

CAEP Consortium Fiscal Reporting 71 Adult Education Pathways

2019-20 Fiscal Year

Certification

Certified By

Shannon Eller

Director of Adult Education

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Butte Valley Unified	Submitted	Submitted	Not Submitted	Not Submitted
Dunsmuir Joint Union High	Submitted	Submitted	Not Submitted	Not Submitted
Scott Valley Unified	Submitted	Submitted	Not Submitted	Not Submitted
Siskiyou Co. Office of Education	Submitted	Submitted	Not Submitted	Not Submitted
Siskiyou Joint CCD	Submitted	Submitted	Not Submitted	Not Submitted
Siskiyou Training & Employment Program, Inc.	Submitted	Submitted	Not Submitted	Not Submitted
Siskiyou Union High	Submitted	Submitted	Not Submitted	Not Submitted
Tulelake Basin Joint Unified	Submitted	Submitted	Not Submitted	Not Submitted
Yreka Union High	Submitted	Submitted	Not Submitted	Not Submitted

Butte Valley Unified

Butte Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,825	\$6,025	63.49%	\$24,100	15.87%	\$20,275
2000 - Non-Instructional Salaries	\$1,818	\$7,719	23.55%	\$30,874	5.89%	\$29,056
3000 - Employee Benefits	\$1,856	\$4,462	41.6%	\$17,847	10.4%	\$15,991
4000 - Supplies and Materials	\$483	\$16,896	2.86%	\$67,583	0.71%	\$67,100
5000 - Other Operating Expenses and Services	\$0	\$2,125	0%	\$8,500	0%	\$8,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,982	\$37,226	21.44%	\$148,904	5.36%	\$140,922

Corrective Action Plan

Our Adult Education Program got underway a few months into the fiscal year.

Status
Submitted

Butte Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,288	\$12,050	85.38%	\$24,100	42.69%	\$13,812
2000 - Non-Instructional Salaries	\$9,660	\$15,437	62.58%	\$30,874	31.29%	\$21,214
3000 - Employee Benefits	\$4,181	\$8,924	46.85%	\$17,847	23.43%	\$13,666
4000 - Supplies and Materials	\$1,476	\$33,792	4.37%	\$67,583	2.18%	\$66,107
5000 - Other Operating Expenses and Services	\$345	\$4,250	8.12%	\$8,500	4.06%	\$8,155
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$25,950	\$74,452	34.85%	\$148,904	17.43%	\$122,954

Corrective Action Plan

In quarter three, we will be buying classroom supplies. Classes to be held in Spring 2020: Bus Driver Training Certification, CPR/AED, Food Handlers, Class B CDL.

Summary of Activities:

Hired and continue to train Adult Education Coordinator. Increased enrollment in H.S Diploma, GED, ESL, Construction.

Status

Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jason Allen

Shannon Eller, Director of Adult Education

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,288	\$18,075	56.92%	\$24,100	42.69%	\$13,812
2000 - Non-Instructional Salaries	\$9,660	\$23,156	41.72%	\$30,874	31.29%	\$21,214
3000 - Employee Benefits	\$4,181	\$13,385	31.24%	\$17,847	23.43%	\$13,666
4000 - Supplies and Materials	\$1,476	\$50,687	2.91%	\$67,583	2.18%	\$66,107
5000 - Other Operating Expenses and Services	\$345	\$6,375	5.41%	\$8,500	4.06%	\$8,155
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$25,950	\$111,678	23.24%	\$148,904	17.43%	\$122,954

Status
Unsubmitted

Butte Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,288	\$24,100	42.69%	\$24,100	42.69%	\$13,812
2000 - Non-Instructional Salaries	\$9,660	\$30,874	31.29%	\$30,874	31.29%	\$21,214
3000 - Employee Benefits	\$4,181	\$17,847	23.43%	\$17,847	23.43%	\$13,666
4000 - Supplies and Materials	\$1,476	\$67,583	2.18%	\$67,583	2.18%	\$66,107
5000 - Other Operating Expenses and Services	\$345	\$8,500	4.06%	\$8,500	4.06%	\$8,155
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$25,950	\$148,904	17.43%	\$148,904	17.43%	\$122,954

