

# CAEP Consortium Fiscal Reporting 70 North Central Adult Education Consortium (Yuba)

2020-21 Fiscal Year

## Certification

**Certified By**

Eric Pomeroy  
Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Colusa Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Konocti Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Lake Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Sutter Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Woodland Community College</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Woodland Joint Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Yolo Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Yuba Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Yuba College</a>	Submitted	Submitted	Submitted	Submitted

## Colusa Co. Office of Education

**Colusa Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,433	\$13,118	56.66%	\$52,473	14.17%	\$45,040
2000 - Non-Instructional Salaries	\$2,737	\$2,238	122.32%	\$8,950	30.58%	\$6,213
3000 - Employee Benefits	\$2,629	\$4,234	62.09%	\$16,937	15.52%	\$14,308
4000 - Supplies and Materials	\$6,298	\$5,584	112.79%	\$22,335	28.2%	\$16,037
5000 - Other Operating Expenses and Services	\$1,169	\$2,162	54.06%	\$8,649	13.52%	\$7,480
6000 - Capital Outlay	\$0	\$45,836	0%	\$183,344	0%	\$183,344
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,310	0%	\$9,240	0%	\$9,240
<b>Totals</b>	<b>\$20,266</b>	<b>\$75,482</b>	<b>26.85%</b>	<b>\$301,928</b>	<b>6.71%</b>	<b>\$281,662</b>

**Corrective Action Plan**

Plans are underway for construction of the Adult Ed Building. Instructional materials were needed to provide students materials and devices to complete coursework at home.

**Summary of Activities:**

Expenditures for ESL, High School Diploma/High School Equivalency, and CTE Programs at the Colusa County Adult School.

**Status**  
**Submitted**

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**Colusa Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,808	\$26,237	109.8%	\$52,473	54.9%	\$23,665
2000 - Non-Instructional Salaries	\$8,087	\$4,475	180.72%	\$8,950	90.36%	\$863
3000 - Employee Benefits	\$5,648	\$8,469	66.69%	\$16,937	33.35%	\$11,289
4000 - Supplies and Materials	\$10,264	\$11,168	91.91%	\$22,335	45.95%	\$12,071
5000 - Other Operating Expenses and Services	\$3,015	\$4,325	69.72%	\$8,649	34.86%	\$5,634
6000 - Capital Outlay	\$0	\$91,672	0%	\$183,344	0%	\$183,344
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,620	0%	\$9,240	0%	\$9,240
<b>Totals</b>	<b>\$55,822</b>	<b>\$150,964</b>	<b>36.98%</b>	<b>\$301,928</b>	<b>18.49%</b>	<b>\$246,106</b>

**Corrective Action Plan**

Plans are underway for the Adult Ed Building and soon expenses will be incurred. Expenses for Operating expenses and services may increase depending on COVID-19.

**Summary of Activities:**

Expenditures for ESL, High School Diploma/High School Equivalency, and CTE Programs at the Colusa County Adult School. A small percentage of the Adult School Administrator is included in the above costs. Supplies and materials were needed to provide equipment to students to complete course work at home.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Michael West

Lorilee Niesen, Director of Ed. Services

**Colusa Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,622	\$39,355	138.79%	\$52,473	104.1%	-\$2,149
2000 - Non-Instructional Salaries	\$14,234	\$6,713	212.05%	\$8,950	159.04%	-\$5,284
3000 - Employee Benefits	\$13,156	\$12,703	103.57%	\$16,937	77.68%	\$3,781
4000 - Supplies and Materials	\$15,350	\$16,751	91.63%	\$22,335	68.73%	\$6,985
5000 - Other Operating Expenses and Services	\$26,361	\$6,487	406.38%	\$8,649	304.79%	-\$17,712
6000 - Capital Outlay	\$0	\$137,508	0%	\$183,344	0%	\$183,344
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,930	0%	\$9,240	0%	\$9,240
<b>Totals</b>	<b>\$123,723</b>	<b>\$226,446</b>	<b>54.64%</b>	<b>\$301,928</b>	<b>40.98%</b>	<b>\$178,205</b>

**Corrective Action Plan**

Monies have been set aside to purchase a portable to create an Adult Education Center at CCOE.

**Summary of Activities:**

Monies were spent to provide Adult Education in ESL, High School Diploma, HiSet, Inmate Education, and CTE programs. Newly added CNA Program this school year has resulted in two cohorts of students.

