

CAEP Consortium Fiscal Reporting

70 North Central Adult Education Consortium (Yuba)

2019-20 Fiscal Year

Certification

Certified By

Eric Pomeroy

Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Colusa Co. Office of Education	Submitted	Submitted	Submitted	Submitted
Konocti Unified	Submitted	Submitted	Submitted	Submitted
Lake Co. Office of Education	Submitted	Submitted	Submitted	Submitted
Sutter Co. Office of Education	Submitted	Submitted	Submitted	Submitted
Woodland Community College	Submitted	Submitted	Submitted	Submitted
Woodland Joint Unified	Submitted	Submitted	Submitted	Submitted
Yolo Co. Office of Education	Submitted	Submitted	Submitted	Submitted
Yuba CCD	Submitted	Submitted	Submitted	Submitted
Yuba Co. Office of Education	Submitted	Submitted	Submitted	Submitted
Yuba College	Submitted	Submitted	Submitted	Submitted

Colusa Co. Office of Education

[Colusa Co. Office of Education Q1 Report \(7/1 - 9/30\)](#)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,800	\$0	100%	\$115,000	9.39%	\$104,200
2000 - Non-Instructional Salaries	\$2,855	\$0	100%	\$30,000	9.52%	\$27,145
3000 - Employee Benefits	\$3,323	\$0	100%	\$33,617	9.88%	\$30,294
4000 - Supplies and Materials	\$6,542	\$0	100%	\$44,333	14.76%	\$37,791
5000 - Other Operating Expenses and Services	\$523	\$0	100%	\$25,100	2.08%	\$24,577
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,400	0%	\$12,400
Totals	\$24,043	\$0	100%	\$260,450	9.23%	\$236,407

Status
Submitted

Colusa Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$32,687	\$0	100%	\$115,000	28.42%	\$82,313
2000 - Non-Instructional Salaries	\$5,684	\$0	100%	\$30,000	18.95%	\$24,316
3000 - Employee Benefits	\$7,090	\$0	100%	\$33,617	21.09%	\$26,527
4000 - Supplies and Materials	\$15,955	\$0	100%	\$44,333	35.99%	\$28,378
5000 - Other Operating Expenses and Services	\$15,621	\$0	100%	\$25,100	62.24%	\$9,479
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,400	0%	\$12,400
Totals	\$77,037	\$0	100%	\$260,450	29.58%	\$183,413

Corrective Action Plan

Plans are underway to create more CTE Pathways resulting in additional expenditures as well as continue to provide existing services. In addition, funds will be used on marketing of the program.

Summary of Activities:

YTD Expenditures are actuals as of December 31, 2019. These expenditures include staff, benefits., educational supplies and travel for CAEP Activities.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Michael West

Lorilee Niesen, Director of Ed. Services

Colusa Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,665	\$0	100%	\$115,000	46.67%	\$61,335
2000 - Non-Instructional Salaries	\$8,308	\$0	100%	\$30,000	27.69%	\$21,692
3000 - Employee Benefits	\$11,378	\$0	100%	\$33,617	33.85%	\$22,239
4000 - Supplies and Materials	\$17,573	\$0	100%	\$44,333	39.64%	\$26,760
5000 - Other Operating Expenses and Services	\$18,276	\$0	100%	\$25,100	72.81%	\$6,824
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,454	\$0	100%	\$12,400	43.98%	\$6,946
Totals	\$114,654	\$0	100%	\$260,450	44.02%	\$145,796

Corrective Action Plan

Monies for starting a CNA Program still remain in the budget and plans are moving forward. An additional ESL Teacher was in the process of being hired until the COVID-19 pandemic hit.

Status
Submitted

Colusa Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$71,845	\$0	100%	\$115,000	62.47%	\$43,155
2000 - Non-Instructional Salaries	\$10,933	\$0	100%	\$30,000	36.44%	\$19,067
3000 - Employee Benefits	\$15,286	\$0	100%	\$33,617	45.47%	\$18,331
4000 - Supplies and Materials	\$20,943	\$0	100%	\$44,333	47.24%	\$23,390
5000 - Other Operating Expenses and Services	\$18,860	\$0	100%	\$25,100	75.14%	\$6,240
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,454	\$0	100%	\$12,400	43.98%	\$6,946
Totals	\$143,321	\$0	100%	\$260,450	55.03%	\$117,129

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Not all the budget was expended as monies are being rolled over to purchase an Adult Education Building that will be strictly dedicated for adults. The North-Central Consortium Director requested permission from CDE to expend the funds on the building and permission was granted via email. All remaining 2019-20 monies and a portion of the 2020-21 monies will be used to accomplish this goal.

