

# CAEP Consortium Fiscal Reporting 66 Victor Valley Adult Education Regional Consortium

2019-20 Fiscal Year

## Certification

**Certified By**

Martha Mendez

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Uncertified	Uncertified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Apple Valley Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Hesperia Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Lucerne Valley Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Snowline Joint Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Victor Valley CCD</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Victor Valley Union High</a>	Submitted	Submitted	Submitted	Not Submitted

## Apple Valley Unified

Apple Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,118	\$22,742	97.26%	\$151,611	14.59%	\$129,493
2000 - Non-Instructional Salaries	\$33,365	\$25,317	131.79%	\$168,781	19.77%	\$135,416
3000 - Employee Benefits	\$26,167	\$20,490	127.71%	\$136,601	19.16%	\$110,434
4000 - Supplies and Materials	\$44	\$3,457	1.27%	\$23,044	0.19%	\$23,000
5000 - Other Operating Expenses and Services	\$7,225	\$8,279	87.27%	\$55,190	13.09%	\$47,965
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$88,919</b>	<b>\$80,284</b>	<b>110.76%</b>	<b>\$535,227</b>	<b>16.61%</b>	<b>\$446,308</b>

### Summary of Activities:

This budget includes certificated and classified salaries benefits and other operating costs.

Status  
Submitted

---

### Apple Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,308	\$45,483	132.59%	\$151,611	39.78%	\$91,303
2000 - Non-Instructional Salaries	\$72,896	\$50,634	143.97%	\$168,781	43.19%	\$95,885
3000 - Employee Benefits	\$57,636	\$40,980	140.64%	\$136,601	42.19%	\$78,965
4000 - Supplies and Materials	\$3,113	\$6,913	45.03%	\$23,044	13.51%	\$19,931
5000 - Other Operating Expenses and Services	\$9,699	\$16,557	58.58%	\$55,190	17.57%	\$45,491
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$203,652</b>	<b>\$160,568</b>	<b>126.83%</b>	<b>\$535,227</b>	<b>38.05%</b>	<b>\$331,575</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

adele mcclain 9857218, Coordinator of apple Valley Adult education School  
Trenae Nelson Apple Valley Unified School District

**Apple Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$97,848	\$68,225	143.42%	\$151,611	64.54%	\$53,763
2000 - Non-Instructional Salaries	\$112,581	\$75,951	148.23%	\$168,781	66.7%	\$56,200
3000 - Employee Benefits	\$88,804	\$61,470	144.47%	\$136,601	65.01%	\$47,797
4000 - Supplies and Materials	\$5,200	\$10,370	50.15%	\$23,044	22.57%	\$17,844
5000 - Other Operating Expenses and Services	\$14,376	\$24,836	57.88%	\$55,190	26.05%	\$40,814
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$318,809</b>	<b>\$240,852</b>	<b>132.37%</b>	<b>\$535,227</b>	<b>59.57%</b>	<b>\$216,418</b>

### Summary of Activities:

We have continued to provide instruction and instructional support to students wishing to improve basic skills, complete their high school diploma or equivalent, improve their English skills. We are also providing workforce readiness training and CTE classes articulated with the local community college.

**Status**  
**Submitted**

### Apple Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$151,611	\$90,967	166.67%	\$151,611	100%	\$0
2000 - Non-Instructional Salaries	\$151,552	\$101,269	149.65%	\$168,781	89.79%	\$17,229
3000 - Employee Benefits	\$122,798	\$81,961	149.83%	\$136,601	89.9%	\$13,803
4000 - Supplies and Materials	\$6,390	\$13,826	46.22%	\$23,044	27.73%	\$16,654
5000 - Other Operating Expenses and Services	\$16,384	\$33,114	49.48%	\$55,190	29.69%	\$38,806
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$448,735</b>	<b>\$321,136</b>	<b>139.73%</b>	<b>\$535,227</b>	<b>83.84%</b>	<b>\$86,492</b>

**Status**  
Unsubmitted

## Hesperia Unified

Hesperia Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,963	\$51,893	13.42%	\$345,953	2.01%	\$338,990
2000 - Non-Instructional Salaries	\$43,140	\$28,980	148.86%	\$193,203	22.33%	\$150,063
3000 - Employee Benefits	\$26,054	\$27,758	93.86%	\$185,056	14.08%	\$159,002
4000 - Supplies and Materials	\$10,380	\$33,482	31%	\$223,215	4.65%	\$212,835
5000 - Other Operating Expenses and Services	\$33,178	\$29,693	111.74%	\$197,953	16.76%	\$164,775
6000 - Capital Outlay	\$0	\$2,250	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$119,715</b>	<b>\$174,057</b>	<b>68.78%</b>	<b>\$1,160,380</b>	<b>10.32%</b>	<b>\$1,040,665</b>

