

CAEP Consortium Fiscal Reporting 66 Victor Valley Adult Education Regional Consortium

2019-20 Fiscal Year

Certification

Certified By

Martha Mendez

| | | | |
|------------------|------------------|------------------|------------------|
| Quarter 1 Status | Quarter 2 Status | Quarter 3 Status | Quarter 4 Status |
| Certified | Certified | Certified | Uncertified |

Fiscal Report Submittal Status

| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|--|-----------|-----------|-----------|---------------|
| Apple Valley Unified | Submitted | Submitted | Submitted | Not Submitted |
| Hesperia Unified | Submitted | Submitted | Submitted | Submitted |
| Lucerne Valley Unified | Submitted | Submitted | Submitted | Not Submitted |
| Snowline Joint Unified | Submitted | Submitted | Submitted | Submitted |
| Victor Valley CCD | Submitted | Submitted | Submitted | Submitted |
| Victor Valley Union High | Submitted | Submitted | Submitted | Not Submitted |

Apple Valley Unified

Apple Valley Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$22,118 | \$22,742 | 97.26% | \$151,611 | 14.59% | \$129,493 |
| 2000 - Non-Instructional Salaries | \$33,365 | \$25,317 | 131.79% | \$168,781 | 19.77% | \$135,416 |
| 3000 - Employee Benefits | \$26,167 | \$20,490 | 127.71% | \$136,601 | 19.16% | \$110,434 |
| 4000 - Supplies and Materials | \$44 | \$3,457 | 1.27% | \$23,044 | 0.19% | \$23,000 |
| 5000 - Other Operating Expenses and Services | \$7,225 | \$8,279 | 87.27% | \$55,190 | 13.09% | \$47,965 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$88,919 | \$80,284 | 110.76% | \$535,227 | 16.61% | \$446,308 |

Summary of Activities:

This budget includes certificated and classified salaries benefits and other operating costs.

Status
Submitted

Apple Valley Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$60,308 | \$45,483 | 132.59% | \$151,611 | 39.78% | \$91,303 |
| 2000 - Non-Instructional Salaries | \$72,896 | \$50,634 | 143.97% | \$168,781 | 43.19% | \$95,885 |
| 3000 - Employee Benefits | \$57,636 | \$40,980 | 140.64% | \$136,601 | 42.19% | \$78,965 |
| 4000 - Supplies and Materials | \$3,113 | \$6,913 | 45.03% | \$23,044 | 13.51% | \$19,931 |
| 5000 - Other Operating Expenses and Services | \$9,699 | \$16,557 | 58.58% | \$55,190 | 17.57% | \$45,491 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$203,652 | \$160,568 | 126.83% | \$535,227 | 38.05% | \$331,575 |

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

adele mcclain 9857218, Coordinator of apple Valley Adult education School
Trenae Nelson Apple Valley Unified School District

Apple Valley Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$97,848 | \$68,225 | 143.42% | \$151,611 | 64.54% | \$53,763 |
| 2000 - Non-Instructional Salaries | \$112,581 | \$75,951 | 148.23% | \$168,781 | 66.7% | \$56,200 |
| 3000 - Employee Benefits | \$88,804 | \$61,470 | 144.47% | \$136,601 | 65.01% | \$47,797 |
| 4000 - Supplies and Materials | \$5,200 | \$10,370 | 50.15% | \$23,044 | 22.57% | \$17,844 |
| 5000 - Other Operating Expenses and Services | \$12,072 | \$24,836 | 48.61% | \$55,190 | 21.87% | \$43,118 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$316,505 | \$240,852 | 131.41% | \$535,227 | 59.13% | \$218,722 |

Summary of Activities:

We have continued to provide instruction and instructional support to students wishing to improve basic skills, complete their high school diploma or equivalent, improve their English skills. We are also providing workforce readiness training and CTE classes articulated with the local community college.

