

California Adult Education Program : CFAD : 2022-23 Produced: Apr 29, 2022, 02:55 PM UTC Roy Morlan

69 Yosemite (Stanislaus Mother Lode) Consortium

Fiscal Declaration - Consortium Approved

Consortium Name: 69 Yosemite (Stanislaus Mother Lode) Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Yosemite CCD

Narrative: Current CFAD allocation follows the Adult Education Stanislaus Mother Lode Consortium approved governance document, current annual plan and CAEP 3 year plan. Through Modesto Junior College, YCCD continues to act as central fiscal agent and provides pass through funding in accordance to the CAEP guidelines. The MJC Central Office also acts as a single point of contact for communication with the CAEP Office on data and fiscal matters. For the 2021-22 CFAD allocation, the consortia voted on March 21, 2021 to apply increases in proportion distribution across the member school sites.

Changes: No Changes

Member Allocations

Member Name	(2022-23)	(2021-22)	(2020-21)
Big Oak Flat-Groveland Unified	\$51,439	\$47,639	\$48,010
Calaveras Co. Office of Education	\$123,036	\$113,947	\$114,834
Ceres Unified	\$738,943	\$684,356	\$689,683
Modesto City High	\$510,928	\$473,186	\$476,869
Newman-Crows Landing Unified	\$125,677	\$116,393	\$117,299
Patterson Joint Unified	\$393,785	\$364,695	\$367,534
Riverbank Unified	\$109,663	\$101,562	\$102,352
Sonora Union High	\$90,426	\$83,747	\$84,398
Stanislaus Co. Office of Education	\$290,157	\$268,723	\$270,815
Summerville Union High	\$64,680	\$59,902	\$60,368
Tuolumne County Superintendent of Schools	\$198,303	\$183,654	\$185,083
Turlock Unified	\$1,319,708	\$1,222,219	\$1,231,733
Waterford Unified	\$126,071	\$116,758	\$117,667
Yosemite CCD	\$752,207	\$696,641	\$702,064
Total Allocated to Members	\$4,895,023	\$4,533,422	\$4,568,709
Total CAEP Funds	\$4,895,023	\$4,647,321	\$4,466,429
Total Remaining	\$0	\$113,899	\$-102,280

Consortia Report on Governance Compliance of Rules and Procedures v.1

1. Have all community college districts, school districts, county offices of education, or any joint powers authority, located within the boundaries of the adult education region been allowed to join the consortium as a member? *

Yes

2. Have all members committed to reporting any funds available to that member for the purposes of education and workforce services for adults and the uses of those funds? *

Yes

3. How will the available funds be reported and evaluated? *

Funding is evaluated by consortium member district fiscal process, consortium meeting workplan reviews and YCCD: MJC CAEP Office review of back up documentation related to expenditures. Each consortium member submits report information into NOVA for approved budgets, budget revisions and expenses.

4. How will you assure that each member of the consortium is represented only by an official designated by the governing board of the member? *

The AE Stanislaus Mother Lode Consortium meets monthly (typically the 3rd Monday of the month). At these meetings each district receiving resources is required to have a representative present. Members are selected by the organization CEO and approved by the board. Records of such board selections are submitted to the MJC CAEP Office and accepted as information items at the CAEP Monthly Meetings.

5. How will you assure that each member of the consortium participates in any decision made by the consortium? *

The Consortium governance document guides AE Stanislaus Mother Lode Consortium decisions associated to adult education in the service area. Members are provide information through public meeting notices and carry one vote for their district.

6. What will be the relative voting power of each member? *

1 member = 1 vote

7. How will decisions be approved? *

50% +1 vote

8. How did you arrive at that decision-making model? *

Governance Procedures guiding document was established early in the AB86, AB101, AEBG, CAEP process. It is reviewed and updated as needed annually.

9. How will proposed decisions be considered in open, properly noticed public meetings of the consortium at which members of the public may comment? *

All information, meeting agendas, and decisions made by the consortium are held through public meetings.

10. Describe how will you provide the public with adequate notice of a proposed decision and consider any comments submitted by members of the public. *

Notices are posted on the adult education website (www.yosemite.edu/aebg) and site location (during in person meetings) 72 hours prior to publicly held meetings.

11. Describe how comments submitted by members of the public will be distributed publicly. *

Open to the public comments are taken at the beginning of each meeting. When the public (i.e. individuals and/or groups) request informational or agenda items. These groups work with the executive team (MJC CAEP Office Staff, CAEP Chair and CAEP Co-Chair) to find appropriate location and time in meeting for discussion and/or in agenda.

12. Describe the process by which the consortium will solicit and consider comments and input regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults. *

The CAEP Consortium routinely solicits and received presentations/comments from partner agencies that include non-profit service providers, community groups and government entities in servicing adults. These items are typically organized in the information section of the agenda.

13. How will you determine approval of a distribution schedule pursuant to Section 84913? *

Approval of distribution schedule is monthly and within the timeline given by CAEP resources. This process automatically occurs via YCCD as apportionments are received. The distribution of funds has been the same process for several years and there have been no reason discussed to adjust.

