

CAEP Consortium Fiscal Reporting 67 West Hills College Consortium

2020-21 Fiscal Year

Certification

Certified By

Cecilio Mora

Director of Speical Grants

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Armona Union Elementary	Submitted	Submitted	Submitted	Submitted
Coalinga-Huron Unified	Submitted	Submitted	Submitted	Submitted
Firebaugh-Las Deltas Unified	Submitted	Submitted	Submitted	Submitted
Golden Plains Unified	Submitted	Submitted	Submitted	Submitted
Lemoore Union High	Submitted	Submitted	Submitted	Submitted
Mendota Unified	Submitted	Submitted	Submitted	Submitted
Reef-Sunset Unified	Submitted	Submitted	Submitted	Submitted
West Hills CCD	Submitted	Submitted	Submitted	Submitted
West Hills College Coalinga	Submitted	Submitted	Submitted	Submitted
West Hills College Lemoore	Submitted	Submitted	Submitted	Submitted

Armona Union Elementary

Armona Union Elementary Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,125	\$4,375	25.71%	\$17,500	6.43%	\$16,375
2000 - Non-Instructional Salaries	\$549	\$1,625	33.78%	\$6,500	8.45%	\$5,951
3000 - Employee Benefits	\$253	\$1,213	20.87%	\$4,850	5.22%	\$4,597
4000 - Supplies and Materials	\$78	\$3,516	2.22%	\$14,065	0.55%	\$13,987
5000 - Other Operating Expenses and Services	\$0	\$19,925	0%	\$79,700	0%	\$79,700
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,534	0%	\$6,134	0%	\$6,134
Totals	\$2,005	\$32,187	6.23%	\$128,749	1.56%	\$126,744

Corrective Action Plan

Due to Covid-19 we have been unable to hold classes, or meet for in person CTE classes.

Summary of Activities:

ABE via independent study and forklift classes held outside.

**Status
Submitted**

Armona Union Elementary Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,625	\$4,375	60%	\$17,500	15%	\$14,875
2000 - Non-Instructional Salaries	\$1,098	\$1,625	67.57%	\$6,500	16.89%	\$5,402
3000 - Employee Benefits	\$575	\$1,213	47.42%	\$4,850	11.86%	\$4,275
4000 - Supplies and Materials	\$1,027	\$3,516	29.21%	\$14,065	7.3%	\$13,038
5000 - Other Operating Expenses and Services	\$0	\$19,925	0%	\$79,700	0%	\$79,700
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,534	0%	\$6,134	0%	\$6,134
Totals	\$5,325	\$32,187	16.54%	\$128,749	4.14%	\$123,424

Corrective Action Plan

Due to Covid-19 we were unable to have the CTE courses and ESL/Citizenship courses we hope to be able to offer more once everything is opened back up.

Summary of Activities:

Adult testing, ESL, Forklift and Adult Diploma classes.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Laurie Blue, Principal

Armona Union Elementary Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,875	\$4,375	88.57%	\$17,500	22.14%	\$13,625
2000 - Non-Instructional Salaries	\$2,374	\$1,625	146.09%	\$6,500	36.52%	\$4,126
3000 - Employee Benefits	\$960	\$1,213	79.18%	\$4,850	19.79%	\$3,890
4000 - Supplies and Materials	\$1,891	\$3,516	53.78%	\$14,065	13.44%	\$12,174
5000 - Other Operating Expenses and Services	\$31,500	\$19,925	158.09%	\$79,700	39.52%	\$48,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,534	0%	\$6,134	0%	\$6,134
Totals	\$40,600	\$32,187	126.14%	\$128,749	31.53%	\$88,149

Corrective Action Plan

Due to Covid and declining enrollment we were not able to meet our fiscal amount.

Summary of Activities:

ESL/Citizenship, Forklift, Residential Electric class, and Adult Basic Ed diploma classes.

**Status
Submitted**

Armona Union Elementary Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,625	\$4,375	128.57%	\$17,500	32.14%	\$11,875
2000 - Non-Instructional Salaries	\$2,923	\$1,625	179.88%	\$6,500	44.97%	\$3,577
3000 - Employee Benefits	\$1,329	\$1,213	109.61%	\$4,850	27.4%	\$3,521
4000 - Supplies and Materials	\$9,199	\$3,516	261.61%	\$14,065	65.4%	\$4,866
5000 - Other Operating Expenses and Services	\$47,100	\$19,925	236.39%	\$79,700	59.1%	\$32,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,308	\$1,534	215.72%	\$6,134	53.93%	\$2,826
Totals	\$69,484	\$32,187	215.87%	\$128,749	53.97%	\$59,265

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Due to Covid-19 we were unable to have all of our on site courses.

