

# CAEP Consortium Fiscal Reporting 71 Adult Education Pathways

2020-21 Fiscal Year

## Certification

**Certified By**

Shannon Eller

Director of Adult Education

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

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## Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Butte Valley Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Dunsmuir Joint Union High</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Scott Valley Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Siskiyou Co. Office of Education</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Siskiyou Joint CCD</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Siskiyou Union High</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Tulelake Basin Joint Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Yreka Union High</a>	Submitted	Submitted	Not Submitted	Not Submitted

## Butte Valley Unified

**Butte Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,013	\$3,788	79.55%	\$15,151	19.89%	\$12,138
2000 - Non-Instructional Salaries	\$6,231	\$9,832	63.38%	\$39,326	15.84%	\$33,095
3000 - Employee Benefits	\$2,589	\$4,817	53.75%	\$19,268	13.44%	\$16,679
4000 - Supplies and Materials	\$0	\$6,020	0%	\$40,136	0%	\$40,136
5000 - Other Operating Expenses and Services	\$0	\$5,095	0%	\$33,965	0%	\$33,965
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$11,833</b>	<b>\$29,551</b>	<b>40.04%</b>	<b>\$147,846</b>	<b>8%</b>	<b>\$136,013</b>

### Corrective Action Plan

Due to COVID-19, BVUSD is Distance Learning at this time. We have not been able to offer Adult Ed Wood Shop Classes, Bus Driver Training or CPR/First Aid Training as all of these classes are required to be in person. The District is currently planning to hold high school classes in person and on campus beginning on October 26, 2020. We will also be able to start offering Adult Ed Wood Shop Classes and will be able to start the process of planning for Bus Driver Training, HVAC training, and CPR/First Aid Classes.

### Summary of Activities:

Students have been working on High School Diploma (one issued), Citizenship (one issued), and ESL (Burlington English) through remote learning with Chromebooks, Curriculum and instructor provided by Butte Valley Adult Education.

**Status**  
**Submitted**

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### Butte Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,026	\$7,576	79.55%	\$15,151	39.77%	\$9,125
2000 - Non-Instructional Salaries	\$15,740	\$19,663	80.05%	\$39,326	40.02%	\$23,586
3000 - Employee Benefits	\$5,194	\$9,634	53.91%	\$19,268	26.96%	\$14,074
4000 - Supplies and Materials	\$256	\$18,061	1.42%	\$40,136	0.64%	\$39,880
5000 - Other Operating Expenses and Services	\$222	\$15,284	1.45%	\$33,965	0.65%	\$33,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$27,438</b>	<b>\$70,218</b>	<b>39.08%</b>	<b>\$147,846</b>	<b>18.56%</b>	<b>\$120,408</b>

### Corrective Action Plan

Due to COVID-19, BVUSD is still Distance Learning at this time. We have not been able to offer Adult Ed Wood Shop Classes, Bus Driver Training or CPR/First Aid training as all of these classes are required to be in person. The District is schedule to hold Bus Driver Training classes on January 26th, 27th and 28th. We hope to start offering Adult Ed Wood Shop Classes as soon as our County is out of the Purple Tier for COVID.

### Summary of Activities:

Citizenship, ESL, GED, High School Diploma, Bus Driver Certification.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Jason Allen

Shannon Eller, Director of Adult Education

**Butte Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,026	\$11,363	53.03%	\$15,151	39.77%	\$9,125
2000 - Non-Instructional Salaries	\$15,740	\$29,495	53.37%	\$39,326	40.02%	\$23,586
3000 - Employee Benefits	\$5,194	\$14,451	35.94%	\$19,268	26.96%	\$14,074
4000 - Supplies and Materials	\$256	\$24,082	1.06%	\$40,136	0.64%	\$39,880
5000 - Other Operating Expenses and Services	\$222	\$20,379	1.09%	\$33,965	0.65%	\$33,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$27,438	\$99,769	27.5%	\$147,846	18.56%	\$120,408

**Status**  
Unsubmitted

**Butte Valley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,026	\$15,151	39.77%	\$15,151	39.77%	\$9,125
2000 - Non-Instructional Salaries	\$15,740	\$39,326	40.02%	\$39,326	40.02%	\$23,586
3000 - Employee Benefits	\$5,194	\$19,268	26.96%	\$19,268	26.96%	\$14,074
4000 - Supplies and Materials	\$256	\$40,136	0.64%	\$40,136	0.64%	\$39,880
5000 - Other Operating Expenses and Services	\$222	\$33,965	0.65%	\$33,965	0.65%	\$33,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$27,438</b>	<b>\$147,846</b>	<b>18.56%</b>	<b>\$147,846</b>	<b>18.56%</b>	<b>\$120,408</b>

