

CAEP Consortium Fiscal Reporting 71 Adult Education Pathways

2018-19 Fiscal Year

Certification

Certified By

Shannon Eller

Director of Adult Education

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Butte Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Dunsmuir Joint Union High	Submitted	Submitted	Submitted	Not Submitted
Scott Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Siskiyou Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted
Siskiyou Joint CCD	Submitted	Submitted	Submitted	Not Submitted
Siskiyou Training & Employment Program, Inc.	Submitted	Submitted	Submitted	Not Submitted
Siskiyou Union High	Submitted	Submitted	Submitted	Not Submitted
Tulelake Basin Joint Unified	Submitted	Submitted	Submitted	Not Submitted
Yreka Union High	Submitted	Submitted	Submitted	Not Submitted

Butte Valley Unified

Butte Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,988	\$5,565	556.84%	\$37,100	83.53%	\$6,112
2000 - Non-Instructional Salaries	\$3,276	\$566	578.39%	\$3,776	86.76%	\$500
3000 - Employee Benefits	\$9,522	\$1,758	541.73%	\$11,718	81.26%	\$2,196
4000 - Supplies and Materials	\$17,015	\$12,107	140.54%	\$80,714	21.08%	\$63,699
5000 - Other Operating Expenses and Services	\$238	\$958	24.85%	\$6,385	3.73%	\$6,147
6000 - Capital Outlay	\$47,635	\$0	100%	\$48,000	99.24%	\$365
7000 - Other Outgo	\$6,010	\$0	100%	\$6,010	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,684	\$20,954	547.31%	\$193,703	59.21%	\$79,019

Summary of Activities:

Status
Submitted

Butte Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,988	\$11,130	278.42%	\$37,100	83.53%	\$6,112
2000 - Non-Instructional Salaries	\$3,276	\$1,133	289.19%	\$3,776	86.76%	\$500
3000 - Employee Benefits	\$9,522	\$3,515	270.87%	\$11,718	81.26%	\$2,196
4000 - Supplies and Materials	\$17,015	\$24,214	70.27%	\$80,714	21.08%	\$63,699
5000 - Other Operating Expenses and Services	\$238	\$1,916	12.42%	\$6,385	3.73%	\$6,147
6000 - Capital Outlay	\$47,635	\$24,000	198.48%	\$48,000	99.24%	\$365
7000 - Other Outgo	\$6,010	\$0	100%	\$6,010	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,684	\$65,908	174.01%	\$193,703	59.21%	\$79,019

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Jason Allen

Shannon Eller, Director of Adult Education

Butte Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,988	\$16,695	185.61%	\$37,100	83.53%	\$6,112
2000 - Non-Instructional Salaries	\$3,276	\$1,699	192.8%	\$3,776	86.76%	\$500
3000 - Employee Benefits	\$9,522	\$5,273	180.58%	\$11,718	81.26%	\$2,196
4000 - Supplies and Materials	\$17,015	\$36,321	46.85%	\$80,714	21.08%	\$63,699
5000 - Other Operating Expenses and Services	\$238	\$2,873	8.28%	\$6,385	3.73%	\$6,147
6000 - Capital Outlay	\$47,635	\$48,000	99.24%	\$48,000	99.24%	\$365
7000 - Other Outgo	\$6,010	\$0	100%	\$6,010	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,684	\$110,862	103.45%	\$193,703	59.21%	\$79,019

Status
Submitted

Butte Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,988	\$22,260	139.21%	\$37,100	83.53%	\$6,112
2000 - Non-Instructional Salaries	\$3,276	\$2,266	144.6%	\$3,776	86.76%	\$500
3000 - Employee Benefits	\$9,522	\$7,031	135.43%	\$11,718	81.26%	\$2,196
4000 - Supplies and Materials	\$17,015	\$48,428	35.13%	\$80,714	21.08%	\$63,699
5000 - Other Operating Expenses and Services	\$238	\$3,831	6.21%	\$6,385	3.73%	\$6,147
6000 - Capital Outlay	\$47,635	\$48,000	99.24%	\$48,000	99.24%	\$365
7000 - Other Outgo	\$6,010	\$0	100%	\$6,010	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,684	\$131,816	87%	\$193,703	59.21%	\$79,019

Corrective Action Plan

Students were having trouble getting to and from classes as Butte Valley is located in a very rural destination with no public transportation. An AEP Coordinator will be hired and approval from CAEP was received to purchase an AEP vehicle to meet the transportation gap in services.