Status
Unsubmitted

Dunsmuir Joint Union High

Dunsmuir Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$9,735	\$0	100%	\$12,000	81.13%	\$2,265
3000 - Employee Benefits	\$1,119	\$0	100%	\$3,000	37.3%	\$1,881
4000 - Supplies and Materials	\$0	\$250	0%	\$1,000	0%	\$1,000
5000 - Other Operating Expenses and Services	\$11,332	\$23,826	47.56%	\$95,305	11.89%	\$83,973
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$22,186	\$24,076	92.15%	\$111,305	19.93%	\$89,119

Summary of Activities:

Bus Driver Training Certification course Salary and Benefits STEP MOU for services Advertising

Status
Submitted

Dunsmuir Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$11,220	\$0	100%	\$12,000	93.5%	\$780
3000 - Employee Benefits	\$1,289	\$0	100%	\$3,000	42.97%	\$1,711
4000 - Supplies and Materials	\$0	\$500	0%	\$1,000	0%	\$1,000
5000 - Other Operating Expenses and Services	\$12,007	\$47,653	25.2%	\$95,305	12.6%	\$83,298
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$24,516	\$48,153	50.91%	\$111,305	22.03%	\$86,789

Corrective Action Plan

Classes are to be held in Spring 2020.

Summary of Activities:

Bus Driver Training Certification course Salary and Benefits, STEP MOU for contracted director services, CPR/AED and First Aid Red Cross Certification, and advertising

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Ray Kellar

Shannon Eller, Director of Adult Education

Dunsmuir Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$11,220	\$0	100%	\$12,000	93.5%	\$780
3000 - Employee Benefits	\$1,289	\$0	100%	\$3,000	42.97%	\$1,711
4000 - Supplies and Materials	\$0	\$750	0%	\$1,000	0%	\$1,000
5000 - Other Operating Expenses and Services	\$12,007	\$71,479	16.8%	\$95,305	12.6%	\$83,298
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$24,516	\$72,229	33.94%	\$111,305	22.03%	\$86,789

Status
Unsubmitted

Dunsmuir Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$11,220	\$0	100%	\$12,000	93.5%	\$780
3000 - Employee Benefits	\$1,289	\$0	100%	\$3,000	42.97%	\$1,711
4000 - Supplies and Materials	\$0	\$1,000	0%	\$1,000	0%	\$1,000
5000 - Other Operating Expenses and Services	\$12,007	\$95,305	12.6%	\$95,305	12.6%	\$83,298
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$24,516	\$96,305	25.46%	\$111,305	22.03%	\$86,789

Status
Unsubmitted

Scott Valley Unified

Scott Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,300	\$9,750	33.85%	\$65,000	5.08%	\$61,700
2000 - Non-Instructional Salaries	\$4,778	\$3,750	127.41%	\$25,000	19.11%	\$20,222
3000 - Employee Benefits	\$2,572	\$3,300	77.94%	\$22,000	11.69%	\$19,428
4000 - Supplies and Materials	\$210	\$5,854	3.59%	\$39,025	0.54%	\$38,815
5000 - Other Operating Expenses and Services	\$1,141	\$1,275	89.49%	\$8,500	13.42%	\$7,359
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$12,001	\$23,929	50.15%	\$159,525	7.52%	\$147,524

Corrective Action Plan

We will be adding staff as the enrollment increases through the middle of the year. The majority of our classes are scheduled from October to April, that is where a majority of expenditures take place. In addition, we lost staff right at the beginning of the year.

Summary of Activities:

Classes completed this fall: CPR/First Aid; Promotional Film Making; CBEST Prep; Help w/ Homework; ESL I & II
Upcoming classes: Bus Driver Cert (Jan. 7-9); Google Apps (1/23 thru 2/13); Microsoft Excel; Basic Computer Skills (3/16 thru 4/8); ABE classes ongoing

**Status
Submitted**

Scott Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,950	\$19,500	81.79%	\$65,000	24.54%	\$49,050
2000 - Non-Instructional Salaries	\$9,250	\$7,500	123.33%	\$25,000	37%	\$15,750
3000 - Employee Benefits	\$6,427	\$6,600	97.38%	\$22,000	29.21%	\$15,573
4000 - Supplies and Materials	\$612	\$11,708	5.23%	\$39,025	1.57%	\$38,413
5000 - Other Operating Expenses and Services	\$1,779	\$2,550	69.76%	\$8,500	20.93%	\$6,721
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$34,018	\$47,858	71.08%	\$159,525	21.32%	\$125,507