**Status  
Submitted**

**Colusa Co. Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,068	\$52,473	144.97%	\$52,473	144.97%	⏏ -\$23,595
2000 - Non-Instructional Salaries	\$34,291	\$8,950	383.14%	\$8,950	383.14%	⏏ -\$25,341
3000 - Employee Benefits	\$19,173	\$16,937	113.2%	\$16,937	113.2%	⏏ -\$2,236
4000 - Supplies and Materials	\$22,031	\$22,335	98.64%	\$22,335	98.64%	\$304
5000 - Other Operating Expenses and Services	\$28,777	\$8,649	332.72%	\$8,649	332.72%	⏏ -\$20,128
6000 - Capital Outlay	\$22,691	\$183,344	12.38%	\$183,344	12.38%	\$160,653
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,016	\$9,240	97.58%	\$9,240	97.58%	\$224
<b>Totals</b>	<b>\$212,047</b>	<b>\$301,928</b>	<b>70.23%</b>	<b>\$301,928</b>	<b>70.23%</b>	<b>\$89,881</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

**Summary of Activities:**

Additional expenses in salaries resulted from the implementation of a CNA program and salaries for teachers and administrator not included. Funds for 2020-21 were used to support students in ESL, High School Diploma, HiSet and CTE programs. Capital outlay monies were used to begin the creation of an Adult Education Complex specifically for adult education classes. Remaining monies will be used to support the capital outlay project in 2021-22 with installation of a portable and restroom.

**Status  
Submitted**

**Konocti Unified**

**Konocti Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,748	\$17,625	26.94%	\$70,500	6.73%	\$65,752
2000 - Non-Instructional Salaries	\$2,027	\$12,331	16.44%	\$36,269	5.59%	\$34,242
3000 - Employee Benefits	\$2,594	\$9,584	27.07%	\$28,188	9.2%	\$25,594
4000 - Supplies and Materials	\$0	\$1,700	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$1,000	\$5,000	20%	\$20,000	5%	\$19,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,717	0%	\$7,990	0%	\$7,990
<b>Totals</b>	\$10,369	\$48,957	21.18%	\$167,947	6.17%	\$157,578

**Corrective Action Plan**

Expenditures in all objects are below target YTD due to the COVID pandemic school closures. We anticipate that we will expend the funds once schools reopen in a hybrid learning model which is anticipated to occur during Q3.

**Status**  
**Submitted**

**Konocti Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,184	\$17,625	69.13%	\$70,500	17.28%	\$58,316
2000 - Non-Instructional Salaries	\$3,441	\$20,311	16.94%	\$36,269	9.49%	\$32,828
3000 - Employee Benefits	\$5,975	\$15,785	37.85%	\$28,188	21.2%	\$22,213
4000 - Supplies and Materials	\$0	\$2,800	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$1,000	\$5,000	20%	\$20,000	5%	\$19,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,474	0%	\$7,990	0%	\$7,990
<b>Totals</b>	<b>\$22,600</b>	<b>\$65,995</b>	<b>34.24%</b>	<b>\$167,947</b>	<b>13.46%</b>	<b>\$145,347</b>

**Corrective Action Plan**

The District plans to spend the entire budgeted amount by the end of the fiscal year.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Becky Salato EdD, Superintendent  
Dan Janakes, Chief Business Officer

**Konocti Unified Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,903	\$17,625	107.25%	\$70,500	26.81%	\$51,597
2000 - Non-Instructional Salaries	\$4,855	\$28,290	17.16%	\$36,269	13.39%	\$31,414
3000 - Employee Benefits	\$9,178	\$21,987	41.74%	\$28,188	32.56%	\$19,010
4000 - Supplies and Materials	\$207	\$3,900	5.31%	\$5,000	4.14%	\$4,793
5000 - Other Operating Expenses and Services	\$1,000	\$5,000	20%	\$20,000	5%	\$19,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,232	0%	\$7,990	0%	\$7,990
<b>Totals</b>	<b>\$34,143</b>	<b>\$83,034</b>	<b>41.12%</b>	<b>\$167,947</b>	<b>20.33%</b>	<b>\$133,804</b>

**Corrective Action Plan**

Expenditures have been less than anticipated due to COVID school closures. The District entered a hybrid learning model in late Q3. The District anticipates that expenditures will be closer to target in Q4

**Summary of Activities:**

Continued the Adult Basic Education program through distance learning and made a partial transition into a hybrid learning model towards the end of Q3.

**Status**  
**Submitted**

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**Konocti Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,458	\$17,625	150.12%	\$70,500	37.53%	\$44,042
2000 - Non-Instructional Salaries	\$6,322	\$36,269	17.43%	\$36,269	17.43%	\$29,947
3000 - Employee Benefits	\$12,610	\$28,188	44.74%	\$28,188	44.74%	\$15,578
4000 - Supplies and Materials	\$207	\$5,000	4.14%	\$5,000	4.14%	\$4,793
5000 - Other Operating Expenses and Services	\$1,000	\$5,000	20%	\$20,000	5%	\$19,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,990	0%	\$7,990	0%	\$7,990
<b>Totals</b>	\$46,597	\$100,072	46.56%	\$167,947	27.75%	\$121,350

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Expenditures were less than anticipated due to COVID school closures.