Summary of Activities:

Monies were used to support a portion of the teachers' salary ,a portion of the clerical staff, and a very small percentage of the principal's salary to provide programs to students in ESL, multiple CTE Programs, Citizenship , and the High School Diploma Program. Maintenance and operation costs are also included in being able to offer the programs to our adults. Additional laptops and hotspots were purchased to support our adults in their Distance Learning efforts. A very small amount was provided to our county office for indirect costs.

Status
Submitted

Konocti Unified

Konocti Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,110	\$5,369	95.18%	\$21,475	23.8%	\$16,365
2000 - Non-Instructional Salaries	\$1,599	\$1,310	122.06%	\$5,240	30.52%	\$3,641
3000 - Employee Benefits	\$2,556	\$2,799	91.31%	\$11,197	22.83%	\$8,641
4000 - Supplies and Materials	\$80	\$1,250	6.4%	\$5,000	1.6%	\$4,920
5000 - Other Operating Expenses and Services	\$0	\$16,749	0%	\$66,997	0%	\$66,997
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$9,345	\$27,477	34.01%	\$109,909	8.5%	\$100,564

Corrective Action Plan

Additional funding will be spent on training, and marketing of our program. We will also look to see if there are additional student materials and learning resources that can be purchased that will support our current ABE program. Collaboration with the Adult Ed Instructor will be critical in determining next steps to strengthen the program.

Summary of Activities:

Expenditures for Q1 include teacher salary and benefit as well as office assistant salary. Minimal supplies expenditure for teacher supplies.

Status
Submitted

Konocti Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,722	\$5,369	199.71%	\$21,475	49.93%	\$10,753
2000 - Non-Instructional Salaries	\$2,812	\$1,310	214.66%	\$5,240	53.66%	\$2,428
3000 - Employee Benefits	\$5,433	\$2,799	194.09%	\$11,197	48.52%	\$5,764
4000 - Supplies and Materials	\$214	\$1,250	17.12%	\$5,000	4.28%	\$4,786
5000 - Other Operating Expenses and Services	\$274	\$16,749	1.64%	\$66,997	0.41%	\$66,723
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$19,455	\$27,477	70.8%	\$109,909	17.7%	\$90,454

Corrective Action Plan

Additional funding will be spent on training, and marketing of our program. We will also look to see if there are additional student materials and learning resources that can be purchased that will support our current ABE program. Collaboration with the Adult Ed Instructor will be critical in determining next steps to strengthen the program.

Summary of Activities:

Expenditures for Q2 include teacher salary and benefit as well as office assistant salary. Minimal supplies expenditure for teacher supplies.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Konocti Unified School District Thomas Hoskins, Director LCAP

Becky Salato EdD, Superintendent

Dan Janakes, Chief Business Officer

Konocti Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,334	\$5,369	304.24%	\$21,475	76.06%	\$5,141
2000 - Non-Instructional Salaries	\$4,026	\$1,310	307.33%	\$5,240	76.83%	\$1,214
3000 - Employee Benefits	\$8,311	\$2,799	296.9%	\$11,197	74.23%	\$2,886
4000 - Supplies and Materials	\$214	\$1,250	17.12%	\$5,000	4.28%	\$4,786
5000 - Other Operating Expenses and Services	\$299	\$16,749	1.79%	\$66,997	0.45%	\$66,698
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$29,184	\$27,477	106.21%	\$109,909	26.55%	\$80,725

Corrective Action Plan

4000 and 5000 expenditures are anticipated to increase in Q4 and the District anticipates that it will spend the full budget in each object code by the end of the fiscal year.

Status
Submitted

Konocti Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,946	\$5,369	408.77%	\$21,475	102.19%	⚠ -\$471
2000 - Non-Instructional Salaries	\$5,255	\$1,310	401.15%	\$5,240	100.29%	⚠ -\$15
3000 - Employee Benefits	\$11,194	\$2,799	399.89%	\$11,197	99.97%	\$3
4000 - Supplies and Materials	\$823	\$1,250	65.84%	\$5,000	16.46%	\$4,177
5000 - Other Operating Expenses and Services	\$299	\$16,749	1.79%	\$66,997	0.45%	\$66,698
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$39,517	\$27,477	143.82%	\$109,909	35.95%	\$70,392

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Object Code 5000 had a projected budget that was not fully expended. Due to the Covid19 Pandemic, travel and conferences were cancelled and/or not scheduled. Going forward these unexpended funds will be redirected to Salaries under objects 1-3. These expenditures had been funded by WIOA II funds, however, those funds will not be received by Woodland College going into the next fiscal year.

Summary of Activities:

The Konocti Adult Education School offers an ABE program to adults in Lake County located on the Woodland Community College Campus. Students are referred from the College when they want to enroll, but still need High School Credits. Additionally, the school markets through brochures and online to adults interested in completing credits to obtain a Diploma from the District. Students are provided online course work through Edgenuity to complete credits and check in with their teacher. The model is an independent study, self paced program. For students that do not have online access, textbooks are assigned and teacher/student meetings are scheduled for one on one check in and tutoring.