Corrective Action Plan

Review personnel costs.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Marie Caldwell, Superintendent
Shannon Eller, Director of Adult Education

Scott Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,950	\$29,250	54.53%	\$65,000	24.54%	\$49,050
2000 - Non-Instructional Salaries	\$9,250	\$11,250	82.22%	\$25,000	37%	\$15,750
3000 - Employee Benefits	\$6,427	\$9,900	64.92%	\$22,000	29.21%	\$15,573
4000 - Supplies and Materials	\$612	\$17,561	3.48%	\$39,025	1.57%	\$38,413
5000 - Other Operating Expenses and Services	\$1,779	\$3,825	46.51%	\$8,500	20.93%	\$6,721
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$34,018	\$71,786	47.39%	\$159,525	21.32%	\$125,507

Status
Unsubmitted

Scott Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,950	\$39,000	40.9%	\$65,000	24.54%	\$49,050
2000 - Non-Instructional Salaries	\$9,250	\$15,000	61.67%	\$25,000	37%	\$15,750
3000 - Employee Benefits	\$6,427	\$13,200	48.69%	\$22,000	29.21%	\$15,573
4000 - Supplies and Materials	\$612	\$23,415	2.61%	\$39,025	1.57%	\$38,413
5000 - Other Operating Expenses and Services	\$1,779	\$5,100	34.88%	\$8,500	20.93%	\$6,721
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$34,018	\$95,715	35.54%	\$159,525	21.32%	\$125,507

Status
Unsubmitted

Siskiyou Co. Office of Education

Siskiyou Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,150	0%	\$12,600	0%	\$12,600
2000 - Non-Instructional Salaries	\$0	\$20,274	0%	\$81,095	0%	\$81,095
3000 - Employee Benefits	\$0	\$5,009	0%	\$20,037	0%	\$20,037
4000 - Supplies and Materials	\$0	\$2,536	0%	\$10,143	0%	\$10,143
5000 - Other Operating Expenses and Services	\$0	\$47,342	0%	\$189,366	0%	\$189,366
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,795	0%	\$15,180	0%	\$15,180
Totals	\$0	\$82,105	0%	\$328,421	0%	\$328,421

Corrective Action Plan

Per Veronica Parker at CAEP TAP, we will be reporting expenses in Q2 instead of Q1 so that we can balance to NOVA with our books

Status
Submitted

Siskiyou Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,258	\$6,300	35.84%	\$12,600	17.92%	\$10,342
2000 - Non-Instructional Salaries	\$0	\$40,548	0%	\$81,095	0%	\$81,095
3000 - Employee Benefits	\$0	\$10,019	0%	\$20,037	0%	\$20,037
4000 - Supplies and Materials	\$757	\$5,072	14.93%	\$10,143	7.46%	\$9,386
5000 - Other Operating Expenses and Services	\$25,804	\$94,683	27.25%	\$189,366	13.63%	\$163,562
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,590	0%	\$15,180	0%	\$15,180
Totals	\$28,819	\$164,211	17.55%	\$328,421	8.78%	\$299,602

Corrective Action Plan

Per Veronica Parker at CAEP TAP, we are to under-report expenses in Q1 & Q2 so that we can match up with SCOE books. In Q2, all object codes are under-reported, except object code 4000 & 5000. Those are actual YTD expense amounts, which will make us balance with SCOE books.

Summary of Activities:

Director has been liaison to CAEP and AEP Consortium. Director has worked with CAEP TAP and NOVA programmers to resolve all NOVA issues. Organized and facilitated monthly consortium meetings. Organized and facilitated Data & Accountability Team Meetings, Fiscal Team Meetings and worked on amplifying marketing and outreach. Thus far, our student numbers are growing indicating that marketing and outreach strategies are working.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Kermith Walters

Shannon Eller, Director of Adult Education

Siskiyou Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,258	\$9,450	23.89%	\$12,600	17.92%	\$10,342
2000 - Non-Instructional Salaries	\$0	\$60,821	0%	\$81,095	0%	\$81,095
3000 - Employee Benefits	\$0	\$15,028	0%	\$20,037	0%	\$20,037
4000 - Supplies and Materials	\$757	\$7,607	9.95%	\$10,143	7.46%	\$9,386
5000 - Other Operating Expenses and Services	\$25,804	\$142,025	18.17%	\$189,366	13.63%	\$163,562
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,385	0%	\$15,180	0%	\$15,180
Totals	\$28,819	\$246,316	11.7%	\$328,421	8.78%	\$299,602