**Status  
Submitted**

**Lake Co. Office of Education**

Lake Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$6,751	\$15,674	43.07%	\$104,493	6.46%	\$97,742
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$338	\$825	40.98%	\$5,499	6.15%	\$5,161
<b>Totals</b>	<b>\$7,089</b>	<b>\$16,499</b>	<b>42.97%</b>	<b>\$109,992</b>	<b>6.45%</b>	<b>\$102,903</b>

**Corrective Action Plan**

Expenditures will significantly increase in Q2. The majority of spending will take place in Q2-Q4.

**Summary of Activities:**

Curriculum development began for parent engagement courses aimed at increasing parental involvement in students' learning K-12.

**Status**  
**Submitted**

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**Lake Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$23,232	\$31,348	74.11%	\$104,493	22.23%	\$81,261
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,162	\$1,650	70.44%	\$5,499	21.13%	\$4,337
<b>Totals</b>	<b>\$24,394</b>	<b>\$32,998</b>	<b>73.93%</b>	<b>\$109,992</b>	<b>22.18%</b>	<b>\$85,598</b>

**Corrective Action Plan**

As expected, expenditures increased significantly in Quarter 2 from 6.45% of Overall Budget to 22.18% of Overall Budget.

**Summary of Activities:**

All candidates are learning specific strategies for engaging families of their K-12 students during distance learning, including how to connect with hard-to-reach families, engage families in the learning process, and explain instructional strategies and approaches to families so they are empowered to support their children’s academic success from home.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

- Brock Falkenberg
- Denise Shannon, Assistant Director of Fiscal Services
- Beth Hampson, Education Specialist
- Bill Roderick, Senior Director Student Services
- Cynthia Lenners

**Lake Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$45,304	\$47,022	96.35%	\$104,493	43.36%	\$59,189
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,265	\$2,475	91.53%	\$5,499	41.19%	\$3,234
<b>Totals</b>	<b>\$47,569</b>	<b>\$49,496</b>	<b>96.11%</b>	<b>\$109,992</b>	<b>43.25%</b>	<b>\$62,423</b>

**Corrective Action Plan**

As expected, expenditures increased significantly in Quarter 3 from 22.8% of Overall Budget to 43.25% of Overall Budget.

**Summary of Activities:**

All candidates are learning specific strategies for engaging families of their K-12 students during distance/hybrid learning including learning how to connect with hard-to-reach families, how to engage families in the learning process, and how to explain instructional strategies and approaches to families so they are empowered to support their children’s academic success from home. In Quarter 3, curriculum development continued for two stand-alone family engagement courses to occur in semesters 1 and 3, in addition to the development of guiding questions and learning activities for all program courses.

**Status**  
**Submitted**

**Lake Co. Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$64,703	\$62,696	103.2%	\$104,493	61.92%	\$39,790
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,235	\$3,299	98.05%	\$5,499	58.83%	\$2,264
<b>Totals</b>	<b>\$67,938</b>	<b>\$65,995</b>	<b>102.94%</b>	<b>\$109,992</b>	<b>61.77%</b>	<b>\$42,054</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

In Quarter 4, curriculum development completed for two stand-alone family engagement courses, as well as the development of guiding questions and activities for all courses.

**Status  
Submitted**

**Sutter Co. Office of Education**

**Sutter Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,985	\$42,672	46.83%	\$170,689	11.71%	\$150,704
2000 - Non-Instructional Salaries	\$78,062	\$59,982	130.14%	\$239,926	32.54%	\$161,864
3000 - Employee Benefits	\$36,414	\$31,451	115.78%	\$125,805	28.94%	\$89,391
4000 - Supplies and Materials	\$938	\$1,875	50.03%	\$7,500	12.51%	\$6,562
5000 - Other Operating Expenses and Services	\$68,270	\$53,991	126.45%	\$215,963	31.61%	\$147,693
6000 - Capital Outlay	\$0	\$4,067	0%	\$16,266	0%	\$16,266
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,183	\$9,702	104.96%	\$38,806	26.24%	\$28,623
<b>Totals</b>	<b>\$213,852</b>	<b>\$203,739</b>	<b>104.96%</b>	<b>\$814,955</b>	<b>26.24%</b>	<b>\$601,103</b>

