

CAEP Allocation Amendment: 2020-21 Produced: Jul 9, 2020, 07:46 PM UTC Laurel Arnold

## 65 Ventura County Adult Education Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 65 Ventura County Adult Education Consortium

**Funding Channel:** Direct Funded

**Narrative:** VCAEC agencies will collaborate to provide training and student support services in all allowable program areas and expend its allocations in accordance with the state guidelines for use of CAEP funds.

**Changes:** The Consortium has decided not to continue the shared job developer strategy currently administered through VCCCD. Ojai USD will hold the \$128,000 previously allocated for these services in its role as Fiscal Manager while the Consortium considers other options to address this need. In addition, the allocation for Santa Paula USD has been restored to its full base amount following a voluntary reduction due to excessive carryover inherited from a previous administrator. 2.29% COLA is being distributed to each funded member.

### Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Conejo Valley Unified	\$1,458,081	\$147,161
Fillmore Unified	\$569,318	\$57,460
Moorpark Unified	\$395,763	\$39,943
Ojai Unified	\$438,095	\$44,216
Oxnard Union High	\$2,869,164	\$289,578
Santa Paula Unified	\$360,142	\$36,348
Simi Valley Unified	\$5,135,956	\$518,360
Ventura Co. Office of Education	\$0	
Ventura County CCD	\$0	
Ventura Unified	\$4,274,503	\$431,416
<b>Total Allocated to Members</b>	<b>\$15,501,022</b>	
<b>Total CAEP Funds</b>	<b>\$15,501,022</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Conejo Valley Unified</a>	Unified School District	Mike Sanders	(805) 497-2761
<a href="#">Fillmore Unified</a>	Unified School District	Stefan Cvijanovich	(805) 524-8037
<a href="#">Moorpark Unified</a>	Unified School District	Alan Penner	(805) 816-8779
<a href="#">Ojai Unified</a>	Unified School District	Javier Ramirez	(805) 231-6309
<a href="#">Oxnard Union High</a>	High School District	Ms. Kathy Greaves	(805) 385-5227
<a href="#">Santa Paula Unified</a>	Unified School District	Robin Gillette	(805) 525-4407 ext: 22807
<a href="#">Simi Valley Unified</a>	Unified School District	Michele Arso	(805) 579-6200
<a href="#">Ventura Co. Office of Education</a>	County Office of Education (COE)	Laurel Arnold	(805) 437-1421
<a href="#">Ventura Unified</a>	Unified School District	Carolyn Vang-Walker	(805) 289-7925
<a href="#">Ventura County CCD</a>	District	Holly Correa	(805) 652-5516

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).

- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Ventura County CCD - Member Representative

**Holly Correa**

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Approved by Cynthia Herrera

07/08/2020 03:30 PM PDT

**Ventura Co. Office of Education - Member Representative**

**Laurel Arnold**

Executive Director, Career Education

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Approved by Laurel Arnold

07/09/2020 12:46 PM PDT

**Fillmore Unified - Member Representative**

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Asst. Superintendent

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Approved by Stefan Cvijanovich

07/08/2020 03:28 PM PDT

**Ojai Unified - Member Representative**

**Javier Ramirez**

Principal

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Approved by Javier Ramirez

07/08/2020 03:45 PM PDT

**Oxnard Union High - Member Representative**

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Approved by Ms. Kathy Greaves

07/09/2020 09:36 AM PDT

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Approved by Jose Posada

07/08/2020 03:35 PM PDT

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Approved by Carolyn Vang-Walker

07/08/2020 03:43 PM PDT

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**Michael Sanders**

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Approved by Michael Sanders

07/08/2020 03:27 PM PDT

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Approved by Alan Penner

07/09/2020 07:41 AM PDT

**Santa Paula Unified - Member Representative**

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Approved by Robin Gillette

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