

CAEP Consortium Fiscal Reporting 65 Ventura County Adult Education Consortium

2020-21 Fiscal Year

Certification

Certified By
Mike Sanders
Principal

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Conejo Valley Unified	Submitted	Submitted	Submitted	Submitted
Fillmore Unified	Submitted	Submitted	Submitted	Submitted
Moorpark Unified	Submitted	Submitted	Submitted	Submitted
Ojai Unified	Submitted	Submitted	Submitted	Submitted
Oxnard Union High	Submitted	Submitted	Submitted	Submitted
Santa Paula Unified	Submitted	Submitted	Submitted	Submitted
Simi Valley Unified	Submitted	Submitted	Submitted	Submitted
Ventura Unified	Submitted	Submitted	Submitted	Submitted

Conejo Valley Unified

Conejo Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$111,802	\$75,075	148.92%	\$500,500	22.34%	\$388,698
2000 - Non-Instructional Salaries	\$111,808	\$75,600	147.89%	\$540,000	20.71%	\$428,192
3000 - Employee Benefits	\$77,694	\$54,000	143.88%	\$360,000	21.58%	\$282,306
4000 - Supplies and Materials	\$7,525	\$20,223	37.21%	\$134,821	5.58%	\$127,296
5000 - Other Operating Expenses and Services	\$108,129	\$56,250	192.23%	\$375,000	28.83%	\$266,871
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,971	0%	\$93,139	0%	\$93,139
Totals	\$416,958	\$295,119	141.28%	\$2,003,460	20.81%	\$1,586,502

Summary of Activities:

ABE, ASE, Program for Student Success, CTE

Status
Submitted

Conejo Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$175,535	\$150,150	116.91%	\$500,500	35.07%	\$324,965
2000 - Non-Instructional Salaries	\$180,860	\$162,000	111.64%	\$540,000	33.49%	\$359,140
3000 - Employee Benefits	\$123,091	\$108,000	113.97%	\$360,000	34.19%	\$236,909
4000 - Supplies and Materials	\$7,525	\$40,446	18.6%	\$134,821	5.58%	\$127,296
5000 - Other Operating Expenses and Services	\$108,940	\$112,500	96.84%	\$375,000	29.05%	\$266,060
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$27,942	0%	\$93,139	0%	\$93,139
Totals	\$595,951	\$601,038	99.15%	\$2,003,460	29.75%	\$1,407,509

Summary of Activities:

ABE, ASE, Programs for Adults K-12 Student Success, CTE

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Mike Sanders, Principal

Michael Sanders, Principal

Conejo Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$305,449	\$225,225	135.62%	\$500,500	61.03%	\$195,051
2000 - Non-Instructional Salaries	\$389,072	\$243,000	160.11%	\$540,000	72.05%	\$150,928
3000 - Employee Benefits	\$242,612	\$162,000	149.76%	\$360,000	67.39%	\$117,388
4000 - Supplies and Materials	\$41,372	\$60,669	68.19%	\$134,821	30.69%	\$93,449
5000 - Other Operating Expenses and Services	\$247,393	\$168,750	146.6%	\$375,000	65.97%	\$127,607
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$66,002	\$41,913	157.48%	\$93,139	70.86%	\$27,137
Totals	\$1,291,900	\$901,557	143.3%	\$2,003,460	64.48%	\$711,560

Summary of Activities:

ABE/ASE/ESL/CTE programs offered virtually, hybrid and in person small groups. Extensive PD in virtual instruction, digital curriculum and digital resources to support virtual student learning.

**Status
Submitted**

Conejo Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$473,016	\$500,500	94.51%	\$500,500	94.51%	\$27,484
2000 - Non-Instructional Salaries	\$515,519	\$540,000	95.47%	\$540,000	95.47%	\$24,481
3000 - Employee Benefits	\$340,081	\$360,000	94.47%	\$360,000	94.47%	\$19,919
4000 - Supplies and Materials	\$88,451	\$134,821	65.61%	\$134,821	65.61%	\$46,370
5000 - Other Operating Expenses and Services	\$247,393	\$375,000	65.97%	\$375,000	65.97%	\$127,607
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$79,366	\$93,139	85.21%	\$93,139	85.21%	\$13,773
Totals	\$1,743,826	\$2,003,460	87.04%	\$2,003,460	87.04%	\$259,634

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Created virtual and traditional classes in ESL, ABE, ASE and CTE.

**Status
Submitted**

Fillmore Unified

Fillmore Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,825	\$43,810	70.36%	\$219,051	14.07%	\$188,226
2000 - Non-Instructional Salaries	\$13,235	\$15,458	85.62%	\$77,291	17.12%	\$64,056
3000 - Employee Benefits	\$16,866	\$16,939	99.57%	\$84,693	19.91%	\$67,827
4000 - Supplies and Materials	\$0	\$0	100%	\$243,574	0%	\$243,574
5000 - Other Operating Expenses and Services	\$32,842	\$31,549	104.1%	\$78,872	41.64%	\$46,030
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,688	\$6,285	74.59%	\$31,424	14.92%	\$26,736
Totals	\$98,456	\$114,041	86.33%	\$734,905	13.4%	\$636,449

Corrective Action Plan

Program start was slower due to the move COVID-19 Distance learning. Will be moving closer to the target in Q2.