Status
Submitted

Apple Valley Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$151,611 | \$90,967 | 166.67% | \$151,611 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$151,552 | \$101,269 | 149.65% | \$168,781 | 89.79% | \$17,229 |
| 3000 - Employee Benefits | \$122,798 | \$81,961 | 149.83% | \$136,601 | 89.9% | \$13,803 |
| 4000 - Supplies and Materials | \$6,390 | \$13,826 | 46.22% | \$23,044 | 27.73% | \$16,654 |
| 5000 - Other Operating Expenses and Services | \$14,080 | \$33,114 | 42.52% | \$55,190 | 25.51% | \$41,110 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$446,431 | \$321,136 | 139.02% | \$535,227 | 83.41% | \$88,796 |

Status
Unsubmitted

Hesperia Unified

Hesperia Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$6,963 | \$51,893 | 13.42% | \$345,953 | 2.01% | \$338,990 |
| 2000 - Non-Instructional Salaries | \$43,140 | \$28,980 | 148.86% | \$193,203 | 22.33% | \$150,063 |
| 3000 - Employee Benefits | \$26,054 | \$27,758 | 93.86% | \$185,056 | 14.08% | \$159,002 |
| 4000 - Supplies and Materials | \$10,380 | \$33,482 | 31% | \$223,215 | 4.65% | \$212,835 |
| 5000 - Other Operating Expenses and Services | \$33,178 | \$29,693 | 111.74% | \$197,953 | 16.76% | \$164,775 |
| 6000 - Capital Outlay | \$0 | \$2,250 | 0% | \$15,000 | 0% | \$15,000 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$119,715 | \$174,057 | 68.78% | \$1,160,380 | 10.32% | \$1,040,665 |

Corrective Action Plan

District carryovers became available the end of October 2019 allowing the processing needed for Journal Entries and Budget Transfers related to CAEP budget needs. In addition, many of the purchases encumbered between 7/1/19 to 9/30/19 were not completed. Increased hours and the need for additional instructors is ongoing for both seat time and online classes due to increased enrollment demands. Additional supplies and equipment are being purchased to provide instructors and students with the tools needed for successful achievements. Conference and CAEP trainings are being attended and payment should reflect in 2nd quarter. Yearly renewal of online software is purchased and payments should reflect in 2nd quarter.

Status
Submitted

Hesperia Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$97,189 | \$103,786 | 93.64% | \$345,953 | 28.09% | \$248,764 |
| 2000 - Non-Instructional Salaries | \$97,247 | \$57,961 | 167.78% | \$193,203 | 50.33% | \$95,956 |
| 3000 - Employee Benefits | \$71,959 | \$55,517 | 129.62% | \$185,056 | 38.88% | \$113,097 |
| 4000 - Supplies and Materials | \$16,622 | \$66,965 | 24.82% | \$223,215 | 7.45% | \$206,593 |
| 5000 - Other Operating Expenses and Services | \$38,120 | \$59,386 | 64.19% | \$197,953 | 19.26% | \$159,833 |
| 6000 - Capital Outlay | \$0 | \$4,500 | 0% | \$15,000 | 0% | \$15,000 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$321,137 | \$348,114 | 92.25% | \$1,160,380 | 27.68% | \$839,243 |

Corrective Action Plan

Many of the purchases encumbered between 10/1/2019 to 12/31/19 were not completed creating an additional 50% of expenditures still pending. Increased hours and the need for additional instructors is ongoing for both seat time and online classes due to increased enrollment demands. Retiring and restructuring of staff created a void that recruitment is pursuing. Additional supplies and equipment are being purchased to provide instructors and students with the tools needed for successful achievements. Conference and CAEP trainings are coming up in the 3rd and 4th quarter and should be reflected.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