**Status**  
**Unsubmitted**

## Dunsmuir Joint Union High

**Dunsmuir Joint Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,750	0%	\$15,000	0%	\$15,000
2000 - Non-Instructional Salaries	\$0	\$3,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$0	\$1,925	0%	\$7,700	0%	\$7,700
4000 - Supplies and Materials	\$0	\$4,388	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$590	\$23,358	2.53%	\$93,430	0.63%	\$92,840
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$590	\$36,421	1.62%	\$145,682	0.4%	\$145,092

### Corrective Action Plan

Scheduling classes to begin in 2nd Quarter.

### Summary of Activities:

Advertising costs for programs.

**Status**  
**Submitted**

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### Dunsmuir Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,500	0%	\$15,000	0%	\$15,000
2000 - Non-Instructional Salaries	\$0	\$6,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$0	\$3,850	0%	\$7,700	0%	\$7,700
4000 - Supplies and Materials	\$0	\$8,776	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$1,641	\$46,715	3.51%	\$93,430	1.76%	\$91,789
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,641</b>	<b>\$72,841</b>	<b>2.25%</b>	<b>\$145,682</b>	<b>1.13%</b>	<b>\$144,041</b>

**Corrective Action Plan**

Classes scheduled to begin in Q3

**Summary of Activities:**

Advertising. Siskiyou First Aid (CPR/1st Aide).

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Ray Kellar Dunsmuir High School  
Shannon Eller, Director of Adult Education

**Dunsmuir Joint Union High Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$11,250	0%	\$15,000	0%	\$15,000
2000 - Non-Instructional Salaries	\$0	\$9,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$0	\$5,775	0%	\$7,700	0%	\$7,700
4000 - Supplies and Materials	\$0	\$13,164	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$1,641	\$70,073	2.34%	\$93,430	1.76%	\$91,789
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,641</b>	<b>\$109,262</b>	<b>1.5%</b>	<b>\$145,682</b>	<b>1.13%</b>	<b>\$144,041</b>

**Status**  
**Unsubmitted**

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**Dunsmuir Joint Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$15,000	0%	\$15,000	0%	\$15,000
2000 - Non-Instructional Salaries	\$0	\$12,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$0	\$7,700	0%	\$7,700	0%	\$7,700
4000 - Supplies and Materials	\$0	\$17,552	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$1,641	\$93,430	1.76%	\$93,430	1.76%	\$91,789
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,641</b>	<b>\$145,682</b>	<b>1.13%</b>	<b>\$145,682</b>	<b>1.13%</b>	<b>\$144,041</b>

**Status**  
**Unsubmitted**

## Scott Valley Unified

**Scott Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,425	\$3,049	210.72%	\$12,196	52.68%	\$5,771
2000 - Non-Instructional Salaries	\$4,673	\$4,735	98.7%	\$18,939	24.67%	\$14,266
3000 - Employee Benefits	\$3,241	\$2,541	127.56%	\$10,163	31.89%	\$6,922
4000 - Supplies and Materials	\$24	\$3,768	0.64%	\$25,118	0.1%	\$25,094
5000 - Other Operating Expenses and Services	\$226	\$13,307	1.7%	\$88,716	0.25%	\$88,490
6000 - Capital Outlay	\$0	\$2,348	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$14,589</b>	<b>\$29,748</b>	<b>49.04%</b>	<b>\$170,788</b>	<b>8.54%</b>	<b>\$156,199</b>

### Corrective Action Plan

Programs for the quarter have been slow, due to COVID-19 restrictions and fires in our valley.

### Summary of Activities:

Costs for teacher, administration, and classified salaries and benefits. Supplies to support programs and classes. Contract services for classes being offered.