Summary of Activities:

High School diploma classes, forklift classes, ESL and Citizenship and residential electric class

Status
Submitted

Coalinga-Huron Unified

Coalinga-Huron Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$125,499	0%	\$125,499
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$0	100%	\$125,499	0%	\$125,499

Corrective Action Plan

Classes have begun - truck driving has 7 students enrolled and ESL classes are scheduled. Additional classes are planned to expend the funds.

Status
Submitted

Coalinga-Huron Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$9,200	\$50,200	18.33%	\$125,499	7.33%	\$116,299
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$9,200	\$50,200	18.33%	\$125,499	7.33%	\$116,299

Corrective Action Plan

Classes were completed and payment made in January for \$36,200 which will put us back on track. In addition, other classes are underway as well.

Summary of Activities:

Truck Drivers' Training

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Scott Ervin, Principal

Coalinga-Huron Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$67,600	\$100,399	67.33%	\$125,499	53.86%	\$57,899
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$67,600	\$100,399	67.33%	\$125,499	53.86%	\$57,899

Summary of Activities:

CHUSD offered truck driving and citizenship classes in Coalinga and in Huron.

**Status
Submitted**

Coalinga-Huron Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$81,945	\$125,499	65.3%	\$125,499	65.3%	\$43,554
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$81,945	\$125,499	65.3%	\$125,499	65.3%	\$43,554

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

ESL - Citizenship Truck Driving

**Status
Submitted**

Firebaugh-Las Deltas Unified

Firebaugh-Las Deltas Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,837	\$0	100%	\$45,730	10.58%	\$40,893
2000 - Non-Instructional Salaries	\$6,138	\$0	100%	\$36,799	16.68%	\$30,661
3000 - Employee Benefits	\$4,365	\$0	100%	\$28,268	15.44%	\$23,903
4000 - Supplies and Materials	\$0	\$0	100%	\$13,301	0%	\$13,301
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$15,340	\$0	100%	\$124,098	12.36%	\$108,758

Corrective Action Plan

Due to closure of school and doing distance learning expenses have been less than expected.

Status
Submitted

Firebaugh-Las Deltas Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,157	\$0	100%	\$45,730	22.21%	\$35,573
2000 - Non-Instructional Salaries	\$10,707	\$0	100%	\$36,799	29.1%	\$26,092
3000 - Employee Benefits	\$8,602	\$0	100%	\$28,268	30.43%	\$19,666
4000 - Supplies and Materials	\$0	\$0	100%	\$13,301	0%	\$13,301
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$29,466	\$0	100%	\$124,098	23.74%	\$94,632

Corrective Action Plan

Classes continue to be offered distance learning.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Terry Anderson, Director of Administrative Services
Maria Calderon, Business Manager

Firebaugh-Las Deltas Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,437	\$0	100%	\$45,730	42.5%	\$26,293
2000 - Non-Instructional Salaries	\$17,560	\$0	100%	\$36,799	47.72%	\$19,239
3000 - Employee Benefits	\$14,972	\$0	100%	\$28,268	52.96%	\$13,296
4000 - Supplies and Materials	\$0	\$0	100%	\$13,301	0%	\$13,301
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$51,969	\$0	100%	\$124,098	41.88%	\$72,129

Corrective Action Plan

FLDUSD is anticipating to have more expenses during Q4. In addition, FLDUSD is planning to expand the adult education course selection for FY 21-22.

Summary of Activities:

ESL/Citizenship classes.