David Olney, Superintendent

Kim Walker, Coordinator

Hesperia Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$201,664 | \$155,679 | 129.54% | \$345,953 | 58.29% | \$144,289 |
| 2000 - Non-Instructional Salaries | \$144,875 | \$86,941 | 166.64% | \$193,203 | 74.99% | \$48,328 |
| 3000 - Employee Benefits | \$121,639 | \$83,275 | 146.07% | \$185,056 | 65.73% | \$63,417 |
| 4000 - Supplies and Materials | \$66,192 | \$100,447 | 65.9% | \$223,215 | 29.65% | \$157,023 |
| 5000 - Other Operating Expenses and Services | \$52,104 | \$89,079 | 58.49% | \$197,953 | 26.32% | \$145,849 |
| 6000 - Capital Outlay | \$0 | \$6,750 | 0% | \$15,000 | 0% | \$15,000 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$586,474 | \$522,171 | 112.31% | \$1,160,380 | 50.54% | \$573,906 |

Summary of Activities:

Our campus will remain physically closed to prevent the spread of COVID-19. However, our adult students are continuing their education by working via distance learning with teacher developed materials, reviewing and utilizing textbooks and workbooks, completing projects and utilizing supplemental resources with ongoing teacher support. Online learning resources for our Adult Education classes (such as Odysseyware, Nextgen Aztec, GED Flash or Side by Side Interactive Activities) remain active for our students by using their current usernames and passwords. Teachers are in contact with their students to provide distance learning opportunities to include virtual sessions such as Zoom, Google Classroom, conference calls and email. Our classified support staff and administration continue to provide essential support services to our Adult Education students and community. Partnerships with Workforce, WIOA, and CAEP agencies are ongoing to provide essential services to our community.

Status
Submitted

Hesperia Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$345,357 | \$207,572 | 166.38% | \$345,953 | 99.83% | \$596 |
| 2000 - Non-Instructional Salaries | \$192,730 | \$115,922 | 166.26% | \$193,203 | 99.76% | \$473 |
| 3000 - Employee Benefits | \$182,465 | \$111,034 | 164.33% | \$185,056 | 98.6% | \$2,591 |
| 4000 - Supplies and Materials | \$92,751 | \$133,929 | 69.25% | \$223,215 | 41.55% | \$130,464 |
| 5000 - Other Operating Expenses and Services | \$52,104 | \$118,772 | 43.87% | \$197,953 | 26.32% | \$145,849 |
| 6000 - Capital Outlay | \$0 | \$9,000 | 0% | \$15,000 | 0% | \$15,000 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$865,407 | \$696,228 | 124.3% | \$1,160,380 | 74.58% | \$294,973 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

HTA and CSEA negotiations were completed in fourth quarter and a salary increase was approved to be retroactive to July 1, 2019. All retro payments were made in April and May payrolls. Funds were utilized to address educational needs in Adult Education High School Diploma, GED Prep, English As A Second Language, Citizenship Preparation and college and career services. Funds targeted regional needs to provide educational opportunities and address gaps in services in our region.

**Status
Submitted**

Lucerne Valley Unified

Lucerne Valley Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|-----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$4,472 | \$6,013 | 74.38% | \$24,051 | 18.59% | \$19,579 |
| 2000 - Non-Instructional Salaries | \$3,465 | \$3,229 | 107.32% | \$12,915 | 26.83% | \$9,450 |
| 3000 - Employee Benefits | \$1,555 | \$1,869 | 83.2% | \$7,476 | 20.8% | \$5,921 |
| 4000 - Supplies and Materials | \$573 | \$333 | 172.33% | \$1,330 | 43.08% | \$757 |
| 5000 - Other Operating Expenses and Services | \$256 | \$9,714 | 2.64% | \$38,855 | 0.66% | \$38,599 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$10,321 | \$21,157 | 48.78% | \$84,627 | 12.2% | \$74,306 |

Corrective Action Plan

This budget includes certificated and classified salaries benefits and other operating costs.