**Status**  
**Submitted**

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### Scott Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,875	\$3,049	717.45%	\$12,196	179.36%	⚠ -\$9,679
2000 - Non-Instructional Salaries	\$9,222	\$4,735	194.77%	\$18,939	48.69%	\$9,717
3000 - Employee Benefits	\$8,134	\$2,541	320.14%	\$10,163	80.04%	\$2,029
4000 - Supplies and Materials	\$2,561	\$7,535	33.99%	\$25,118	10.2%	\$22,557
5000 - Other Operating Expenses and Services	\$729	\$26,615	2.74%	\$88,716	0.82%	\$87,987
6000 - Capital Outlay	\$0	\$4,697	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$42,521</b>	<b>\$49,172</b>	<b>86.47%</b>	<b>\$170,788</b>	<b>24.9%</b>	<b>\$128,267</b>

**Corrective Action Plan**

As a working budget, the instructional salaries budget is underbudgeted.

**Summary of Activities:**

Classes and student engagement has increased with our restaurant management, ESL, CPR, and Meat Cutting classes.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Regina Hanna

**Scott Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,875	\$3,049	717.45%	\$12,196	179.36%	⚠ -\$9,679
2000 - Non-Instructional Salaries	\$9,222	\$4,735	194.77%	\$18,939	48.69%	\$9,717
3000 - Employee Benefits	\$8,134	\$2,541	320.14%	\$10,163	80.04%	\$2,029
4000 - Supplies and Materials	\$2,561	\$11,303	22.66%	\$25,118	10.2%	\$22,557
5000 - Other Operating Expenses and Services	\$729	\$39,922	1.83%	\$88,716	0.82%	\$87,987
6000 - Capital Outlay	\$0	\$7,045	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$42,521</b>	<b>\$68,595</b>	<b>61.99%</b>	<b>\$170,788</b>	<b>24.9%</b>	<b>\$128,267</b>

Status  
Unsubmitted

### Scott Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,875	\$3,049	717.45%	\$12,196	179.36%	⚠ -\$9,679
2000 - Non-Instructional Salaries	\$9,222	\$4,735	194.77%	\$18,939	48.69%	\$9,717
3000 - Employee Benefits	\$8,134	\$2,541	320.14%	\$10,163	80.04%	\$2,029
4000 - Supplies and Materials	\$2,561	\$25,118	10.2%	\$25,118	10.2%	\$22,557
5000 - Other Operating Expenses and Services	\$729	\$88,716	0.82%	\$88,716	0.82%	\$87,987
6000 - Capital Outlay	\$0	\$15,656	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$42,521</b>	<b>\$139,815</b>	<b>30.41%</b>	<b>\$170,788</b>	<b>24.9%</b>	<b>\$128,267</b>

**Status**  
**Unsubmitted**

## Siskiyou Co. Office of Education

Siskiyou Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,549	\$0	100%	\$11,996	12.91%	\$10,447
2000 - Non-Instructional Salaries	\$21,063	\$0	100%	\$85,913	24.52%	\$64,850
3000 - Employee Benefits	\$6,764	\$0	100%	\$31,512	21.46%	\$24,748
4000 - Supplies and Materials	\$0	\$600	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$25,065	\$35,869	69.88%	\$239,129	10.48%	\$214,064
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,633	\$0	100%	\$15,000	10.89%	\$13,367
<b>Totals</b>	<b>\$56,074</b>	<b>\$36,469</b>	<b>153.76%</b>	<b>\$387,550</b>	<b>14.47%</b>	<b>\$331,476</b>

### Corrective Action Plan

Due to the COVID 19 crisis, we have not needed to purchase any supplies or outreach materials. We are using free advertisement via social media outlets. Since we are unable to see into the future what the pandemic will hold for us, we thought it wise to budget for supplies/outreach, but knew we may not use it. Also, mileage has not been used at all as almost everything has shifted to virtual conferences/events.

### Summary of Activities:

Director is liaison between CAEP and Consortium. Completed virtual trainings and virtual conferences this quarter. Hosted virtual Consortium Meetings, coordinator meetings, data team meetings and agency partner meetings. Worked on website content and design. Developed an adult education newsletter that all community partners are eager to get each month. Attended numerous webinars pertaining to data, fiscal, outreach, COVID, etc.