**Status**  
**Submitted**

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**Sutter Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$58,667	\$42,672	137.48%	\$170,689	34.37%	\$112,022
2000 - Non-Instructional Salaries	\$156,788	\$59,982	261.39%	\$239,926	65.35%	\$83,138
3000 - Employee Benefits	\$76,442	\$31,451	243.05%	\$125,805	60.76%	\$49,363
4000 - Supplies and Materials	\$1,271	\$1,875	67.79%	\$7,500	16.95%	\$6,229
5000 - Other Operating Expenses and Services	\$145,440	\$53,991	269.38%	\$215,963	67.34%	\$70,523
6000 - Capital Outlay	\$16,266	\$4,067	400%	\$16,266	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,930	\$9,702	226.05%	\$38,806	56.51%	\$16,876
<b>Totals</b>	<b>\$476,804</b>	<b>\$203,739</b>	<b>234.03%</b>	<b>\$814,955</b>	<b>58.51%</b>	<b>\$338,151</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Eric Pomeroy, Director  
Jay VanDuzer, Accountant II  
Tom Reusser

**Sutter Co. Office of Education Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$97,473	\$42,672	228.42%	\$170,689	57.11%	\$73,216
2000 - Non-Instructional Salaries	\$226,780	\$59,982	378.08%	\$239,926	94.52%	\$13,146
3000 - Employee Benefits	\$110,869	\$31,451	352.51%	\$125,805	88.13%	\$14,936
4000 - Supplies and Materials	\$1,440	\$1,875	76.8%	\$7,500	19.2%	\$6,060
5000 - Other Operating Expenses and Services	\$170,956	\$53,991	316.64%	\$215,963	79.16%	\$45,007
6000 - Capital Outlay	\$16,266	\$4,067	400%	\$16,266	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,376	\$9,702	313.11%	\$38,806	78.28%	\$8,430
<b>Totals</b>	<b>\$654,160</b>	<b>\$203,739</b>	<b>321.08%</b>	<b>\$814,955</b>	<b>80.27%</b>	<b>\$160,795</b>

**Status**  
**Submitted**

**Sutter Co. Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$138,631	\$42,672	324.87%	\$170,689	81.22%	\$32,058
2000 - Non-Instructional Salaries	\$286,023	\$59,982	476.85%	\$239,926	119.21%	⤴ -\$46,097
3000 - Employee Benefits	\$140,690	\$31,451	447.33%	\$125,805	111.83%	⤴ -\$14,885
4000 - Supplies and Materials	\$1,573	\$1,875	83.89%	\$7,500	20.97%	\$5,927
5000 - Other Operating Expenses and Services	\$193,739	\$53,991	358.84%	\$215,963	89.71%	\$22,224
6000 - Capital Outlay	\$16,266	\$4,067	400%	\$16,266	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$38,033	\$9,702	392.03%	\$38,806	98.01%	\$773
<b>Totals</b>	<b>\$814,955</b>	<b>\$203,739</b>	<b>400%</b>	<b>\$814,955</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## Woodland Community College

Woodland Community College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,060	0%	\$28,240	0%	\$28,240
2000 - Non-Instructional Salaries	\$0	\$18,034	0%	\$72,134	0%	\$72,134
3000 - Employee Benefits	\$0	\$11,694	0%	\$46,777	0%	\$46,777
4000 - Supplies and Materials	\$0	\$6,700	0%	\$26,798	0%	\$26,798
5000 - Other Operating Expenses and Services	\$0	\$1,115	0%	\$4,458	0%	\$4,458
6000 - Capital Outlay	\$0	\$5,699	0%	\$22,797	0%	\$22,797
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$0	\$50,301	0%	\$201,204	0%	\$201,204

### Corrective Action Plan

Transfers from 19-20 WIOA to CAEP will be reflected as expenditures in Q2, Q3, Q4.

Status  
Submitted

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### Woodland Community College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,060	0%	\$28,240	0%	\$28,240
2000 - Non-Instructional Salaries	\$0	\$18,034	0%	\$72,134	0%	\$72,134
3000 - Employee Benefits	\$0	\$11,694	0%	\$46,777	0%	\$46,777
4000 - Supplies and Materials	\$0	\$6,700	0%	\$26,798	0%	\$26,798
5000 - Other Operating Expenses and Services	\$0	\$1,115	0%	\$4,458	0%	\$4,458
6000 - Capital Outlay	\$0	\$5,699	0%	\$22,797	0%	\$22,797
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$50,301</b>	<b>0%</b>	<b>\$201,204</b>	<b>0%</b>	<b>\$201,204</b>

**Corrective Action Plan**

Transfers from 19-20 WIOA to CAEP will be reflected as expenditures in Q3, Q4.

