

# CAEP Consortium Fiscal Reporting 65 Ventura County Adult Education Consortium

2019-20 Fiscal Year

## Certification

**Certified By**  
Mike Sanders  
Principal

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status  
**Certified        Certified        Certified        Certified**

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Conejo Valley Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Fillmore Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Moorpark Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Ojai Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Oxnard Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Santa Paula Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Simi Valley Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Ventura County CCD</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Ventura Unified</a>	Submitted	Submitted	Submitted	Submitted

## Conejo Valley Unified

**Conejo Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$51,492	\$68,550	75.12%	\$457,001	11.27%	\$405,509
2000 - Non-Instructional Salaries	\$58,682	\$68,004	86.29%	\$453,359	12.94%	\$394,677
3000 - Employee Benefits	\$41,340	\$50,862	81.28%	\$339,079	12.19%	\$297,739
4000 - Supplies and Materials	\$83,995	\$32,345	259.69%	\$215,633	38.95%	\$131,638
5000 - Other Operating Expenses and Services	\$92,001	\$47,499	193.69%	\$316,661	29.05%	\$224,660
6000 - Capital Outlay	\$0	\$0	100%	\$15,258	0%	\$15,258
7000 - Other Outgo	\$14,495	\$0	100%	\$47,633	30.43%	\$33,138
Indirect Costs	\$14,767	\$0	100%	\$79,102	18.67%	\$64,335
<b>Totals</b>	<b>\$356,772</b>	<b>\$267,260</b>	<b>133.49%</b>	<b>\$1,923,726</b>	<b>18.55%</b>	<b>\$1,566,954</b>

### Summary of Activities:

ABE, ASE, ESL, Fee based CTE. Planning for expansion of CTE was canceled because of Delay in CAEP funding.

**Status**  
**Submitted**

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### Conejo Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,556	\$205,650	52.3%	\$457,001	23.54%	\$349,445
2000 - Non-Instructional Salaries	\$127,163	\$204,012	62.33%	\$453,359	28.05%	\$326,196
3000 - Employee Benefits	\$93,431	\$152,586	61.23%	\$339,079	27.55%	\$245,648
4000 - Supplies and Materials	\$99,622	\$97,035	102.67%	\$215,633	46.2%	\$116,011
5000 - Other Operating Expenses and Services	\$96,622	\$142,497	67.81%	\$316,661	30.51%	\$220,039
6000 - Capital Outlay	\$0	\$0	100%	\$15,258	0%	\$15,258
7000 - Other Outgo	\$47,633	\$0	100%	\$47,633	100%	\$0
Indirect Costs	\$14,767	\$0	100%	\$79,102	18.67%	\$64,335
<b>Totals</b>	<b>\$586,794</b>	<b>\$801,780</b>	<b>73.19%</b>	<b>\$1,923,726</b>	<b>30.5%</b>	<b>\$1,336,932</b>

**Summary of Activities:**

ABE,ASE, K-12 Success.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Mike Sanders, Principal  
Michael Sanders, Principal

**Conejo Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$231,454	\$342,751	67.53%	\$457,001	50.65%	\$225,547
2000 - Non-Instructional Salaries	\$254,266	\$340,019	74.78%	\$453,359	56.08%	\$199,093
3000 - Employee Benefits	\$257,135	\$254,309	101.11%	\$339,079	75.83%	\$81,944
4000 - Supplies and Materials	\$143,968	\$161,725	89.02%	\$215,633	66.77%	\$71,665
5000 - Other Operating Expenses and Services	\$147,284	\$237,496	62.02%	\$316,661	46.51%	\$169,377
6000 - Capital Outlay	\$15,258	\$0	100%	\$15,258	100%	\$0
7000 - Other Outgo	\$47,633	\$0	100%	\$47,633	100%	\$0
Indirect Costs	\$14,767	\$0	100%	\$79,102	18.67%	\$64,335
<b>Totals</b>	<b>\$1,111,765</b>	<b>\$1,336,300</b>	<b>83.2%</b>	<b>\$1,923,726</b>	<b>57.79%</b>	<b>\$811,961</b>

**Summary of Activities:**

ESL, ABE, ASE, Virtual Learning, Virtual Learning

**Status  
Submitted**

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**Conejo Valley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$388,926	\$457,001	85.1%	\$457,001	85.1%	\$68,075
2000 - Non-Instructional Salaries	\$404,054	\$453,359	89.12%	\$453,359	89.12%	\$49,305
3000 - Employee Benefits	\$257,135	\$339,079	75.83%	\$339,079	75.83%	\$81,944
4000 - Supplies and Materials	\$143,968	\$215,633	66.77%	\$215,633	66.77%	\$71,665
5000 - Other Operating Expenses and Services	\$147,284	\$316,661	46.51%	\$316,661	46.51%	\$169,377
6000 - Capital Outlay	\$15,258	\$0	100%	\$15,258	100%	\$0
7000 - Other Outgo	\$47,633	\$0	100%	\$47,633	100%	\$0
Indirect Costs	\$14,767	\$0	100%	\$79,102	18.67%	\$64,335
<b>Totals</b>	<b>\$1,419,025</b>	<b>\$1,781,733</b>	<b>79.64%</b>	<b>\$1,923,726</b>	<b>73.76%</b>	<b>\$504,701</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Convert ASE,ABE,ASE and CTE to virtual instruction.