Status
Submitted

Firebaugh-Las Deltas Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,958	\$0	100%	\$45,730	65.51%	\$15,772
2000 - Non-Instructional Salaries	\$25,109	\$0	100%	\$36,799	68.23%	\$11,690
3000 - Employee Benefits	\$21,148	\$0	100%	\$28,268	74.81%	\$7,120
4000 - Supplies and Materials	\$0	\$0	100%	\$13,301	0%	\$13,301
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$76,215	\$0	100%	\$124,098	61.42%	\$47,883

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Golden Plains Unified

Golden Plains Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,373	\$0	100%	\$24,464	5.61%	\$23,091
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$24,000	0%	\$24,000
3000 - Employee Benefits	\$266	\$0	100%	\$4,000	6.65%	\$3,734
4000 - Supplies and Materials	\$0	\$0	100%	\$8,000	0%	\$8,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$45,596	0%	\$45,596
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,639	\$0	100%	\$106,060	1.55%	\$104,421

Corrective Action Plan

Expenditures during the first quarter were low due to the COVID-19 restrictions not allowing in-person instruction or any training courses. We plan to use more funds in the next few quarters.

Summary of Activities:

Will meet with the superintendent to discuss additional quarters.

Status
Submitted

Golden Plains Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,373	\$0	100%	\$24,464	5.61%	\$23,091
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$24,000	0%	\$24,000
3000 - Employee Benefits	\$266	\$0	100%	\$4,000	6.65%	\$3,734
4000 - Supplies and Materials	\$805	\$0	100%	\$8,000	10.06%	\$7,195
5000 - Other Operating Expenses and Services	\$7,200	\$0	100%	\$45,596	15.79%	\$38,396
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$9,644	\$0	100%	\$106,060	9.09%	\$96,416

Corrective Action Plan

I will meet with the superintendent to review courses and determine additional courses. I will meet with Mr Cecilio Moreno to determine how to address this issue.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Joe Trejo, Adult Education Director

Golden Plains Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,374	\$0	100%	\$24,464	5.62%	\$23,090
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$24,000	0%	\$24,000
3000 - Employee Benefits	\$266	\$0	100%	\$4,000	6.65%	\$3,734
4000 - Supplies and Materials	\$805	\$0	100%	\$8,000	10.06%	\$7,195
5000 - Other Operating Expenses and Services	\$12,100	\$0	100%	\$45,596	26.54%	\$33,496
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$14,545	\$0	100%	\$106,060	13.71%	\$91,515

Corrective Action Plan

An additional \$2,000 will be submitted for Q4. GPUSD is currently working with the Adult Education Coordinator to expend course offerings for the 2021-2022 school year.

Summary of Activities:

Currently GPUSD is offering the High School Equivalency and Citizenship classes.

Status
Submitted

Golden Plains Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,374	\$0	100%	\$24,464	5.62%	\$23,090
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$24,000	0%	\$24,000
3000 - Employee Benefits	\$266	\$0	100%	\$4,000	6.65%	\$3,734
4000 - Supplies and Materials	\$805	\$0	100%	\$8,000	10.06%	\$7,195
5000 - Other Operating Expenses and Services	\$37,800	\$0	100%	\$45,596	82.9%	\$7,796
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$40,245	\$0	100%	\$106,060	37.95%	\$65,815

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

In 2021-2022, GPUSD will increase class offerings to the community from \$20,645 to \$96,536.70 beginning in Q1. Career Ladder \$5,499.96 Project2INSPIRE \$10,500 ESL \$34,503.06 Computer Basics \$1,916.84 High School Equiv. \$20,000 ESL Citizenship \$11,100 Total \$96,536.70

Summary of Activities:

GPUSD offered the High School Equivalency and Citizenship classes.

**Status
Submitted**

Lemoore Union High

Lemoore Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,147	\$21,550	42.45%	\$86,199	10.61%	\$77,052
2000 - Non-Instructional Salaries	\$781	\$1,250	62.48%	\$5,000	15.62%	\$4,219
3000 - Employee Benefits	\$3,151	\$14,997	21.01%	\$59,988	5.25%	\$56,837
4000 - Supplies and Materials	\$0	\$3,000	0%	\$12,000	0%	\$12,000
5000 - Other Operating Expenses and Services	\$348	\$1,587	21.93%	\$6,348	5.48%	\$6,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,475	0%	\$5,900	0%	\$5,900
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$13,427	\$43,859	30.61%	\$175,435	7.65%	\$162,008

Corrective Action Plan

Expenditures during the first quarter were low due to the COVID-19 restrictions not allowing in-person instruction or any training courses.

Summary of Activities:

All diploma classes were held following Distance Learning guidelines.