Status
Submitted

Lucerne Valley Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|-----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$13,082 | \$6,013 | 217.57% | \$24,051 | 54.39% | \$10,969 |
| 2000 - Non-Instructional Salaries | \$6,974 | \$3,229 | 216% | \$12,915 | 54% | \$5,941 |
| 3000 - Employee Benefits | \$4,033 | \$1,869 | 215.78% | \$7,476 | 53.95% | \$3,443 |
| 4000 - Supplies and Materials | \$1,202 | \$333 | 361.5% | \$1,330 | 90.38% | \$128 |
| 5000 - Other Operating Expenses and Services | \$256 | \$9,714 | 2.64% | \$38,855 | 0.66% | \$38,599 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$25,547 | \$21,157 | 120.75% | \$84,627 | 30.19% | \$59,080 |

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Peter Livingston

Douglas Beaton, Chief Business Official

Lucerne Valley Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|-----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$17,584 | \$6,013 | 292.45% | \$24,051 | 73.11% | \$6,467 |
| 2000 - Non-Instructional Salaries | \$9,696 | \$3,229 | 300.3% | \$12,915 | 75.08% | \$3,219 |
| 3000 - Employee Benefits | \$5,500 | \$1,869 | 294.28% | \$7,476 | 73.57% | \$1,976 |
| 4000 - Supplies and Materials | \$1,329 | \$333 | 399.7% | \$1,330 | 99.92% | \$1 |
| 5000 - Other Operating Expenses and Services | \$256 | \$9,714 | 2.64% | \$38,855 | 0.66% | \$38,599 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$34,365 | \$21,157 | 162.43% | \$84,627 | 40.61% | \$50,262 |

Corrective Action Plan

None

**Status
Submitted**

Lucerne Valley Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|-----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$24,051 | \$6,013 | 400% | \$24,051 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$12,915 | \$3,229 | 400% | \$12,915 | 100% | \$0 |
| 3000 - Employee Benefits | \$7,476 | \$1,869 | 400% | \$7,476 | 100% | \$0 |
| 4000 - Supplies and Materials | \$1,330 | \$333 | 400% | \$1,330 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$38,855 | \$9,714 | 400% | \$38,855 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$84,627 | \$21,157 | 400% | \$84,627 | 100% | \$0 |

Status
Unsubmitted

Snowline Joint Unified

Snowline Joint Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$6,397 | \$0 | 100% | \$114,491 | 5.59% | \$108,094 |
| 2000 - Non-Instructional Salaries | \$15,642 | \$0 | 100% | \$69,813 | 22.41% | \$54,171 |
| 3000 - Employee Benefits | \$10,401 | \$0 | 100% | \$77,698 | 13.39% | \$67,297 |
| 4000 - Supplies and Materials | \$0 | \$0 | 100% | \$34,700 | 0% | \$34,700 |
| 5000 - Other Operating Expenses and Services | \$9,439 | \$0 | 100% | \$66,478 | 14.2% | \$57,039 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$18,159 | 0% | \$18,159 |
| Totals | \$41,879 | \$0 | 100% | \$381,339 | 10.98% | \$339,460 |

Summary of Activities:

This budget includes certificated and classified salaries benefits and other operating costs.

Status
Submitted

Snowline Joint Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$26,344 | \$0 | 100% | \$114,491 | 23.01% | \$88,147 |
| 2000 - Non-Instructional Salaries | \$33,616 | \$0 | 100% | \$69,813 | 48.15% | \$36,197 |
| 3000 - Employee Benefits | \$25,552 | \$0 | 100% | \$77,698 | 32.89% | \$52,146 |
| 4000 - Supplies and Materials | \$4,760 | \$0 | 100% | \$34,700 | 13.72% | \$29,940 |
| 5000 - Other Operating Expenses and Services | \$23,928 | \$0 | 100% | \$66,478 | 35.99% | \$42,550 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$18,159 | 0% | \$18,159 |
| Totals | \$114,200 | \$0 | 100% | \$381,339 | 29.95% | \$267,139 |

Corrective Action Plan

We are currently in the process of updating our new HiSET Testing Center computer lab with 24 new computers that has not been completed as of yet and will create additional expenditures. Additionally, we are looking at the possibility of offering summer school that will create added costs.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Ryan Holman
Andrea Padilla, Accountant
Chad Brooks, Principal