**Status  
Submitted**

**Fillmore Unified**

Fillmore Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,746	\$41,043	84.66%	\$273,617	12.7%	\$238,871
2000 - Non-Instructional Salaries	\$15,530	\$14,144	109.8%	\$94,291	16.47%	\$78,761
3000 - Employee Benefits	\$15,536	\$12,474	124.55%	\$83,160	18.68%	\$67,624
4000 - Supplies and Materials	\$1,800	\$5,000	36%	\$33,333	5.4%	\$31,533
5000 - Other Operating Expenses and Services	\$29,611	\$8,680	341.14%	\$57,867	51.17%	\$28,256
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,861	\$4,058	119.8%	\$27,050	17.97%	\$22,189
<b>Totals</b>	<b>\$102,084</b>	<b>\$85,398</b>	<b>119.54%</b>	<b>\$569,318</b>	<b>17.93%</b>	<b>\$467,234</b>

### Summary of Activities:

Provide a.m. and p.m. ESL classes; basic auto mechanics; civics/citizenship classes in Fillmore and Piru; official Microsoft certification courses; basic and intermediate computer classes targeting seniors at the Fillmore Active Adult Center; an expanded HSE and HSD program integrating career counseling, drop-in tutoring, job placement and adult secondary education for recent HSE recipients and HSD graduates and any adult needing/desiring support; and for the first time ever, FAS has an official HiSET testing center. As of Dec 2019, FAS will have completed five days of HiSET testing.

Status  
Submitted

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### Fillmore Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$109,445	\$82,085	133.33%	\$273,617	40%	\$164,172
2000 - Non-Instructional Salaries	\$38,476	\$28,287	136.02%	\$94,291	40.81%	\$55,815
3000 - Employee Benefits	\$39,706	\$24,948	159.16%	\$83,160	47.75%	\$43,454
4000 - Supplies and Materials	\$8,378	\$10,000	83.78%	\$33,333	25.13%	\$24,955
5000 - Other Operating Expenses and Services	\$48,727	\$17,360	280.68%	\$57,867	84.21%	\$9,140
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,237	\$8,115	150.79%	\$27,050	45.24%	\$14,813
<b>Totals</b>	<b>\$256,969</b>	<b>\$170,795</b>	<b>150.45%</b>	<b>\$569,318</b>	<b>45.14%</b>	<b>\$312,349</b>

### Summary of Activities:

Fillmore Adult School offers a.m. and p.m. ESL, high School diploma, equivalency and computer technology programs. Our lineup of evening-only courses and services includes leveled ESL, civics, VESL auto mechanics, intermediate-level computer technology, an official Microsoft certification class as well as a drop-in tutoring and career counseling services through the FAS Community Resources Center. Fillmore Adult School's HiSET Testing Center was approved by ETS in the fall of 2019 and has been operational since November 2019. FAS will average two testing dates (on Monday evening and Saturday morning) every month until June 2020. Starting the summer of 2020, FAS will offer a CNA certification course and starting the fall of 2020, a pathway of technology courses that will yield a foundational IT certification.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Stefan Cvijanovich

Mr Tom Chan

Andrea McNeill, Asst. Superintendent

**Fillmore Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$166,307	\$123,128	135.07%	\$273,617	60.78%	\$107,310
2000 - Non-Instructional Salaries	\$58,918	\$42,431	138.86%	\$94,291	62.49%	\$35,373
3000 - Employee Benefits	\$60,417	\$37,422	161.45%	\$83,160	72.65%	\$22,743
4000 - Supplies and Materials	\$13,705	\$15,000	91.37%	\$33,333	41.12%	\$19,628
5000 - Other Operating Expenses and Services	\$50,835	\$26,040	195.22%	\$57,867	87.85%	\$7,032
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,252	\$12,173	117.08%	\$27,050	52.69%	\$12,798
<b>Totals</b>	<b>\$364,434</b>	<b>\$256,193</b>	<b>142.25%</b>	<b>\$569,318</b>	<b>64.01%</b>	<b>\$204,884</b>

**Summary of Activities:**

All expenditures through the 3rd Quarter are within budgeted amounts.

**Status  
Submitted**

**Fillmore Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$229,937	\$164,170	140.06%	\$273,617	84.04%	\$43,680
2000 - Non-Instructional Salaries	\$76,877	\$56,575	135.89%	\$94,291	81.53%	\$17,414
3000 - Employee Benefits	\$81,449	\$49,896	163.24%	\$83,160	97.94%	\$1,711
4000 - Supplies and Materials	\$16,029	\$20,000	80.15%	\$33,333	48.09%	\$17,304
5000 - Other Operating Expenses and Services	\$51,642	\$34,720	148.74%	\$57,867	89.24%	\$6,225
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,797	\$16,230	140.46%	\$27,050	84.28%	\$4,253
<b>Totals</b>	<b>\$478,731</b>	<b>\$341,591</b>	<b>140.15%</b>	<b>\$569,318</b>	<b>84.09%</b>	<b>\$90,587</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Fillmore Adult School continues to grow and expand. As a result of COVID-19, we have pivoted the program to offer quality in-person instruction in a virtual setting, meaning all instruction at FAS is performed in classrooms. All students are issued laptop devices which they use to attend classes through MS Teams. FAS is currently offering leveled and multi-level ESL classes in the a.m. and p.m., HSE/HSD in English and Spanish in the a.m. and p.m., as well as three computer and internet technology classes, civics/citizenship and auto mechanics. FAS plans to also offer CNA certification and and entry-level IT technician course later in the year.