Summary of Activities:

GED prep was main focus

Status
Unsubmitted

Dunsmuir Joint Union High

Dunsmuir Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$250	0%	\$1,000	0%	\$1,000
2000 - Non-Instructional Salaries	\$0	\$250	0%	\$1,000	0%	\$1,000
3000 - Employee Benefits	\$0	\$250	0%	\$1,000	0%	\$1,000
4000 - Supplies and Materials	\$1,149	\$750	153.2%	\$3,000	38.3%	\$1,851
5000 - Other Operating Expenses and Services	\$82,561	\$30,305	272.44%	\$121,218	68.11%	\$38,657
6000 - Capital Outlay	\$9,882	\$2,471	399.96%	\$9,883	99.99%	\$1
7000 - Other Outgo	\$21,234	\$5,309	400%	\$21,234	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,826	\$39,584	290.08%	\$158,335	72.52%	\$43,509

Summary of Activities:

This site has focused most of their attention on innovative CTE programs.

Status
Submitted

Dunsmuir Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$500	0%	\$1,000	0%	\$1,000
2000 - Non-Instructional Salaries	\$0	\$500	0%	\$1,000	0%	\$1,000
3000 - Employee Benefits	\$0	\$500	0%	\$1,000	0%	\$1,000
4000 - Supplies and Materials	\$1,149	\$1,500	76.6%	\$3,000	38.3%	\$1,851
5000 - Other Operating Expenses and Services	\$82,561	\$60,609	136.22%	\$121,218	68.11%	\$38,657
6000 - Capital Outlay	\$9,882	\$4,942	199.98%	\$9,883	99.99%	\$1
7000 - Other Outgo	\$21,234	\$10,617	200%	\$21,234	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,826	\$79,168	145.04%	\$158,335	72.52%	\$43,509

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Ray Kellar
Shannon Eller, Director of Adult Education

Dunsmuir Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$750	0%	\$1,000	0%	\$1,000
2000 - Non-Instructional Salaries	\$0	\$750	0%	\$1,000	0%	\$1,000
3000 - Employee Benefits	\$0	\$750	0%	\$1,000	0%	\$1,000
4000 - Supplies and Materials	\$1,149	\$2,250	51.07%	\$3,000	38.3%	\$1,851
5000 - Other Operating Expenses and Services	\$82,561	\$90,914	90.81%	\$121,218	68.11%	\$38,657
6000 - Capital Outlay	\$9,882	\$7,412	133.32%	\$9,883	99.99%	\$1
7000 - Other Outgo	\$21,234	\$15,926	133.33%	\$21,234	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,826	\$118,751	96.69%	\$158,335	72.52%	\$43,509

Status
Submitted

Dunsmuir Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$1,000	0%	\$1,000	0%	\$1,000
2000 - Non-Instructional Salaries	\$0	\$1,000	0%	\$1,000	0%	\$1,000
3000 - Employee Benefits	\$0	\$1,000	0%	\$1,000	0%	\$1,000
4000 - Supplies and Materials	\$1,149	\$3,000	38.3%	\$3,000	38.3%	\$1,851
5000 - Other Operating Expenses and Services	\$82,561	\$121,218	68.11%	\$121,218	68.11%	\$38,657
6000 - Capital Outlay	\$9,882	\$9,883	99.99%	\$9,883	99.99%	\$1
7000 - Other Outgo	\$21,234	\$21,234	100%	\$21,234	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$114,826	\$158,335	72.52%	\$158,335	72.52%	\$43,509

Corrective Action Plan

We will be starting a bus driver's training program which begins in the following program year (19-20). Once that training begins, our carryover will be utilized in full.

Summary of Activities:

Our main focus this year was on CTE. Our partnerships with local business industries has been very beneficial for our students. We partnered with Black Fox Timber Management and have 100% job placement for students after the 7 week training. We have also partnered with Mt. Shasta Ski Resort. Their focus is on resort operations, ski equipment operation and service as well as customer service that can be utilized within any market the student chooses to go into.

