

CAEP
CFAD

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69 Yosemite (Stanislaus Mother Lode) Consortium

CONSORTIUM APPROVED

2024-25

Fiscal Declaration - Consortium Approved

Consortium Name: 69 Yosemite (Stanislaus Mother Lode) Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Modesto Junior College

Narrative: Modesto Junior College actively contributes to the objectives outlined in the CAEP 3-year plan. The recently appointed Director of Career Program Planning will spearhead the implementation of the strategies detailed in the plan, providing pivotal leadership and guidance as fiscal agent. While allocations have been consistent among most consortium members, two parties deviated. Consistent communication and outreach encourage member participation during board meetings, though achieving 100% attendance remains a work in progress due to varying commitment levels. The annual plan's three priorities align with the 3-year plan's overarching goal: expanding ESL, ABE, and ASE programs across the three counties, offering short-term CTE courses and programs to support transitional student careers and pathways while achieving economic mobility for adult learners. Additionally, the plan aims to reduce barriers and increase access by facilitating seamless transitions for adult students into these programs, supported by counselors, coaches, and childcare during evening classes. The allocations have been appropriately utilized to further the efforts outlined in the plan, keeping the Stanislaus consortium on track to provide comprehensive support for adult learners in the region.

Changes: No Changes

Member Allocations

Member Name	(2024-25)	(2023-24)	(2022-23)
Big Oak Flat-Groveland Unified	\$105,879	\$103,055	\$51,439
Calaveras Co. Office of Education	\$130,861	\$128,037	\$123,036
Ceres Unified	\$771,805	\$768,981	\$738,943
Columbia College	\$159,380	\$156,556	n/a
Modesto City High	\$534,521	\$531,697	\$510,928
Modesto Junior College	\$629,052	\$626,228	n/a
Newman-Crows Landing Unified	\$133,610	\$130,786	\$125,677
Patterson Joint Unified	\$412,616	\$409,792	\$393,785
Riverbank Unified	\$116,945	\$114,121	\$109,663
Sonora Union High	\$106,889	\$104,065	\$90,426
Stanislaus Co. Office of Education	\$304,776	\$301,952	\$290,157
Summersville Union High	\$70,133	\$67,309	\$64,680
Tuolumne County Superintendent of Schools	\$209,188	\$206,364	\$198,303
Turlock Unified	\$1,376,178	\$1,373,354	\$1,319,708
Waterford Unified	\$134,020	\$131,196	\$126,071
Yosemite CCD	\$204,136	\$201,306	n/a
Total Allocated to Members	\$5,399,989	\$5,354,799	\$4,142,816
Total CAEP Funds	\$5,399,989	\$5,359,261	\$4,952,188
Total Remaining	\$0	\$4,462	\$809,372

Carryover Threshold

Input a percentage of carryover that your consortium agrees will be considered an excessive amount.

Should a member, or members, exceed this carryover percentage upon certification of their Q4 report, they will be flagged as non-compliant with the carryover legislation (EC 84914). One year of non-compliance does not carry a penalty. However, should the same member, or members, have two consecutive years of non-compliance the consortium may agree, by majority vote, to reallocate an amount that does not exceed the carryover to other members.

A consortium does have the ability to opt-out. To do so, simply toggle the carryover threshold button to the off position.

Carryover Threshold *

20%

Corrective Action Fiscal Reporting Quarterly Thresholds

If member carryover is over the threshold set below, a corrective action narrative will be required to complete.

	Q1	Q2	Q3	Q4
% of Carryover Threshold	100%	75%	50%	20%

Consortia Report on Governance Compliance of Rules and Procedures v.2

1. Have all community college districts, school districts, county offices of education, or any joint powers authority, located within the boundaries of the adult education region been allowed to join the consortium as a member? *

Yes

2. Have all members committed to reporting any funds available to that member for the purposes of education and workforce services for adults and the uses of those funds? *

Yes

3. How will the available funds be reported and evaluated? *

The CAEP funds will be reported and evaluated by our Director of Career Program Planning /Consortia Director. She will review compliance and expenditures, working closely with MJC's CAEP team to submit fiscal reports and narratives and collaborate with all consortium members to meet quarterly reporting deadlines.