Summary of Activities:

To continue instruction despite COVID, in August 2020 FAS distributed more than 200 laptop computers (more than half with built-in data cards) and enrolled more than 225 students into a.m. and p.m. ESL, beginning and intermediate computer and technology and HSE/HSD classes, as well as p.m. civics citizenship and auto mechanics. Teachers in more than half of our classes teach in-person from their own classrooms, with students logging to attend via Microsoft Teams. Our remaining staff members teach remotely.

Status
Submitted

Fillmore Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,000	\$87,620	94.73%	\$219,051	37.89%	\$136,051
2000 - Non-Instructional Salaries	\$29,862	\$30,916	96.59%	\$77,291	38.64%	\$47,429
3000 - Employee Benefits	\$35,859	\$33,877	105.85%	\$84,693	42.34%	\$48,834
4000 - Supplies and Materials	\$538	\$60,894	0.88%	\$243,574	0.22%	\$243,036
5000 - Other Operating Expenses and Services	\$64,241	\$63,098	101.81%	\$78,872	81.45%	\$14,631
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,675	\$12,570	84.93%	\$31,424	33.97%	\$20,749
Totals	\$224,175	\$288,975	77.58%	\$734,905	30.5%	\$510,730

Summary of Activities:

To continue instruction despite COVID, in August 2020 FAS distributed more than 200 laptop computers (more than half with built-in data cards) and enrolled more than 225 students into a.m. and p.m. ESL, beginning and intermediate computer and technology and HSE/HSD classes, as well as p.m. civics citizenship and auto mechanics. Teachers in more than half of our classes teach in-person from their own classrooms, with students logging to attend via Microsoft Teams. Our remaining staff members teach remotely. As of 2.11.21, FAS has enrolled more than 265 students total, all of whom are learning remotely. We have also resumed the MOS certification course which was suspended during the first semester. We have doubled available seats in the class to 20 and have enrolled a total of 19 students.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Andrea McNeill, Asst. Superintendent

Amber Henrey Fillmore Unified School District, Principal

Fillmore Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$126,655	\$153,336	82.6%	\$219,051	57.82%	\$92,396
2000 - Non-Instructional Salaries	\$45,051	\$54,104	83.27%	\$77,291	58.29%	\$32,240
3000 - Employee Benefits	\$54,878	\$59,285	92.57%	\$84,693	64.8%	\$29,815
4000 - Supplies and Materials	\$1,380	\$182,681	0.76%	\$243,574	0.57%	\$242,194
5000 - Other Operating Expenses and Services	\$64,241	\$70,985	90.5%	\$78,872	81.45%	\$14,631
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,546	\$21,997	66.13%	\$31,424	46.29%	\$16,878
Totals	\$306,751	\$542,387	56.56%	\$734,905	41.74%	\$428,154

Corrective Action Plan

FAS will ramp up spending when it is authorized to open for in-person instruction. COVID has reduced the number of classes FAS offers, and these classrooms will reopen when in-person begins. FAS also plans to invest upwards of \$100k in upgrading four classrooms to provide hybrid and in-person instruction simultaneously.

Summary of Activities:

Continue distance-learning until the end of the 2020/21 school year, build capacity to provide distanced learning and in-person instruction simultaneously in the same classroom, add CTE programs and pathways including IT, CNA/CMA and logistics.

Status
Submitted

Fillmore Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$207,288	\$219,051	94.63%	\$219,051	94.63%	\$11,763
2000 - Non-Instructional Salaries	\$62,475	\$77,291	80.83%	\$77,291	80.83%	\$14,816
3000 - Employee Benefits	\$82,056	\$84,693	96.89%	\$84,693	96.89%	\$2,637
4000 - Supplies and Materials	\$11,913	\$243,574	4.89%	\$243,574	4.89%	\$231,661
5000 - Other Operating Expenses and Services	\$69,489	\$78,872	88.1%	\$78,872	88.1%	\$9,383
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,661	\$31,424	68.93%	\$31,424	68.93%	\$9,763
Totals	\$454,882	\$734,905	61.9%	\$734,905	61.9%	\$280,023

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Fillmore Adult School continued with distance learning through Q4. Plans to provide simultaneous in-person and distance instruction are still being developed.

**Status
Submitted**

Moorpark Unified

Moorpark Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,739	\$33,000	65.88%	\$220,000	9.88%	\$198,261
2000 - Non-Instructional Salaries	\$589	\$6,000	9.82%	\$40,000	1.47%	\$39,411
3000 - Employee Benefits	\$5,700	\$12,000	47.5%	\$80,000	7.13%	\$74,300
4000 - Supplies and Materials	\$646	\$13,691	4.72%	\$91,273	0.71%	\$90,627
5000 - Other Operating Expenses and Services	\$10,819	\$9,436	114.66%	\$62,905	17.2%	\$52,086
6000 - Capital Outlay	\$0	\$2,250	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,819	0%	\$25,459	0%	\$25,459
Totals	\$39,493	\$80,196	49.25%	\$534,637	7.39%	\$495,144

Corrective Action Plan

Due to a focus on distance learning during the 1st Quarter, several activities and the associated expenses were delayed. There will be a substantial increase in 2nd Quarter activities and expenses.

