

CAEP Consortium Fiscal Reporting

68 West Kern Consortium

2020-21 Fiscal Year

Certification

Certified By

Stacey Falgout
Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

West Kern Adult Education Network Joint Powers Authority

West Kern Adult Education Network Joint Powers Authority Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$44,255	\$57,500	76.97%	\$250,000	17.7%	\$205,745
2000 - Non-Instructional Salaries	\$81,543	\$76,000	107.29%	\$380,000	21.46%	\$298,457
3000 - Employee Benefits	\$15,707	\$24,000	65.45%	\$100,000	15.71%	\$84,293
4000 - Supplies and Materials	\$2,803	\$2,000	140.15%	\$200,000	1.4%	\$197,197
5000 - Other Operating Expenses and Services	\$26,008	\$39,000	66.69%	\$300,000	8.67%	\$273,992
6000 - Capital Outlay	\$33,575	\$34,000	98.75%	\$200,000	16.79%	\$166,425
7000 - Other Outgo	\$441	\$0	100%	\$75,000	0.59%	\$74,559
Indirect Costs	\$15,165	\$15,267	99.33%	\$76,336	19.87%	\$61,171
Totals	\$219,497	\$247,767	88.59%	\$1,581,336	13.88%	\$1,361,839

Corrective Action Plan

Due to COVID-19 we had to postpone multiple CTE classes and were unable to meet our target expenditures. As our classes changed from face-to-face classes to Distant learning we did not use our regular funds to operate. We are currently waiting on construction for internet in some of our classrooms, this cost will be reported in the future. Moving forward, we have projected our CTE classes to start up fully and operate as usual.

Summary of Activities:

Went from Distant learning in GED and ESL to the Hybrid model. All staff are on sight following the CDC guidelines for COVID. CTE courses that we provided were considered lab classes and only served up to 12 students at a time. New accountant was hired through a temp agency and is working strategically on our Audit that is due at the end of

January 2021. The program Director has retired and Stacey Falgout who was the Dean of Instruction was hired for the position as the Program Director effective January 1, 2021.

Status
Submitted

West Kern Adult Education Network Joint Powers Authority Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,425	\$125,000	79.54%	\$250,000	39.77%	\$150,575
2000 - Non-Instructional Salaries	\$148,417	\$190,000	78.11%	\$380,000	39.06%	\$231,583
3000 - Employee Benefits	\$44,352	\$50,000	88.7%	\$100,000	44.35%	\$55,648
4000 - Supplies and Materials	\$21,865	\$100,000	21.87%	\$200,000	10.93%	\$178,135
5000 - Other Operating Expenses and Services	\$79,982	\$150,000	53.32%	\$300,000	26.66%	\$220,018
6000 - Capital Outlay	\$48,975	\$60,000	81.63%	\$200,000	24.49%	\$151,025
7000 - Other Outgo	\$8,512	\$11,250	75.66%	\$75,000	11.35%	\$66,488
Indirect Costs	\$29,852	\$38,168	78.21%	\$76,336	39.11%	\$46,484
Totals	\$481,380	\$724,418	66.45%	\$1,581,336	30.44%	\$1,099,956

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Stacey Falgout, Director

West Kern Adult Education Network Joint Powers Authority Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$142,649	\$187,500	76.08%	\$250,000	57.06%	\$107,351
2000 - Non-Instructional Salaries	\$218,737	\$285,000	76.75%	\$380,000	57.56%	\$161,263
3000 - Employee Benefits	\$64,885	\$75,000	86.51%	\$100,000	64.89%	\$35,115
4000 - Supplies and Materials	\$28,137	\$150,000	18.76%	\$200,000	14.07%	\$171,863
5000 - Other Operating Expenses and Services	\$93,798	\$240,000	39.08%	\$300,000	31.27%	\$206,202
6000 - Capital Outlay	\$49,686	\$160,000	31.05%	\$200,000	24.84%	\$150,314
7000 - Other Outgo	\$20,858	\$56,250	37.08%	\$75,000	27.81%	\$54,142
Indirect Costs	\$59,761	\$57,252	104.38%	\$76,336	78.29%	\$16,575
Totals	\$678,511	\$1,211,002	56.03%	\$1,581,336	42.91%	\$902,825

Corrective Action Plan

West Kern Adult Education Network (WKAEN) has been working diligently on promoting classes in GED, ESL, CTE, and workforce classes. Due to COVID-19, WKAEN was not able to meet budget requirements due to lack of participants during the pandemic. As we prepare for the 2021 – 2022 fiscal year, WKAEN is looking to allocate \$400,000 of our CAEP Budget-Capital Outlay fund to expand our programs to an additional location closer to our most served population. WKAEN will be renovating this building while partnering with our local industries to help promote our classes. Our West Kern Adult Education governing board approved this Expansion Project at our last board meeting dated April 13, 2021.

Summary of Activities:

WKAEN is now meeting with local industries and creating CTE courses that align students to the work force. WKAEN is working with the local High School and Community College to align a clear pathway for our students. As of today, 5/26/2021, class participation is starting to increase in GED and ESL. WKAEN is now a Pearson VUE testing center which gives us the ability to serve students on our own educational site.

Status
Submitted

West Kern Adult Education Network Joint Powers Authority Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$192,166	\$250,000	76.87%	\$250,000	76.87%	\$57,834
2000 - Non-Instructional Salaries	\$280,945	\$380,000	73.93%	\$380,000	73.93%	\$99,055
3000 - Employee Benefits	\$81,942	\$100,000	81.94%	\$100,000	81.94%	\$18,058
4000 - Supplies and Materials	\$34,400	\$200,000	17.2%	\$200,000	17.2%	\$165,600
5000 - Other Operating Expenses and Services	\$115,834	\$300,000	38.61%	\$300,000	38.61%	\$184,166
6000 - Capital Outlay	\$65,488	\$200,000	32.74%	\$200,000	32.74%	\$134,512
7000 - Other Outgo	\$34,575	\$75,000	46.1%	\$75,000	46.1%	\$40,425
Indirect Costs	\$72,065	\$76,336	94.4%	\$76,336	94.4%	\$4,271
Totals	\$877,415	\$1,581,336	55.49%	\$1,581,336	55.49%	\$703,921

Corrective Action Plan

West Kern Adult Education Network (WKAEN) has been working diligently on promoting classes in GED, ESL, CTE, and workforce classes. Due to COVID-19, WKAEN was not able to meet budget requirements due to lack of participants during the pandemic. As we prepare for the 2021 – 2022 fiscal year, WKAEN is looking to allocate \$400,000 of our CAEP Budget-Capital Outlay fund to expand our programs to an additional location closer to our most served population. WKAEN will be renovating this building while partnering with our local industries to help promote our classes. Our West Kern Adult Education governing board approved this Expansion Project at our last board meeting dated April 13, 2021. WKAEN is also promoting our new Career Connections Center. This center will be focused on local and state certifications that lead to higher paying jobs and will go into effect 9/1/2021

Summary of Activities:

WKAEN is collaborating with local industries to create CTE courses that align students to the work force. WKAEN is also working with the local High School and Community College to align a clear pathway for our students. WKAEN served 214 non duplicated students as of 8/18/2021. WKAEN is in the process of renovating the new building for our ESL learners in GED, ESL, Civics, Citizenship, and CTE. WKAEN will be launching our Career Connection program 9/1/2021 that provides certificates in typing, food handlers, Word, Excel, PowerPoint, soft skills, and resume/cover letters for job placement.

Status
Unsubmitted



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Community
Colleges



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