### Corrective Action Plan

District carryovers became available the end of October 2019 allowing the processing needed for Journal Entries and Budget Transfers related to CAEP budget needs. In addition, many of the purchases encumbered between 7/1/19 to 9/30/19 were not completed. Increased hours and the need for additional instructors is ongoing for both seat time and online classes due to increased enrollment demands. Additional supplies and equipment are being purchased to provide instructors and students with the tools needed for successful achievements. Conference and CAEP trainings are being attended and payment should reflect in 2nd quarter. Yearly renewal of online software is purchased and payments should reflect in 2nd quarter.

**Status**  
**Submitted**

### Hesperia Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,039	\$103,786	80.01%	\$345,953	24%	\$262,914
2000 - Non-Instructional Salaries	\$53,663	\$57,961	92.58%	\$193,203	27.78%	\$139,540
3000 - Employee Benefits	\$42,123	\$55,517	75.87%	\$185,056	22.76%	\$142,933
4000 - Supplies and Materials	\$16,623	\$66,965	24.82%	\$223,215	7.45%	\$206,592
5000 - Other Operating Expenses and Services	\$38,110	\$59,386	64.17%	\$197,953	19.25%	\$159,843
6000 - Capital Outlay	\$0	\$4,500	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$233,558</b>	<b>\$348,114</b>	<b>67.09%</b>	<b>\$1,160,380</b>	<b>20.13%</b>	<b>\$926,822</b>

### Corrective Action Plan

Many of the purchases encumbered between 10/1/2019 to 12/31/19 were not completed creating an additional 50% of expenditures still pending. Increased hours and the need for additional instructors is ongoing for both seat time and online classes due to increased enrollment demands. Retiring and restructuring of staff created a void that recruitment is pursuing. Additional supplies and equipment are being purchased to provide instructors and students with the tools needed for successful achievements. Conference and CAEP trainings are coming up in the 3rd and 4th quarter and should be reflected.

**Status**  
**Unsubmitted**

---

### Hesperia Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$149,107	\$155,679	95.78%	\$345,953	43.1%	\$196,846
2000 - Non-Instructional Salaries	\$60,078	\$86,941	69.1%	\$193,203	31.1%	\$133,125
3000 - Employee Benefits	\$53,183	\$83,275	63.86%	\$185,056	28.74%	\$131,873
4000 - Supplies and Materials	\$66,192	\$100,447	65.9%	\$223,215	29.65%	\$157,023
5000 - Other Operating Expenses and Services	\$52,094	\$89,079	58.48%	\$197,953	26.32%	\$145,859
6000 - Capital Outlay	\$0	\$6,750	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$380,654</b>	<b>\$522,171</b>	<b>72.9%</b>	<b>\$1,160,380</b>	<b>32.8%</b>	<b>\$779,726</b>

### Corrective Action Plan

Classified and Benefits are below projected as we have lost some employees that have not been replaced. However, \$5500 in classified salaries and benefits are pre-encumbered. \$10000 is still pre-encumbered for supplies and materials. Due to COVID-19 safety guidelines our district physically closed schools on March 16. Spring Break the following week. All Hesperia Adult School educational programs were moved to distance learning with teacher lead instruction and ongoing support. Classified support staff are working remotely to provide student services. Supplies and orders have been temporarily suspended. Additional materials, equipment, devices, licenses, technology, materials and supplies will need to be ordered to adjust to distance learning because of COVID 19 for an unknown amount of time. Upon return classroom configurations may need to be modified for physical distancing guidelines.

### Summary of Activities:

Our campus will remain physically closed to prevent the spread of COVID-19. However, our adult students are continuing their education by working via distance learning with teacher developed materials, reviewing and utilizing textbooks and workbooks, completing projects and utilizing supplemental resources with ongoing teacher support. Online learning resources for our Adult Education classes (such as Odysseyware, Nextgen Aztec, GED Flash or Side by Side Interactive Activities) remain active for our students by using their current usernames and passwords. Teachers are in contact with their students to provide distance learning opportunities to include virtual sessions such as Zoom, Google Classroom, conference calls and email. Our classified support staff and administration continue to provide essential support services to our Adult Education students and community. Partnerships with Workforce, WIOA, and CAEP agencies are ongoing to provide essential services to our community.