Status
Submitted

Lemoore Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,845	\$21,550	110.65%	\$86,199	27.66%	\$62,354
2000 - Non-Instructional Salaries	\$1,952	\$1,250	156.16%	\$5,000	39.04%	\$3,048
3000 - Employee Benefits	\$7,350	\$14,997	49.01%	\$59,988	12.25%	\$52,638
4000 - Supplies and Materials	\$0	\$3,000	0%	\$12,000	0%	\$12,000
5000 - Other Operating Expenses and Services	\$348	\$1,587	21.93%	\$6,348	5.48%	\$6,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,475	0%	\$5,900	0%	\$5,900
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$33,495	\$43,859	76.37%	\$175,435	19.09%	\$141,940

Corrective Action Plan

Expenditures during the second quarter were low due to the COVID-19 restrictions not allowing in-person instruction or any training courses.

Summary of Activities:

Diploma courses will be offered to follow the guidelines provided for Distance Learning.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Chuck Gent, Assistant Superintendent

Lemoore Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$63,285	\$21,550	293.67%	\$86,199	73.42%	\$22,914
2000 - Non-Instructional Salaries	\$3,123	\$1,250	249.84%	\$5,000	62.46%	\$1,877
3000 - Employee Benefits	\$18,925	\$14,997	126.19%	\$59,988	31.55%	\$41,063
4000 - Supplies and Materials	\$0	\$3,000	0%	\$12,000	0%	\$12,000
5000 - Other Operating Expenses and Services	\$348	\$1,587	21.93%	\$6,348	5.48%	\$6,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,475	0%	\$5,900	0%	\$5,900
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$85,681	\$43,859	195.36%	\$175,435	48.84%	\$89,754

Status
Submitted

Lemoore Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$86,199	\$21,550	400%	\$86,199	100%	\$0
2000 - Non-Instructional Salaries	\$4,345	\$1,250	347.6%	\$5,000	86.9%	\$655
3000 - Employee Benefits	\$25,740	\$14,997	171.63%	\$59,988	42.91%	\$34,248
4000 - Supplies and Materials	\$827	\$3,000	27.57%	\$12,000	6.89%	\$11,173
5000 - Other Operating Expenses and Services	\$348	\$1,587	21.93%	\$6,348	5.48%	\$6,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$5,872	\$1,475	398.1%	\$5,900	99.53%	\$28
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$123,331	\$43,859	281.2%	\$175,435	70.3%	\$52,104

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

LUHSD offered high school diploma classes throughout the year, through both distance learning and in-person instruction. This was based upon guidance provided by the KCDPH.

**Status
Submitted**

Mendota Unified

Mendota Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$22,251	0%	\$89,002	0%	\$89,002
2000 - Non-Instructional Salaries	\$0	\$500	0%	\$2,000	0%	\$2,000
3000 - Employee Benefits	\$0	\$5,000	0%	\$20,000	0%	\$20,000
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$55,500	0%	\$55,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$28,251	0%	\$168,502	0%	\$168,502

Corrective Action Plan

Per institution business office procedures, Q1 expenditures will post in Q2 due to payroll delay.

Summary of Activities:

For the first quarter of school the classes began with online instruction only. Those classes began late. Those classes included high school diploma, English as a second language (ESL) and Rosetta Stone language acquisition.

Status
Submitted

Mendota Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,080	\$22,251	81.26%	\$89,002	20.31%	\$70,922
2000 - Non-Instructional Salaries	\$0	\$500	0%	\$2,000	0%	\$2,000
3000 - Employee Benefits	\$3,575	\$5,000	71.5%	\$20,000	17.88%	\$16,425
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$2,775	0%	\$55,500	0%	\$55,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,655	\$31,026	69.8%	\$168,502	12.85%	\$146,847

Corrective Action Plan

We will be adding a Truck Driving class for the Spring 2021 and additional courses for the next school year - 2021-2022.

Summary of Activities:

We will continue to offer the Forklift Certification for the Spring 2021.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Rebecca Gamez

Mendota Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,000	\$22,251	152.81%	\$89,002	38.2%	\$55,002
2000 - Non-Instructional Salaries	\$0	\$500	0%	\$2,000	0%	\$2,000
3000 - Employee Benefits	\$6,719	\$5,000	134.38%	\$20,000	33.6%	\$13,281
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$37,990	\$13,875	273.8%	\$55,500	68.45%	\$17,510
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$78,709	\$42,126	186.84%	\$168,502	46.71%	\$89,793

Summary of Activities:

We are continuing our ESL, Rosetta Stone, Citizenship Preparation and High School Diploma courses.