Summary of Activities:

MUSD will continue to offer services for multiple levels of ESL, HiSET Preparation, and Citizenship Preparation courses. An introductory CTE manufacturing course is being planned for Spring semester. Articulation with the community colleges is being explored for the manufacturing curriculum, including certifications. A Career Specialist position is in the hiring phase and we hope to provide services by the end of the calendar year. MUSD has been allowed to have students return to campus, with restrictions and pre-testing is taking place, when appropriate. Currently, Introduction to ESL and Citizenship Preparation are being in taught in small cohort in-person classes.

**Status
Submitted**

Moorpark Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,064	\$66,000	80.4%	\$220,000	24.12%	\$166,936
2000 - Non-Instructional Salaries	\$2,605	\$12,000	21.71%	\$40,000	6.51%	\$37,395
3000 - Employee Benefits	\$16,279	\$24,000	67.83%	\$80,000	20.35%	\$63,721
4000 - Supplies and Materials	\$22,368	\$27,382	81.69%	\$91,273	24.51%	\$68,905
5000 - Other Operating Expenses and Services	\$12,340	\$18,872	65.39%	\$62,905	19.62%	\$50,565
6000 - Capital Outlay	\$11,052	\$4,500	245.6%	\$15,000	73.68%	\$3,948
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,638	0%	\$25,459	0%	\$25,459
Totals	\$117,708	\$160,391	73.39%	\$534,637	22.02%	\$416,929

Corrective Action Plan

Expenditures in all code areas are expected to increase for Quarter 3 & Quarter 4 as a new CTE Manufacturing/Engineering program is implemented.

Summary of Activities:

MUSD will continue to offer services for multiple levels of ESL, HiSET Preparation, and Citizenship Preparation courses. An introductory CTE manufacturing course is being planned for Spring semester. Articulation with the community colleges is being explored for the manufacturing curriculum, including certifications. Job search resources & support services are being planned as additional in-person instruction options are being planned. MUSD has been allowed to have students return to campus, with restrictions and pre-testing is taking place, when appropriate.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Sean Abajian, Principal

Justin Kiraly, Accounting Supervisor

Moorpark Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,229	\$99,000	92.15%	\$220,000	41.47%	\$128,771
2000 - Non-Instructional Salaries	\$4,370	\$18,000	24.28%	\$40,000	10.93%	\$35,630
3000 - Employee Benefits	\$28,036	\$36,000	77.88%	\$80,000	35.05%	\$51,964
4000 - Supplies and Materials	\$23,200	\$41,073	56.49%	\$91,273	25.42%	\$68,073
5000 - Other Operating Expenses and Services	\$14,797	\$28,307	52.27%	\$62,905	23.52%	\$48,108
6000 - Capital Outlay	\$11,052	\$6,750	163.73%	\$15,000	73.68%	\$3,948
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,457	0%	\$25,459	0%	\$25,459
Totals	\$172,684	\$240,587	71.78%	\$534,637	32.3%	\$361,953

Corrective Action Plan

Q3 expenses were expected to be below the expenditure target. By the end of Q4, yearly expenditures should be close to or exceed the target expenditure percentage.

Summary of Activities:

MUSD will continue to offer services for multiple levels of ESL courses, HiSET Preparation courses, and Citizenship Preparation courses. An introductory CTE manufacturing course has been implemented for Spring semester. Articulation and/or dual enrollment with the community colleges is being explored for the manufacturing curriculum, including certifications. Job search resources & support services are being performed during class time in every course offering. MUSD plans to return to in-person instruction in August, along with offering hybrid, and distance learning course offerings. The great majority of current students were Post-tested in May.

Status
Submitted

Moorpark Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$126,920	\$132,000	96.15%	\$220,000	57.69%	\$93,080
2000 - Non-Instructional Salaries	\$8,048	\$24,000	33.53%	\$40,000	20.12%	\$31,952
3000 - Employee Benefits	\$39,369	\$48,000	82.02%	\$80,000	49.21%	\$40,631
4000 - Supplies and Materials	\$26,414	\$54,764	48.23%	\$91,273	28.94%	\$64,859
5000 - Other Operating Expenses and Services	\$26,115	\$37,743	69.19%	\$62,905	41.51%	\$36,790
6000 - Capital Outlay	\$11,052	\$9,000	122.8%	\$15,000	73.68%	\$3,948
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,847	\$15,275	77.56%	\$25,459	46.53%	\$13,612
Totals	\$249,765	\$320,782	77.86%	\$534,637	46.72%	\$284,872

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Due to Covid our enrollment was lower than expected during the 2020-2021 school year.

Summary of Activities:

MUSD will continue to offer services for multiple levels of ESL courses, HiSET Preparation courses, and Citizenship Preparation courses. An introductory CTE manufacturing course has been implemented for Spring semester. Articulation and/or dual enrollment with the community colleges is being explored for the manufacturing curriculum, including certifications. Job search resources & support services are being performed during class time in every course offering. MUSD plans to return to in-person instruction in August, along with offering hybrid, and distance learning course offerings. The great majority of current students were Post-tested in May.