**Status**  
**Unsubmitted**

---

### Hesperia Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$345,357	\$207,572	166.38%	\$345,953	99.83%	\$596
2000 - Non-Instructional Salaries	\$234,324	\$115,922	202.14%	\$193,203	121.28%	⚠ -\$41,121
3000 - Employee Benefits	\$207,212	\$111,034	186.62%	\$185,056	111.97%	⚠ -\$22,156
4000 - Supplies and Materials	\$92,751	\$133,929	69.25%	\$223,215	41.55%	\$130,464
5000 - Other Operating Expenses and Services	\$52,094	\$118,772	43.86%	\$197,953	26.32%	\$145,859
6000 - Capital Outlay	\$0	\$9,000	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$931,738</b>	<b>\$696,228</b>	<b>133.83%</b>	<b>\$1,160,380</b>	<b>80.3%</b>	<b>\$228,642</b>

**Summary of Activities:**

HTA and CSEA negotiations were completed in fourth quarter and a salary increase was approved to be retroactive to July 1, 2019. All retro payments were made in April and May payrolls. Funds were utilized to address educational needs in Adult Education High School Diploma, GED Prep, English As A Second Language, Citizenship Preparation and college and career services. Funds targeted regional needs to provide educational opportunities and address gaps in services in our region.

**Status**  
**Unsubmitted**

**Lucerne Valley Unified**

**Lucerne Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,472	\$6,013	74.38%	\$24,051	18.59%	\$19,579
2000 - Non-Instructional Salaries	\$3,465	\$3,229	107.32%	\$12,915	26.83%	\$9,450
3000 - Employee Benefits	\$1,555	\$1,869	83.2%	\$7,476	20.8%	\$5,921
4000 - Supplies and Materials	\$573	\$333	172.33%	\$1,330	43.08%	\$757
5000 - Other Operating Expenses and Services	\$256	\$9,714	2.64%	\$38,855	0.66%	\$38,599
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$10,321	\$21,157	48.78%	\$84,627	12.2%	\$74,306

### Corrective Action Plan

This budget includes certificated and classified salaries benefits and other operating costs.

**Status**  
**Submitted**

---

### Lucerne Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,082	\$6,013	217.57%	\$24,051	54.39%	\$10,969
2000 - Non-Instructional Salaries	\$6,974	\$3,229	216%	\$12,915	54%	\$5,941
3000 - Employee Benefits	\$4,033	\$1,869	215.78%	\$7,476	53.95%	\$3,443
4000 - Supplies and Materials	\$1,202	\$333	361.5%	\$1,330	90.38%	\$128
5000 - Other Operating Expenses and Services	\$256	\$9,714	2.64%	\$38,855	0.66%	\$38,599
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$25,547</b>	<b>\$21,157</b>	<b>120.75%</b>	<b>\$84,627</b>	<b>30.19%</b>	<b>\$59,080</b>

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Peter Livingston

Douglas Beaton, Chief Business Official

### Lucerne Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,584	\$6,013	292.45%	\$24,051	73.11%	\$6,467
2000 - Non-Instructional Salaries	\$9,696	\$3,229	300.3%	\$12,915	75.08%	\$3,219
3000 - Employee Benefits	\$5,500	\$1,869	294.28%	\$7,476	73.57%	\$1,976
4000 - Supplies and Materials	\$1,329	\$333	399.7%	\$1,330	99.92%	\$1
5000 - Other Operating Expenses and Services	\$256	\$9,714	2.64%	\$38,855	0.66%	\$38,599
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$34,365</b>	<b>\$21,157</b>	<b>162.43%</b>	<b>\$84,627</b>	<b>40.61%</b>	<b>\$50,262</b>

**Corrective Action Plan**

None

**Status  
Submitted**

---

**Lucerne Valley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,051	\$6,013	400%	\$24,051	100%	\$0
2000 - Non-Instructional Salaries	\$12,915	\$3,229	400%	\$12,915	100%	\$0
3000 - Employee Benefits	\$7,476	\$1,869	400%	\$7,476	100%	\$0
4000 - Supplies and Materials	\$1,330	\$333	400%	\$1,330	100%	\$0
5000 - Other Operating Expenses and Services	\$38,855	\$9,714	400%	\$38,855	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$84,627</b>	<b>\$21,157</b>	<b>400%</b>	<b>\$84,627</b>	<b>100%</b>	<b>\$0</b>