**Status
Submitted**

Mendota Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,840	\$22,251	241.97%	\$89,002	60.49%	\$35,162
2000 - Non-Instructional Salaries	\$0	\$500	0%	\$2,000	0%	\$2,000
3000 - Employee Benefits	\$10,639	\$5,000	212.78%	\$20,000	53.2%	\$9,361
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$51,490	\$13,875	371.1%	\$55,500	92.77%	\$4,010
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$115,969	\$42,126	275.29%	\$168,502	68.82%	\$52,533

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Reef-Sunset Unified

Reef-Sunset Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,339	\$27,610	77.29%	\$110,440	19.32%	\$89,101
2000 - Non-Instructional Salaries	\$8,873	\$15,818	56.09%	\$63,273	14.02%	\$54,400
3000 - Employee Benefits	\$15,030	\$16,602	90.53%	\$66,407	22.63%	\$51,377
4000 - Supplies and Materials	\$406	\$409	99.27%	\$1,636	24.82%	\$1,230
5000 - Other Operating Expenses and Services	\$234	\$1,817	12.88%	\$7,266	3.22%	\$7,032
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$45,882	\$62,256	73.7%	\$249,022	18.42%	\$203,140

Summary of Activities:

The greatest expenditures to date revolve around staff salaries and benefits. There has been a minimal amount of money sent on contracts and materials and supplies due to Distance Learning.

Status
Submitted

Reef-Sunset Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,917	\$27,610	209.77%	\$110,440	52.44%	\$52,523
2000 - Non-Instructional Salaries	\$31,093	\$15,818	196.56%	\$63,273	49.14%	\$32,180
3000 - Employee Benefits	\$36,066	\$16,602	217.24%	\$66,407	54.31%	\$30,341
4000 - Supplies and Materials	\$407	\$409	99.51%	\$1,636	24.88%	\$1,229
5000 - Other Operating Expenses and Services	\$5,931	\$1,817	326.51%	\$7,266	81.63%	\$1,335
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$131,414	\$62,256	211.09%	\$249,022	52.77%	\$117,608

Summary of Activities:

Instructional and Non-Instructional Salaries make up the bulk of the expenses followed by employee benefits. Material and supplies have not been a big expense thus far due to distance learning through the pandemic. The rest of the expenditures are based on contracts with several online academic programs and information systems used for data collection.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Estela Jimenez
Jicela Soto, Principal

Reef-Sunset Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$93,886	\$27,610	340.04%	\$110,440	85.01%	\$16,554
2000 - Non-Instructional Salaries	\$53,423	\$15,818	337.73%	\$63,273	84.43%	\$9,850
3000 - Employee Benefits	\$57,018	\$16,602	343.45%	\$66,407	85.86%	\$9,389
4000 - Supplies and Materials	\$407	\$409	99.51%	\$1,636	24.88%	\$1,229
5000 - Other Operating Expenses and Services	\$6,011	\$1,817	330.91%	\$7,266	82.73%	\$1,255
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$210,745	\$62,256	338.52%	\$249,022	84.63%	\$38,277

Status
Submitted

Reef-Sunset Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$110,440	\$27,610	400%	\$110,440	100%	\$0
2000 - Non-Instructional Salaries	\$63,273	\$15,818	400%	\$63,273	100%	\$0
3000 - Employee Benefits	\$66,407	\$16,602	400%	\$66,407	100%	\$0
4000 - Supplies and Materials	\$1,636	\$409	400%	\$1,636	100%	\$0
5000 - Other Operating Expenses and Services	\$7,266	\$1,817	400%	\$7,266	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$249,022	\$62,256	400%	\$249,022	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

West Hills CCD

West Hills CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$17,749	\$15,826	112.15%	\$63,303	28.04%	\$45,554
3000 - Employee Benefits	\$8,818	\$8,970	98.31%	\$35,880	24.58%	\$27,062
4000 - Supplies and Materials	\$0	\$0	100%	\$200	0%	\$200
5000 - Other Operating Expenses and Services	\$13,148	\$12,824	102.53%	\$53,915	24.39%	\$40,767
6000 - Capital Outlay	\$0	\$0	100%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$39,715	\$37,620	105.57%	\$154,298	25.74%	\$114,583

Summary of Activities:

WHAEC Director served as the lead for the consortium. WHCCD provided student data management and fiscal agent services for CAEP members.