Status

Unsubmitted

Scott Valley Unified

Scott Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$55,671	\$14,000	397.65%	\$56,000	99.41%	\$329
2000 - Non-Instructional Salaries	\$18,510	\$7,668	241.41%	\$30,670	60.35%	\$12,160
3000 - Employee Benefits	\$18,969	\$5,470	346.78%	\$21,880	86.7%	\$2,911
4000 - Supplies and Materials	\$6,292	\$5,000	125.84%	\$50,000	12.58%	\$43,708
5000 - Other Operating Expenses and Services	\$6,924	\$3,086	224.39%	\$12,343	56.1%	\$5,419
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$23,063	\$0	100%	\$23,063	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$129,429	\$35,223	367.45%	\$193,956	66.73%	\$64,527

Status
Submitted

Scott Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$55,671	\$28,000	198.83%	\$56,000	99.41%	\$329
2000 - Non-Instructional Salaries	\$18,510	\$15,335	120.7%	\$30,670	60.35%	\$12,160
3000 - Employee Benefits	\$18,969	\$10,940	173.39%	\$21,880	86.7%	\$2,911
4000 - Supplies and Materials	\$6,292	\$15,000	41.95%	\$50,000	12.58%	\$43,708
5000 - Other Operating Expenses and Services	\$6,924	\$6,172	112.19%	\$12,343	56.1%	\$5,419
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$23,063	\$0	100%	\$23,063	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$129,429	\$75,447	171.55%	\$193,956	66.73%	\$64,527

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Marie Caldwell, Superintendent

Shannon Eller, Director of Adult Education

Scott Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$55,671	\$42,000	132.55%	\$56,000	99.41%	\$329
2000 - Non-Instructional Salaries	\$18,510	\$23,003	80.47%	\$30,670	60.35%	\$12,160
3000 - Employee Benefits	\$18,969	\$16,410	115.59%	\$21,880	86.7%	\$2,911
4000 - Supplies and Materials	\$6,292	\$25,000	25.17%	\$50,000	12.58%	\$43,708
5000 - Other Operating Expenses and Services	\$6,924	\$9,257	74.8%	\$12,343	56.1%	\$5,419
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$23,063	\$0	100%	\$23,063	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$129,429	\$115,670	111.9%	\$193,956	66.73%	\$64,527

Status
Submitted

Scott Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$55,671	\$56,000	99.41%	\$56,000	99.41%	\$329
2000 - Non-Instructional Salaries	\$18,510	\$30,670	60.35%	\$30,670	60.35%	\$12,160
3000 - Employee Benefits	\$18,969	\$21,880	86.7%	\$21,880	86.7%	\$2,911
4000 - Supplies and Materials	\$6,292	\$50,000	12.58%	\$50,000	12.58%	\$43,708
5000 - Other Operating Expenses and Services	\$6,924	\$12,343	56.1%	\$12,343	56.1%	\$5,419
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$23,063	\$0	100%	\$23,063	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$129,429	\$170,893	75.74%	\$193,956	66.73%	\$64,527

Corrective Action Plan

Planning to increase CTE & workforce preparation programs

Summary of Activities:

Developed multiple classes for adult learners in the area

Status
Unsubmitted

Siskiyou Co. Office of Education

Siskiyou Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,279	\$2,500	371.16%	\$10,000	92.79%	\$721
2000 - Non-Instructional Salaries	\$70,010	\$19,883	352.12%	\$79,530	88.03%	\$9,520
3000 - Employee Benefits	\$17,478	\$5,949	293.78%	\$23,797	73.45%	\$6,319
4000 - Supplies and Materials	\$3,287	\$0	100%	\$4,000	82.18%	\$713
5000 - Other Operating Expenses and Services	\$10,947	\$35,818	30.56%	\$143,273	7.64%	\$132,326
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,452	\$0	100%	\$13,000	65.02%	\$4,548
Totals	\$119,453	\$64,150	186.21%	\$273,600	43.66%	\$154,147