**Summary of Activities:**

As we move forward we look forward to increase our adult education population with ongoing outreach which include a social media campaign, radio campaign, and newspaper ads. An ESOL 540 course to be offered this spring.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

- Artemio Pimentel, President
- Sheila Faulkner-Loser Lake County Campus of Woodland Community College, Director of Special Programs
- Patricia Barba, Director of Special Programs
- Kasey Gardner, Vice President of Academic and Student Services
- Cirilo Cortez, Dean, Lake County Campus

**Woodland Community College Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,319	\$7,060	32.85%	\$28,240	8.21%	\$25,921
2000 - Non-Instructional Salaries	\$9,579	\$18,034	53.12%	\$72,134	13.28%	\$62,555
3000 - Employee Benefits	\$9,138	\$11,694	78.14%	\$46,777	19.54%	\$37,639
4000 - Supplies and Materials	\$0	\$6,700	0%	\$26,798	0%	\$26,798
5000 - Other Operating Expenses and Services	\$1,440	\$1,115	129.21%	\$4,458	32.3%	\$3,018
6000 - Capital Outlay	\$0	\$5,699	0%	\$22,797	0%	\$22,797
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$22,476</b>	<b>\$50,301</b>	<b>44.68%</b>	<b>\$201,204</b>	<b>11.17%</b>	<b>\$178,728</b>

**Corrective Action Plan**

Expenditures fall below target due to overage which was reported in fiscal year 2019-2020. The corrective action, per our fiscal office, we are under reporting Q1-Q3 to account for the difference.

**Status**  
**Submitted**

**Woodland Community College Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,765	\$7,060	506.59%	\$28,240	126.65%	 -\$7,525
2000 - Non-Instructional Salaries	\$45,621	\$18,034	252.98%	\$72,134	63.24%	\$26,513
3000 - Employee Benefits	\$33,149	\$11,694	283.46%	\$46,777	70.87%	\$13,628
4000 - Supplies and Materials	\$12,285	\$6,700	183.37%	\$26,798	45.84%	\$14,513
5000 - Other Operating Expenses and Services	\$11,044	\$1,115	990.94%	\$4,458	247.73%	 -\$6,586
6000 - Capital Outlay	\$927	\$5,699	16.27%	\$22,797	4.07%	\$21,870
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$138,791	\$50,301	275.92%	\$201,204	68.98%	\$62,413

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

We provided several courses in ESOL for Adult Learners and organized programs for Adult Basic Education, High School Equivalency, and referred and worked with Konocti Adult School to support students. In addition, we worked with the community to host workforce/career preparation workshops and fairs for students. 1000 Object Code is over reported by \$7,525 to account for the difference in salary for one of our administrators supporting the grant. 5000 Object Code is over reported by \$6,586 to account for some extra mileage and travel along with some extra advertisement and printing to support the program.

**Status**  
Submitted

**Woodland Joint Unified**

**Woodland Joint Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,491	\$93,605	98.81%	\$624,034	14.82%	\$531,543
2000 - Non-Instructional Salaries	\$42,308	\$25,310	167.16%	\$168,734	25.07%	\$126,426
3000 - Employee Benefits	\$37,738	\$24,744	152.51%	\$164,961	22.88%	\$127,223
4000 - Supplies and Materials	\$4,975	\$110,669	4.5%	\$737,796	0.67%	\$732,821
5000 - Other Operating Expenses and Services	\$53,187	\$28,414	187.19%	\$189,426	28.08%	\$136,239
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$63,077	0%	\$63,077
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$230,699</b>	<b>\$282,743</b>	<b>81.59%</b>	<b>\$1,948,028</b>	<b>11.84%</b>	<b>\$1,717,329</b>

**Corrective Action Plan**

In object code 1000, instructional salaries fell just slightly below target. The action step is that the Principal will continue to monitor salaries. In object code 4000, the Principal has encumbered funds for Chromebooks and charging stations. Because of the pandemic, it took several months for these items to arrive. Even though these items were ordered early in Q1, Woodland Adult Education did not take delivery of these items until late in Q2. This accounts for expenditures falling below target. Encumbered funds for the Chromebooks and charging stations total over \$110,000. The action step is that these expenditures will be entered into Q2 reporting.

**Summary of Activities:**

Continued to provide programs in English as a Second Language, Adult Basic Education, High School Equivalency, and High School Diploma.