Status
Unsubmitted

Siskiyou Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,258	\$12,600	17.92%	\$12,600	17.92%	\$10,342
2000 - Non-Instructional Salaries	\$0	\$81,095	0%	\$81,095	0%	\$81,095
3000 - Employee Benefits	\$0	\$20,037	0%	\$20,037	0%	\$20,037
4000 - Supplies and Materials	\$757	\$10,143	7.46%	\$10,143	7.46%	\$9,386
5000 - Other Operating Expenses and Services	\$25,804	\$189,366	13.63%	\$189,366	13.63%	\$163,562
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$15,180	0%	\$15,180	0%	\$15,180
Totals	\$28,819	\$328,421	8.78%	\$328,421	8.78%	\$299,602

Status
Unsubmitted

Siskiyou Joint CCD

Siskiyou Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$12,920	\$16,250	79.51%	\$65,000	19.88%	\$52,080
3000 - Employee Benefits	\$5,345	\$11,015	48.52%	\$44,060	12.13%	\$38,715
4000 - Supplies and Materials	\$0	\$4,375	0%	\$17,500	0%	\$17,500
5000 - Other Operating Expenses and Services	\$12,193	\$20,892	58.36%	\$108,567	11.23%	\$96,374
6000 - Capital Outlay	\$0	\$0	100%	\$45,000	0%	\$45,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$30,458	\$52,532	57.98%	\$280,127	10.87%	\$249,669

Corrective Action Plan

The District is in transition with the director's position as well as one other pending support position. Additional marketing is planned and will occur in Q2.

Summary of Activities:

Program and marketing development was the main focus for the first quarter of 2019-20. Travel to conferences was other main expenditure.

Status
Submitted

Siskiyou Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,944	\$0	100%	\$0	100%	⚠ -\$7,944
2000 - Non-Instructional Salaries	\$13,855	\$32,500	42.63%	\$65,000	21.32%	\$51,145
3000 - Employee Benefits	\$10,912	\$22,030	49.53%	\$44,060	24.77%	\$33,148
4000 - Supplies and Materials	\$0	\$8,750	0%	\$17,500	0%	\$17,500
5000 - Other Operating Expenses and Services	\$27,183	\$48,034	56.59%	\$108,567	25.04%	\$81,384
6000 - Capital Outlay	\$0	\$0	100%	\$45,000	0%	\$45,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$59,894	\$111,314	53.81%	\$280,127	21.38%	\$220,233

Corrective Action Plan

We recently hired personnel to conduct activities and achieve our outcomes. We will meet our expenditure goal for Q3.

Summary of Activities:

We are building our noncredit and working with the consortia to achieve outcomes.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Shannon Eller, Director of Adult Education

Mark Klever

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,944	\$0	100%	\$0	100%	⚠ -\$7,944
2000 - Non-Instructional Salaries	\$13,855	\$48,750	28.42%	\$65,000	21.32%	\$51,145
3000 - Employee Benefits	\$10,912	\$33,045	33.02%	\$44,060	24.77%	\$33,148
4000 - Supplies and Materials	\$0	\$13,125	0%	\$17,500	0%	\$17,500
5000 - Other Operating Expenses and Services	\$27,183	\$81,425	33.38%	\$108,567	25.04%	\$81,384
6000 - Capital Outlay	\$0	\$22,500	0%	\$45,000	0%	\$45,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$59,894	\$198,845	30.12%	\$280,127	21.38%	\$220,233

Status
Unsubmitted

Siskiyou Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,944	\$0	100%	\$0	100%	⚠ -\$7,944
2000 - Non-Instructional Salaries	\$13,855	\$65,000	21.32%	\$65,000	21.32%	\$51,145
3000 - Employee Benefits	\$10,912	\$44,060	24.77%	\$44,060	24.77%	\$33,148
4000 - Supplies and Materials	\$0	\$17,500	0%	\$17,500	0%	\$17,500
5000 - Other Operating Expenses and Services	\$27,183	\$108,567	25.04%	\$108,567	25.04%	\$81,384
6000 - Capital Outlay	\$0	\$45,000	0%	\$45,000	0%	\$45,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$59,894	\$280,127	21.38%	\$280,127	21.38%	\$220,233

Status
Unsubmitted

Siskiyou Training & Employment Program, Inc.