Status
Submitted

Siskiyou Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,279	\$5,000	185.58%	\$10,000	92.79%	\$721
2000 - Non-Instructional Salaries	\$70,010	\$39,765	176.06%	\$79,530	88.03%	\$9,520
3000 - Employee Benefits	\$17,478	\$11,899	146.89%	\$23,797	73.45%	\$6,319
4000 - Supplies and Materials	\$3,287	\$0	100%	\$4,000	82.18%	\$713
5000 - Other Operating Expenses and Services	\$10,947	\$71,637	15.28%	\$143,273	7.64%	\$132,326
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,452	\$0	100%	\$13,000	65.02%	\$4,548
Totals	\$119,453	\$128,300	93.1%	\$273,600	43.66%	\$154,147

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kermith Walters
Shannon Eller, Director of Adult Education

Siskiyou Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,279	\$7,500	123.72%	\$10,000	92.79%	\$721
2000 - Non-Instructional Salaries	\$70,010	\$59,648	117.37%	\$79,530	88.03%	\$9,520
3000 - Employee Benefits	\$17,478	\$17,848	97.93%	\$23,797	73.45%	\$6,319
4000 - Supplies and Materials	\$3,287	\$0	100%	\$4,000	82.18%	\$713
5000 - Other Operating Expenses and Services	\$10,947	\$107,455	10.19%	\$143,273	7.64%	\$132,326
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,452	\$0	100%	\$13,000	65.02%	\$4,548
Totals	\$119,453	\$192,450	62.07%	\$273,600	43.66%	\$154,147

Corrective Action Plan

The shared expense account was hardly used. It will be utilized this year on shared consortium expenditures.

Status
Submitted

Siskiyou Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,279	\$10,000	92.79%	\$10,000	92.79%	\$721
2000 - Non-Instructional Salaries	\$70,010	\$79,530	88.03%	\$79,530	88.03%	\$9,520
3000 - Employee Benefits	\$17,478	\$23,797	73.45%	\$23,797	73.45%	\$6,319
4000 - Supplies and Materials	\$3,287	\$0	100%	\$4,000	82.18%	\$713
5000 - Other Operating Expenses and Services	\$10,947	\$143,273	7.64%	\$143,273	7.64%	\$132,326
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,452	\$0	100%	\$13,000	65.02%	\$4,548
Totals	\$119,453	\$256,600	46.55%	\$273,600	43.66%	\$154,147

Corrective Action Plan

We have shared expenses/licenses for the consortium and they were paid in the following year. We have since lined up all contract renewals to our fiscal year to make sure we have an accurate and easy view on expenses going out. We plan on reviewing our member effectiveness this year and coming up with a system to reallocate some funding to sites who are in need of more funding due to their innovative CTE programs.

Summary of Activities:

Coordinated with all sites. Helped build and bridge programs at each site. Cleaned up NOVA issues. Attended CAEP conferences.

Status
Unsubmitted

Siskiyou Joint CCD

Siskiyou Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,425	\$20,000	97.12%	\$80,001	24.28%	\$60,576
3000 - Employee Benefits	\$9,577	\$11,495	83.31%	\$45,980	20.83%	\$36,403
4000 - Supplies and Materials	\$645	\$0	100%	\$50,000	1.29%	\$49,355
5000 - Other Operating Expenses and Services	\$16,458	\$8,699	189.19%	\$34,796	47.3%	\$18,338
6000 - Capital Outlay	\$473	\$0	100%	\$473	100%	\$0
7000 - Other Outgo	\$27,971	\$6,993	400%	\$27,971	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$74,549	\$47,187	157.99%	\$239,221	31.16%	\$164,672

Status
Submitted

Siskiyou Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,425	\$40,001	48.56%	\$80,001	24.28%	\$60,576
3000 - Employee Benefits	\$9,577	\$22,990	41.66%	\$45,980	20.83%	\$36,403
4000 - Supplies and Materials	\$645	\$25,000	2.58%	\$50,000	1.29%	\$49,355
5000 - Other Operating Expenses and Services	\$16,458	\$17,398	94.6%	\$34,796	47.3%	\$18,338
6000 - Capital Outlay	\$473	\$0	100%	\$473	100%	\$0
7000 - Other Outgo	\$27,971	\$13,986	200%	\$27,971	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$74,549	\$119,374	62.45%	\$239,221	31.16%	\$164,672