**Status  
Submitted**

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**Woodland Joint Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$238,764	\$187,210	127.54%	\$624,034	38.26%	\$385,270
2000 - Non-Instructional Salaries	\$91,594	\$50,620	180.94%	\$168,734	54.28%	\$77,140
3000 - Employee Benefits	\$88,690	\$49,488	179.21%	\$164,961	53.76%	\$76,271
4000 - Supplies and Materials	\$88,483	\$221,339	39.98%	\$737,796	11.99%	\$649,313
5000 - Other Operating Expenses and Services	\$85,625	\$56,828	150.67%	\$189,426	45.2%	\$103,801
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$63,077	0%	\$63,077
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$593,156</b>	<b>\$565,485</b>	<b>104.89%</b>	<b>\$1,948,028</b>	<b>30.45%</b>	<b>\$1,354,872</b>

**Summary of Activities:**

Continued to provide programs in English as a Second Language, Adult Basic Education, High School Equivalency, and High School Diploma.

**Status  
Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Karin Liu, Principal

Elodia Ortega-Lampkin Woodland Joint Unified School District, Superintendent

**Woodland Joint Unified Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$424,377	\$280,815	151.12%	\$624,034	68.01%	\$199,657
2000 - Non-Instructional Salaries	\$132,141	\$75,930	174.03%	\$168,734	78.31%	\$36,593
3000 - Employee Benefits	\$145,359	\$74,232	195.82%	\$164,961	88.12%	\$19,602
4000 - Supplies and Materials	\$88,483	\$332,008	26.65%	\$737,796	11.99%	\$649,313
5000 - Other Operating Expenses and Services	\$101,708	\$85,242	119.32%	\$189,426	53.69%	\$87,718
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$63,077	0%	\$63,077
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$892,068</b>	<b>\$848,228</b>	<b>105.17%</b>	<b>\$1,948,028</b>	<b>45.79%</b>	<b>\$1,055,960</b>

**Summary of Activities:**

Continued to provide programs in English as a Second Language, Adult Basic Education, High School Equivalency, and High School Diploma.

**Status  
Submitted**

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**Woodland Joint Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$560,686	\$374,420	149.75%	\$624,034	89.85%	\$63,348
2000 - Non-Instructional Salaries	\$162,595	\$101,240	160.6%	\$168,734	96.36%	\$6,139
3000 - Employee Benefits	\$186,794	\$98,977	188.73%	\$164,961	113.24%	⌵ -\$21,833
4000 - Supplies and Materials	\$94,142	\$442,678	21.27%	\$737,796	12.76%	\$643,654
5000 - Other Operating Expenses and Services	\$113,234	\$113,656	99.63%	\$189,426	59.78%	\$76,192
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$23,913	\$63,077	37.91%	\$63,077	37.91%	\$39,164
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,141,364</b>	<b>\$1,194,048</b>	<b>95.59%</b>	<b>\$1,948,028</b>	<b>58.59%</b>	<b>\$806,664</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Because of the pandemic, staff was only on campus on a limited basis. Students returned to in person instruction on a very limited basis on April 12, 2021. After 40 years of service, the WAE Office Coordinator retired in December of 2021 and this position wasn't filled until August 16, 2021. Not having students and staff on campus and not having an Office Coordinator to assist the Principal with generating purchase requisitions and placing orders for materials and supplies resulted in expenditures falling below target in object code 4000. These funds have been designated for expenditures in the 2021-2022 school year.

**Summary of Activities:**

Continued to provide programs in English as a Second Language, Adult Basic Education, High School Equivalency, and High School Diploma.

**Status  
Submitted**

**Yolo Co. Office of Education**

**Yolo Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$49,548	0%	\$49,548
2000 - Non-Instructional Salaries	\$23,028	\$25,250	91.2%	\$101,000	22.8%	\$77,972
3000 - Employee Benefits	\$9,444	\$10,500	89.94%	\$42,000	22.49%	\$32,556
4000 - Supplies and Materials	\$0	\$0	100%	\$143,439	0%	\$143,439
5000 - Other Operating Expenses and Services	\$1,076	\$26,912	4%	\$107,648	1%	\$106,572
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,677	\$2,218	75.6%	\$22,182	7.56%	\$20,505
<b>Totals</b>	<b>\$35,225</b>	<b>\$64,880</b>	<b>54.29%</b>	<b>\$465,817</b>	<b>7.56%</b>	<b>\$430,592</b>

**Corrective Action Plan**

Due to COVID 19 we were unable to institute planned short-term CTE during the first quarter. We will seek to implement these programs as soon as we can resume in-person instruction Prison ABE/ASE was suspended during COVID 19 restrictions

**Summary of Activities:**

Admin and clerical expenses Planning for Short Term CTE for the Spring and Summer Professional Development for sharing of strategies and resources