Snowline Joint Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$50,459 | \$0 | 100% | \$114,491 | 44.07% | \$64,032 |
| 2000 - Non-Instructional Salaries | \$50,842 | \$0 | 100% | \$69,813 | 72.83% | \$18,971 |
| 3000 - Employee Benefits | \$40,820 | \$0 | 100% | \$77,698 | 52.54% | \$36,878 |
| 4000 - Supplies and Materials | \$11,931 | \$0 | 100% | \$34,700 | 34.38% | \$22,769 |
| 5000 - Other Operating Expenses and Services | \$34,335 | \$0 | 100% | \$66,478 | 51.65% | \$32,143 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$18,159 | 0% | \$18,159 |
| Totals | \$188,387 | \$0 | 100% | \$381,339 | 49.4% | \$192,952 |

Summary of Activities:

Our campus will remain physically closed to prevent the spread of COVID-19. However, our adult students are continuing their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

Status
Submitted

Snowline Joint Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$100,148 | \$0 | 100% | \$114,491 | 87.47% | \$14,343 |
| 2000 - Non-Instructional Salaries | \$67,609 | \$0 | 100% | \$69,813 | 96.84% | \$2,204 |
| 3000 - Employee Benefits | \$61,818 | \$0 | 100% | \$77,698 | 79.56% | \$15,880 |
| 4000 - Supplies and Materials | \$22,045 | \$0 | 100% | \$34,700 | 63.53% | \$12,655 |
| 5000 - Other Operating Expenses and Services | \$35,971 | \$0 | 100% | \$66,478 | 54.11% | \$30,507 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$14,378 | \$0 | 100% | \$18,159 | 79.18% | \$3,781 |
| Totals | \$301,969 | \$0 | 100% | \$381,339 | 79.19% | \$79,370 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Our campus will remain physically closed to prevent the spread of COVID-19. However, our adult students continue their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

**Status
Submitted**

Victor Valley CCD

Victor Valley CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$6,746 | \$0 | 100% | \$87,238 | 7.73% | \$80,492 |
| 2000 - Non-Instructional Salaries | \$24,371 | \$0 | 100% | \$280,565 | 8.69% | \$256,194 |
| 3000 - Employee Benefits | \$18,730 | \$0 | 100% | \$94,604 | 19.8% | \$75,874 |
| 4000 - Supplies and Materials | \$996 | \$0 | 100% | \$102,000 | 0.98% | \$101,004 |
| 5000 - Other Operating Expenses and Services | \$1,863 | \$0 | 100% | \$113,815 | 1.64% | \$111,952 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$3,088 | \$0 | 100% | \$34,411 | 8.97% | \$31,323 |
| Totals | \$55,794 | \$0 | 100% | \$712,633 | 7.83% | \$656,839 |

Summary of Activities:

Expenditures include the following: CAEP Regional manager salary and benefits; Transition Counselor salary and benefits; Supplies in the amount of \$996 from previous year that were omitted in 2018-19 Q4.

Status
Submitted

Victor Valley CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$28,747 | \$0 | 100% | \$87,238 | 32.95% | \$58,491 |
| 2000 - Non-Instructional Salaries | \$48,743 | \$0 | 100% | \$280,565 | 17.37% | \$231,822 |
| 3000 - Employee Benefits | \$41,436 | \$0 | 100% | \$94,604 | 43.8% | \$53,168 |
| 4000 - Supplies and Materials | \$1,981 | \$0 | 100% | \$102,000 | 1.94% | \$100,019 |
| 5000 - Other Operating Expenses and Services | \$10,094 | \$0 | 100% | \$113,815 | 8.87% | \$103,721 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$3,088 | \$0 | 100% | \$34,411 | 8.97% | \$31,323 |
| Totals | \$134,089 | \$0 | 100% | \$712,633 | 18.82% | \$578,544 |

Corrective Action Plan

Staff hiring is taking place Spring of 2020 for a program specialist and testing coordinator. District Administrative policy changes for the 2019-20 year delayed hiring for the adult education program. Funding is also allocated for end-of year activities such as regional adult ed. graduation and travel that has been suspended due to COVID19 national pandemic.