Status
Submitted

Ojai Unified

Ojai Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,076	\$6,000	17.93%	\$40,000	2.69%	\$38,924
2000 - Non-Instructional Salaries	\$1,656	\$3,342	49.55%	\$22,280	7.43%	\$20,624
3000 - Employee Benefits	\$1,809	\$3,981	45.44%	\$26,542	6.82%	\$24,733
4000 - Supplies and Materials	\$4	\$5,553	0.07%	\$37,019	0.01%	\$37,015
5000 - Other Operating Expenses and Services	\$3,735	\$62,477	5.98%	\$416,512	0.9%	\$412,777
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,068	0%	\$27,119	0%	\$27,119
Totals	\$8,280	\$85,421	9.69%	\$569,472	1.45%	\$561,192

Corrective Action Plan

Due to the pandemic we were not able to start all programs. No consortium level funds were spent during Q1 due to the pandemic.

Summary of Activities:

ESL, ENCORE Computer class, Adult Ed diploma, Labyrinth & Aztec software

Status
Submitted

Ojai Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,584	\$12,000	71.53%	\$40,000	21.46%	\$31,416
2000 - Non-Instructional Salaries	\$4,142	\$6,684	61.97%	\$22,280	18.59%	\$18,138
3000 - Employee Benefits	\$5,148	\$7,963	64.65%	\$26,542	19.4%	\$21,394
4000 - Supplies and Materials	\$1,853	\$11,106	16.69%	\$37,019	5.01%	\$35,166
5000 - Other Operating Expenses and Services	\$149,500	\$124,954	119.64%	\$416,512	35.89%	\$267,012
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,136	0%	\$27,119	0%	\$27,119
Totals	\$169,227	\$170,842	99.05%	\$569,472	29.72%	\$400,245

Corrective Action Plan

Ojai: Due to the pandemic we were not able to start all programs. We are also introducing a new student success program that will increase expenditures for Q3 & 4. This program is called Abriendo Puertas. VCAEC: Renewal of WestEd contract for facilitation of activities.

Summary of Activities:

Ojai:ESL, ENCORE Computer class, Adult Ed diploma, Labyrinth, Aztec software & Abriendo Puertas (new) VCAEC: Renewal of WestEd contract for facilitation of activities.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Javier Ramirez, Principal

Ojai Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,971	\$18,000	72.06%	\$40,000	32.43%	\$27,029
2000 - Non-Instructional Salaries	\$8,062	\$10,026	80.41%	\$22,280	36.18%	\$14,218
3000 - Employee Benefits	\$8,323	\$11,944	69.68%	\$26,542	31.36%	\$18,219
4000 - Supplies and Materials	\$2,305	\$16,659	13.84%	\$37,019	6.23%	\$34,714
5000 - Other Operating Expenses and Services	\$149,543	\$187,430	79.79%	\$416,512	35.9%	\$266,969
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,204	0%	\$27,119	0%	\$27,119
Totals	\$181,204	\$256,262	70.71%	\$569,472	31.82%	\$388,268

Corrective Action Plan

Ojai: Due to the pandemic we were not able to start all programs. We are also introducing a new student success program that will increase expenditures for Q4. This program is called Abriendo Puertas. VCAEC: Renewal of WestEd contract for facilitation of activities. Due to Pandemic, our normal Consortium level expenditures fell below normal spending. VCAEC voted to make \$400,000 from consortium level funds, available to members for Technology needs that they have incurred due to the pandemic.

Summary of Activities:

Ojai:ESL, ENCORE Computer class, Adult Ed diploma, Labyrinth, Aztec software & Abriendo Puertas (new) VCAEC: Renewal of WestEd contract for facilitation of activities.

Status
Submitted

Ojai Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,406	\$24,000	97.53%	\$40,000	58.52%	\$16,594
2000 - Non-Instructional Salaries	\$10,548	\$13,368	78.9%	\$22,280	47.34%	\$11,732
3000 - Employee Benefits	\$12,415	\$15,925	77.96%	\$26,542	46.77%	\$14,127
4000 - Supplies and Materials	\$2,517	\$22,211	11.33%	\$37,019	6.8%	\$34,502
5000 - Other Operating Expenses and Services	\$184,000	\$249,907	73.63%	\$416,512	44.18%	\$232,512
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,757	\$16,271	66.11%	\$27,119	39.67%	\$16,362
Totals	\$243,643	\$341,683	71.31%	\$569,472	42.78%	\$325,829

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Consortium Level allocation expenditures fell below expected expenditures due to the pandemic. Ojai: Due to the pandemic we were not able to start all programs. We also introduced a new student success program that increased expenditures for Q4. This program is called Abriendo Puertas.

Summary of Activities:

VCAEC provided support to member agencies by transferring \$498,000.00 to member agencies from consortium level funds to provide needed technology to support individual agencies as they added distant learning to their programs and to help replace equipment that was loaned to students. Ojai:ESL, ENCORE Computer class, Adult Ed diploma, Labyrinth, Aztec software & Abriendo Puertas (new)

Status
Submitted

Oxnard Union High

Oxnard Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$98,884	\$182,225	54.26%	\$1,214,832	8.14%	\$1,115,948
2000 - Non-Instructional Salaries	\$94,983	\$79,778	119.06%	\$531,853	17.86%	\$436,870
3000 - Employee Benefits	\$113,399	\$120,007	94.49%	\$800,044	14.17%	\$686,645
4000 - Supplies and Materials	\$20,021	\$30,199	66.3%	\$201,327	9.94%	\$181,306
5000 - Other Operating Expenses and Services	\$68,530	\$47,596	143.98%	\$317,305	21.6%	\$248,775
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,086	0%	\$147,240	0%	\$147,240
Totals	\$395,817	\$481,890	82.14%	\$3,212,601	12.32%	\$2,816,784

Corrective Action Plan

The YTD forecast of the instructional salaries for the 1st quarter was overestimated at 15%. The 2nd quarter expenditures should self correct the forecasted amount, which includes the supplies and materials . An assistant principal has been hired for OAS and the testing team members will accrue more time impacting the Instructional Salaries.