Corrective Action Plan

This site will be looking to hire a Director of Non credit who has resigned from the position.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kim Freeze, Director Noncredit, Continuing Education, Contract and Community Education
Shannon Eller, Director of Adult Education

Siskiyou Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,425	\$60,001	32.37%	\$80,001	24.28%	\$60,576
3000 - Employee Benefits	\$9,577	\$34,485	27.77%	\$45,980	20.83%	\$36,403
4000 - Supplies and Materials	\$645	\$25,000	2.58%	\$50,000	1.29%	\$49,355
5000 - Other Operating Expenses and Services	\$16,458	\$26,097	63.06%	\$34,796	47.3%	\$18,338
6000 - Capital Outlay	\$473	\$0	100%	\$473	100%	\$0
7000 - Other Outgo	\$27,971	\$20,978	133.33%	\$27,971	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$74,549	\$166,561	44.76%	\$239,221	31.16%	\$164,672

Corrective Action Plan

The director of non credit resigned. The hiring process has begun to hire a new director

Status
Submitted

Siskiyou Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,425	\$80,001	24.28%	\$80,001	24.28%	\$60,576
3000 - Employee Benefits	\$9,577	\$45,980	20.83%	\$45,980	20.83%	\$36,403
4000 - Supplies and Materials	\$645	\$50,000	1.29%	\$50,000	1.29%	\$49,355
5000 - Other Operating Expenses and Services	\$16,458	\$34,796	47.3%	\$34,796	47.3%	\$18,338
6000 - Capital Outlay	\$473	\$0	100%	\$473	100%	\$0
7000 - Other Outgo	\$27,971	\$27,971	100%	\$27,971	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$74,549	\$238,748	31.22%	\$239,221	31.16%	\$164,672

Corrective Action Plan

Research was completed for a culinary program at the school district, but it never came to fruition. Site will be utilizing money to better serve the community such as a culinary and hospitality program

Summary of Activities:

Developed non credit programs

Status
Unsubmitted

Siskiyou Training & Employment Program, Inc.

Siskiyou Training & Employment Program, Inc. Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$12,750	\$10,244	124.47%	\$40,975	31.12%	\$28,225
3000 - Employee Benefits	\$1,825	\$1,872	97.52%	\$7,486	24.38%	\$5,661
4000 - Supplies and Materials	\$391	\$345	113.3%	\$3,451	11.33%	\$3,060
5000 - Other Operating Expenses and Services	\$100	\$0	100%	\$7,947	1.26%	\$7,847
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$5,632	\$0	100%	\$5,632	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$20,698	\$12,460	166.11%	\$65,491	31.6%	\$44,793

Status
Submitted

Siskiyou Training & Employment Program, Inc. Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$25,500	\$20,488	124.47%	\$40,975	62.23%	\$15,475
3000 - Employee Benefits	\$3,650	\$3,743	97.52%	\$7,486	48.76%	\$3,836
4000 - Supplies and Materials	\$631	\$1,035	60.95%	\$3,451	18.28%	\$2,820
5000 - Other Operating Expenses and Services	\$220	\$0	100%	\$7,947	2.77%	\$7,727
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$5,632	\$0	100%	\$5,632	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,633	\$25,266	141.03%	\$65,491	54.41%	\$29,858

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Joanie Zarzynski, Executive Director

Shannon Eller, Director of Adult Education

Siskiyou Training & Employment Program, Inc. Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$38,250	\$30,731	124.47%	\$40,975	93.35%	\$2,725
3000 - Employee Benefits	\$5,475	\$5,615	97.52%	\$7,486	73.14%	\$2,011
4000 - Supplies and Materials	\$849	\$2,416	35.15%	\$3,451	24.6%	\$2,602
5000 - Other Operating Expenses and Services	\$365	\$0	100%	\$7,947	4.59%	\$7,582
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$5,632	\$0	100%	\$5,632	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$50,571	\$38,761	130.47%	\$65,491	77.22%	\$14,920

