

CAEP Allocation Amendment: 2020-21 Produced: Jul 30, 2020, 08:48 PM UTC Regina Hanna

## 71 Adult Education Pathways

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 71 Adult Education Pathways

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** Our Consortium is continuing with our marketing and outreach campaign mostly via social media. We now have a Twitter and Instagram, and continuing to post on Facebook. We are also beefing up our workforce preparation programs at each site, along with our CTE programs while still maintaining strong ESL, ABE/ASE programs. Our Consortium centralizes data and it is working out very well. Our sites have constant communication with our data manager and it has relieved inaccuracies in data. We will also be improving our transitional services by contracting with Siskiyou Works (an occupational roadmap for Siskiyou County). They will be employing a transitional coordinator who will conduct our intakes, respond to needs at each adult education site and manage students in a case management style. This person will also conduct "out takes" in order to transition students to occupational resources and/or post secondary education.

**Changes:** One change is that one of our members (Siskiyou Training & Employment Program or STEP) will cease business operations at the end of the fiscal year, meaning we will have about a \$65K allocation to split up within our Consortium. Our Consortium decided in a public meeting 4/16/20 to split up the \$65K equally to all members without 18/19 carryover monies. Our data manager and transitional services coordinator were housed at the STEP office. Our Consortium voted in a public meeting 4/16/20 to accept Siskiyou Work's proposal to house the data and transitional coordinators through the Siskiyou Work's program. This will ensure that data is maintained and all sites have access to transitional services throughout the county.

### Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Butte Valley Unified	\$69,885	\$6,359
Dunsmuir Joint Union High	\$100,541	\$32,745
Scott Valley Unified	\$94,998	
Siskiyou Co. Office of Education	\$207,020	\$32,746
Siskiyou Joint CCD	\$115,455	\$19,836
Siskiyou Union High	\$114,220	
Tulelake Basin Joint Unified	\$66,121	\$6,255
Yreka Union High	\$202,163	
<b>Total Allocated to Members</b>	<b>\$970,403</b>	
<b>Total CAEP Funds</b>	<b>\$970,403</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Butte Valley Unified</a>	Unified School District	Jason Allen	(530) 397-4000
<a href="#">Dunsmuir Joint Union High</a>	High School District	Ray Kellar	(530) 235-4835
<a href="#">Scott Valley Unified</a>	Unified School District	Regina Hanna	(530) 467-3244
<a href="#">Siskiyou Co. Office of Education</a>	County Office of Education (COE)	Kermith Walters	(530) 842-8403
<a href="#">Siskiyou Joint CCD</a>	District	Shannon Eller	(530) 842-8446
<a href="#">Siskiyou Training &amp; Employment Program, Inc.</a>	Workforce Development Board	Shannon Eller	(530) 842-8446
<a href="#">Siskiyou Union High</a>	High School District	Shannon Eller	(530) 842-8446
<a href="#">Tulelake Basin Joint Unified</a>	Unified School District	Leticia Rascon	
<a href="#">Yreka Union High</a>	High School District	Rhonda Daws 8426151	(530) 842-6151

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

## Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).

- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

#### Siskiyou Joint CCD - Member Representative

**Shannon Eller**

Director of Adult Education

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**Suzanne Clark**

Director Noncredit, Community & Contract Education

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Approved by Suzanne Clark

07/21/2020 10:22 AM PDT

#### Tulelake Basin Joint Unified - Member Representative

**Leticia Rascon**

Adult Education Coordinator

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**Shannon Eller**

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Approved by Leticia Rascon

07/07/2020 10:46 AM PDT

#### Siskiyou Co. Office of Education - Member Representative

**Kermith Walters**

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**Shannon Eller**

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Approved by Kermith Walters

07/30/2020 11:02 AM PDT

**Dunsmuir Joint Union High - Member Representative**

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**Shannon Eller**

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Approved by Ray Kellar

07/07/2020 09:54 AM PDT

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Approved by Yolanda Sanchez Mrs.

07/07/2020 10:02 AM PDT

**Yreka Union High - Member Representative**

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Approved by Rhonda Daws 8426151

07/09/2020 04:56 PM PDT

**Butte Valley Unified - Member Representative**

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Approved by Jason Allen

07/07/2020 11:02 AM PDT

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Approved by Regina Hanna

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