Summary of Activities:

Oxnard Adult School delivered online instruction to ESL students Prelit to High Intermediate, pre/post CASAS tests were given with Covid Protocol. EL Civics units were imbedded into the ESL instruction with post testing is occurring remotely, in cars or in person with Covid Protocol. CTE programs are in place and instruction is a hybrid model with Covid Protocol. Current offerings are medical terminology, caregivers, Medical Office Admin, Medical Back Office, CNA, Pharmacy Tech and Computers Business Applications. HSE preparation continued in an online version and the HSD course work was adjusted for online as well. Citizenship classes and Migrant continue to be served through online instruction. College and Career Technician is going into classes virtually and doing workshops on resume/job application and available for job enhancement/placement. Counselors have online request forms and are communicating directly to students prior to enrolling to ensure proper placement at OAS

**Status
Submitted**

Oxnard Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$422,334	\$364,450	115.88%	\$1,214,832	34.76%	\$792,498
2000 - Non-Instructional Salaries	\$220,799	\$159,556	138.38%	\$531,853	41.52%	\$311,054
3000 - Employee Benefits	\$325,594	\$240,013	135.66%	\$800,044	40.7%	\$474,450
4000 - Supplies and Materials	\$44,655	\$60,398	73.93%	\$201,327	22.18%	\$156,672
5000 - Other Operating Expenses and Services	\$112,496	\$95,192	118.18%	\$317,305	35.45%	\$204,809
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$44,172	0%	\$147,240	0%	\$147,240
Totals	\$1,125,878	\$963,780	116.82%	\$3,212,601	35.05%	\$2,086,723

Summary of Activities:

Oxnard Adult School delivered online instruction to ESL students Prelit to High Intermediate, pre/post CASAS tests were given with Covid Protocol. EL Civics units were imbedded into the ESL instruction with post testing is occurring remotely, in cars or in person with Covid Protocol. CTE programs are in place and instruction is a hybrid model with Covid Protocol. Current offerings are medical terminology, caregivers, Medical Office Admin, Medical Back Office, CNA, Pharmacy Tech and Computers Business Applications. HSE preparation continued in an online version and the HSD course work was adjusted for online as well. Citizenship classes and Migrant continue to be served through online instruction. College and Career Technician is going into classes virtually and doing workshops on resume/job application and available for job enhancement/placement. Counselors have online request forms and are communicating directly to students prior to enrolling to ensure proper placement at OAS

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Ms. Kathy Greaves, Principal

Oxnard Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$764,896	\$546,674	139.92%	\$1,214,832	62.96%	\$449,936
2000 - Non-Instructional Salaries	\$371,263	\$239,334	155.12%	\$531,853	69.81%	\$160,590
3000 - Employee Benefits	\$554,713	\$360,020	154.08%	\$800,044	69.34%	\$245,331
4000 - Supplies and Materials	\$60,719	\$90,597	67.02%	\$201,327	30.16%	\$140,608
5000 - Other Operating Expenses and Services	\$162,104	\$142,787	113.53%	\$317,305	51.09%	\$155,201
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$66,258	0%	\$147,240	0%	\$147,240
Totals	\$1,913,695	\$1,445,670	132.37%	\$3,212,601	59.57%	\$1,298,906

Summary of Activities:

Oxnard Adult School delivered online instruction to ESL students PreLit to High Intermediate, pre/post CASAS tests were given with Covid Protocol. EL Civics units were imbedded into the ESL instruction with post testing is occurring remotely, in cars or in person with Covid Protocol. CTE programs are in place and instruction is a hybrid model with Covid Protocol. Current offerings are medical terminology, caregivers, Medical Office Admin, Medical Back Office, CNA, Pharmacy Tech and Computers Business Applications. HSE preparation continued in an online version and the HSD course work was adjusted for online as well. Citizenship classes and Migrant continue to be served through online instruction. College and Career Technician is going into classes virtually and doing workshops on resume/job application and available for job enhancement/placement. Counselors have online request forms and are communicating directly to students prior to enrolling to ensure proper placement at OAS.