Status
Submitted

Siskiyou Training & Employment Program, Inc. Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$51,000	\$40,975	124.47%	\$40,975	124.47%	⚠ -\$10,025
3000 - Employee Benefits	\$7,300	\$7,486	97.52%	\$7,486	97.52%	\$186
4000 - Supplies and Materials	\$1,057	\$3,451	30.63%	\$3,451	30.63%	\$2,394
5000 - Other Operating Expenses and Services	\$502	\$0	100%	\$7,947	6.32%	\$7,445
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$5,632	\$0	100%	\$5,632	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$65,491	\$51,912	126.16%	\$65,491	100%	\$0

Summary of Activities:

Due to the amount of time designated staff spent working in Adult Education services, the Non-Instructional Salaries expenditure was higher than anticipated. In an effort to manage the allocation accordingly, our agency had to leverage funds in the alternate object codes from other sources.

Status
Unsubmitted

Siskiyou Union High

Siskiyou Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,474	\$13,951	254.28%	\$55,804	63.57%	\$20,330
2000 - Non-Instructional Salaries	\$15,195	\$5,179	293.38%	\$20,717	73.35%	\$5,522
3000 - Employee Benefits	\$16,104	\$6,416	251.02%	\$25,662	62.75%	\$9,558
4000 - Supplies and Materials	\$0	\$2,572	0%	\$10,289	0%	\$10,289
5000 - Other Operating Expenses and Services	\$11,268	\$3,641	309.48%	\$14,564	77.37%	\$3,296
6000 - Capital Outlay	\$6,000	\$0	100%	\$0	100%	⚠ -\$6,000
7000 - Other Outgo	\$10,593	\$0	100%	\$9,823	107.84%	⚠ -\$770
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$94,634	\$31,759	297.98%	\$136,859	69.15%	\$42,225

Status
Submitted

Siskiyou Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,474	\$27,902	127.14%	\$55,804	63.57%	\$20,330
2000 - Non-Instructional Salaries	\$15,195	\$10,359	146.69%	\$20,717	73.35%	\$5,522
3000 - Employee Benefits	\$16,104	\$12,831	125.51%	\$25,662	62.75%	\$9,558
4000 - Supplies and Materials	\$0	\$5,145	0%	\$10,289	0%	\$10,289
5000 - Other Operating Expenses and Services	\$11,268	\$7,282	154.74%	\$14,564	77.37%	\$3,296
6000 - Capital Outlay	\$6,000	\$0	100%	\$0	100%	⚠ -\$6,000
7000 - Other Outgo	\$10,593	\$0	100%	\$9,823	107.84%	⚠ -\$770
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$94,634	\$63,518	148.99%	\$136,859	69.15%	\$42,225

Summary of Activities:

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Shannon Eller, Director of Adult Education
Yolanda Sanchez Mrs.

Siskiyou Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,474	\$41,853	84.76%	\$55,804	63.57%	\$20,330
2000 - Non-Instructional Salaries	\$15,195	\$15,538	97.79%	\$20,717	73.35%	\$5,522
3000 - Employee Benefits	\$16,104	\$19,247	83.67%	\$25,662	62.75%	\$9,558
4000 - Supplies and Materials	\$0	\$7,717	0%	\$10,289	0%	\$10,289
5000 - Other Operating Expenses and Services	\$11,268	\$10,923	103.16%	\$14,564	77.37%	\$3,296
6000 - Capital Outlay	\$6,000	\$0	100%	\$0	100%	 -\$6,000
7000 - Other Outgo	\$10,593	\$0	100%	\$9,823	107.84%	 -\$770
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$94,634	\$95,277	99.33%	\$136,859	69.15%	\$42,225

Status
Submitted

Siskiyou Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,474	\$55,804	63.57%	\$55,804	63.57%	\$20,330
2000 - Non-Instructional Salaries	\$15,195	\$20,717	73.35%	\$20,717	73.35%	\$5,522
3000 - Employee Benefits	\$16,104	\$25,662	62.75%	\$25,662	62.75%	\$9,558
4000 - Supplies and Materials	\$0	\$10,289	0%	\$10,289	0%	\$10,289
5000 - Other Operating Expenses and Services	\$11,268	\$14,564	77.37%	\$14,564	77.37%	\$3,296
6000 - Capital Outlay	\$6,000	\$0	100%	\$0	100%	⚠ -\$6,000
7000 - Other Outgo	\$10,593	\$0	100%	\$9,823	107.84%	⚠ -\$770
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$94,634	\$127,036	74.49%	\$136,859	69.15%	\$42,225