Each consortium member will submit their quarterly report along with a summary of expenses. Discussions regarding expenditures may take place during the monthly consortium meetings, allowing for transparency and ensuring alignment among all members.

This process ensures that CAEP funds are accurately reported, expenditures are properly evaluated, and all consortium members remain compliant with deadlines and reporting requirements.

4. How will you assure that each member of the consortium is represented only by an official designated by the governing board of the member? *

Each member appointed as a representative is selected by their LEA's superintendent/and or principal.

5. How will you assure that each member of the consortium participates in any decision made by the consortium? *

Consortium members are invited to attend monthly meetings. Before starting each new academic year, a meeting calendar is discussed and approved through a voting process. Members receive calendar (outlook, google) invitations for these meetings. The MJC CAEP Office communicates with members regarding the agenda leading up to each meeting. These communication channels ensure that all members are fully aware of meeting agendas, and meeting minutes archive the decisions made and associated discussions.

6. What will be the relative voting power of each member? *

1 member = 1 vote

7. How will decisions be approved? *

by majority vote of 51%

8. How did you arrive at that decision-making model? *

The governance document was created early in the stages of the Adult Education consortium. The document is reviewed periodically at Consortium meetings and updated, as needed

9. How will proposed decisions be considered in open, properly noticed public meetings of the consortium at which members of the public may comment? *

All CAEP meetings are open to the public and announced and posted. They are held both in person and via Zoom. We hold two in-person meetings per school year.

10. Describe how will you provide the public with adequate notice of a proposed decision and consider any comments submitted by members of the public. *

CAEP meetings are posted at least 72 hours before their scheduled date. All CAEP consortium meetings are open to the public. CAEP meetings are primarily scheduled on the third Monday afternoon of each month, beginning in August and ending in May. The Stanislaus Mother Lode Consortium has held meetings on the third Monday of each month for well over five years.

11. Describe how comments submitted by members of the public will be distributed publicly. *

All meetings have an open agenda section for public comments. Comments may be submitted and read by the Consortium Chair and/or presented directly to the Consortium. In addition, members of the public or agencies may request to be on the agenda by contacting the MJC CAEP Office, which organizes each agenda through communication with consortium members.

12. Describe the process by which the consortium will solicit and consider comments and input regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults. *

The Consortium, through its members and/or the MJC CAEP Office, solicits information from the community, agencies, and/or research groups as needed. Entities may provide information during public comment, be requested to present information as an agenda item, and/or ask to provide information to be distributed to the CAEP Consortium membership to review in preparation for an upcoming meeting.

13. How will you determine approval of a distribution schedule pursuant to Section 84913? *

YCCD follows the distribution of funds schedule pursuant to 84913. Disbursements are made in 45 days or less from the receipt of resources from the state.

14. Has the consortium A) designated a member to serve as the fund administrator to receive and distribute funds from the program or B) chosen to have a funds flow directly to the member districts based upon the approved distribution schedule? *

A) designated a member to serve as the fund administrator to receive and distribute funds from the program

15. How will members join, leave, or be dismissed from the consortium? *

To join the Consortium, individuals must serve as an adult school member or a provider of adult learning services (e.g., non-profits). Membership requests, as well as requests to opt-out, must be submitted via formal email or letter. These requests will be added to the monthly agenda for discussion and potential approval.

Members may be dismissed from the Consortium due to lack of meeting attendance and active participation in the work plan. However, such dismissals are not arbitrary. They will be placed on the agenda for review, discussion, and action by the Consortium members, ensuring a fair and transparent process.

16. What is the consortium's defined "excessive" member carryover percentage threshold? *

20%

17. Please explain how the consortium will monitor and administer carryover funds. What is the consortium's technical assistance and reasonable intervention process? What additional bylaws do you have that govern carryover? *

The Consortium will support work plan planning and accounting for sites needing to meet their carryover fund targets. Annual meetings will be held to monitor progress in efficiently utilizing carryover funds.

18. How does your consortium define member effectiveness? *

Work plan targets for the academic year will be implemented, along with the expenditure of at least 80% of allocated resources during the same academic year.

19. What bylaws does your consortium have addressing member effectiveness? *

Since the consortium director position was vacant for half of the year, we are currently reviewing our bylaws regarding the effectiveness of consortium members. Amending the bylaws to address this issue will be included in future agenda items for discussion.