**Status**  
**Submitted**

**Moorpark Unified**

**Moorpark Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,650	\$40,000	44.13%	\$160,000	11.03%	\$142,350
2000 - Non-Instructional Salaries	\$73	\$5,000	1.46%	\$20,000	0.37%	\$19,927
3000 - Employee Benefits	\$5,152	\$10,500	49.07%	\$42,000	12.27%	\$36,848
4000 - Supplies and Materials	\$33,570	\$55,500	60.49%	\$111,000	30.24%	\$77,430
5000 - Other Operating Expenses and Services	\$43,212	\$36,020	119.97%	\$72,039	59.98%	\$28,827
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,250	0%	\$17,000	0%	\$17,000
<b>Totals</b>	<b>\$99,657</b>	<b>\$151,270</b>	<b>65.88%</b>	<b>\$422,039</b>	<b>23.61%</b>	<b>\$322,382</b>

### Corrective Action Plan

Our classes began in mid-September so our Classified and Certificated salary expenditures were a little lower than anticipated for Q1.

### Summary of Activities:

The Adult Education program in Moorpark Unified School District is providing English as a Second Language classes for members of our city and surrounding communities. We have expanded our program this year by adding a GED/HiSet Preparation course, a Basic Computer Skills course, and a Citizenship Preparation course. We also offer a morning ESL class in addition to our evening classes.

**Status  
Submitted**

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### Moorpark Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,214	\$80,000	60.27%	\$160,000	30.13%	\$111,786
2000 - Non-Instructional Salaries	\$3,096	\$10,000	30.96%	\$20,000	15.48%	\$16,904
3000 - Employee Benefits	\$15,902	\$21,000	75.72%	\$42,000	37.86%	\$26,098
4000 - Supplies and Materials	\$56,623	\$88,800	63.76%	\$111,000	51.01%	\$54,377
5000 - Other Operating Expenses and Services	\$45,612	\$57,631	79.14%	\$72,039	63.32%	\$26,427
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,500	0%	\$17,000	0%	\$17,000
<b>Totals</b>	<b>\$169,447</b>	<b>\$265,931</b>	<b>63.72%</b>	<b>\$422,039</b>	<b>40.15%</b>	<b>\$252,592</b>

**Summary of Activities:**

The Adult Education program in Moorpark Unified School District is providing English as a Second Language classes for members of our city and surrounding communities. We have expanded our program this year by adding a GED/HiSet Preparation course, a Basic Computer Skills course, and a Citizenship Preparation course. We also offer a morning ESL class in addition to our evening classes.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Alan Penner, Principal

**Moorpark Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,835	\$120,000	77.36%	\$160,000	58.02%	\$67,165
2000 - Non-Instructional Salaries	\$6,420	\$15,000	42.8%	\$20,000	32.1%	\$13,580
3000 - Employee Benefits	\$30,893	\$31,500	98.07%	\$42,000	73.55%	\$11,107
4000 - Supplies and Materials	\$66,584	\$99,900	66.65%	\$111,000	59.99%	\$44,416
5000 - Other Operating Expenses and Services	\$45,732	\$64,835	70.54%	\$72,039	63.48%	\$26,307
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,750	0%	\$17,000	0%	\$17,000
<b>Totals</b>	<b>\$242,464</b>	<b>\$343,985</b>	<b>70.49%</b>	<b>\$422,039</b>	<b>57.45%</b>	<b>\$179,575</b>

### Summary of Activities:

The Adult Education program in Moorpark Unified School District is providing English as a Second Language classes for members of our city and surrounding communities. We have expanded our program this year by adding a GED/HiSet Preparation course, a Basic Computer Skills course, and a Citizenship Preparation course. We also offer a morning ESL class in addition to our evening classes.

**Status  
Submitted**

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### Moorpark Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$111,582	\$160,000	69.74%	\$160,000	69.74%	\$48,418
2000 - Non-Instructional Salaries	\$6,871	\$20,000	34.36%	\$20,000	34.36%	\$13,129
3000 - Employee Benefits	\$37,834	\$42,000	90.08%	\$42,000	90.08%	\$4,166
4000 - Supplies and Materials	\$66,584	\$111,000	59.99%	\$111,000	59.99%	\$44,416
5000 - Other Operating Expenses and Services	\$46,810	\$72,039	64.98%	\$72,039	64.98%	\$25,229
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,484	\$17,000	79.32%	\$17,000	79.32%	\$3,516
<b>Totals</b>	<b>\$283,165</b>	<b>\$422,039</b>	<b>67.09%</b>	<b>\$422,039</b>	<b>67.09%</b>	<b>\$138,874</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

The Adult Education program in Moorpark Unified School District is providing English as a Second Language classes for members of our city and surrounding communities. We have expanded our program this year by adding a GED/HiSet Preparation course, a Basic Computer Skills course, and a Citizenship Preparation course. We also offer a morning ESL class in addition to our evening classes.

**Status  
Submitted**

**Ojai Unified**

**Ojai Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,151	\$12,000	34.59%	\$48,000	8.65%	\$43,849
2000 - Non-Instructional Salaries	\$357	\$3,000	11.9%	\$12,000	2.98%	\$11,643
3000 - Employee Benefits	\$616	\$5,889	10.46%	\$29,447	2.09%	\$28,831
4000 - Supplies and Materials	\$311	\$3,800	8.18%	\$34,000	0.91%	\$33,689
5000 - Other Operating Expenses and Services	\$7,541	\$111,314	6.77%	\$417,256	1.81%	\$409,715
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$35,177	0%	\$175,884	0%	\$175,884
Indirect Costs	\$0	\$0	100%	\$25,965	0%	\$25,965
<b>Totals</b>	\$12,976	\$171,180	7.58%	\$742,552	1.75%	\$729,576

### Corrective Action Plan

There were no consortium level expenditures during the first quarter, due, in part, to the summer break. Ojai Adult Schools salaries were lower due to a temporary suspension of one ESL class and the combining of two sections, due to low enrollment. In addition, the cost of the administrative support for the first quarter was paid largely by the OUSD district, which had not been anticipated. Ojai Adult School plans to start a new class on another elementary campus, expanding the reach of the ESL program, and providing math support for parents of elementary-aged students. The delay in funding from the state has prevented us from starting up new programs.