Status
Submitted

Lake Co. Office of Education

Lake Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$31,632	\$20,700	152.81%	\$138,000	22.92%	\$106,368
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,582	\$657	240.63%	\$4,383	36.09%	\$2,801
Totals	\$33,214	\$21,357	155.51%	\$142,383	23.33%	\$109,169

Summary of Activities:

These funds paid for Teach Lake County Instructor salaries, Teacher Supervisor salaries, and program supplies and services.

Status
Submitted

Lake Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$46,017	\$20,700	222.3%	\$138,000	33.35%	\$91,983
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,301	\$657	349.99%	\$4,383	52.5%	\$2,082
Totals	\$48,318	\$21,357	226.23%	\$142,383	33.94%	\$94,065

Corrective Action Plan

In Spring 2020 the Teach Lake County program will run a full cohort, resulting in more salaries and benefits for Instructors and Supervisors.

Summary of Activities:

Salary and benefits for Teach Lake County Instructors, Supervisors, instructional support system, program design and curriculum.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

- Brock Falkenberg
- Denise Shannon, Assistant Director of Fiscal Services
- Beth Hampson, Education Specialist
- Bill Roderick, Senior Director Student Services
- Cynthia Lenner
- Lori LaBrie, Ed Specialist

Lake Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$75,778	\$20,700	366.08%	\$138,000	54.91%	\$62,222
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,789	\$657	576.32%	\$4,383	86.45%	\$594
Totals	\$79,567	\$21,357	372.55%	\$142,383	55.88%	\$62,816

Summary of Activities:

Teach Lake County instruction, practicum supervisor observations, curriculum development, supplies.

**Status
Submitted**

Lake Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$135,603	\$20,700	655.09%	\$138,000	98.26%	\$2,397
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,780	\$657	1,031.26%	\$4,383	154.69%	⚠ -\$2,397
Totals	\$142,383	\$21,357	666.67%	\$142,383	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

The LCOE Teach Lake County Intern Program for 2019-20 finished successfully in early June. Students completed their field supervision hours virtually, where supervisors watched videos of virtual teaching and reviewed lesson plans and virtual classrooms created by interns in response to COVID-19. Interns successfully completed the spring semester of coursework through their own distance learning. Teach Lake County graduated its first ten intern teachers who began the program in January of 2018. Those ten teachers now hold Preliminary Mild/Moderate Education Specialist Credentials in the region. A new group of 25 teacher candidates finished their first semester of coursework and 11 Interns completed Year 1 of their program and will return in the fall of 2020 to complete their second and final year.

Status
Submitted

Sutter Co. Office of Education

Sutter Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,696	\$50,408	47.01%	\$201,630	11.75%	\$177,934
2000 - Non-Instructional Salaries	\$78,477	\$81,346	96.47%	\$325,383	24.12%	\$246,906
3000 - Employee Benefits	\$39,195	\$18,166	215.76%	\$72,665	53.94%	\$33,470
4000 - Supplies and Materials	\$335	\$1,250	26.8%	\$5,000	6.7%	\$4,665
5000 - Other Operating Expenses and Services	\$19,977	\$11,811	169.15%	\$47,242	42.29%	\$27,265
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,084	\$8,149	99.21%	\$32,595	24.8%	\$24,511
Totals	\$169,764	\$171,129	99.2%	\$684,515	24.8%	\$514,751

Status
Submitted

Sutter Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$86,318	\$100,815	85.62%	\$201,630	42.81%	\$115,312
2000 - Non-Instructional Salaries	\$167,935	\$162,692	103.22%	\$325,383	51.61%	\$157,448
3000 - Employee Benefits	\$72,665	\$36,333	200%	\$72,665	100%	\$0
4000 - Supplies and Materials	\$2,046	\$2,500	81.84%	\$5,000	40.92%	\$2,954
5000 - Other Operating Expenses and Services	\$47,242	\$23,621	200%	\$47,242	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,810	\$16,298	115.42%	\$32,595	57.71%	\$13,785
Totals	\$395,016	\$342,258	115.41%	\$684,515	57.71%	\$289,499

Summary of Activities:

Note that due to malfunction in NOVA reporting capacity actuals are only reflective of actuals up to budgeted amount by object classification. Per CDE guidance, we have been asked to revise reporting to spend down only total allowable project budget even though it does not match award amount or actual amount spent on CAEP expenditures. We have been advised to "spend down to zero" to correct over reporting in prior year and NOVA's incapability to account for total program expenditures (including those covered in part by additional county office of education contribution).