**Status
Submitted**

West Hills CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$25,908	\$15,826	163.71%	\$63,303	40.93%	\$37,395
3000 - Employee Benefits	\$14,279	\$8,970	159.19%	\$35,880	39.8%	\$21,601
4000 - Supplies and Materials	\$0	\$50	0%	\$200	0%	\$200
5000 - Other Operating Expenses and Services	\$25,972	\$12,824	202.53%	\$53,915	48.17%	\$27,943
6000 - Capital Outlay	\$0	\$250	0%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$66,159	\$37,920	174.47%	\$154,298	42.88%	\$88,139

Summary of Activities:

During Q2 WHCCD provided fiscal agency services to all WHAEC members and data collection/reporting services. In addition, WHCCD is providing CAEP leadership programmatic services.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Cecilio Mora, Director of Speical Grants

West Hills CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$39,508	\$15,826	249.64%	\$63,303	62.41%	\$23,795
3000 - Employee Benefits	\$22,878	\$8,970	255.05%	\$35,880	63.76%	\$13,002
4000 - Supplies and Materials	\$0	\$50	0%	\$200	0%	\$200
5000 - Other Operating Expenses and Services	\$38,796	\$14,134	274.5%	\$53,915	71.96%	\$15,119
6000 - Capital Outlay	\$0	\$250	0%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$101,182	\$39,229	257.92%	\$154,298	65.58%	\$53,116

Summary of Activities:

WHCCD provided data entry and reporting support to all the members. Addition, WHCCD is working with all the members on the planning of the CAEP Annual plan for FY 21-22 and to expand the CAEP course selection.

**Status
Submitted**

West Hills CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$53,160	\$15,826	335.91%	\$63,303	83.98%	\$10,143
3000 - Employee Benefits	\$31,493	\$8,970	351.09%	\$35,880	87.77%	\$4,387
4000 - Supplies and Materials	\$0	\$100	0%	\$200	0%	\$200
5000 - Other Operating Expenses and Services	\$51,620	\$14,134	365.23%	\$53,915	95.74%	\$2,295
6000 - Capital Outlay	\$0	\$250	0%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$136,273	\$39,279	346.93%	\$154,298	88.32%	\$18,025

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

WHCCD provided data entry and reporting support to all the members. Addition, WHCCD director led the WHAEC and assisted all member with course planning.

**Status
Submitted**

West Hills College Coalinga

West Hills College Coalinga Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$17,494	0%	\$69,974	0%	\$69,974
2000 - Non-Instructional Salaries	\$6,258	\$0	100%	\$66,840	9.36%	\$60,582
3000 - Employee Benefits	\$1,009	\$0	100%	\$30,000	3.36%	\$28,991
4000 - Supplies and Materials	\$37	\$1,257	2.94%	\$5,026	0.74%	\$4,989
5000 - Other Operating Expenses and Services	\$0	\$2,500	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$750	0%	\$3,000	0%	\$3,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$365	\$2,250	16.22%	\$9,000	4.06%	\$8,635
Totals	\$7,669	\$24,250	31.62%	\$193,840	3.96%	\$186,171

Corrective Action Plan

The activities for Quarter 1 include planning for the development of curriculum and certificates with discipline faculty with the project start date of Spring 2021.

Summary of Activities:

Quarter 1 activities included delivering instruction and tutoring support for individuals pursuing their High School Equivalency. Instruction is delivered in Coalinga and Firebaugh.

Status
Submitted

West Hills College Coalinga Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$17,494	0%	\$69,974	0%	\$69,974
2000 - Non-Instructional Salaries	\$11,489	\$16,710	68.76%	\$66,840	17.19%	\$55,351
3000 - Employee Benefits	\$1,904	\$7,500	25.39%	\$30,000	6.35%	\$28,096
4000 - Supplies and Materials	\$37	\$1,257	2.94%	\$5,026	0.74%	\$4,989
5000 - Other Operating Expenses and Services	\$120	\$2,500	4.8%	\$10,000	1.2%	\$9,880
6000 - Capital Outlay	\$0	\$750	0%	\$3,000	0%	\$3,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$660	\$2,250	29.33%	\$9,000	7.33%	\$8,340
Totals	\$14,210	\$48,460	29.32%	\$193,840	7.33%	\$179,630

Corrective Action Plan

To ensure FY19-20 funds are spent wisely and timely, West Hills College Coalinga sketched out a plan to hold additional on-site offerings in various areas such as computer basics while also holding additional HiSET classes in Firebaugh and Mendota.