**Status
Submitted**

Oxnard Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,107,832	\$728,899	151.99%	\$1,214,832	91.19%	\$107,000
2000 - Non-Instructional Salaries	\$531,853	\$319,112	166.67%	\$531,853	100%	\$0
3000 - Employee Benefits	\$731,866	\$480,026	152.46%	\$800,044	91.48%	\$68,178
4000 - Supplies and Materials	\$105,836	\$120,796	87.62%	\$201,327	52.57%	\$95,491
5000 - Other Operating Expenses and Services	\$162,104	\$190,383	85.15%	\$317,305	51.09%	\$155,201
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$124,529	\$88,344	140.96%	\$147,240	84.58%	\$22,711
Totals	\$2,764,020	\$1,927,561	143.39%	\$3,212,601	86.04%	\$448,581

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Oxnard Adult School delivered online instruction to ESL students Prelit to High Intermediate, pre/post CASAS tests were given with Covid Protocols. EL Civics units were imbedded into the ESL instruction with post testing is occurring remotely, in cars or in person with Covid Protocol. CTE programs are in place and instruction is a hybrid model with Covid Protocol. Current offerings are medical terminology, caregivers, Medical Office Admin, Medical Back Office, CNA, Pharmacy Tech and Computers Business Applications. HSE preparation continued in an online version and the HSD course work was adjusted for online as well. Citizenship classes and Migrant continue to be served through online instruction. College and Career Technician is going into classes virtually and doing workshops on resume/job application and available for job enhancement/placement. Counselors have online request forms and are communicating directly to students prior to enrolling to ensure proper placement at OAS.

**Status
Submitted**

Santa Paula Unified

Santa Paula Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,920	\$33,000	75.52%	\$220,000	11.33%	\$195,080
2000 - Non-Instructional Salaries	\$6,440	\$5,615	114.69%	\$37,434	17.2%	\$30,994
3000 - Employee Benefits	\$12,882	\$14,870	86.63%	\$99,136	12.99%	\$86,254
4000 - Supplies and Materials	\$1,183	\$541	218.65%	\$3,607	32.8%	\$2,424
5000 - Other Operating Expenses and Services	\$0	\$1,428	0%	\$9,518	0%	\$9,518
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,645	0%	\$17,634	0%	\$17,634
Totals	\$45,425	\$58,099	78.19%	\$387,329	11.73%	\$341,904

Corrective Action Plan

Because of COVID-19 some off-site expenses have not occurred.

Summary of Activities:

Will continue to offer ESL classes 1-4, Citizenship, MOS, Hi-Set test prep as distance learning. Because of COVID-19 some off-site expenses have not occurred.

Status
Submitted

Santa Paula Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$105,439	\$66,000	159.76%	\$220,000	47.93%	\$114,561
2000 - Non-Instructional Salaries	\$17,561	\$11,230	156.37%	\$37,434	46.91%	\$19,873
3000 - Employee Benefits	\$34,998	\$29,741	117.68%	\$99,136	35.3%	\$64,138
4000 - Supplies and Materials	\$1,312	\$1,082	121.25%	\$3,607	36.37%	\$2,295
5000 - Other Operating Expenses and Services	\$1,675	\$2,855	58.66%	\$9,518	17.6%	\$7,843
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,290	0%	\$17,634	0%	\$17,634
Totals	\$160,985	\$116,199	138.54%	\$387,329	41.56%	\$226,344

Summary of Activities:

Continued classes in English as a Second Language (ESL) 1-4, Citizenship, MOS, Hi-Set Test Prep.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Robin Gillette, Principal

Santa Paula Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$178,407	\$99,000	180.21%	\$220,000	81.09%	\$41,593
2000 - Non-Instructional Salaries	\$27,410	\$16,845	162.72%	\$37,434	73.22%	\$10,024
3000 - Employee Benefits	\$55,851	\$44,611	125.2%	\$99,136	56.34%	\$43,285
4000 - Supplies and Materials	\$1,840	\$1,623	113.36%	\$3,607	51.01%	\$1,767
5000 - Other Operating Expenses and Services	\$1,675	\$4,283	39.11%	\$9,518	17.6%	\$7,843
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,935	0%	\$17,634	0%	\$17,634
Totals	\$265,183	\$174,298	152.14%	\$387,329	68.46%	\$122,146

Summary of Activities:

Santa Paula Adult School continues to pivot our approach continuing with Distance Learning. We continue to offer classes in Adult Basic Education, ESL levels 1-4, MOS certification, Citizenship, and Hi-Set prep. We continue to plan expansion to other community sites to reach more students.

**Status
Submitted**

Santa Paula Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$220,000	\$132,000	166.67%	\$220,000	100%	\$0
2000 - Non-Instructional Salaries	\$37,434	\$22,460	166.67%	\$37,434	100%	\$0
3000 - Employee Benefits	\$99,136	\$59,482	166.67%	\$99,136	100%	\$0
4000 - Supplies and Materials	\$3,607	\$2,164	166.67%	\$3,607	100%	\$0
5000 - Other Operating Expenses and Services	\$9,518	\$5,711	166.67%	\$9,518	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,634	\$10,580	166.67%	\$17,634	100%	\$0
Totals	\$387,329	\$232,397	166.67%	\$387,329	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Santa Paula Adult School continues to pivot our approach continuing with Distance Learning. We continue to offer classes in Adult Basic Education, ESL levels 1-4, MOS certification, Citizenship, and Hi-Set prep. We continue to plan expansion to other community sites to reach more students.