**Status**  
Unsubmitted

### Snowline Joint Unified

Snowline Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,397	\$0	100%	\$114,491	5.59%	\$108,094
2000 - Non-Instructional Salaries	\$15,642	\$0	100%	\$69,813	22.41%	\$54,171
3000 - Employee Benefits	\$10,401	\$0	100%	\$77,698	13.39%	\$67,297
4000 - Supplies and Materials	\$0	\$0	100%	\$34,700	0%	\$34,700
5000 - Other Operating Expenses and Services	\$9,439	\$0	100%	\$66,478	14.2%	\$57,039
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,159	0%	\$18,159
<b>Totals</b>	<b>\$41,879</b>	<b>\$0</b>	<b>100%</b>	<b>\$381,339</b>	<b>10.98%</b>	<b>\$339,460</b>

### Summary of Activities:

This budget includes certificated and classified salaries benefits and other operating costs.

**Status**  
**Submitted**

---

### Snowline Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,344	\$0	100%	\$114,491	23.01%	\$88,147
2000 - Non-Instructional Salaries	\$33,616	\$0	100%	\$69,813	48.15%	\$36,197
3000 - Employee Benefits	\$25,552	\$0	100%	\$77,698	32.89%	\$52,146
4000 - Supplies and Materials	\$4,760	\$0	100%	\$34,700	13.72%	\$29,940
5000 - Other Operating Expenses and Services	\$23,928	\$0	100%	\$66,478	35.99%	\$42,550
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,159	0%	\$18,159
<b>Totals</b>	<b>\$114,200</b>	<b>\$0</b>	<b>100%</b>	<b>\$381,339</b>	<b>29.95%</b>	<b>\$267,139</b>

**Corrective Action Plan**

We are currently in the process of updating our new HiSET Testing Center computer lab with 24 new computers that has not been completed as of yet and will create additional expenditures. Additionally, we are looking at the possibility of offering summer school that will create added costs.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Ryan Holman  
Andrea Padilla, Accountant  
Chad Brooks, Principal

**Snowline Joint Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,459	\$0	100%	\$114,491	44.07%	\$64,032
2000 - Non-Instructional Salaries	\$50,842	\$0	100%	\$69,813	72.83%	\$18,971
3000 - Employee Benefits	\$40,820	\$0	100%	\$77,698	52.54%	\$36,878
4000 - Supplies and Materials	\$11,931	\$0	100%	\$34,700	34.38%	\$22,769
5000 - Other Operating Expenses and Services	\$34,335	\$0	100%	\$66,478	51.65%	\$32,143
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,159	0%	\$18,159
<b>Totals</b>	<b>\$188,387</b>	<b>\$0</b>	<b>100%</b>	<b>\$381,339</b>	<b>49.4%</b>	<b>\$192,952</b>

### Summary of Activities:

Our campus will remain physically closed to prevent the spread of COVID-19. However, our adult students are continuing their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

**Status**  
**Submitted**

---

### Snowline Joint Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$100,148	\$0	100%	\$114,491	87.47%	\$14,343
2000 - Non-Instructional Salaries	\$67,609	\$0	100%	\$69,813	96.84%	\$2,204
3000 - Employee Benefits	\$61,818	\$0	100%	\$77,698	79.56%	\$15,880
4000 - Supplies and Materials	\$22,045	\$0	100%	\$34,700	63.53%	\$12,655
5000 - Other Operating Expenses and Services	\$35,971	\$0	100%	\$66,478	54.11%	\$30,507
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,378	\$0	100%	\$18,159	79.18%	\$3,781
<b>Totals</b>	<b>\$301,969</b>	<b>\$0</b>	<b>100%</b>	<b>\$381,339</b>	<b>79.19%</b>	<b>\$79,370</b>

### Summary of Activities:

Our campus will remain physically closed to prevent the spread of COVID-19. However, our adult students continue their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

**Status**  
**Unsubmitted**

## Victor Valley CCD

### Victor Valley CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,746	\$0	100%	\$87,238	7.73%	\$80,492
2000 - Non-Instructional Salaries	\$24,371	\$0	100%	\$280,565	8.69%	\$256,194
3000 - Employee Benefits	\$18,730	\$0	100%	\$94,604	19.8%	\$75,874
4000 - Supplies and Materials	\$996	\$0	100%	\$102,000	0.98%	\$101,004
5000 - Other Operating Expenses and Services	\$1,863	\$0	100%	\$113,815	1.64%	\$111,952
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,088	\$0	100%	\$34,411	8.97%	\$31,323
<b>Totals</b>	<b>\$55,794</b>	<b>\$0</b>	<b>100%</b>	<b>\$712,633</b>	<b>7.83%</b>	<b>\$656,839</b>

### Summary of Activities:

Expenditures include the following: CAEP Regional manager salary and benefits; Transition Counselor salary and benefits; Supplies in the amount of \$996 from previous year that were omitted in 2018-19 Q4.