Summary of Activities:

Activities completed during this reporting period include: The funding of the adult ed. regional consortium director, regional transition counselor, region wide professional development and community resource events for the region.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Todd Scott, Dean, Health Sciences, Public Safety, and Industrial Technology
 Martha Mendez
 Pearl Bandringa, Senior Accounting Technician
 Daniel Walden

Victor Valley CCD Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$45,032 | \$0 | 100% | \$87,238 | 51.62% | \$42,206 |
| 2000 - Non-Instructional Salaries | \$73,114 | \$0 | 100% | \$280,565 | 26.06% | \$207,451 |
| 3000 - Employee Benefits | \$59,549 | \$0 | 100% | \$94,604 | 62.95% | \$35,055 |
| 4000 - Supplies and Materials | \$18,829 | \$0 | 100% | \$102,000 | 18.46% | \$83,171 |
| 5000 - Other Operating Expenses and Services | \$10,347 | \$0 | 100% | \$113,815 | 9.09% | \$103,468 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$8,475 | \$0 | 100% | \$34,411 | 24.63% | \$25,936 |
| Totals | \$215,346 | \$0 | 100% | \$712,633 | 30.22% | \$497,287 |

Corrective Action Plan

Staff hiring is taking place for a program specialist. Due to the COVID-19 national pandemic, hiring of the part-time testing coordinator has been delayed. District Administrative policy changes for the 2019-20 year delayed hiring for the adult education program. The end-of year activities such as regional adult ed. graduation, training, student events, and travel were postponed due to the COVID-19 national pandemic. Victor Valley College's instructional programs were converted to distance learning with teacher lead instruction and ongoing support. College support staff are working remotely to provide student services.

Summary of Activities:

Activities completed this reporting period include the Victor Valley Adult Education Regional Consortium Manager, Transition Counselor, faculty stipends, training , and student activities. All activities align with the goals and strategies outlined in the annual and three-year plan. Although our campus will remain physically closed to students to prevent the spread of COVID-19, our students are continuing their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

Status
Submitted

Victor Valley CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$62,999 | \$0 | 100% | \$87,238 | 72.22% | \$24,239 |
| 2000 - Non-Instructional Salaries | \$88,701 | \$0 | 100% | \$280,565 | 31.62% | \$191,864 |
| 3000 - Employee Benefits | \$74,252 | \$0 | 100% | \$94,604 | 78.49% | \$20,352 |
| 4000 - Supplies and Materials | \$34,311 | \$0 | 100% | \$102,000 | 33.64% | \$67,689 |
| 5000 - Other Operating Expenses and Services | \$10,347 | \$0 | 100% | \$113,815 | 9.09% | \$103,468 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$14,627 | \$0 | 100% | \$34,411 | 42.51% | \$19,784 |
| Totals | \$285,237 | \$0 | 100% | \$712,633 | 40.03% | \$427,396 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Although our campus will remain physically closed to prevent the spread of COVID-19, our students continue their education online and by working via synchronous distance learning with faculty-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing faculty support. We

Summary of Activities:

Activities completed this reporting period include the Victor Valley Adult Education Regional Consortium Manager, Transition Counselor, faculty stipends, training , and student activities. All activities align with the goals and strategies outlined in the annual and three-year plan. Although our campus will remain physically closed to students to prevent the spread of COVID-19, our students are continuing their education by working via distance learning with teacher-developed materials, reviewing and utilizing textbooks and workbooks, completing projects, and utilizing supplemental resources with ongoing teacher support.