20. Does the consortium have a formal document detailing its work beyond the questionnaire? *

Yes

20.1 (Yes) Use the space below to provide a link to the formal document. *

https://www.mjc.edu/instruction/teched/ab86consortium/ab86_meetings_resources.php

Member Agencies

Member Agency	Member Type	Contact	Phone
Big Oak Flat-Groveland Unified	Unified School District	Diana Harford Tuolumne County Superintendent of Schools Office	(209) 536-2074
Calaveras Co. Office of Education	County Office of Education (COE)	Jessica Dorris	(209) 736-6051
Ceres Unified	Unified School District	Emily Harry	(209) 556-1554
Modesto City High	High School District	Antony Little	
Newman-Crows Landing Unified	Unified School District	Randy fillpot	
Patterson Joint Unified	Unified School District	Corrin Rivera Patterson High School	(209) 892-4750
Riverbank Unified	Unified School District	Armando Nunez Riverbank Unified School District	(209) 869-0468
Sonora Union High	High School District	Ed Pelfrey Sonora Union High School District	(209) 533-8510
Stanislaus Co. Office of Education	County Office of Education (COE)	Mary Medina	
Summerville Union High	High School District	Cindy Jensen	(209) 928-3498 ext: 6227
Tuolumne County Superintendent of Schools	County Office of Education (COE)	Colleen Whitlock	(209) 536-2075
Turlock Unified	Unified School District	Dr. Jessie Ceja	(209) 667-0643
Waterford Unified	Unified School District	Tonya Bibbins	(209) 874-9017
Yosemite CCD	District	Yesenia Pugh	(209) 575-6301 ext: 6301
Modesto Junior College	College	Yesenia Pugh	(209) 575-6301 ext: 6301
Columbia College	College	Brandon Price	(209) 588-5079

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).

- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Big Oak Flat-Groveland Unified - Member Representative

Diana Harford
Deputy Superintendent
dharford@tcsos.us
(209) 536-2074

Approved by Diana Harford Tuolumne County Superintendent of Schools Office

05/01/2024 06:57 AM PDT

Calaveras Co. Office of Education - Member Representative

Jessica Dorris
Director of Curriculum and Instruction
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Approved by Jessica Dorris

04/30/2024 10:58 AM PDT

Ceres Unified - Member Representative

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Approved by Emily Harry

04/30/2024 11:37 AM PDT

Columbia College - Member Representative

Brandon Price
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Approved by Brandon Price

05/02/2024 09:57 AM PDT

Modesto City High - Member Representative

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Approved by Antony Little

05/01/2024 08:05 AM PDT

Modesto Junior College - Member Representative

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Approved by Lily Pulido

04/30/2024 10:34 AM PDT

Newman-Crows Landing Unified - Member Representative

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Liliana Esquivz
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Approved by Caralyn Mendoza

04/30/2024 10:38 AM PDT

Patterson Joint Unified - Member Representative

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Approved by Corrin Rivera Patterson High School

04/30/2024 01:53 PM PDT

Riverbank Unified - Member Representative

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Approved by Armando Nunez Riverbank Unified School District

05/01/2024 04:12 PM PDT

Sonora Union High - Member Representative

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Approved by Ed Pelfrey Sonora Union High School District

04/30/2024 10:28 AM PDT

Stanislaus Co. Office of Education - Member Representative

Mary Medina
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Kevin Fox
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Approved by Kevin Fox Director I, Career and Technical Education

04/30/2024 10:28 AM PDT

Summerville Union High - Member Representative

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Jennifer Osterhout
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Approved by Cindy Jensen

04/30/2024 12:38 PM PDT

Tuolumne County Superintendent of Schools - Member Representative

Colleen Whitlock
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Approved by Colleen Whitlock

04/30/2024 03:35 PM PDT

Turlock Unified - Member Representative

Jessie Ceja
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Luisa Power

Principal

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Approved by Luisa Power

04/30/2024 12:34 PM PDT

Waterford Unified - Member Representative

Tonya Bibbins

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Approved by Tonya Bibbins

04/30/2024 03:28 PM PDT

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Approved by Lily Pulido

04/30/2024 10:35 AM PDT



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