Status

Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Eric Pomeroy, Director

Jay VanDuzer, Accountant II

Tom Reusser

Sutter Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$132,330	\$151,223	87.51%	\$201,630	65.63%	\$69,300
2000 - Non-Instructional Salaries	\$245,410	\$244,037	100.56%	\$325,383	75.42%	\$79,973
3000 - Employee Benefits	\$72,665	\$54,499	133.33%	\$72,665	100%	\$0
4000 - Supplies and Materials	\$2,740	\$3,750	73.07%	\$5,000	54.8%	\$2,260
5000 - Other Operating Expenses and Services	\$47,242	\$35,432	133.33%	\$47,242	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,019	\$24,446	102.34%	\$32,595	76.76%	\$7,576
Totals	\$525,406	\$513,386	102.34%	\$684,515	76.76%	\$159,109

Summary of Activities:

Note that due to malfunction in NOVA reporting capacity actuals are only reflective of actuals up to budgeted amount by object classification. Per CDE guidance, we have been asked to revise reporting to spend down only total allowable project budget even though it does not match award amount or actual amount spent on CAEP expenditures. We have been advised to "spend down to zero" to correct over reporting in prior year and NOVA's incapability to account for total program expenditures (including those covered in part by additional county office of education contribution).

Status
Submitted

Sutter Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$196,303	\$201,630	97.36%	\$201,630	97.36%	\$5,327
2000 - Non-Instructional Salaries	\$327,630	\$325,383	100.69%	\$325,383	100.69%	⚠ -\$2,247
3000 - Employee Benefits	\$72,665	\$72,665	100%	\$72,665	100%	\$0
4000 - Supplies and Materials	\$3,184	\$5,000	63.68%	\$5,000	63.68%	\$1,816
5000 - Other Operating Expenses and Services	\$52,138	\$47,242	110.36%	\$47,242	110.36%	⚠ -\$4,896
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$32,595	\$32,595	100%	\$32,595	100%	\$0
Totals	\$684,515	\$684,515	100%	\$684,515	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Note that due to malfunction in NOVA reporting capacity actuals are reflective of actuals in 1000, 2000, and 4000 categories but are under reported in 3000 and 5000 categories. Per CDE guidance, we have been asked to revise reporting to spend down only total allowable project budget even though it does not match award amount or actual amount spent on CAEP expenditures. We have been advised to "spend down to zero" to correct over reporting in prior year and NOVA's incapability to account for total program expenditures (including those covered in part by additional county office of education contribution).

Status
Submitted

Woodland Community College

Woodland Community College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,483	\$28,602	29.66%	\$114,408	7.41%	\$105,925
2000 - Non-Instructional Salaries	\$22,403	\$25,042	89.46%	\$100,168	22.37%	\$77,765
3000 - Employee Benefits	\$10,669	\$31,252	34.14%	\$125,007	8.53%	\$114,338
4000 - Supplies and Materials	\$160	\$4,202	3.81%	\$10,506	1.52%	\$10,346
5000 - Other Operating Expenses and Services	\$89	\$0	100%	\$8,129	1.09%	\$8,040
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,911	0%	\$17,911
Totals	\$41,804	\$89,098	46.92%	\$376,129	11.11%	\$334,325

Corrective Action Plan

Expected increases in Q2 to make up shortfall in this quarter.

Summary of Activities:

Launched another session of the Prep for Success program for students preparing for the workforce or college as well as outreach activities.

Status
Submitted

Woodland Community College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,810	\$45,763	41.1%	\$114,408	16.44%	\$95,598
2000 - Non-Instructional Salaries	\$38,287	\$40,067	95.56%	\$100,168	38.22%	\$61,881
3000 - Employee Benefits	\$27,624	\$50,003	55.24%	\$125,007	22.1%	\$97,383
4000 - Supplies and Materials	\$1,297	\$5,253	24.69%	\$10,506	12.35%	\$9,209
5000 - Other Operating Expenses and Services	\$684	\$2,032	33.66%	\$8,129	8.41%	\$7,445
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,911	0%	\$17,911
Totals	\$86,702	\$143,118	60.58%	\$376,129	23.05%	\$289,427

Corrective Action Plan

We finalized the expenditures of the 2017-18 CAEP dollars in the first quarter. We are still catching up with expenditures with the 2018-19 allocation but spending is increasing. The Lake campus lost one classified position in the fall that is not being replaced. This position was partially covered with adult ed funds. We are evaluating other options for spending these funds.