**Status**  
**Submitted**

### Siskiyou Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,224	\$0	100%	\$11,996	43.55%	\$6,772
2000 - Non-Instructional Salaries	\$42,127	\$0	100%	\$85,913	49.03%	\$43,786
3000 - Employee Benefits	\$13,580	\$0	100%	\$31,512	43.09%	\$17,932
4000 - Supplies and Materials	\$0	\$1,200	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$57,208	\$71,739	79.74%	\$239,129	23.92%	\$181,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,687	\$0	100%	\$15,000	57.91%	\$6,313
<b>Totals</b>	<b>\$126,826</b>	<b>\$72,939</b>	<b>173.88%</b>	<b>\$387,550</b>	<b>32.73%</b>	<b>\$260,724</b>

### Summary of Activities:

Director organizes monthly meetings with consortium members. Makes sure all members are on track to spend down funds. Organizes and tracks all sites' quarterly expenses. Work with data, transition services, and curriculum coordinator to effectively provide adult education services to all Siskiyou County adult learners.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Kermith Walters

Shannon Eller, Director of Adult Education

### Siskiyou Co. Office of Education Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,224	\$0	100%	\$11,996	43.55%	\$6,772
2000 - Non-Instructional Salaries	\$42,127	\$0	100%	\$85,913	49.03%	\$43,786
3000 - Employee Benefits	\$13,580	\$0	100%	\$31,512	43.09%	\$17,932
4000 - Supplies and Materials	\$0	\$1,800	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$57,208	\$107,608	53.16%	\$239,129	23.92%	\$181,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,687	\$0	100%	\$15,000	57.91%	\$6,313
<b>Totals</b>	<b>\$126,826</b>	<b>\$109,408</b>	<b>115.92%</b>	<b>\$387,550</b>	<b>32.73%</b>	<b>\$260,724</b>

**Status**  
Unsubmitted

Siskiyou Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,224	\$0	100%	\$11,996	43.55%	\$6,772
2000 - Non-Instructional Salaries	\$42,127	\$0	100%	\$85,913	49.03%	\$43,786
3000 - Employee Benefits	\$13,580	\$0	100%	\$31,512	43.09%	\$17,932
4000 - Supplies and Materials	\$0	\$2,400	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$57,208	\$143,477	39.87%	\$239,129	23.92%	\$181,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,687	\$0	100%	\$15,000	57.91%	\$6,313
<b>Totals</b>	<b>\$126,826</b>	<b>\$145,877</b>	<b>86.94%</b>	<b>\$387,550</b>	<b>32.73%</b>	<b>\$260,724</b>

**Status**  
Unsubmitted

## Siskiyou Joint CCD

Siskiyou Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$17,955	\$18,750	95.76%	\$75,000	23.94%	\$57,045
3000 - Employee Benefits	\$9,804	\$11,875	82.56%	\$47,500	20.64%	\$37,696
4000 - Supplies and Materials	\$0	\$11,250	0%	\$75,000	0%	\$75,000
5000 - Other Operating Expenses and Services	\$5,542	\$9,301	59.59%	\$62,005	8.94%	\$56,463
6000 - Capital Outlay	\$0	\$7,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$33,301</b>	<b>\$58,676</b>	<b>56.75%</b>	<b>\$309,505</b>	<b>10.76%</b>	<b>\$276,204</b>

### Corrective Action Plan

The result of COVID-19 has limited our class offerings. We are reacting to that and will be offering more classes, including Hands-on and Online.

### Summary of Activities:

The pandemic has changed our instruction model, but we were able to pivot quickly. We offered several sections of Student Success Strategies, as well as Intro to Computers, QuickBooks and Customer Service.

**Status**  
**Submitted**

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### Siskiyou Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$35,709	\$37,500	95.22%	\$75,000	47.61%	\$39,291
3000 - Employee Benefits	\$19,508	\$23,750	82.14%	\$47,500	41.07%	\$27,992
4000 - Supplies and Materials	\$7,281	\$22,500	32.36%	\$75,000	9.71%	\$67,719
5000 - Other Operating Expenses and Services	\$23,999	\$18,602	129.02%	\$62,005	38.7%	\$38,006
6000 - Capital Outlay	\$0	\$15,000	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$86,497</b>	<b>\$117,352</b>	<b>73.71%</b>	<b>\$309,505</b>	<b>27.95%</b>	<b>\$223,008</b>

### Corrective Action Plan

COS was on target to meet our target, and then COVID-19 hit. COS is offering a construction course in Spring 2021 that was put on hold due to the pandemic.

### Summary of Activities:

COS is offering a construction course in Spring 2021 to train individuals to help rebuild following our devastating fires.