**Status  
Submitted**

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**Yolo Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$49,548	0%	\$49,548
2000 - Non-Instructional Salaries	\$45,575	\$25,250	180.5%	\$101,000	45.12%	\$55,425
3000 - Employee Benefits	\$18,887	\$10,500	179.88%	\$42,000	44.97%	\$23,113
4000 - Supplies and Materials	\$0	\$0	100%	\$143,439	0%	\$143,439
5000 - Other Operating Expenses and Services	\$12,611	\$26,912	46.86%	\$107,648	11.72%	\$95,037
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,854	\$2,218	173.74%	\$22,182	17.37%	\$18,328
<b>Totals</b>	<b>\$80,927</b>	<b>\$64,880</b>	<b>124.73%</b>	<b>\$465,817</b>	<b>17.37%</b>	<b>\$384,890</b>

**Corrective Action Plan**

Due to COVID 19 we were unable to institute planned short-term CTE during the first or second quarter. We will seek to implement these programs as soon as we can resume in-person instruction. Prison ABE/ASE was suspended during COVID 19 restrictions

**Summary of Activities:**

Admin and clerical expenses planning for Short Term CTE for the Spring and Summer. Professional Development for sharing of strategies and resources

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Karen Shores, Coordinator of College and Career Readiness  
 Me. garth lewis, Superintendent  
 Deborah Bruns

**Yolo Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$24,774	0%	\$49,548	0%	\$49,548
2000 - Non-Instructional Salaries	\$67,718	\$25,250	268.19%	\$101,000	67.05%	\$33,282
3000 - Employee Benefits	\$27,745	\$10,500	264.24%	\$42,000	66.06%	\$14,255
4000 - Supplies and Materials	\$0	\$71,720	0%	\$143,439	0%	\$143,439
5000 - Other Operating Expenses and Services	\$14,980	\$26,912	55.66%	\$107,648	13.92%	\$92,668
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,522	\$7,764	71.13%	\$22,182	24.89%	\$16,660
<b>Totals</b>	<b>\$115,965</b>	<b>\$166,919</b>	<b>69.47%</b>	<b>\$465,817</b>	<b>24.89%</b>	<b>\$349,852</b>

**Corrective Action Plan**

Majority of expenditures will occur in Q4 2020-21 and Q1 2021-22 when we purchase technology for courses to begin in August and September 2021.

**Summary of Activities:**

Final planning for CA Human Development to offer courses in partnership with YCOE starting August and Sept. 2021.  
Final planning for Woodland Public Library course to be offered starting in September 2021.

**Status**  
**Submitted**

**Yolo Co. Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$24,774	0%	\$49,548	0%	\$49,548
2000 - Non-Instructional Salaries	\$96,487	\$25,250	382.13%	\$101,000	95.53%	\$4,513
3000 - Employee Benefits	\$39,844	\$10,500	379.47%	\$42,000	94.87%	\$2,156
4000 - Supplies and Materials	\$0	\$71,720	0%	\$143,439	0%	\$143,439
5000 - Other Operating Expenses and Services	\$24,958	\$26,912	92.74%	\$107,648	23.18%	\$82,690
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,064	\$9,982	80.79%	\$22,182	36.35%	\$14,118
<b>Totals</b>	<b>\$169,353</b>	<b>\$169,137</b>	<b>100.13%</b>	<b>\$465,817</b>	<b>36.36%</b>	<b>\$296,464</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Technology will be purchased for Adult Education CTE courses prior to Dec. 31, 2021 Materials and supplies will be purchased for Adult Education CTE courses prior to Dec. 31, 2021

**Summary of Activities:**

CA Human Development in partnership with Yolo County Office of Education will offer Adult Education CTE courses, starting in August 2021. Woodland Public Library in partnership with Yolo County Office of Education will offer Adult Education CTE courses in the fall or winter of 2021

**Status  
Submitted**

**Yuba Co. Office of Education**

**Yuba Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$18,211	0%	\$18,211
2000 - Non-Instructional Salaries	\$9,095	\$9,096	99.99%	\$36,382	25%	\$27,287
3000 - Employee Benefits	\$3,158	\$1,937	163.07%	\$14,897	21.2%	\$11,739
4000 - Supplies and Materials	\$0	\$0	100%	\$19,328	0%	\$19,328
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$42,265	0%	\$42,265
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$7,878	0%	\$7,878
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$12,253	\$11,032	111.07%	\$138,961	8.82%	\$126,708