Corrective Action Plan

Adjusting for incorrectly input expenditures from the 17/18 fiscal reporting

Summary of Activities:

Pharmacy Tech was main focus this year

Status
Unsubmitted

Tulelake Basin Joint Unified

Tulelake Basin Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$179	\$45	397.78%	\$180	99.44%	\$1
2000 - Non-Instructional Salaries	\$36,893	\$18,103	203.8%	\$72,411	50.95%	\$35,518
3000 - Employee Benefits	\$11,628	\$3,750	310.08%	\$15,000	77.52%	\$3,372
4000 - Supplies and Materials	\$4,002	\$1,000	400.2%	\$10,000	40.02%	\$5,998
5000 - Other Operating Expenses and Services	\$11,668	\$0	100%	\$20,000	58.34%	\$8,332
6000 - Capital Outlay	\$0	\$0	100%	\$35,000	0%	\$35,000
7000 - Other Outgo	\$16,159	\$0	100%	\$16,159	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$80,529	\$22,898	351.69%	\$168,750	47.72%	\$88,221

Summary of Activities:

Focus on providing HSD & GED with a large amount of incoming ESL students.

Status
Submitted

Tulelake Basin Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$179	\$90	198.89%	\$180	99.44%	\$1
2000 - Non-Instructional Salaries	\$36,893	\$36,206	101.9%	\$72,411	50.95%	\$35,518
3000 - Employee Benefits	\$11,628	\$7,500	155.04%	\$15,000	77.52%	\$3,372
4000 - Supplies and Materials	\$4,002	\$3,000	133.4%	\$10,000	40.02%	\$5,998
5000 - Other Operating Expenses and Services	\$11,668	\$2,000	583.4%	\$20,000	58.34%	\$8,332
6000 - Capital Outlay	\$0	\$0	100%	\$35,000	0%	\$35,000
7000 - Other Outgo	\$16,159	\$0	100%	\$16,159	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$80,529	\$48,796	165.03%	\$168,750	47.72%	\$88,221

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Leticia Rascon, Adult Education Coordinator

Shannon Eller, Director of Adult Education

Tulelake Basin Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$179	\$135	132.59%	\$180	99.44%	\$1
2000 - Non-Instructional Salaries	\$36,893	\$54,308	67.93%	\$72,411	50.95%	\$35,518
3000 - Employee Benefits	\$11,628	\$11,250	103.36%	\$15,000	77.52%	\$3,372
4000 - Supplies and Materials	\$4,002	\$7,000	57.17%	\$10,000	40.02%	\$5,998
5000 - Other Operating Expenses and Services	\$11,668	\$12,000	97.23%	\$20,000	58.34%	\$8,332
6000 - Capital Outlay	\$0	\$0	100%	\$35,000	0%	\$35,000
7000 - Other Outgo	\$16,159	\$0	100%	\$16,159	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$80,529	\$84,693	95.08%	\$168,750	47.72%	\$88,221

Status
Submitted

Tulelake Basin Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$179	\$180	99.44%	\$180	99.44%	\$1
2000 - Non-Instructional Salaries	\$36,893	\$72,411	50.95%	\$72,411	50.95%	\$35,518
3000 - Employee Benefits	\$11,628	\$15,000	77.52%	\$15,000	77.52%	\$3,372
4000 - Supplies and Materials	\$4,002	\$10,000	40.02%	\$10,000	40.02%	\$5,998
5000 - Other Operating Expenses and Services	\$11,668	\$20,000	58.34%	\$20,000	58.34%	\$8,332
6000 - Capital Outlay	\$0	\$35,000	0%	\$35,000	0%	\$35,000
7000 - Other Outgo	\$16,159	\$16,159	100%	\$16,159	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$80,529	\$168,750	47.72%	\$168,750	47.72%	\$88,221

Corrective Action Plan

There was a plan to potentially purchase a vehicle to help get students to the campus, but there needs to be more discussion on what that would look like. The site plans to expand ESL services and research ways to get more students on campus or utilize distance learning.