Siskiyou Training & Employment Program, Inc. Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$11,154	\$0	100%	\$44,615	25%	\$33,461
3000 - Employee Benefits	\$2,748	\$0	100%	\$10,994	25%	\$8,246
4000 - Supplies and Materials	\$1,882	\$0	100%	\$4,882	38.55%	\$3,000
5000 - Other Operating Expenses and Services	\$1,622	\$0	100%	\$5,000	32.44%	\$3,378
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$17,406	\$0	100%	\$65,491	26.58%	\$48,085

Summary of Activities:

Transitional Coordinator/Data Manager has attended multiple meetings at Adult Ed locations in Siskiyou County. New CASAS testing instruments were purchased in accordance with NRS approval guidelines as well as other supplies necessary to deliver adult education services for the program year. CAEP Summit Registration and Airfare was also secured for the upcoming conference.

Status
Submitted

Siskiyou Training & Employment Program, Inc. Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$22,308	\$0	100%	\$44,615	50%	\$22,307
3000 - Employee Benefits	\$5,496	\$0	100%	\$10,994	49.99%	\$5,498
4000 - Supplies and Materials	\$4,142	\$0	100%	\$4,882	84.84%	\$740
5000 - Other Operating Expenses and Services	\$3,709	\$0	100%	\$5,000	74.18%	\$1,291
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,655	\$0	100%	\$65,491	54.44%	\$29,836

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Joanie Zarzynski, Executive Director

Shannon Eller, Director of Adult Education

Siskiyou Training & Employment Program, Inc. Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$22,308	\$0	100%	\$44,615	50%	\$22,307
3000 - Employee Benefits	\$5,496	\$0	100%	\$10,994	49.99%	\$5,498
4000 - Supplies and Materials	\$4,142	\$0	100%	\$4,882	84.84%	\$740
5000 - Other Operating Expenses and Services	\$3,709	\$0	100%	\$5,000	74.18%	\$1,291
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,655	\$0	100%	\$65,491	54.44%	\$29,836

Status
Unsubmitted

Siskiyou Training & Employment Program, Inc. Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$22,308	\$0	100%	\$44,615	50%	\$22,307
3000 - Employee Benefits	\$5,496	\$0	100%	\$10,994	49.99%	\$5,498
4000 - Supplies and Materials	\$4,142	\$0	100%	\$4,882	84.84%	\$740
5000 - Other Operating Expenses and Services	\$3,709	\$0	100%	\$5,000	74.18%	\$1,291
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,655	\$0	100%	\$65,491	54.44%	\$29,836

Status
Unsubmitted

Siskiyou Union High

Siskiyou Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,744	\$20,123	53.39%	\$80,492	13.35%	\$69,748
2000 - Non-Instructional Salaries	\$4,018	\$6,230	64.49%	\$24,920	16.12%	\$20,902
3000 - Employee Benefits	\$5,331	\$10,620	50.2%	\$42,481	12.55%	\$37,150
4000 - Supplies and Materials	\$0	\$0	100%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$1,095	\$888	123.31%	\$3,552	30.83%	\$2,457
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,188	\$37,861	55.96%	\$156,445	13.54%	\$135,257

Corrective Action Plan

The district is working to create and implement new programs.

Status
Submitted

Siskiyou Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,879	\$20,123	108.73%	\$80,492	27.18%	\$58,613
2000 - Non-Instructional Salaries	\$12,055	\$6,230	193.5%	\$24,920	48.37%	\$12,865
3000 - Employee Benefits	\$11,527	\$10,620	108.54%	\$42,481	27.13%	\$30,954
4000 - Supplies and Materials	\$1,214	\$0	100%	\$5,000	24.28%	\$3,786
5000 - Other Operating Expenses and Services	\$3,815	\$888	429.62%	\$3,552	107.4%	ⓘ -\$263
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$50,490	\$37,861	133.36%	\$156,445	32.27%	\$105,955

Summary of Activities:

High School diploma and GED prep

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Shannon Eller, Director of Adult Education
Yolanda Sanchez Mrs.