Status
Submitted

Victor Valley Union High

Victor Valley Union High Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$16,152 | \$0 | 100% | \$220,000 | 7.34% | \$203,848 |
| 2000 - Non-Instructional Salaries | \$9,512 | \$0 | 100% | \$57,860 | 16.44% | \$48,348 |
| 3000 - Employee Benefits | \$13,042 | \$0 | 100% | \$92,000 | 14.18% | \$78,958 |
| 4000 - Supplies and Materials | \$551 | \$11,000 | 5.01% | \$50,000 | 1.1% | \$49,449 |
| 5000 - Other Operating Expenses and Services | \$14,198 | \$0 | 100% | \$60,000 | 23.66% | \$45,802 |
| 6000 - Capital Outlay | \$387 | \$0 | 100% | \$11,000 | 3.52% | \$10,613 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$6,088 | 0% | \$24,350 | 0% | \$24,350 |
| Totals | \$53,842 | \$17,088 | 315.1% | \$515,210 | 10.45% | \$461,368 |

Summary of Activities:

This budget includes certificated and classified salaries benefits and other operating costs.

Status
Submitted

Victor Valley Union High Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$72,474 | \$0 | 100% | \$220,000 | 32.94% | \$147,526 |
| 2000 - Non-Instructional Salaries | \$26,383 | \$0 | 100% | \$57,860 | 45.6% | \$31,477 |
| 3000 - Employee Benefits | \$35,455 | \$0 | 100% | \$92,000 | 38.54% | \$56,545 |
| 4000 - Supplies and Materials | \$11,109 | \$12,500 | 88.87% | \$50,000 | 22.22% | \$38,891 |
| 5000 - Other Operating Expenses and Services | \$32,863 | \$0 | 100% | \$60,000 | 54.77% | \$27,137 |
| 6000 - Capital Outlay | \$9,278 | \$0 | 100% | \$11,000 | 84.35% | \$1,722 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$6,088 | 0% | \$24,350 | 0% | \$24,350 |
| Totals | \$187,562 | \$18,588 | 1,009.08% | \$515,210 | 36.4% | \$327,648 |

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Ron Williams Ed.D., Superintendent

Fal Asrani

Dr. Lorraine Collins, Director

Victor Valley Union High Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$128,173 | \$0 | 100% | \$220,000 | 58.26% | \$91,827 |
| 2000 - Non-Instructional Salaries | \$42,209 | \$0 | 100% | \$57,860 | 72.95% | \$15,651 |
| 3000 - Employee Benefits | \$57,891 | \$0 | 100% | \$92,000 | 62.93% | \$34,109 |
| 4000 - Supplies and Materials | \$11,109 | \$12,500 | 88.87% | \$50,000 | 22.22% | \$38,891 |
| 5000 - Other Operating Expenses and Services | \$35,936 | \$0 | 100% | \$60,000 | 59.89% | \$24,064 |
| 6000 - Capital Outlay | \$9,278 | \$0 | 100% | \$11,000 | 84.35% | \$1,722 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$6,088 | 0% | \$24,350 | 0% | \$24,350 |
| Totals | \$284,596 | \$18,588 | 1,531.11% | \$515,210 | 55.24% | \$230,614 |

Status
Submitted

Victor Valley Union High Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$214,445 | \$0 | 100% | \$220,000 | 97.48% | \$5,555 |
| 2000 - Non-Instructional Salaries | \$54,672 | \$0 | 100% | \$57,860 | 94.49% | \$3,188 |
| 3000 - Employee Benefits | \$89,978 | \$0 | 100% | \$92,000 | 97.8% | \$2,022 |
| 4000 - Supplies and Materials | \$19,156 | \$14,000 | 136.83% | \$50,000 | 38.31% | \$30,844 |
| 5000 - Other Operating Expenses and Services | \$35,961 | \$0 | 100% | \$60,000 | 59.94% | \$24,039 |
| 6000 - Capital Outlay | \$18,122 | \$0 | 100% | \$11,000 | 164.75% | ⚠ -\$7,122 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$15,456 | \$6,088 | 253.9% | \$24,350 | 63.47% | \$8,894 |
| Totals | \$447,790 | \$20,088 | 2,229.2% | \$515,210 | 86.91% | \$67,420 |

Status
Unsubmitted



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