Summary of Activities:

Outreach, Prep for Success session in the fall, supplemental instruction to support accelerated English and Math placements.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Artemio Pimentel, President

Sheila Faulkner-Loser Lake County Campus of Woodland Community College, Director of Special Programs

Patricia Barba, Director of Special Programs

Kasey Gardner, Vice President of Academic and Student Services

Cirilo Cortez, Dean, Lake County Campus

Woodland Community College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$46,845	\$62,924	74.45%	\$114,408	40.95%	\$67,563
2000 - Non-Instructional Salaries	\$70,101	\$55,092	127.24%	\$100,168	69.98%	\$30,067
3000 - Employee Benefits	\$51,732	\$68,754	75.24%	\$125,007	41.38%	\$73,275
4000 - Supplies and Materials	\$2,047	\$8,405	24.36%	\$10,506	19.48%	\$8,459
5000 - Other Operating Expenses and Services	\$1,020	\$3,252	31.37%	\$8,129	12.55%	\$7,109
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,911	0%	\$17,911
Totals	\$171,745	\$198,427	86.55%	\$376,129	45.66%	\$204,384

**Status
Submitted**

Woodland Community College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,237	\$80,086	132.65%	\$114,408	92.86%	\$8,171
2000 - Non-Instructional Salaries	\$120,976	\$70,118	172.53%	\$100,168	120.77%	⚠ -\$20,808
3000 - Employee Benefits	\$140,411	\$87,505	160.46%	\$125,007	112.32%	⚠ -\$15,404
4000 - Supplies and Materials	\$4,250	\$8,405	50.57%	\$10,506	40.45%	\$6,256
5000 - Other Operating Expenses and Services	\$3,795	\$4,065	93.37%	\$8,129	46.68%	\$4,334
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,747	0%	\$17,911	0%	\$17,911
Totals	\$375,669	\$260,924	143.98%	\$376,129	99.88%	\$460

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Under the 2000's Non-Instructional Salaries area, we have reported \$120, 976 which has us over our projected budget by \$20,808 due to additional staff being hired to work on special projects collecting data for adult education. As a result of this, we see an increase in our employee benefits (3000's) which we reported as \$140,411 also has us over our projected budget by \$15, 404.

**Status
Submitted**

Woodland Joint Unified

Woodland Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$112,028	\$93,641	119.64%	\$624,274	17.95%	\$512,246
2000 - Non-Instructional Salaries	\$43,298	\$25,685	168.58%	\$171,231	25.29%	\$127,933
3000 - Employee Benefits	\$39,575	\$34,041	116.26%	\$226,939	17.44%	\$187,364
4000 - Supplies and Materials	\$900	\$67,473	1.33%	\$449,817	0.2%	\$448,917
5000 - Other Operating Expenses and Services	\$27,267	\$28,751	94.84%	\$191,673	14.23%	\$164,406
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,470	0%	\$83,135	0%	\$83,135
Totals	\$223,068	\$262,060	85.12%	\$1,747,069	12.77%	\$1,524,001

Corrective Action Plan

none entered

Status
Submitted

Woodland Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$277,679	\$187,282	148.27%	\$624,274	44.48%	\$346,595
2000 - Non-Instructional Salaries	\$89,010	\$51,369	173.27%	\$171,231	51.98%	\$82,221
3000 - Employee Benefits	\$94,285	\$68,082	138.49%	\$226,939	41.55%	\$132,654
4000 - Supplies and Materials	\$5,425	\$134,945	4.02%	\$449,817	1.21%	\$444,392
5000 - Other Operating Expenses and Services	\$63,299	\$57,502	110.08%	\$191,673	33.02%	\$128,374
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$24,941	0%	\$83,135	0%	\$83,135
Totals	\$529,698	\$524,121	101.06%	\$1,747,069	30.32%	\$1,217,371

Summary of Activities:

Continued to provide programs in English as a Second Language, Adult Basic Education, High School Equivalency, and High School Diploma.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tom Pritchard, Superintendent
Karin Liu, Principal

Woodland Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$420,084	\$280,923	149.54%	\$624,274	67.29%	\$204,190
2000 - Non-Instructional Salaries	\$131,482	\$77,054	170.64%	\$171,231	76.79%	\$39,749
3000 - Employee Benefits	\$142,724	\$102,123	139.76%	\$226,939	62.89%	\$84,215
4000 - Supplies and Materials	\$8,521	\$202,418	4.21%	\$449,817	1.89%	\$441,296
5000 - Other Operating Expenses and Services	\$90,555	\$86,253	104.99%	\$191,673	47.24%	\$101,118
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$37,411	0%	\$83,135	0%	\$83,135
Totals	\$793,366	\$786,181	100.91%	\$1,747,069	45.41%	\$953,703

Summary of Activities:

Continue to provide programs in ESL, ABE, HSD, and HSE in order to better serve and meet the needs of our students.