Siskiyou Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,879	\$20,123	108.73%	\$80,492	27.18%	\$58,613
2000 - Non-Instructional Salaries	\$12,055	\$6,230	193.5%	\$24,920	48.37%	\$12,865
3000 - Employee Benefits	\$11,527	\$10,620	108.54%	\$42,481	27.13%	\$30,954
4000 - Supplies and Materials	\$1,214	\$2,500	48.56%	\$5,000	24.28%	\$3,786
5000 - Other Operating Expenses and Services	\$3,815	\$888	429.62%	\$3,552	107.4%	ⓘ -\$263
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$50,490	\$40,361	125.1%	\$156,445	32.27%	\$105,955

Status
Unsubmitted

Siskiyou Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,879	\$20,123	108.73%	\$80,492	27.18%	\$58,613
2000 - Non-Instructional Salaries	\$12,055	\$6,230	193.5%	\$24,920	48.37%	\$12,865
3000 - Employee Benefits	\$11,527	\$10,620	108.54%	\$42,481	27.13%	\$30,954
4000 - Supplies and Materials	\$1,214	\$2,500	48.56%	\$5,000	24.28%	\$3,786
5000 - Other Operating Expenses and Services	\$3,815	\$888	429.62%	\$3,552	107.4%	ⓘ -\$263
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$50,490	\$40,361	125.1%	\$156,445	32.27%	\$105,955

Status
Unsubmitted

Tulelake Basin Joint Unified

Tulelake Basin Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$5,000	0%	\$5,000
2000 - Non-Instructional Salaries	\$5,205	\$8,750	59.49%	\$35,000	14.87%	\$29,795
3000 - Employee Benefits	\$1,625	\$3,131	51.9%	\$12,523	12.98%	\$10,898
4000 - Supplies and Materials	\$36	\$200	18%	\$20,000	0.18%	\$19,964
5000 - Other Operating Expenses and Services	\$5,273	\$5,100	103.39%	\$15,000	35.15%	\$9,727
6000 - Capital Outlay	\$0	\$10,023	0%	\$66,819	0%	\$66,819
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$12,139	\$27,204	44.62%	\$154,342	7.87%	\$142,203

Corrective Action Plan

Quarter 1 is a very inactive time in schools. We will make up these expenses in future quarters and be back on track.

Status

Submitted

Tulelake Basin Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$5,000	0%	\$5,000
2000 - Non-Instructional Salaries	\$15,300	\$17,500	87.43%	\$35,000	43.71%	\$19,700
3000 - Employee Benefits	\$4,778	\$6,262	76.31%	\$12,523	38.15%	\$7,745
4000 - Supplies and Materials	\$17,842	\$18,000	99.12%	\$20,000	89.21%	\$2,158
5000 - Other Operating Expenses and Services	\$6,181	\$6,000	103.02%	\$15,000	41.21%	\$8,819
6000 - Capital Outlay	\$0	\$20,046	0%	\$66,819	0%	\$66,819
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$44,101	\$67,807	65.04%	\$154,342	28.57%	\$110,241

Corrective Action Plan

Classes were just beginning in Q1 and take a holiday break in Q2, thus expenses are lower. We should be on track for the remainder of the year.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Leticia Rascon, Adult Education Coordinator
Shannon Eller, Director of Adult Education

Tulelake Basin Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$5,000	0%	\$5,000
2000 - Non-Instructional Salaries	\$15,300	\$26,250	58.29%	\$35,000	43.71%	\$19,700
3000 - Employee Benefits	\$4,778	\$9,392	50.87%	\$12,523	38.15%	\$7,745
4000 - Supplies and Materials	\$17,842	\$18,600	95.92%	\$20,000	89.21%	\$2,158
5000 - Other Operating Expenses and Services	\$6,181	\$7,500	82.41%	\$15,000	41.21%	\$8,819
6000 - Capital Outlay	\$0	\$30,069	0%	\$66,819	0%	\$66,819
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$44,101	\$91,811	48.03%	\$154,342	28.57%	\$110,241

