

California Adult Education Program : CFAD : 2020-21 Produced: Apr 28, 2020, 08:16 PM UTC Laurel Arnold

## 65 Ventura County Adult Education Consortium

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 65 Ventura County Adult Education Consortium

**Funding Channel:** Direct Funded

**Narrative:** VCAEC agencies will collaborate to provide training and student support services in all allowable program areas and expend its allocations in accordance with the state guidelines for use of CAEP funds.

**Changes:** The Consortium has decided not to continue the shared job developer strategy currently administered through VCCCD. Ojai USD will hold the \$128,000 previously allocated for these services in its role as Fiscal Manager while the Consortium considers other options to address this need. In addition, the allocation for Santa Paula USD has been restored to its full base amount following a voluntary reduction due to excessive carryover inherited from a previous administrator. 2.29% COLA is being distributed to each funded member.

### Member Allocations

| Member Name                       | (2020-21)           | (2019-20)           | (2018-19)           |
|-----------------------------------|---------------------|---------------------|---------------------|
| Conejo Valley Unified             | \$1,491,471         | \$1,460,905         | \$1,412,048         |
| Fillmore Unified                  | \$582,356           | \$570,421           | \$551,344           |
| Moorpark Unified                  | \$404,826           | \$296,336           | \$286,426           |
| Ojai Unified                      | \$448,127           | \$590,605           | \$303,572           |
| Oxnard Union High                 | \$2,934,867         | \$2,955,767         | \$2,778,582         |
| Santa Paula Unified               | \$368,389           | \$100,321           | \$348,806           |
| Simi Valley Unified               | \$5,253,568         | \$5,145,904         | \$4,973,810         |
| Ventura Co. Office of Education   | n/a                 | \$0                 | \$217,498           |
| Ventura County CCD                | n/a                 | \$128,000           | \$0                 |
| Ventura Unified                   | \$4,372,388         | \$4,282,783         | \$4,139,554         |
| <b>Total Allocated to Members</b> | <b>\$15,855,992</b> | <b>\$15,531,042</b> | <b>\$15,011,640</b> |
| <b>Total CAEP Funds</b>           | <b>\$15,855,992</b> | <b>\$15,501,022</b> | <b>\$15,011,640</b> |
| <b>Total Remaining</b>            | <b>\$0</b>          | <b>\$-30,020</b>    | <b>\$0</b>          |



### Member Agencies

| Member Agency                                   | Member Type                      | Contact             | Phone                     |
|---|----------------------------------|---------------------|---------------------------|
| <a href="#">Conejo Valley Unified</a>           | Unified School District          | Mike Sanders        | (805) 497-2761            |
| <a href="#">Fillmore Unified</a>                | Unified School District          | Stefan Cvijanovich  | (805) 524-8037            |
| <a href="#">Moorpark Unified</a>                | Unified School District          | Alan Penner         | (805) 378-6305 ext: 6382  |
| <a href="#">Ojai Unified</a>                    | Unified School District          | Ms. Becky Beckett   | (805) 640-4330            |
| <a href="#">Oxnard Union High</a>               | High School District             | Ms. Kathy Greaves   | (805) 385-5227            |
| <a href="#">Santa Paula Unified</a>             | Unified School District          | Robin Gillette      | (805) 525-4407 ext: 22807 |
| <a href="#">Simi Valley Unified</a>             | Unified School District          | Michele Arso        | (805) 579-6200            |
| <a href="#">Ventura Co. Office of Education</a> | County Office of Education (COE) | Laurel Arnold       | (805) 437-1421            |
| <a href="#">Ventura Unified</a>                 | Unified School District          | Carolyn Vang-Walker | (805) 289-7925            |
| <a href="#">Ventura County CCD</a>              | District                         | Holly Correa        | (805) 652-5516            |

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.



### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Conejo Valley Unified - Member Representative

#### Mike Sanders

Principal

[mikesanders@conejoadulted.org](mailto:mikesanders@conejoadulted.org)

(805) 497-2761

#### Michael Sanders

Principal

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(805) 501-7355

Approved by Mike Sanders

04/24/2020 03:02 PM PDT



### Fillmore Unified - Member Representative

**Stefan Cvijanovich**  
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**Tom Chan**  
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**Andrea McNeill**  
Asst. Superintendent  
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Approved by Stefan Cvijanovich

04/24/2020 03:22 PM PDT

**Moorpark Unified - Member Representative**

**Alan Penner**  
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Approved by Alan Penner

04/24/2020 03:09 PM PDT

**Ojai Unified - Member Representative**

**Becky Beckett**  
Director of Alternative Education  
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Approved by Ms. Becky Beckett

04/27/2020 09:36 AM PDT

**Oxnard Union High - Member Representative**

**Kathy Greaves**  
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Approved by Ms. Kathy Greaves



04/24/2020 03:34 PM PDT

**Santa Paula Unified - Member Representative**

**Robin Gillette**

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Approved by Robin Gillette

04/27/2020 03:42 PM PDT

**Simi Valley Unified - Member Representative**

**Michele Arso**

Principal

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**Jose Posada**

Accountant

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Approved by Jose Posada

04/24/2020 03:40 PM PDT

**Ventura Co. Office of Education - Member Representative**

**Laurel Arnold**

Executive Director, Career Education

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Approved by Laurel Arnold

04/28/2020 01:16 PM PDT

**Ventura County CCD - Member Representative**

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Approved by Holly Correa

04/27/2020 12:24 PM PDT

**Ventura Unified - Member Representative**

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Approved by Carolyn Vang-Walker

04/24/2020 05:27 PM PDT



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