Status

Submitted

Woodland Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$585,112	\$374,564	156.21%	\$624,274	93.73%	\$39,162
2000 - Non-Instructional Salaries	\$178,722	\$102,739	173.96%	\$171,231	104.37%	ⓘ -\$7,491
3000 - Employee Benefits	\$196,681	\$136,163	144.44%	\$226,939	86.67%	\$30,258
4000 - Supplies and Materials	\$12,559	\$269,890	4.65%	\$449,817	2.79%	\$437,258
5000 - Other Operating Expenses and Services	\$97,084	\$115,004	84.42%	\$191,673	50.65%	\$94,589
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$53,507	\$49,881	107.27%	\$83,135	64.36%	\$29,628
Totals	\$1,123,665	\$1,048,241	107.2%	\$1,747,069	64.32%	\$623,404

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Overage in Object Code 2000 due to reclassification of a classified staff member. Reclassification was finalized June 2020. Pay was made retroactive from July 1, 2019. Activities included offering programs in ABE, HSE, HSD, Parent Education, and ELA. Woodland Adult Education had 81 graduates. Unspent funds are a result of VP position being vacant since March, conference and travel cancellations (e.g. CASAS Summer Institute) because of COVID 19, fall brochure was cancelled because of uncertainty regarding reopening, supplies and equipment earmarked for purchase were not ordered as a result of "shelter-in-place", staff not back on campus to place and then receive orders until June, and ordering was limited due to WJUSD purchase order submission cut-off date. Remaining funds will be spent on salaries, supplies, advertisement, technology, curriculum, start up costs necessary to begin offering CTE classes, and continuing to offer ABE, HSE, HSD, ELA, and Parent Education programs.

**Status
Submitted**

Yolo Co. Office of Education

Yolo Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$18,793	\$23,750	79.13%	\$95,000	19.78%	\$76,207
3000 - Employee Benefits	\$7,718	\$10,250	75.3%	\$41,000	18.82%	\$33,282
4000 - Supplies and Materials	\$0	\$23,554	0%	\$94,214	0%	\$94,214
5000 - Other Operating Expenses and Services	\$7,262	\$0	100%	\$140,000	5.19%	\$132,738
6000 - Capital Outlay	\$0	\$0	100%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,689	\$4,628	36.5%	\$18,511	9.12%	\$16,822
Totals	\$35,462	\$62,181	57.03%	\$428,725	8.27%	\$393,263

Corrective Action Plan

Programs will be continued and implemented to adjust budget accordingly

Status
Submitted

Yolo Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$40,333	\$23,750	169.82%	\$95,000	42.46%	\$54,667
3000 - Employee Benefits	\$17,224	\$10,250	168.04%	\$41,000	42.01%	\$23,776
4000 - Supplies and Materials	\$45	\$23,554	0.19%	\$94,214	0.05%	\$94,169
5000 - Other Operating Expenses and Services	\$13,004	\$0	100%	\$140,000	9.29%	\$126,996
6000 - Capital Outlay	\$0	\$0	100%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,530	\$4,628	76.28%	\$18,511	19.07%	\$14,981
Totals	\$74,136	\$62,181	119.23%	\$428,725	17.29%	\$354,589

Corrective Action Plan

This issue will be addressed through expenditures to initiate short-term. adult ed, career technical education in Yolo County.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Karen Shores, Coordinator of College and Career Readiness
 Me. garth lewis, Superintendent
 Deborah Bruns

Yolo Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$58,510	\$23,750	246.36%	\$95,000	61.59%	\$36,490
3000 - Employee Benefits	\$25,049	\$10,250	244.38%	\$41,000	61.1%	\$15,951
4000 - Supplies and Materials	\$1,893	\$23,554	8.04%	\$94,214	2.01%	\$92,321
5000 - Other Operating Expenses and Services	\$20,306	\$70,000	29.01%	\$140,000	14.5%	\$119,694
6000 - Capital Outlay	\$0	\$20,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,288	\$4,628	114.27%	\$18,511	28.57%	\$13,223
Totals	\$111,046	\$152,181	72.97%	\$428,725	25.9%	\$317,679

Corrective Action Plan

Expenditures will be forthcoming in quarter 4 and in quarter 1 of 2020-21 to implement pilot adult Ed CTE.

Status
Submitted

Yolo Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,713	\$0	100%	\$0	100%	⚠ -\$3,713
2000 - Non-Instructional Salaries	\$77,679	\$23,750	327.07%	\$95,000	81.77%	\$17,321
3000 - Employee Benefits	\$34,630	\$10,250	337.85%	\$41,000	84.46%	\$6,370
4000 - Supplies and Materials	\$1,952	\$23,554	8.29%	\$94,214	2.07%	\$92,262
5000 - Other Operating Expenses and Services	\$51,774	\$70,000	73.96%	\$140,000	36.98%	\$88,226
6000 - Capital Outlay	\$0	\$20,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,487	\$4,628	183.39%	\$18,511	45.85%	\$10,024
Totals	\$178,235	\$152,181	117.12%	\$428,725	41.57%	\$250,490

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We are planning to implement new adult ed programs and have been delayed due to COVID. We will be purchasing materials for those programs before December 2020.