### Summary of Activities:

Ojai has continued to offer ESL courses for parents on one elementary campus, and evening classes on our main campus, as well as High School Diploma.

**Status**  
**Submitted**

### Ojai Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,408	\$24,000	51.7%	\$48,000	25.85%	\$35,592
2000 - Non-Instructional Salaries	\$871	\$6,000	14.52%	\$12,000	7.26%	\$11,129
3000 - Employee Benefits	\$1,669	\$13,251	12.6%	\$29,447	5.67%	\$27,778
4000 - Supplies and Materials	\$530	\$7,600	6.97%	\$34,000	1.56%	\$33,470
5000 - Other Operating Expenses and Services	\$14,577	\$217,028	6.72%	\$417,256	3.49%	\$402,679
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$2,590	\$87,942	2.95%	\$175,884	1.47%	\$173,294
Indirect Costs	\$0	\$0	100%	\$25,965	0%	\$25,965
<b>Totals</b>	<b>\$32,645</b>	<b>\$355,821</b>	<b>9.17%</b>	<b>\$742,552</b>	<b>4.4%</b>	<b>\$709,907</b>

**Corrective Action Plan**

Major purchases are on hold, pending release of funding by the state. Ojai will implement a program for parents supporting students' entry into and success in school, as well as a Workforce Readiness Academy this spring.

**Summary of Activities:**

Ojai currently offers two sections of ESL, rather than three, due to reduced enrollment, but we plan to reopen our third section in March. Adult Diploma and Encore classes are continuing. Ojai is partnering with a local nonprofit, Secure Beginnings, to provide a program for parents of children preparing to enter kindergarten, middle school and/or high school. The program will be offered in the fall.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Javier Ramirez, Principal

**Ojai Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,862	\$36,000	66.28%	\$48,000	49.71%	\$24,138
2000 - Non-Instructional Salaries	\$1,100	\$9,000	12.22%	\$12,000	9.17%	\$10,900
3000 - Employee Benefits	\$3,492	\$22,085	15.81%	\$29,447	11.86%	\$25,955
4000 - Supplies and Materials	\$3,003	\$25,700	11.68%	\$34,000	8.83%	\$30,997
5000 - Other Operating Expenses and Services	\$15,832	\$319,942	4.95%	\$417,256	3.79%	\$401,424
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$6,191	\$131,913	4.69%	\$175,884	3.52%	\$169,693
Indirect Costs	\$0	\$0	100%	\$25,965	0%	\$25,965
<b>Totals</b>	<b>\$53,480</b>	<b>\$544,640</b>	<b>9.82%</b>	<b>\$742,552</b>	<b>7.2%</b>	<b>\$689,072</b>

**Corrective Action Plan**

Delayed funding from the state has delayed expansion of existing programs and implementation of new programs. We plan to expand our ESL courses to include an additional campus, add an additional ENCORE course, and implement a Workforce Readiness Academy either in the summer or fall, depending on pandemic situation.

**Summary of Activities:**

Ojai has continued to offer adult diploma, ABE, ESL, and ENCORE programs. We are seeking community partners in developing CTE offerings in Hospitality, Horticulture, and Building and Construction.

**Status**  
**Submitted**

**Ojai Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,991	\$48,000	91.65%	\$48,000	91.65%	\$4,009
2000 - Non-Instructional Salaries	\$11,387	\$12,000	94.89%	\$12,000	94.89%	\$613
3000 - Employee Benefits	\$16,024	\$29,447	54.42%	\$29,447	54.42%	\$13,423
4000 - Supplies and Materials	\$3,577	\$34,000	10.52%	\$34,000	10.52%	\$30,423
5000 - Other Operating Expenses and Services	\$52,393	\$417,256	12.56%	\$417,256	12.56%	\$364,863
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$6,191	\$175,884	3.52%	\$175,884	3.52%	\$169,693
Indirect Costs	\$5,063	\$25,965	19.5%	\$25,965	19.5%	\$20,902
<b>Totals</b>	<b>\$138,626</b>	<b>\$742,552</b>	<b>18.67%</b>	<b>\$742,552</b>	<b>18.67%</b>	<b>\$603,926</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Due to the pandemic the consortium was not able to spend all funds. Delayed funding from the state has delayed expansion of existing programs and implementation of new programs. We plan to expand our ESL courses to include an additional campus, add an additional ENCORE course, and implement a Workforce Readiness Academy either in the summer or fall, depending on pandemic situation.

**Summary of Activities:**

Ojai has continued to offer adult diploma, ABE, ESL, and ENCORE programs. We are seeking community partners in developing CTE offerings in Hospitality, Horticulture, and Building and Construction

**Status  
Submitted**

**Oxnard Union High**

**Oxnard Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$74,292	\$171,312	43.37%	\$1,142,082	6.5%	\$1,067,790
2000 - Non-Instructional Salaries	\$87,030	\$75,499	115.27%	\$503,326	17.29%	\$416,296
3000 - Employee Benefits	\$104,408	\$117,931	88.53%	\$786,205	13.28%	\$681,797
4000 - Supplies and Materials	\$27,179	\$4,077	666.67%	\$27,179	100%	\$0
5000 - Other Operating Expenses and Services	\$54,234	\$68,769	78.86%	\$458,463	11.83%	\$404,229
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$21,879	0%	\$145,859	0%	\$145,859
<b>Totals</b>	<b>\$347,143</b>	<b>\$459,467</b>	<b>75.55%</b>	<b>\$3,063,114</b>	<b>11.33%</b>	<b>\$2,715,971</b>

### Corrective Action Plan

The YTD forecast of the instructional salaries for the 1st quarter was overestimated at 15%. The 2nd quarter expenditures should self correct the forecasted amounts.