14. Has the consortium A) designated a member to serve as the fund administrator to receive and distribute funds from the program or B) chosen to have a funds flow directly to the member districts based upon the approved distribution schedule? *

A) designated a member to serve as the fund administrator to receive and distribute funds from the program

15. How will members join, leave, or be dismissed from the consortium? *

Presently, there is no formal process identified to join the Consortium other than through informal invitation.

16. How does the consortium monitor and administer carryover funds? *

The Consortium monitors and administers carryover funding through regional reporting on budget allocated to members and reported expenses. When members fall behind targeted spending discussion occurs in public meetings. District are asked to organize an intentional workplan for spend down of funding. If this is unable to be accomplished budget re-allocation is discussed. Budget re-allocations for unspent funding does not impact future CFAD distributions. CFAD redistribution, when it has occurred, is scheduled at open to the public meetings. The intent behind CFAD re-distribution is a more permanent re-allocation intended strategically to better served local regional adult education learner needs.

17. What bylaws do you have that governs carryover? *

Presently none. The Consortium follows existing CAEP guidance for carryover funds.

18. How does your consortium define member effectiveness? *

The consortium defines member effectiveness by service provided in program areas of needs to geographic areas and groups in need. Effectiveness is related to service provided and number of students impacted. District accreditation standards, program accreditation/licensing/certification standards and community impact are metrics used.

19. What bylaws does your consortium have addressing member effectiveness? *

Presently the Consortium does not have specific bylaws on member effectiveness.

20. Does the consortium have a formal document detailing its work beyond the questionnaire? *

Yes

20.1 (Yes) Use the space below to provide a link to the formal document. *

Governance Procedures document. www.yosemite.edu/aebg

Member Agencies

Member Agency	Member Type	Contact	Phone
Big Oak Flat-Groveland Unified	Unified School District	Colleen Whitlock	(209) 536-2075
Calaveras Co. Office of Education	County Office of Education (COE)	Jared Hungerford	(209) 736-6046
Ceres Unified	Unified School District	Emily Harry	(209) 556-1554
Modesto City High	High School District	Antony Little	
Newman-Crows Landing Unified	Unified School District	Rick Gonzalez	(209) 862-2309
Patterson Joint Unified	Unified School District	Marcos Huerta	(209) 892-4720 ext: 23011
Riverbank Unified	Unified School District	Araseli Zamora	(209) 869-0468
Sonora Union High	High School District	Roy Morlan	(209) 532-1587
Stanislaus Co. Office of Education	County Office of Education (COE)	Dallas Plaa	(209) 238-1515
Summersville Union High	High School District	Dr. Stephen Sweitzer	(209) 928-4228
Tuolumne County Superintendent of Schools	County Office of Education (COE)	2095362073 Cathy Parker	(209) 536-2073
Turlock Unified	Unified School District	Dr. Jessie Ceja	(209) 667-0643
Waterford Unified	Unified School District	Tonya Bibbins	(209) 874-9017
Yosemite CCD	District	Pedro Mendez	(209) 575-6355

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).

- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Big Oak Flat-Groveland Unified - Member Representative

Colleen Whitlock
Director II Student Support Services
cwhitlock@tcsos.us
(209) 536-2075

Approved by Colleen Whitlock

04/28/2022 10:26 AM PDT

Calaveras Co. Office of Education - Member Representative

Jared Hungerford
Coordinator of Adult Education
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Approved by Jared Hungerford

04/25/2022 10:35 AM PDT

Ceres Unified - Member Representative

Emily Harry
Educational Options Coordinator
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Approved by Emily Harry

04/25/2022 12:11 PM PDT

Modesto City High - Member Representative

Antony Little
Director III: Alternative Education
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Approved by Antony Little

04/25/2022 09:37 AM PDT

Newman-Crows Landing Unified - Member Representative

Rick Gonzalez

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Approved by Rick Gonzalez

04/28/2022 11:53 AM PDT

Patterson Joint Unified - Member Representative

Marcos Huerta

Assistant Principal

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Approved by Marcos Huerta

04/25/2022 08:45 AM PDT

Riverbank Unified - Member Representative

Araseli Zamora

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Approved by Araseli Zamora

04/26/2022 12:39 PM PDT

Sonora Union High - Member Representative

Roy Morlan

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Approved by Roy Morlan

04/29/2022 07:55 AM PDT

Stanislaus Co. Office of Education - Member Representative

Dallas Plaa

Director II CTE

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Approved by Dallas Plaa

04/25/2022 08:47 AM PDT

Summerville Union High - Member Representative

Stephen Sweitzer
Deputy Principal
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Approved by Dr. Stephen Sweitzer

04/25/2022 08:59 AM PDT

Tuolumne County Superintendent of Schools - Member Representative

Cathy Parker
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Approved by 2095362073 Cathy Parker

04/25/2022 04:08 PM PDT

Turlock Unified - Member Representative

Jessie Ceja
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Approved by Dr. Jessie Ceja

04/25/2022 05:55 PM PDT

Waterford Unified - Member Representative

Tonya Bibbins
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Approved by Tonya Bibbins

04/28/2022 12:56 PM PDT

Yosemite CCD - Member Represent ative

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04/25/2022 09:43 AM PDT



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