Summary of Activities:

Limited educational services provided at adult detention center. Transition and support services for adults entering and in the adult education system. Consulting services for the planning of new programs.

Status
Submitted

Yuba CCD

Yuba CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,000	\$10,000	100%	\$10,000	100%	\$0
2000 - Non-Instructional Salaries	\$15,725	\$15,725	100%	\$15,725	100%	\$0
3000 - Employee Benefits	\$7,000	\$7,000	100%	\$7,000	100%	\$0
4000 - Supplies and Materials	\$160	\$160	100%	\$160	100%	\$0
5000 - Other Operating Expenses and Services	\$80	\$80	100%	\$80	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,000	\$1,000	100%	\$1,000	100%	\$0
Totals	\$33,965	\$33,965	100%	\$33,965	100%	\$0

Summary of Activities:

Salaries and benefits for an educational administrator and an engagement and outreach specialist. Instructional supplies and some mileage expenses as well.

Status
Submitted

Yuba CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,000	\$10,000	100%	\$10,000	100%	\$0
2000 - Non-Instructional Salaries	\$15,725	\$15,725	100%	\$15,725	100%	\$0
3000 - Employee Benefits	\$7,000	\$7,000	100%	\$7,000	100%	\$0
4000 - Supplies and Materials	\$160	\$160	100%	\$160	100%	\$0
5000 - Other Operating Expenses and Services	\$80	\$80	100%	\$80	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,000	\$1,000	100%	\$1,000	100%	\$0
Totals	\$33,965	\$33,965	100%	\$33,965	100%	\$0

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Carla Tweed, Executive Vice President

Becki Jeffries

Katy Miller

Artemio Pimentel, President

Don Smith, Dean, Arts and Education

Yuba CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,000	\$10,000	100%	\$10,000	100%	\$0
2000 - Non-Instructional Salaries	\$15,725	\$15,725	100%	\$15,725	100%	\$0
3000 - Employee Benefits	\$7,000	\$7,000	100%	\$7,000	100%	\$0
4000 - Supplies and Materials	\$160	\$160	100%	\$160	100%	\$0
5000 - Other Operating Expenses and Services	\$80	\$80	100%	\$80	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,000	\$1,000	100%	\$1,000	100%	\$0
Totals	\$33,965	\$33,965	100%	\$33,965	100%	\$0

Summary of Activities:

No activities in Q3. Funds have been spent.

Status
Submitted

Yuba CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,000	\$10,000	100%	\$10,000	100%	\$0
2000 - Non-Instructional Salaries	\$15,725	\$15,725	100%	\$15,725	100%	\$0
3000 - Employee Benefits	\$7,000	\$7,000	100%	\$7,000	100%	\$0
4000 - Supplies and Materials	\$160	\$160	100%	\$160	100%	\$0
5000 - Other Operating Expenses and Services	\$80	\$80	100%	\$80	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,000	\$1,000	100%	\$1,000	100%	\$0
Totals	\$33,965	\$33,965	100%	\$33,965	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Yuba Co. Office of Education

Yuba Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$389	\$3,200	12.16%	\$32,000	1.22%	\$31,611
2000 - Non-Instructional Salaries	\$11,543	\$8,256	139.82%	\$33,022	34.96%	\$21,479
3000 - Employee Benefits	\$4,241	\$3,364	126.08%	\$18,687	22.69%	\$14,446
4000 - Supplies and Materials	\$0	\$1,222	0%	\$6,790	0%	\$6,790
5000 - Other Operating Expenses and Services	\$7,933	\$12,425	63.85%	\$69,027	11.49%	\$61,094
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,937	\$1,937	99.99%	\$7,749	25%	\$5,812
Totals	\$26,043	\$30,403	85.66%	\$167,275	15.57%	\$141,232

Corrective Action Plan

Classes did not begin until beginning of October instead of July as originally planned.

Summary of Activities:

Classes currently in session.

Status
Submitted

Yuba Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,642	\$9,600	48.35%	\$32,000	14.51%	\$27,358
2000 - Non-Instructional Salaries	\$17,314	\$8,256	209.73%	\$33,022	52.43%	\$15,708
3000 - Employee Benefits	\$6,677	\$5,232	127.61%	\$18,687	35.73%	\$12,010
4000 - Supplies and Materials	\$3,171	\$1,901	166.79%	\$6,790	46.7%	\$3,619
5000 - Other Operating Expenses and Services	\$15,433	\$19,328	79.85%	\$69,027	22.36%	\$53,594
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,937	\$1,937	99.99%	\$7,749	25%	\$5,812
Totals	\$49,174	\$46,254	106.31%	\$167,275	29.4%	\$118,101