**Status**  
**Submitted**

---

Victor Valley CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,747	\$0	100%	\$87,238	32.95%	\$58,491
2000 - Non-Instructional Salaries	\$48,743	\$0	100%	\$280,565	17.37%	\$231,822
3000 - Employee Benefits	\$41,436	\$0	100%	\$94,604	43.8%	\$53,168
4000 - Supplies and Materials	\$1,981	\$0	100%	\$102,000	1.94%	\$100,019
5000 - Other Operating Expenses and Services	\$10,094	\$0	100%	\$113,815	8.87%	\$103,721
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,088	\$0	100%	\$34,411	8.97%	\$31,323
<b>Totals</b>	<b>\$134,089</b>	<b>\$0</b>	<b>100%</b>	<b>\$712,633</b>	<b>18.82%</b>	<b>\$578,544</b>

### Corrective Action Plan

Staff hiring is taking place Spring of 2020 for a program specialist and testing coordinator. District Administrative policy changes for the 2019-20 year delayed hiring for the adult education program. Funding is also allocated for end-of year activities such as regional adult ed. graduation and travel that has been suspended due to COVID19 national pandemic.

### Summary of Activities:

Activities completed during this reporting period include: The funding of the adult ed. regional consortium director, regional transition counselor, region wide professional development and community resource events for the region.

Status

Submitted

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Todd Scott, Dean, Health Sciences, Public Safety, and Industrial Technology

Martha Mendez

Pearl Bandringa, Senior Accounting Technician

Daniel Walden

**Victor Valley CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$45,032	\$0	100%	\$87,238	51.62%	\$42,206
2000 - Non-Instructional Salaries	\$73,114	\$0	100%	\$280,565	26.06%	\$207,451
3000 - Employee Benefits	\$59,549	\$0	100%	\$94,604	62.95%	\$35,055
4000 - Supplies and Materials	\$18,829	\$0	100%	\$102,000	18.46%	\$83,171
5000 - Other Operating Expenses and Services	\$10,347	\$0	100%	\$113,815	9.09%	\$103,468
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,475	\$0	100%	\$34,411	24.63%	\$25,936
<b>Totals</b>	<b>\$215,346</b>	<b>\$0</b>	<b>100%</b>	<b>\$712,633</b>	<b>30.22%</b>	<b>\$497,287</b>

**Corrective Action Plan**

Staff hiring is taking place for a program specialist. Due to the COVID-19 national pandemic, hiring of the part-time testing coordinator has been delayed. District Administrative policy changes for the 2019-20 year delayed hiring for the adult education program. The end-of year activities such as regional adult ed. graduation, training, student events, and travel were postponed due to the COVID-19 national pandemic. Victor Valley College's instructional programs were converted to distance learning with teacher lead instruction and ongoing support. College support staff are working remotely to provide student services.

**Summary of Activities:**

Activities completed this reporting period include the Victor Valley Adult Education Regional Consortium Manager, Transition Counselor, faculty stipends, training , and student activities. All activities align with the goals and strategies outlined in the annual and three-year plan. Although our campus will remain physically closed to students to prevent the spread of COVID-19, our students are continuing their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

**Status**  
**Submitted**

**Victor Valley CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$62,999	\$0	100%	\$87,238	72.22%	\$24,239
2000 - Non-Instructional Salaries	\$88,701	\$0	100%	\$280,565	31.62%	\$191,864
3000 - Employee Benefits	\$74,252	\$0	100%	\$94,604	78.49%	\$20,352
4000 - Supplies and Materials	\$34,311	\$0	100%	\$102,000	33.64%	\$67,689
5000 - Other Operating Expenses and Services	\$10,347	\$0	100%	\$113,815	9.09%	\$103,468
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,627	\$0	100%	\$34,411	42.51%	\$19,784
<b>Totals</b>	<b>\$285,237</b>	<b>\$0</b>	<b>100%</b>	<b>\$712,633</b>	<b>40.03%</b>	<b>\$427,396</b>

### Corrective Action Plan

Although our campus will remain physically closed to prevent the spread of COVID-19, our students continue their education online and by working via synchronous distance learning with faculty-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing faculty support. We