Status
Unsubmitted

Tulelake Basin Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$5,000	0%	\$5,000
2000 - Non-Instructional Salaries	\$15,300	\$35,000	43.71%	\$35,000	43.71%	\$19,700
3000 - Employee Benefits	\$4,778	\$12,523	38.15%	\$12,523	38.15%	\$7,745
4000 - Supplies and Materials	\$17,842	\$20,000	89.21%	\$20,000	89.21%	\$2,158
5000 - Other Operating Expenses and Services	\$6,181	\$15,000	41.21%	\$15,000	41.21%	\$8,819
6000 - Capital Outlay	\$0	\$40,091	0%	\$66,819	0%	\$66,819
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$44,101	\$122,614	35.97%	\$154,342	28.57%	\$110,241

Status
Unsubmitted

Yreka Union High

Yreka Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,070	\$23,964	29.5%	\$95,854	7.38%	\$88,784
2000 - Non-Instructional Salaries	\$3,623	\$5,324	68.05%	\$21,295	17.01%	\$17,672
3000 - Employee Benefits	\$4,487	\$7,565	59.31%	\$30,259	14.83%	\$25,772
4000 - Supplies and Materials	\$35,982	\$18,028	199.6%	\$72,110	49.9%	\$36,128
5000 - Other Operating Expenses and Services	\$366	\$22,175	1.65%	\$88,700	0.41%	\$88,334
6000 - Capital Outlay	\$0	\$1,679	0%	\$6,715	0%	\$6,715
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$51,528	\$78,733	65.45%	\$314,933	16.36%	\$263,405

Corrective Action Plan

Adult Education courses did not start until late September and the majority of the expenditures fall under teacher salaries/benefits.

Summary of Activities:

We opened a new facility in September and the majority of funding went towards furnishing the building.

Status
Submitted

Yreka Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,588	\$47,927	57.56%	\$95,854	28.78%	\$68,266
2000 - Non-Instructional Salaries	\$8,645	\$10,648	81.19%	\$21,295	40.6%	\$12,650
3000 - Employee Benefits	\$10,663	\$15,130	70.48%	\$30,259	35.24%	\$19,596
4000 - Supplies and Materials	\$47,296	\$36,055	131.18%	\$72,110	65.59%	\$24,814
5000 - Other Operating Expenses and Services	\$1,653	\$44,350	3.73%	\$88,700	1.86%	\$87,047
6000 - Capital Outlay	\$0	\$3,358	0%	\$6,715	0%	\$6,715
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$95,845	\$157,467	60.87%	\$314,933	30.43%	\$219,088

Summary of Activities:

High School diploma and GED track.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Rhonda Daws 8426151, Assistant Principal
Shannon Eller, Director of Adult Education

Yreka Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,588	\$71,891	38.38%	\$95,854	28.78%	\$68,266
2000 - Non-Instructional Salaries	\$8,645	\$15,971	54.13%	\$21,295	40.6%	\$12,650
3000 - Employee Benefits	\$10,663	\$22,694	46.99%	\$30,259	35.24%	\$19,596
4000 - Supplies and Materials	\$47,296	\$54,083	87.45%	\$72,110	65.59%	\$24,814
5000 - Other Operating Expenses and Services	\$1,653	\$66,525	2.48%	\$88,700	1.86%	\$87,047
6000 - Capital Outlay	\$0	\$5,036	0%	\$6,715	0%	\$6,715
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$95,845	\$236,200	40.58%	\$314,933	30.43%	\$219,088

Status
Unsubmitted

Yreka Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,588	\$95,854	28.78%	\$95,854	28.78%	\$68,266
2000 - Non-Instructional Salaries	\$8,645	\$21,295	40.6%	\$21,295	40.6%	\$12,650
3000 - Employee Benefits	\$10,663	\$30,259	35.24%	\$30,259	35.24%	\$19,596
4000 - Supplies and Materials	\$47,296	\$72,110	65.59%	\$72,110	65.59%	\$24,814
5000 - Other Operating Expenses and Services	\$1,653	\$88,700	1.86%	\$88,700	1.86%	\$87,047
6000 - Capital Outlay	\$0	\$6,715	0%	\$6,715	0%	\$6,715
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$95,845	\$314,933	30.43%	\$314,933	30.43%	\$219,088

Status
Unsubmitted



California
Community
Colleges



2020 © California Community Colleges

NOVA Site Version: [4.13.10](#)