Status
Unsubmitted

Yreka Union High

Yreka Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$162,442	\$40,611	400%	\$162,442	100%	\$0
2000 - Non-Instructional Salaries	\$22,971	\$3,000	765.7%	\$30,000	76.57%	\$7,029
3000 - Employee Benefits	\$39,035	\$3,904	1,000%	\$39,035	100%	\$0
4000 - Supplies and Materials	\$16,033	\$0	100%	\$12,000	133.61%	 -\$4,033
5000 - Other Operating Expenses and Services	\$5,171	\$1,293	400%	\$5,171	100%	\$0
6000 - Capital Outlay	\$23,345	\$30,631	76.21%	\$122,524	19.05%	\$99,179
7000 - Other Outgo	\$38,818	\$12,353	314.23%	\$49,413	78.56%	\$10,595
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$307,815	\$91,791	335.34%	\$420,585	73.19%	\$112,770

Summary of Activities:

HSD and GED prep is main focus this year

Status
Submitted

Yreka Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$162,442	\$81,221	200%	\$162,442	100%	\$0
2000 - Non-Instructional Salaries	\$22,971	\$12,000	191.43%	\$30,000	76.57%	\$7,029
3000 - Employee Benefits	\$39,035	\$15,614	250%	\$39,035	100%	\$0
4000 - Supplies and Materials	\$16,033	\$0	100%	\$12,000	133.61%	! -\$4,033
5000 - Other Operating Expenses and Services	\$5,171	\$2,586	200%	\$5,171	100%	\$0
6000 - Capital Outlay	\$23,345	\$61,262	38.11%	\$122,524	19.05%	\$99,179
7000 - Other Outgo	\$38,818	\$24,707	157.12%	\$49,413	78.56%	\$10,595
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$307,815	\$197,389	155.94%	\$420,585	73.19%	\$112,770

Summary of Activities:

Consortium approved set aside = \$17, 386

**Status
Submitted**

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Rhonda Daws 8426151, Assistant Principal
Shannon Eller, Director of Adult Education

Yreka Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$162,442	\$121,832	133.33%	\$162,442	100%	\$0
2000 - Non-Instructional Salaries	\$22,971	\$22,500	102.09%	\$30,000	76.57%	\$7,029
3000 - Employee Benefits	\$39,035	\$29,276	133.33%	\$39,035	100%	\$0
4000 - Supplies and Materials	\$16,033	\$6,000	267.22%	\$12,000	133.61%	 -\$4,033
5000 - Other Operating Expenses and Services	\$5,171	\$3,878	133.33%	\$5,171	100%	\$0
6000 - Capital Outlay	\$23,345	\$91,893	25.4%	\$122,524	19.05%	\$99,179
7000 - Other Outgo	\$38,818	\$37,060	104.74%	\$49,413	78.56%	\$10,595
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$307,815	\$312,439	98.52%	\$420,585	73.19%	\$112,770

Status
Submitted

Yreka Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$162,442	\$162,442	100%	\$162,442	100%	\$0
2000 - Non-Instructional Salaries	\$22,971	\$30,000	76.57%	\$30,000	76.57%	\$7,029
3000 - Employee Benefits	\$39,035	\$39,035	100%	\$39,035	100%	\$0
4000 - Supplies and Materials	\$16,033	\$12,000	133.61%	\$12,000	133.61%	⚠ -\$4,033
5000 - Other Operating Expenses and Services	\$5,171	\$5,171	100%	\$5,171	100%	\$0
6000 - Capital Outlay	\$23,345	\$122,524	19.05%	\$122,524	19.05%	\$99,179
7000 - Other Outgo	\$38,818	\$49,413	78.56%	\$49,413	78.56%	\$10,595
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$307,815	\$420,585	73.19%	\$420,585	73.19%	\$112,770

Corrective Action Plan

The building is almost to completion and will be utilizing the remaining carryover in the 19/20 year.

Summary of Activities:

The main focus this year was getting an adult education building built for AEP students and staff.

Status
Unsubmitted



California Community Colleges



2019 © California Community Colleges
NOVA Site Version: [4.11.4](#)