Summary of Activities:

Activities during Q2 included holding a kickoff meeting with faculty who will be preparing non-credit ESL courses in Parenting and Ag/Health Careers. The Spring 21 schedule includes ESL Beginning and Intermediate courses. The college is also forwarding planning for sending faculty to an April conference focused on non-credit courses hosted by ASCCC.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Javier Cazares

Justin Garcia Psy.D., Prior Learning Assessment Coordinator

West Hills College Coalinga Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$17,494	0%	\$69,974	0%	\$69,974
2000 - Non-Instructional Salaries	\$20,185	\$16,710	120.8%	\$66,840	30.2%	\$46,655
3000 - Employee Benefits	\$3,209	\$7,500	42.79%	\$30,000	10.7%	\$26,791
4000 - Supplies and Materials	\$37	\$1,257	2.94%	\$5,026	0.74%	\$4,989
5000 - Other Operating Expenses and Services	\$2,389	\$2,500	95.56%	\$10,000	23.89%	\$7,611
6000 - Capital Outlay	\$0	\$750	0%	\$3,000	0%	\$3,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,257	\$2,250	55.87%	\$9,000	13.97%	\$7,743
Totals	\$27,077	\$48,460	55.87%	\$193,840	13.97%	\$166,763

Corrective Action Plan

The corrective actions include securing additional tutors for Firebaugh and Mendota who will enable expanded reach into communities delivering academic support to adults participating in the Adult Education Program. Additionally, WHCC faculty have been developing not-for-credit training for parents with children learning in an online modality. We are aiming to deliver the not-for-credit training during the summer at the WHCC main campus and North District Firebaugh Center. Lastly, WHCC is sponsoring adults participating in School Bus Driver training provided by Southwest Transportation Agency.

Summary of Activities:

Adult Education activities for the quarter included continuing to hold High School Equivalency courses at the WHCC main campus as well as the North District Firebaugh Center, revising course curriculum in ESL for delivery in the online modality, and developing a new for-credit option of "ESL for College and Work." This course will be packaged with the ESL Certificate of Achievement to provide students the option of taking the course to prepare themselves for for-credit programs of study.

Status
Submitted

West Hills College Coalinga Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,000	\$17,494	5.72%	\$69,974	1.43%	\$68,974
2000 - Non-Instructional Salaries	\$37,438	\$33,420	112.02%	\$66,840	56.01%	\$29,402
3000 - Employee Benefits	\$5,950	\$15,000	39.67%	\$30,000	19.83%	\$24,050
4000 - Supplies and Materials	\$5,026	\$1,257	400%	\$5,026	100%	\$0
5000 - Other Operating Expenses and Services	\$6,294	\$2,500	251.76%	\$10,000	62.94%	\$3,706
6000 - Capital Outlay	\$227	\$750	30.27%	\$3,000	7.57%	\$2,773
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,724	\$2,250	121.07%	\$9,000	30.27%	\$6,276
Totals	\$58,659	\$72,670	80.72%	\$193,840	30.26%	\$135,181

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Instructional Salaries and Non-Instructional Salaries are underspent for 20-21. The corrective action as it relates to instructor salaries involves partnering with WHCC faculty to develop additional non-credit and CTE courses aimed at adult learners. With respect to non-instructor salaries, WHCC will recruit for a new position titled “Pathway Navigator” which will be responsible for creating on-ramps for adults considering transitioning from adult school into postsecondary education. Additionally, WHCC will continue to seek out opportunities to sponsor adults in trainings provided by local training providers.

Summary of Activities:

In the final quarter of 20-21, WHCC instructors developed curriculum designed for parents who are guiding their children through online learning. The aim is to provide these type of courses for adults within the service area who are finding themselves involved in supporting their children in online learning management systems as a result of the pandemic and remote operations. Quarter 4 also included purchasing CASAS testing materials as well as instructional materials for individuals participating in a Bus Driver training course offered through Southwest Transportation Agency. Funds were also used to pay registration fees for a single administrator and two classified employees to attend the CASAS National Summer Institute 2021 including the Trainings (June 17-18) and Workshops and Panels (June 22-23).