Status

Submitted

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Suzanne Clark, Director Noncredit, Community & Contract Education

### Siskiyou Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$35,709	\$56,250	63.48%	\$75,000	47.61%	\$39,291
3000 - Employee Benefits	\$19,508	\$35,625	54.76%	\$47,500	41.07%	\$27,992
4000 - Supplies and Materials	\$7,281	\$33,750	21.57%	\$75,000	9.71%	\$67,719
5000 - Other Operating Expenses and Services	\$23,999	\$27,902	86.01%	\$62,005	38.7%	\$38,006
6000 - Capital Outlay	\$0	\$22,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$86,497</b>	<b>\$176,027</b>	<b>49.14%</b>	<b>\$309,505</b>	<b>27.95%</b>	<b>\$223,008</b>

**Status**  
**Unsubmitted**

Siskiyou Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$35,709	\$75,000	47.61%	\$75,000	47.61%	\$39,291
3000 - Employee Benefits	\$19,508	\$47,500	41.07%	\$47,500	41.07%	\$27,992
4000 - Supplies and Materials	\$7,281	\$45,000	16.18%	\$75,000	9.71%	\$67,719
5000 - Other Operating Expenses and Services	\$23,999	\$37,203	64.51%	\$62,005	38.7%	\$38,006
6000 - Capital Outlay	\$0	\$30,000	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$86,497</b>	<b>\$234,703</b>	<b>36.85%</b>	<b>\$309,505</b>	<b>27.95%</b>	<b>\$223,008</b>

**Status**  
**Unsubmitted**

## Siskiyou Union High

Siskiyou Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,582	\$16,009	53.61%	\$64,036	13.4%	\$55,454
2000 - Non-Instructional Salaries	\$803	\$5,438	14.77%	\$21,752	3.69%	\$20,949
3000 - Employee Benefits	\$3,231	\$5,849	55.24%	\$23,397	13.81%	\$20,166
4000 - Supplies and Materials	\$0	\$1,500	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$215	\$8,247	2.61%	\$54,983	0.39%	\$54,768
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$12,831	\$37,044	34.64%	\$174,168	7.37%	\$161,337

### Corrective Action Plan

Some Adult classes starting later than normal, for example fire in Happy Camp need to give folks time to get into housing, ESL class seasonal when harvest ends classes will begin as students no longer away from home, not working and have time to attend. Not certain of reality of Covid-19, it's effects on the Adult Ed. students and it's impacts to program.

**Status**  
**Submitted**

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### Siskiyou Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,131	\$32,018	56.63%	\$64,036	28.31%	\$45,905
2000 - Non-Instructional Salaries	\$2,008	\$10,876	18.46%	\$21,752	9.23%	\$19,744
3000 - Employee Benefits	\$5,404	\$11,699	46.19%	\$23,397	23.1%	\$17,993
4000 - Supplies and Materials	\$173	\$3,000	5.77%	\$10,000	1.73%	\$9,827
5000 - Other Operating Expenses and Services	\$1,095	\$16,495	6.64%	\$54,983	1.99%	\$53,888
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$26,811</b>	<b>\$74,087</b>	<b>36.19%</b>	<b>\$174,168</b>	<b>15.39%</b>	<b>\$147,357</b>

**Corrective Action Plan**

Q3 will have more classes offered, than in Q1 & Q2 due to Covid.

**Summary of Activities:**

Distance Learning , Zoom basics, CPR & First Aid classes offered and workforce preparation.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Yolanda Sanchez Mrs.

**Siskiyou Union High Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,131	\$48,027	37.75%	\$64,036	28.31%	\$45,905
2000 - Non-Instructional Salaries	\$2,008	\$16,314	12.31%	\$21,752	9.23%	\$19,744
3000 - Employee Benefits	\$5,404	\$17,548	30.8%	\$23,397	23.1%	\$17,993
4000 - Supplies and Materials	\$173	\$4,500	3.84%	\$10,000	1.73%	\$9,827
5000 - Other Operating Expenses and Services	\$1,095	\$24,742	4.43%	\$54,983	1.99%	\$53,888
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$26,811	\$111,131	24.13%	\$174,168	15.39%	\$147,357

**Status**  
Unsubmitted

Siskiyou Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,131	\$64,036	28.31%	\$64,036	28.31%	\$45,905
2000 - Non-Instructional Salaries	\$2,008	\$21,752	9.23%	\$21,752	9.23%	\$19,744
3000 - Employee Benefits	\$5,404	\$23,397	23.1%	\$23,397	23.1%	\$17,993
4000 - Supplies and Materials	\$173	\$6,000	2.88%	\$10,000	1.73%	\$9,827
5000 - Other Operating Expenses and Services	\$1,095	\$32,990	3.32%	\$54,983	1.99%	\$53,888
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$26,811</b>	<b>\$148,175</b>	<b>18.09%</b>	<b>\$174,168</b>	<b>15.39%</b>	<b>\$147,357</b>