### Summary of Activities:

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation, College and Career presentations, partnership with City Corps, AJCC collaboration, working with El Rio, Oxnard and Oceanview Elementary school districts. ESL classes and Keyboarding and Computer Skills classes at Oxnard Housing Authority. ESL classes at Camarillo Library in the morning and Ray Prueter Library in the evening. Evening ESL courses at Hueneme High School. Work Readiness course in place. The new College and Career Job technician continues to be a great addition. Field trips planned to visit colleges, field trips completed to the CEC/VCOE. Staff participating in staff development opportunities as they are available.

**Status**  
**Submitted**

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### Oxnard Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$434,814	\$342,625	126.91%	\$1,142,082	38.07%	\$707,268
2000 - Non-Instructional Salaries	\$229,865	\$150,998	152.23%	\$503,326	45.67%	\$273,461
3000 - Employee Benefits	\$333,296	\$235,862	141.31%	\$786,205	42.39%	\$452,909
4000 - Supplies and Materials	\$27,179	\$8,154	333.33%	\$27,179	100%	\$0
5000 - Other Operating Expenses and Services	\$75,315	\$137,539	54.76%	\$458,463	16.43%	\$383,148
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$43,758	0%	\$145,859	0%	\$145,859
<b>Totals</b>	<b>\$1,100,469</b>	<b>\$918,934</b>	<b>119.75%</b>	<b>\$3,063,114</b>	<b>35.93%</b>	<b>\$1,962,645</b>

**Summary of Activities:**

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation, College and Career presentations, partnership with City Corps, AJCC collaboration, working with El Rio, Oxnard and Oceanview Elementary school districts. ESL classes and Keyboarding and Computer Skills classes at Oxnard Housing Authority. ESL classes at Camarillo Library in the morning and Ray Prueter Library in the evening. Evening ESL courses at Hueneme High School. Work Readiness course in place. The new College and Career Job technician continues to be a great addition. Field trips planned to visit colleges, field trips completed to the CEC/VCOE. Staff participating in staff development opportunities as they are available.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Ms. Kathy Greaves, Principal

**Oxnard Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$767,477	\$513,937	149.33%	\$1,142,082	67.2%	\$374,605
2000 - Non-Instructional Salaries	\$368,009	\$226,497	162.48%	\$503,326	73.12%	\$135,317
3000 - Employee Benefits	\$548,117	\$353,792	154.93%	\$786,205	69.72%	\$238,088
4000 - Supplies and Materials	\$27,179	\$12,231	222.22%	\$27,179	100%	\$0
5000 - Other Operating Expenses and Services	\$305,669	\$206,308	148.16%	\$458,463	66.67%	\$152,794
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$65,637	0%	\$145,859	0%	\$145,859
<b>Totals</b>	<b>\$2,016,451</b>	<b>\$1,378,401</b>	<b>146.29%</b>	<b>\$3,063,114</b>	<b>65.83%</b>	<b>\$1,046,663</b>

**Summary of Activities:**

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation, College and Career presentations, partnership with City Corps, AJCC collaboration, working with El Rio, Oxnard and Oceanview Elementary school districts. ESL classes and Keyboarding and Computer Skills classes at Oxnard Housing Authority. ESL classes at Camarillo Library in the morning and Ray Prueter Library in the evening. Evening ESL courses at Hueneme High School. Work Readiness course in place. The new College and Career Job technician continues to be a great addition. Field trips planned to visit colleges, field trips completed to the CEC/VCOE. Staff participating in staff development opportunities as they are available. On March 16, 2020 due to COVID 19-- OAS utilized distant learning platforms and teleconferencing.

**Status  
Submitted**

**Oxnard Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,052,082	\$685,249	153.53%	\$1,142,082	92.12%	\$90,000
2000 - Non-Instructional Salaries	\$503,326	\$301,996	166.67%	\$503,326	100%	\$0
3000 - Employee Benefits	\$744,881	\$471,723	157.91%	\$786,205	94.74%	\$41,324
4000 - Supplies and Materials	\$27,179	\$16,307	166.67%	\$27,179	100%	\$0
5000 - Other Operating Expenses and Services	\$305,669	\$275,078	111.12%	\$458,463	66.67%	\$152,794
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$131,657	\$87,515	150.44%	\$145,859	90.26%	\$14,202
<b>Totals</b>	<b>\$2,764,794</b>	<b>\$1,837,868</b>	<b>150.43%</b>	<b>\$3,063,114</b>	<b>90.26%</b>	<b>\$298,320</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

ESL classes, EL Civics units, Citizenship class, CTE classes, HSE/HSD preparation have all transitioned to online platforms. Elementary School collaborations were suspended and students moved to online instruction. ESL classes at Camarillo Library in the morning, Ray Prueter Library in the evening, evening ESL courses at Hueneme High School were converted to online as well. OAS utilized distant learning platforms and teleconferencing. Expenditures fall below target due to reduce overhead expenditures and some retirements of staff.