**Status
Submitted**

Simi Valley Unified

Simi Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$356,399	\$292,480	121.85%	\$1,828,000	19.5%	\$1,471,601
2000 - Non-Instructional Salaries	\$270,861	\$193,440	140.02%	\$1,209,000	22.4%	\$938,139
3000 - Employee Benefits	\$293,047	\$219,665	133.41%	\$1,372,909	21.34%	\$1,079,862
4000 - Supplies and Materials	\$13,879	\$24,000	57.83%	\$160,000	8.67%	\$146,121
5000 - Other Operating Expenses and Services	\$83,227	\$50,374	165.22%	\$314,837	26.43%	\$231,610
6000 - Capital Outlay	\$0	\$26,279	0%	\$175,194	0%	\$175,194
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$71,449	\$39,078	182.84%	\$244,237	29.25%	\$172,788
Totals	\$1,088,862	\$845,316	128.81%	\$5,304,177	20.53%	\$4,215,315

Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status
Submitted**

Simi Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$817,636	\$584,960	139.78%	\$1,828,000	44.73%	\$1,010,364
2000 - Non-Instructional Salaries	\$566,974	\$386,880	146.55%	\$1,209,000	46.9%	\$642,026
3000 - Employee Benefits	\$635,036	\$439,331	144.55%	\$1,372,909	46.25%	\$737,873
4000 - Supplies and Materials	\$38,733	\$48,000	80.69%	\$160,000	24.21%	\$121,267
5000 - Other Operating Expenses and Services	\$158,588	\$100,748	157.41%	\$314,837	50.37%	\$156,249
6000 - Capital Outlay	\$0	\$52,558	0%	\$175,194	0%	\$175,194
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$142,898	\$78,156	182.84%	\$244,237	58.51%	\$101,339
Totals	\$2,359,865	\$1,690,633	139.58%	\$5,304,177	44.49%	\$2,944,312

Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Alan Penner, Principal

Jose Posada, Accountant

Simi Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,228,788	\$877,440	140.04%	\$1,828,000	67.22%	\$599,212
2000 - Non-Instructional Salaries	\$864,018	\$580,320	148.89%	\$1,209,000	71.47%	\$344,982
3000 - Employee Benefits	\$973,254	\$658,996	147.69%	\$1,372,909	70.89%	\$399,655
4000 - Supplies and Materials	\$62,774	\$72,000	87.19%	\$160,000	39.23%	\$97,226
5000 - Other Operating Expenses and Services	\$222,696	\$151,122	147.36%	\$314,837	70.73%	\$92,141
6000 - Capital Outlay	\$0	\$78,837	0%	\$175,194	0%	\$175,194
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$217,388	\$117,234	185.43%	\$244,237	89.01%	\$26,849
Totals	\$3,568,918	\$2,535,949	140.73%	\$5,304,177	67.29%	\$1,735,259

Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status
Submitted**

Simi Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,808,554	\$1,169,920	154.59%	\$1,828,000	98.94%	\$19,446
2000 - Non-Instructional Salaries	\$1,190,838	\$773,760	153.9%	\$1,209,000	98.5%	\$18,162
3000 - Employee Benefits	\$1,345,211	\$878,662	153.1%	\$1,372,909	97.98%	\$27,698
4000 - Supplies and Materials	\$152,220	\$96,000	158.56%	\$160,000	95.14%	\$7,780
5000 - Other Operating Expenses and Services	\$306,122	\$201,496	151.92%	\$314,837	97.23%	\$8,715
6000 - Capital Outlay	\$175,194	\$105,116	166.67%	\$175,194	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$240,147	\$156,312	153.63%	\$244,237	98.33%	\$4,090
Totals	\$5,218,286	\$3,381,266	154.33%	\$5,304,177	98.38%	\$85,891

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Simi Valley Unified School District continues to offer High School Diploma, ESL, Citizenship, GED preparation and testing. In addition, we continue to offer a variety of CTE classes in Medical, Manufacturing, Cosmetology, Computers, and special interest classes. We will be expanding our offerings in Career Technical Education classes and Integrated Education Training in Manufacturing, Computers and Manicuring.

**Status
Submitted**

Ventura Unified

Ventura Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$408,607	\$268,460	152.2%	\$1,789,736	22.83%	\$1,381,129
2000 - Non-Instructional Salaries	\$150,442	\$93,920	160.18%	\$626,134	24.03%	\$475,692
3000 - Employee Benefits	\$255,627	\$142,567	179.3%	\$950,447	26.9%	\$694,820
4000 - Supplies and Materials	\$8,246	\$25,340	32.54%	\$211,169	3.9%	\$202,923
5000 - Other Operating Expenses and Services	\$28,914	\$30,668	94.28%	\$204,450	14.14%	\$175,536
6000 - Capital Outlay	\$0	\$6,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$63,398	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$25,401	0%	\$169,339	0%	\$169,339
Totals	\$851,836	\$655,754	129.9%	\$4,413,927	19.3%	\$3,562,091

Summary of Activities:

VACE will continue to provide ABE/ASE, ESL, CTE, and computer literacy classes via distance learning (DL) until we are able to return to "on campus" learning options. We will offer "on site" training at TRJ and the Main Jail, when we receive approval by the Sheriff's Department and Ventura County Public Health. VACE continues to partner with the City of Ventura and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program via DL. VACE will offer Paraeducator/IET training co-taught by a CTE and an ESL instructor and the K-12 Math Success/ESL program "on site" when permitted by VCPH. The Culinary-Hospitality Pre-apprenticeship program called "Hospitality Plus" will continue via DL. VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses. We also will continue to offer programs for AWD, via DL, to participants at the Arc of Ventura.