Status

Submitted

West Hills College Lemoore Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$7,102	\$17,193	41.31%	\$68,770	10.33%	\$61,668
3000 - Employee Benefits	\$979	\$7,822	12.52%	\$31,288	3.13%	\$30,309
4000 - Supplies and Materials	\$1,115	\$1,806	61.74%	\$3,612	30.87%	\$2,497
5000 - Other Operating Expenses and Services	\$0	\$4,847	0%	\$19,388	0%	\$19,388
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$728	\$1,350	53.93%	\$5,400	13.48%	\$4,672
Totals	\$9,924	\$33,018	30.06%	\$128,458	7.73%	\$118,534

Corrective Action Plan

Work is being done to hire a pathway advisor for adult populations. This has been delayed due to COVID, but will be realized in the 3rd quarter.

Summary of Activities:

Orientation for new students included applying to the college, enrolling in the courses, a zoom and canvas training, and a CASAS test for pre test. All ESL courses have been moved to Canvas and use Zoom technologies. Enrolled more than 60 students in ESL and High School Equivalency courses. CASAS testing has been conducted for pre test measures.

Status
Submitted

West Hills College Lemoore Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,063	\$34,385	55.44%	\$68,770	27.72%	\$49,707
3000 - Employee Benefits	\$2,686	\$15,644	17.17%	\$31,288	8.58%	\$28,602
4000 - Supplies and Materials	\$1,115	\$1,806	61.74%	\$3,612	30.87%	\$2,497
5000 - Other Operating Expenses and Services	\$0	\$9,694	0%	\$19,388	0%	\$19,388
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,004	\$2,700	37.19%	\$5,400	18.59%	\$4,396
Totals	\$23,868	\$64,229	37.16%	\$128,458	18.58%	\$104,590

Corrective Action Plan

Expenditures fall below target due to reduced offerings in light of COVID. Also , there is a delay in hiring the Pathway Navigator position for Adult Education. The move to NC courses has reduced the amount of funding used for not for credit courses

Summary of Activities:

Orientation for new students included applying to the college, enrolling in the courses, a zoom and canvas training, and a CASAS test for pre test. All ESL courses have been moved to Canvas and use Zoom technologies. Completed ESL courses online and began orientation for new students for Spring 21. Developed job description for Pathway Navigator position and awaiting CSEA approval.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Kurt Sterling Ed.D., Dean of Educational Services

West Hills College Lemoore Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$26,154	\$51,578	50.71%	\$68,770	38.03%	\$42,616
3000 - Employee Benefits	\$3,711	\$23,466	15.81%	\$31,288	11.86%	\$27,577
4000 - Supplies and Materials	\$1,115	\$2,709	41.16%	\$3,612	30.87%	\$2,497
5000 - Other Operating Expenses and Services	\$0	\$14,541	0%	\$19,388	0%	\$19,388
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,360	\$4,050	33.58%	\$5,400	25.19%	\$4,040
Totals	\$32,340	\$96,344	33.57%	\$128,458	25.18%	\$96,118

Corrective Action Plan

We have submitted a request for a temp employee to take the place of the pending position for Pathway Navigator that has been held up in Human resources. We are holding funding to hire a pathway navigator.

Summary of Activities:

Orientation for new students included applying to the college, enrolling in the courses, a zoom and canvas training, and a CASAS test for pre test. All ESL courses have been moved to Canvas and use Zoom technologies. Completed ESL courses online and began orientation for new students for Summer 21. Awaiting Pathway Navigator position approval and job announcement - it has taken way too long for some reason.

Status
Submitted

West Hills College Lemoore Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$34,176	\$68,770	49.7%	\$68,770	49.7%	\$34,594
3000 - Employee Benefits	\$4,839	\$31,288	15.47%	\$31,288	15.47%	\$26,449
4000 - Supplies and Materials	\$3,612	\$3,612	100%	\$3,612	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$19,388	0%	\$19,388	0%	\$19,388
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,871	\$5,400	34.65%	\$5,400	34.65%	\$3,529
Totals	\$44,498	\$128,458	34.64%	\$128,458	34.64%	\$83,960

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We are currently in the process of hiring a Pathways Navigator to help the institution address this issue.

Summary of Activities:

West Hills College Lemoore offers ESL, High School equivalency, GED and classes for students with disabilities. WHCL is looking for opportunities to expand course selection and offerings.

Status
Submitted



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Colleges