**Status  
Submitted**

**Santa Paula Unified**

**Santa Paula Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,798	\$37,904	57.51%	\$252,693	8.63%	\$230,895
2000 - Non-Instructional Salaries	\$6,289	\$5,915	106.33%	\$39,432	15.95%	\$33,143
3000 - Employee Benefits	\$11,643	\$10,789	107.91%	\$71,929	16.19%	\$60,286
4000 - Supplies and Materials	\$438	\$6,581	6.66%	\$43,873	1%	\$43,435
5000 - Other Operating Expenses and Services	\$6,300	\$2,914	216.21%	\$19,426	32.43%	\$13,126
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,137	0%	\$20,913	0%	\$20,913
<b>Totals</b>	<b>\$46,468</b>	<b>\$67,240</b>	<b>69.11%</b>	<b>\$448,266</b>	<b>10.37%</b>	<b>\$401,798</b>

### Summary of Activities:

Santa Paula continues with the regular program from last year with offerings in ESL classes levels 1-4, Citizenship classes, Microsoft Office Certification (have expanded this program to an additional site for a morning class). It is now being offered in the morning and evenings. Hi-Set Test Prep and (ABE) along with Work-Readiness. In addition to the classes, we are growing our program by the addition of one more morning site providing ESL classes.

**Status  
Submitted**

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### Santa Paula Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$95,870	\$75,808	126.46%	\$252,693	37.94%	\$156,823
2000 - Non-Instructional Salaries	\$16,664	\$11,830	140.87%	\$39,432	42.26%	\$22,768
3000 - Employee Benefits	\$30,659	\$21,579	142.08%	\$71,929	42.62%	\$41,270
4000 - Supplies and Materials	\$11,641	\$13,162	88.44%	\$43,873	26.53%	\$32,232
5000 - Other Operating Expenses and Services	\$6,826	\$5,828	117.13%	\$19,426	35.14%	\$12,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,274	0%	\$20,913	0%	\$20,913
<b>Totals</b>	<b>\$161,660</b>	<b>\$134,480</b>	<b>120.21%</b>	<b>\$448,266</b>	<b>36.06%</b>	<b>\$286,606</b>

**Summary of Activities:**

Santa Paula continues with the regular program from last year with offerings in ESL classes levels 1-4, Citizenship classes, Microsoft Office Certification (have expanded this program to an additional site for a morning class). It is now being offered in the morning and evenings. Hi-Set Test Prep and (ABE) along with Work-Readiness. In addition to the classes, we are growing our program by the addition of one more morning site providing ESL classes.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Robin Gillette, Principal

**Santa Paula Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$167,306	\$113,712	147.13%	\$252,693	66.21%	\$85,387
2000 - Non-Instructional Salaries	\$27,141	\$17,744	152.96%	\$39,432	68.83%	\$12,291
3000 - Employee Benefits	\$49,299	\$32,368	152.31%	\$71,929	68.54%	\$22,630
4000 - Supplies and Materials	\$14,043	\$19,743	71.13%	\$43,873	32.01%	\$29,830
5000 - Other Operating Expenses and Services	\$13,125	\$8,742	150.14%	\$19,426	67.56%	\$6,301
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,411	0%	\$20,913	0%	\$20,913
<b>Totals</b>	<b>\$270,914</b>	<b>\$201,720</b>	<b>134.3%</b>	<b>\$448,266</b>	<b>60.44%</b>	<b>\$177,352</b>

### Summary of Activities:

Santa Paula Adult Education continues to provide classes for ESL, Multi-levels, MOS Certification, H-iSet Test Prep and Citizenship. On March 16, 2020 due to COVID 19-- SPUSD A.E. is utilizing distant learning platforms and teleconferencing.

**Status  
Submitted**

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### Santa Paula Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$252,693	\$151,616	166.67%	\$252,693	100%	\$0
2000 - Non-Instructional Salaries	\$35,766	\$23,659	151.17%	\$39,432	90.7%	\$3,666
3000 - Employee Benefits	\$70,689	\$43,157	163.79%	\$71,929	98.28%	\$1,240
4000 - Supplies and Materials	\$39,680	\$26,324	150.74%	\$43,873	90.44%	\$4,193
5000 - Other Operating Expenses and Services	\$19,426	\$11,656	166.67%	\$19,426	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$19,825	\$12,548	158%	\$20,913	94.8%	\$1,088
<b>Totals</b>	<b>\$438,079</b>	<b>\$268,960</b>	<b>162.88%</b>	<b>\$448,266</b>	<b>97.73%</b>	<b>\$10,187</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Santa Paula Adult Education continues to provide classes for ESL, Multi-levels, MOS Certification, H-iSet Test Prep and Citizenship. On March 16, 2020 due to COVID 19-- SPUSD A.E. is utilizing distant learning platforms and teleconferencing.

**Status  
Submitted**

**Simi Valley Unified**

Simi Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$419,197	\$400,000	104.8%	\$2,000,000	20.96%	\$1,580,803
2000 - Non-Instructional Salaries	\$319,759	\$300,361	106.46%	\$1,112,449	28.74%	\$792,690
3000 - Employee Benefits	\$288,233	\$283,224	101.77%	\$1,231,407	23.41%	\$943,174
4000 - Supplies and Materials	\$75,107	\$70,950	105.86%	\$165,000	45.52%	\$89,893
5000 - Other Operating Expenses and Services	\$86,071	\$82,800	103.95%	\$345,000	24.95%	\$258,929
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$79,232	\$60,693	130.55%	\$242,772	32.64%	\$163,540
<b>Totals</b>	<b>\$1,267,599</b>	<b>\$1,198,028</b>	<b>105.81%</b>	<b>\$5,096,628</b>	<b>24.87%</b>	<b>\$3,829,029</b>

### Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status  
Submitted**

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### Simi Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$972,820	\$920,000	105.74%	\$2,000,000	48.64%	\$1,027,180
2000 - Non-Instructional Salaries	\$682,157	\$667,469	102.2%	\$1,112,449	61.32%	\$430,292
3000 - Employee Benefits	\$653,903	\$628,018	104.12%	\$1,231,407	53.1%	\$577,504
4000 - Supplies and Materials	\$123,217	\$105,600	116.68%	\$165,000	74.68%	\$41,783
5000 - Other Operating Expenses and Services	\$218,957	\$165,600	132.22%	\$345,000	63.47%	\$126,043
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$158,464	\$121,386	130.55%	\$242,772	65.27%	\$84,308
<b>Totals</b>	<b>\$2,809,518</b>	<b>\$2,608,073</b>	<b>107.72%</b>	<b>\$5,096,628</b>	<b>55.13%</b>	<b>\$2,287,110</b>

### Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Michele Arso, Principal

Jose Posada, Accountant

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,468,182	\$1,440,000	101.96%	\$2,000,000	73.41%	\$531,818
2000 - Non-Instructional Salaries	\$1,028,833	\$1,001,204	102.76%	\$1,112,449	92.48%	\$83,616
3000 - Employee Benefits	\$1,015,563	\$1,022,068	99.36%	\$1,231,407	82.47%	\$215,844
4000 - Supplies and Materials	\$165,000	\$132,000	125%	\$165,000	100%	\$0
5000 - Other Operating Expenses and Services	\$327,823	\$248,400	131.97%	\$345,000	95.02%	\$17,177
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$237,695	\$182,079	130.54%	\$242,772	97.91%	\$5,077
<b>Totals</b>	<b>\$4,243,096</b>	<b>\$4,025,751</b>	<b>105.4%</b>	<b>\$5,096,628</b>	<b>83.25%</b>	<b>\$853,532</b>

### Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status  
Submitted**

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### Simi Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,000,000	\$2,000,000	100%	\$2,000,000	100%	\$0
2000 - Non-Instructional Salaries	\$1,112,449	\$1,112,449	100%	\$1,112,449	100%	\$0
3000 - Employee Benefits	\$1,231,407	\$1,231,407	100%	\$1,231,407	100%	\$0
4000 - Supplies and Materials	\$165,000	\$165,000	100%	\$165,000	100%	\$0
5000 - Other Operating Expenses and Services	\$345,000	\$345,000	100%	\$345,000	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$242,772	\$242,772	100%	\$242,772	100%	\$0
<b>Totals</b>	<b>\$5,096,628</b>	<b>\$5,096,628</b>	<b>100%</b>	<b>\$5,096,628</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status  
Submitted**

**Ventura County CCD**

**Ventura County CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$22,872	\$12,699	180.1%	\$84,662	27.02%	\$61,790
3000 - Employee Benefits	\$10,276	\$6,132	167.57%	\$40,882	25.14%	\$30,606
4000 - Supplies and Materials	\$416	\$115	362.05%	\$766	54.31%	\$350
5000 - Other Operating Expenses and Services	\$17,035	\$3,973	428.8%	\$26,485	64.32%	\$9,450
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$50,599	\$22,919	220.77%	\$152,795	33.12%	\$102,196

**Summary of Activities:**

Salaries for job developer and IET instructors

**Status  
Submitted**

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**Ventura County CCD Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$44,936	\$25,399	176.92%	\$84,662	53.08%	\$39,726
3000 - Employee Benefits	\$20,236	\$12,265	165%	\$40,882	49.5%	\$20,646
4000 - Supplies and Materials	\$766	\$230	333.33%	\$766	100%	\$0
5000 - Other Operating Expenses and Services	\$17,630	\$7,946	221.89%	\$26,485	66.57%	\$8,855
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$83,568</b>	<b>\$45,839</b>	<b>182.31%</b>	<b>\$152,795</b>	<b>54.69%</b>	<b>\$69,227</b>

**Summary of Activities:**

Salary plus benefits for consortium job developer- Responsibilities include work readiness and workshops to support students in developing and reaching their employment goals

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Holly Correa

Jessica Lau

Cynthia Herrera

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$64,541	\$38,098	169.41%	\$84,662	76.23%	\$20,121
3000 - Employee Benefits	\$30,132	\$18,397	163.79%	\$40,882	73.7%	\$10,750
4000 - Supplies and Materials	\$766	\$345	222.22%	\$766	100%	\$0
5000 - Other Operating Expenses and Services	\$19,259	\$11,918	161.59%	\$26,485	72.72%	\$7,226
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$114,698</b>	<b>\$68,758</b>	<b>166.81%</b>	<b>\$152,795</b>	<b>75.07%</b>	<b>\$38,097</b>

**Status  
Submitted**

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Ventura County CCD Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$80,789	\$50,797	159.04%	\$84,662	95.43%	\$3,873
3000 - Employee Benefits	\$39,090	\$24,529	159.36%	\$40,882	95.62%	\$1,792
4000 - Supplies and Materials	\$766	\$460	166.67%	\$766	100%	\$0
5000 - Other Operating Expenses and Services	\$19,259	\$15,891	121.19%	\$26,485	72.72%	\$7,226
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$139,904</b>	<b>\$91,677</b>	<b>152.61%</b>	<b>\$152,795</b>	<b>91.56%</b>	<b>\$12,891</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Salary for Placement Project Specialist/Job Developer serving the consortium