Corrective Action Plan

Adult education classes started later in the year than planned due to staff emergencies. A portion of funds are budgeted for end of year CNA expenses.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Francisco Reveles

Ken Hamel 6820377, CTE Coordinator

Yuba Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,159	\$9,600	105.82%	\$32,000	31.75%	\$21,841
2000 - Non-Instructional Salaries	\$25,970	\$8,256	314.58%	\$33,022	78.64%	\$7,052
3000 - Employee Benefits	\$10,211	\$5,232	195.15%	\$18,687	54.64%	\$8,476
4000 - Supplies and Materials	\$3,998	\$1,901	210.29%	\$6,790	58.88%	\$2,792
5000 - Other Operating Expenses and Services	\$23,831	\$19,328	123.3%	\$69,027	34.52%	\$45,196
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,937	\$1,937	99.99%	\$7,749	25%	\$5,812
Totals	\$76,106	\$46,254	164.54%	\$167,275	45.5%	\$91,169

Status
Submitted

Yuba Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,159	\$9,600	105.82%	\$32,000	31.75%	\$21,841
2000 - Non-Instructional Salaries	\$33,627	\$8,256	407.33%	\$33,022	101.83%	⚠ -\$605
3000 - Employee Benefits	\$13,361	\$5,232	255.35%	\$18,687	71.5%	\$5,326
4000 - Supplies and Materials	\$5,504	\$1,901	289.5%	\$6,790	81.06%	\$1,286
5000 - Other Operating Expenses and Services	\$80,898	\$19,328	418.56%	\$69,027	117.2%	⚠ -\$11,871
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$6,848	\$0	100%	\$0	100%	⚠ -\$6,848
Indirect Costs	\$7,017	\$1,937	362.21%	\$7,749	90.55%	\$732
Totals	\$157,414	\$46,254	340.33%	\$167,275	94.1%	\$9,861

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

2000- COE salary increases after budget adoption 5000- We had carryover funds from 18/19 so we increased expenses by providing additional funding, expanding CNA program 7000- This is an expenditure of indirect cost from 18/19 that was not reported in 18/19

**Status
Submitted**

Yuba College

Yuba College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,859	\$17,500	102.05%	\$70,000	25.51%	\$52,141
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$8,223	\$8,250	99.67%	\$33,000	24.92%	\$24,777
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$9,573	\$9,000	106.37%	\$10,000	95.73%	\$427
6000 - Capital Outlay	\$0	\$0	100%	\$6,986	0%	\$6,986
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,655	\$34,750	102.6%	\$119,986	29.72%	\$84,331

Status
Submitted

Yuba College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,859	\$52,500	34.02%	\$70,000	25.51%	\$52,141
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$8,223	\$16,500	49.84%	\$33,000	24.92%	\$24,777
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$9,573	\$10,000	95.73%	\$10,000	95.73%	\$427
6000 - Capital Outlay	\$0	\$4,192	0%	\$6,986	0%	\$6,986
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,655	\$83,192	42.86%	\$119,986	29.72%	\$84,331

Corrective Action Plan

Funds will be spent on salaries and programs during the remainder of the fiscal year

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Carla Tweed, Executive Vice President
Eric Pomeroy, Director
Don Smith, Dean, Arts and Education

Yuba College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,859	\$63,000	28.35%	\$70,000	25.51%	\$52,141
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$8,223	\$24,750	33.22%	\$33,000	24.92%	\$24,777
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$9,573	\$10,000	95.73%	\$10,000	95.73%	\$427
6000 - Capital Outlay	\$0	\$5,240	0%	\$6,986	0%	\$6,986
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,655	\$102,990	34.62%	\$119,986	29.72%	\$84,331

Corrective Action Plan

Newly assigned personnel to revisit Action Plan and alignment of expenditures.

Status
Submitted

Yuba College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$62,000	\$70,000	88.57%	\$70,000	88.57%	\$8,000
2000 - Non-Instructional Salaries	\$28,000	\$0	100%	\$0	100%	⚠ -\$28,000
3000 - Employee Benefits	\$12,780	\$33,000	38.73%	\$33,000	38.73%	\$20,220
4000 - Supplies and Materials	\$425	\$0	100%	\$0	100%	⚠ -\$425
5000 - Other Operating Expenses and Services	\$9,873	\$10,000	98.73%	\$10,000	98.73%	\$127
6000 - Capital Outlay	\$6,850	\$6,986	98.05%	\$6,986	98.05%	\$136
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$119,928	\$119,986	99.95%	\$119,986	99.95%	\$58

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

We incurred non-instructional salaries, which were not originally budgeted for. These included, primarily, staff salaries for data collection, reporting and analysis. Also, we had expenses needed for supplies and technology to support remote work.

Status
Submitted



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