Status
Submitted

Ventura Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$799,354	\$536,921	148.88%	\$1,789,736	44.66%	\$990,382
2000 - Non-Instructional Salaries	\$286,954	\$187,840	152.76%	\$626,134	45.83%	\$339,180
3000 - Employee Benefits	\$506,316	\$285,134	177.57%	\$950,447	53.27%	\$444,131
4000 - Supplies and Materials	\$44,583	\$63,351	70.37%	\$211,169	21.11%	\$166,586
5000 - Other Operating Expenses and Services	\$68,139	\$61,335	111.09%	\$204,450	33.33%	\$136,311
6000 - Capital Outlay	\$0	\$12,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$126,796	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$50,802	0%	\$169,339	0%	\$169,339
Totals	\$1,705,346	\$1,324,178	128.79%	\$4,413,927	38.64%	\$2,708,581

Summary of Activities:

VACE will continue to provide ABE/ASE, ESL, CTE, and computer literacy classes via distance learning (DL) until we are able to return to "on campus" learning options. We will offer "on site" training at TRJ and the Main Jail, when we receive approval by the Sheriff's Department and Ventura County Public Health. VACE continues to partner with the City of Ventura and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program via DL. VACE will offer Paraeducator/IET training co-taught by a CTE and an ESL instructor and the K-12 Math Success/ESL program "on site" when permitted by VCPH. The Culinary-Hospitality Pre-apprenticeship program called "Hospitality Plus" will continue via DL. VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses. We also will continue to offer programs for AWD, via DL, to participants at the Arc of Ventura.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Carolyn Vang-Walker, Director/Principal
Valerie Gaona, Accounting Technician

Ventura Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,203,642	\$805,381	149.45%	\$1,789,736	67.25%	\$586,094
2000 - Non-Instructional Salaries	\$415,355	\$281,760	147.41%	\$626,134	66.34%	\$210,779
3000 - Employee Benefits	\$740,809	\$427,701	173.21%	\$950,447	77.94%	\$209,638
4000 - Supplies and Materials	\$68,652	\$95,026	72.25%	\$211,169	32.51%	\$142,517
5000 - Other Operating Expenses and Services	\$119,978	\$92,003	130.41%	\$204,450	58.68%	\$84,472
6000 - Capital Outlay	\$0	\$18,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$190,193	0%	\$422,652	0%	\$422,652
Indirect Costs	\$0	\$76,203	0%	\$169,339	0%	\$169,339
Totals	\$2,548,436	\$1,986,267	128.3%	\$4,413,927	57.74%	\$1,865,491

Summary of Activities:

VACE will continue to provide ABE/ASE, ESL, CTE, and computer literacy classes via distance learning (DL) until we are able to fully return to "on campus" learning options. We will offer "on site" training at TRJ and the Main Jail, when we receive approval by the Sheriff's Department and Ventura County Public Health. VACE continues to partner with the City of Ventura and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program via DL. VACE offered a Paraeducator/IET training co-taught by a CTE and an ESL instructor and the K-12 Math Success/ESL program. The Culinary-Hospitality Pre-apprenticeship program called "Hospitality Plus" will continue via DL. VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses. We also will continue to offer programs for AWD, via DL, to participants at the Arc of Ventura.

**Status
Submitted**

Ventura Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,623,501	\$1,073,842	151.19%	\$1,789,736	90.71%	\$166,235
2000 - Non-Instructional Salaries	\$471,990	\$375,680	125.64%	\$626,134	75.38%	\$154,144
3000 - Employee Benefits	\$901,067	\$570,268	158.01%	\$950,447	94.8%	\$49,380
4000 - Supplies and Materials	\$203,048	\$126,701	160.26%	\$211,169	96.15%	\$8,121
5000 - Other Operating Expenses and Services	\$187,175	\$122,670	152.58%	\$204,450	91.55%	\$17,275
6000 - Capital Outlay	\$0	\$24,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$422,652	\$253,591	166.67%	\$422,652	100%	\$0
Indirect Costs	\$169,339	\$101,603	166.67%	\$169,339	100%	\$0
Totals	\$3,978,772	\$2,648,356	150.24%	\$4,413,927	90.14%	\$435,155

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

VACE will continue to provide ABE/ASE, ESL, CTE, and computer literacy classes via distance learning (DL) and hybrid instruction until we are able to fully return to "on campus" learning options. We continue to offer "on site" training at TRJ and the Main Jail, when approval by the Sheriff's Department and Ventura County Public Health is granted. VACE continues to partner with the City of Ventura and the AJCC to provide ENCORE, Workforce Development Academy re-entry programs, and a Google Academy program via DL, Hybrid and in person. VACE offered a Paraeducator/IET training co-taught by a CTE and an ESL instructor. The Culinary-Hospitality Pre-apprenticeship program called "Hospitality Plus" will continue via DL. VACE continues to offer ABE/ASE, ESL, Citizenship, HSE, HSD, Community Enrichment and CTE courses. We also will continue to offer programs for AWD, via DL and Hybrid, to participants at the Arc of Ventura.

**Status
Submitted**



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