**Status  
Submitted**

**Ventura Unified**

Ventura Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$419,076	\$253,905	165.05%	\$1,692,699	24.76%	\$1,273,623
2000 - Non-Instructional Salaries	\$139,755	\$93,920	148.8%	\$626,134	22.32%	\$486,379
3000 - Employee Benefits	\$237,486	\$135,306	175.52%	\$902,043	26.33%	\$664,557
4000 - Supplies and Materials	\$38,725	\$31,187	124.17%	\$207,916	18.63%	\$169,191
5000 - Other Operating Expenses and Services	\$58,435	\$35,946	162.57%	\$239,637	24.38%	\$181,202
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$63,398	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$27,824	0%	\$185,493	0%	\$185,493
<b>Totals</b>	<b>\$893,477</b>	<b>\$641,486</b>	<b>139.28%</b>	<b>\$4,276,574</b>	<b>20.89%</b>	<b>\$3,383,097</b>

### Summary of Activities:

VACE continues to provide ABE/ASE, ESL, CTE, RAP, and computer literacy classes at TRJ and the Main Jail. VACE continues to partner with the VCAAA, City of Ventura, and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program. VACE continues to offer Paraeducator/IET training at E.P. Foster Elementary, co-taught by a CTE and an ESL instructor. The K-12 Math Success/ESL program will be offered at two elementary schools this year. The Culinary-Hospitality Pre-apprenticeship program has expanded to include a new IET course called "Hospitality Plus". VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses at our main site. We also offer programs for AWD at the Arc of Ventura sites.

**Status**  
**Submitted**

### Ventura Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$840,774	\$507,810	165.57%	\$1,692,699	49.67%	\$851,925
2000 - Non-Instructional Salaries	\$308,197	\$187,840	164.07%	\$626,134	49.22%	\$317,937
3000 - Employee Benefits	\$488,146	\$270,613	180.39%	\$902,043	54.12%	\$413,897
4000 - Supplies and Materials	\$117,783	\$62,375	188.83%	\$207,916	56.65%	\$90,133
5000 - Other Operating Expenses and Services	\$115,836	\$71,891	161.13%	\$239,637	48.34%	\$123,801
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$126,796	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$55,648	0%	\$185,493	0%	\$185,493
<b>Totals</b>	<b>\$1,870,736</b>	<b>\$1,282,972</b>	<b>145.81%</b>	<b>\$4,276,574</b>	<b>43.74%</b>	<b>\$2,405,838</b>

**Summary of Activities:**

VACE continues to provide ABE/ASE, ESL, CTE, RAP, and computer literacy classes at TRJ and the Main Jail. VACE continues to partner with the VCAAA, City of Ventura, and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program. VACE continues to offer Paraeducator/IET training at E.P. Foster Elementary, co-taught by a CTE and an ESL instructor. The K-12 Math Success/ESL program will be offered at two elementary schools this year. The Culinary-Hospitality Pre-apprenticeship program has expanded to include a new IET course called "Hospitality Plus". VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses at our main site. We also offer programs for AWD at the Arc of Ventura sites.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Carolyn Vang-Walker, Director/Principal

Valerie Gaona, Accounting Technician

**Ventura Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,241,400	\$761,715	162.97%	\$1,692,699	73.34%	\$451,299
2000 - Non-Instructional Salaries	\$464,652	\$281,760	164.91%	\$626,134	74.21%	\$161,482
3000 - Employee Benefits	\$735,685	\$405,919	181.24%	\$902,043	81.56%	\$166,358
4000 - Supplies and Materials	\$179,989	\$93,562	192.37%	\$207,916	86.57%	\$27,927
5000 - Other Operating Expenses and Services	\$188,413	\$107,837	174.72%	\$239,637	78.62%	\$51,224
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$190,193	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$83,472	0%	\$185,493	0%	\$185,493
<b>Totals</b>	<b>\$2,810,139</b>	<b>\$1,924,458</b>	<b>146.02%</b>	<b>\$4,276,574</b>	<b>65.71%</b>	<b>\$1,466,435</b>

**Summary of Activities:**

VACE continues to provide ABE/ASE, ESL, CTE, RAP, and computer literacy classes at TRJ and the Main Jail. VACE continues to partner with the VCAAA, City of Ventura, and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program. VACE continues to offer Paraeducator/IET training at E.P. Foster Elementary, co-taught by a CTE and an ESL instructor. The K-12 Math Success/ESL program will be offered at two elementary schools this year. The Culinary-Hospitality Pre-apprenticeship program has expanded to include a new IET course called "Hospitality Plus". VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses at our main site. We also offer programs for AWD at the Arc of Ventura sites.

**Status  
Submitted**

**Ventura Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,692,699	\$1,015,619	166.67%	\$1,692,699	100%	\$0
2000 - Non-Instructional Salaries	\$626,134	\$375,680	166.67%	\$626,134	100%	\$0
3000 - Employee Benefits	\$902,043	\$541,226	166.67%	\$902,043	100%	\$0
4000 - Supplies and Materials	\$207,916	\$124,750	166.67%	\$207,916	100%	\$0
5000 - Other Operating Expenses and Services	\$239,637	\$143,782	166.67%	\$239,637	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$422,652	\$253,591	166.67%	\$422,652	100%	\$0
Indirect Costs	\$185,493	\$111,296	166.67%	\$185,493	100%	\$0
<b>Totals</b>	<b>\$4,276,574</b>	<b>\$2,565,944</b>	<b>166.67%</b>	<b>\$4,276,574</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Although our campus closed on March 16th, VACE continued to provide ABE/ASE, HSD, HSE, ESL/EL Civics, CTE, Citizenship, and computer literacy classes via a distance learning platform. VACE continued to partner with the VCAAA, City of Ventura, and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program. The K-12 Math Success program at Sheridan Way was offered via ZOOM. We also continued to provide programs for AWD via Zoom.

**Status  
Submitted**



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