961
3000 - Employee Benefits	\$709,218	\$376,884	188.18%	\$837,521	84.68%	\$128,303
4000 - Supplies and Materials	\$130,564	\$121,039	107.87%	\$268,975	48.54%	\$138,411
5000 - Other Operating Expenses and Services	\$212,091	\$98,650	214.99%	\$219,222	96.75%	\$7,131
6000 - Capital Outlay	\$0	\$0	0%	\$1	0%	\$1
7000 - Other Outgo	\$0	\$190,193	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$81,341	0%	\$180,757	0%	\$180,757
<b>Totals</b>	<b>\$2,744,175</b>	<b>\$1,898,349</b>	<b>144.56%</b>	<b>\$4,218,554</b>	<b>65.05%</b>	<b>\$1,474,379</b>

**Summary of Activities:**

VACE continues to provide ABE/ASE, ESL, CTE, RAP, and computer literacy classes at TRJ and the Main Jail. VACE continues to partner with the VCAAA, City of Ventura, and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program. VACE continues to offer Paraeducator/IET training at E.P. Foster Elementary, co-taught by a CTE and an ESL instructor. The K-12 Math Success/ESL program was offered at two elementary schools this year. The Culinary-Hospitality Pre-apprenticeship program has expanded to include a new IET course called "Hospitality Plus". VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses at our main site. We also offer programs for AWD at the Arc of Ventura sites.

**Status  
Submitted**

**Ventura Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,711,777	\$1,027,066	166.67%	\$1,711,777	100%	\$0
2000 - Non-Instructional Salaries	\$577,649	\$346,589	166.67%	\$577,649	100%	\$0
3000 - Employee Benefits	\$837,521	\$502,513	166.67%	\$837,521	100%	\$0
4000 - Supplies and Materials	\$223,410	\$161,385	138.43%	\$268,975	83.06%	\$45,565
5000 - Other Operating Expenses and Services	\$219,222	\$131,533	166.67%	\$219,222	100%	\$0
6000 - Capital Outlay	\$0	\$1	0%	\$1	0%	\$1
7000 - Other Outgo	\$422,652	\$253,591	166.67%	\$422,652	100%	\$0
Indirect Costs	\$180,757	\$108,454	166.67%	\$180,757	100%	\$0
<b>Totals</b>	<b>\$4,172,988</b>	<b>\$2,531,132</b>	<b>164.87%</b>	<b>\$4,218,554</b>	<b>98.92%</b>	<b>\$45,566</b>

**Status**  
Unsubmitted



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