**Corrective Action Plan**

Programs have not started due to Covid 19. Only Admin. salary has been expensed

Status  
Submitted

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**Yuba Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$18,211	0%	\$18,211
2000 - Non-Instructional Salaries	\$18,191	\$9,096	200%	\$36,382	50%	\$18,191
3000 - Employee Benefits	\$6,316	\$1,937	326.14%	\$14,897	42.4%	\$8,581
4000 - Supplies and Materials	\$0	\$0	100%	\$19,328	0%	\$19,328
5000 - Other Operating Expenses and Services	\$1,590	\$2,113	75.24%	\$42,265	3.76%	\$40,675
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$7,878	0%	\$7,878
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$26,097</b>	<b>\$13,145</b>	<b>198.53%</b>	<b>\$138,961</b>	<b>18.78%</b>	<b>\$112,864</b>

**Corrective Action Plan**

Due to current COVID 19 restrictions no in person classes have been held.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Francisco Reveles  
Ken Hamel 6820377, CTE Coordinator

**Yuba Co. Office of Education Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$9,106	0%	\$18,211	0%	\$18,211
2000 - Non-Instructional Salaries	\$27,253	\$9,096	299.63%	\$36,382	74.91%	\$9,129
3000 - Employee Benefits	\$9,474	\$5,512	171.88%	\$14,897	63.6%	\$5,423
4000 - Supplies and Materials	\$50	\$9,664	0.52%	\$19,328	0.26%	\$19,278
5000 - Other Operating Expenses and Services	\$1,590	\$19,019	8.36%	\$42,265	3.76%	\$40,675
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$7,878	0%	\$7,878
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$38,367</b>	<b>\$52,396</b>	<b>73.22%</b>	<b>\$138,961</b>	<b>27.61%</b>	<b>\$100,594</b>

**Corrective Action Plan**

Expenditures below target due to Covid related class cancellations lowering overall instructor costs.

**Status**  
**Submitted**

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**Yuba Co. Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$9,106	0%	\$18,211	0%	\$18,211
2000 - Non-Instructional Salaries	\$36,316	\$9,096	399.27%	\$36,382	99.82%	\$66
3000 - Employee Benefits	\$12,666	\$5,512	229.79%	\$14,897	85.02%	\$2,231
4000 - Supplies and Materials	\$50	\$9,664	0.52%	\$19,328	0.26%	\$19,278
5000 - Other Operating Expenses and Services	\$80,910	\$21,133	382.87%	\$42,265	191.43%	 \$38,645
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$7,809	\$7,878	99.12%	\$7,878	99.12%	\$69
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$137,751</b>	<b>\$62,387</b>	<b>220.8%</b>	<b>\$138,961</b>	<b>99.13%</b>	<b>\$1,210</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Transfer funds to adult CNA class

**Status**  
**Submitted**

**Yuba College**

**Yuba College Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,030	\$25,000	64.12%	\$100,000	16.03%	\$83,970
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$7,346	\$11,000	66.78%	\$44,000	16.7%	\$36,654
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$1,480	0%	\$5,921	0%	\$5,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$23,376	\$37,980	61.55%	\$151,921	15.39%	\$128,545

**Summary of Activities:**

Expenditures are on target

**Status  
Submitted**

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**Yuba College Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,145	\$25,000	116.58%	\$100,000	29.15%	\$70,855
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$13,317	\$11,000	121.06%	\$44,000	30.27%	\$30,683
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$1,480	0%	\$5,921	0%	\$5,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$42,462</b>	<b>\$37,980</b>	<b>111.8%</b>	<b>\$151,921</b>	<b>27.95%</b>	<b>\$109,459</b>

**Corrective Action Plan**

Expenditures appear to be on target with workplan.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Carla Tweed, Executive Vice President  
 Don Smith, Dean, Arts and Education  
 Dr Tawny Dotson, President  
 Walter Masuda, Dean of Arts and Education

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,930	\$25,000	167.72%	\$100,000	41.93%	\$58,070
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$19,396	\$11,000	176.33%	\$44,000	44.08%	\$24,604
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$1,480	0%	\$5,921	0%	\$5,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$61,326	\$37,980	161.47%	\$151,921	40.37%	\$90,595

**Corrective Action Plan**

Expenditures on track

**Status  
Submitted**

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**Yuba College Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$55,038	\$25,000	220.15%	\$100,000	55.04%	\$44,962
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$24,899	\$11,000	226.35%	\$44,000	56.59%	\$19,101
4000 - Supplies and Materials	\$0	\$500	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$1,480	0%	\$5,921	0%	\$5,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,608	\$0	100%	\$0	100%	\$3,608
<b>Totals</b>	<b>\$83,545</b>	<b>\$37,980</b>	<b>219.97%</b>	<b>\$151,921</b>	<b>54.99%</b>	<b>\$68,376</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

We are began to spend 19-20 left over funds in 20-21 year.

**Status**  
**Submitted**



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