### Summary of Activities:

Activities completed this reporting period include the Victor Valley Adult Education Regional Consortium Manager, Transition Counselor, faculty stipends, training , and student activities. All activities align with the goals and strategies outlined in the annual and three-year plan. Although our campus will remain physically closed to students to prevent the spread of COVID-19, our students are continuing their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

**Status**  
**Unsubmitted**

## Victor Valley Union High

### Victor Valley Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,152	\$0	100%	\$220,000	7.34%	\$203,848
2000 - Non-Instructional Salaries	\$9,512	\$0	100%	\$57,860	16.44%	\$48,348
3000 - Employee Benefits	\$13,042	\$0	100%	\$92,000	14.18%	\$78,958
4000 - Supplies and Materials	\$551	\$11,000	5.01%	\$50,000	1.1%	\$49,449
5000 - Other Operating Expenses and Services	\$14,198	\$0	100%	\$60,000	23.66%	\$45,802
6000 - Capital Outlay	\$387	\$0	100%	\$11,000	3.52%	\$10,613
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,088	0%	\$24,350	0%	\$24,350
<b>Totals</b>	<b>\$53,842</b>	<b>\$17,088</b>	<b>315.1%</b>	<b>\$515,210</b>	<b>10.45%</b>	<b>\$461,368</b>

### Summary of Activities:

This budget includes certificated and classified salaries benefits and other operating costs.

**Status**  
**Submitted**

---

### Victor Valley Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$72,474	\$0	100%	\$220,000	32.94%	\$147,526
2000 - Non-Instructional Salaries	\$26,383	\$0	100%	\$57,860	45.6%	\$31,477
3000 - Employee Benefits	\$35,455	\$0	100%	\$92,000	38.54%	\$56,545
4000 - Supplies and Materials	\$11,109	\$12,500	88.87%	\$50,000	22.22%	\$38,891
5000 - Other Operating Expenses and Services	\$32,863	\$0	100%	\$60,000	54.77%	\$27,137
6000 - Capital Outlay	\$9,278	\$0	100%	\$11,000	84.35%	\$1,722
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,088	0%	\$24,350	0%	\$24,350
<b>Totals</b>	<b>\$187,562</b>	<b>\$18,588</b>	<b>1,009.08%</b>	<b>\$515,210</b>	<b>36.4%</b>	<b>\$327,648</b>

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Ron Williams Ed.D., Superintendent

Fal Asrani

Dr. Lorraine Collins, Director

**Victor Valley Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$128,173	\$0	100%	\$220,000	58.26%	\$91,827
2000 - Non-Instructional Salaries	\$42,209	\$0	100%	\$57,860	72.95%	\$15,651
3000 - Employee Benefits	\$57,891	\$0	100%	\$92,000	62.93%	\$34,109
4000 - Supplies and Materials	\$11,109	\$12,500	88.87%	\$50,000	22.22%	\$38,891
5000 - Other Operating Expenses and Services	\$35,936	\$0	100%	\$60,000	59.89%	\$24,064
6000 - Capital Outlay	\$9,278	\$0	100%	\$11,000	84.35%	\$1,722
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,088	0%	\$24,350	0%	\$24,350
<b>Totals</b>	<b>\$284,596</b>	<b>\$18,588</b>	<b>1,531.11%</b>	<b>\$515,210</b>	<b>55.24%</b>	<b>\$230,614</b>

**Status**  
**Submitted**

Victor Valley Union High Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$214,445	\$0	100%	\$220,000	97.48%	\$5,555
2000 - Non-Instructional Salaries	\$54,672	\$0	100%	\$57,860	94.49%	\$3,188
3000 - Employee Benefits	\$89,978	\$0	100%	\$92,000	97.8%	\$2,022
4000 - Supplies and Materials	\$19,156	\$14,000	136.83%	\$50,000	38.31%	\$30,844
5000 - Other Operating Expenses and Services	\$35,961	\$0	100%	\$60,000	59.94%	\$24,039
6000 - Capital Outlay	\$18,122	\$0	100%	\$11,000	164.75%	⚠ -\$7,122
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$15,456	\$6,088	253.9%	\$24,350	63.47%	\$8,894
<b>Totals</b>	<b>\$447,790</b>	<b>\$20,088</b>	<b>2,229.2%</b>	<b>\$515,210</b>	<b>86.91%</b>	<b>\$67,420</b>

**Status**  
**Unsubmitted**



California  
Community  
Colleges



2020 © California Community Colleges  
NOVA Site Version: [4.23.8](#)