**Status**  
Unsubmitted

### Tulelake Basin Joint Unified

Tulelake Basin Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$7,590	\$9,500	79.89%	\$38,000	19.97%	\$30,410
3000 - Employee Benefits	\$2,448	\$3,251	75.3%	\$13,004	18.82%	\$10,556
4000 - Supplies and Materials	\$0	\$3,000	0%	\$20,000	0%	\$20,000
5000 - Other Operating Expenses and Services	\$4,924	\$2,265	217.4%	\$15,100	32.61%	\$10,176
6000 - Capital Outlay	\$0	\$0	100%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$14,962</b>	<b>\$18,016</b>	<b>83.05%</b>	<b>\$135,835</b>	<b>11.01%</b>	<b>\$120,873</b>

### Corrective Action Plan

Programs for the quarter have been slow, due to COVID-19 restrictions and harvest season in the area.

Status  
Submitted

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### Tulelake Basin Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,042	\$19,000	100.22%	\$38,000	50.11%	\$18,958
3000 - Employee Benefits	\$5,783	\$6,502	88.94%	\$13,004	44.47%	\$7,221
4000 - Supplies and Materials	\$0	\$6,000	0%	\$20,000	0%	\$20,000
5000 - Other Operating Expenses and Services	\$5,207	\$4,530	114.94%	\$15,100	34.48%	\$9,893
6000 - Capital Outlay	\$0	\$0	100%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$30,032</b>	<b>\$36,032</b>	<b>83.35%</b>	<b>\$135,835</b>	<b>22.11%</b>	<b>\$105,803</b>

### Corrective Action Plan

Our program is still reeling from the effects of the COVID-19 pandemic. We are prepared to return to normal programing as soon as it is allowed.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Leticia Rascon, Adult Education Coordinator  
Shannon Eller, Director of Adult Education

### Tulelake Basin Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,042	\$28,500	66.81%	\$38,000	50.11%	\$18,958
3000 - Employee Benefits	\$5,783	\$9,753	59.29%	\$13,004	44.47%	\$7,221
4000 - Supplies and Materials	\$0	\$9,000	0%	\$20,000	0%	\$20,000
5000 - Other Operating Expenses and Services	\$5,207	\$6,795	76.63%	\$15,100	34.48%	\$9,893
6000 - Capital Outlay	\$0	\$0	100%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$30,032</b>	<b>\$54,048</b>	<b>55.57%</b>	<b>\$135,835</b>	<b>22.11%</b>	<b>\$105,803</b>

**Status**  
**Unsubmitted**

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**Tulelake Basin Joint Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,042	\$38,000	50.11%	\$38,000	50.11%	\$18,958
3000 - Employee Benefits	\$5,783	\$13,004	44.47%	\$13,004	44.47%	\$7,221
4000 - Supplies and Materials	\$0	\$12,000	0%	\$20,000	0%	\$20,000
5000 - Other Operating Expenses and Services	\$5,207	\$9,060	57.47%	\$15,100	34.48%	\$9,893
6000 - Capital Outlay	\$0	\$49,731	0%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$30,032</b>	<b>\$121,795</b>	<b>24.66%</b>	<b>\$135,835</b>	<b>22.11%</b>	<b>\$105,803</b>

**Status**  
**Unsubmitted**

## Yreka Union High

Yreka Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,009	\$24,289	74.14%	\$97,156	18.54%	\$79,147
2000 - Non-Instructional Salaries	\$3,486	\$4,738	73.57%	\$18,953	18.39%	\$15,467
3000 - Employee Benefits	\$5,908	\$7,309	80.83%	\$29,236	20.21%	\$23,328
4000 - Supplies and Materials	\$705	\$9,165	7.69%	\$61,101	1.15%	\$60,396
5000 - Other Operating Expenses and Services	\$3,416	\$25,000	13.66%	\$100,000	3.42%	\$96,584
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$31,524</b>	<b>\$70,501</b>	<b>44.71%</b>	<b>\$306,446</b>	<b>10.29%</b>	<b>\$274,922</b>

### Corrective Action Plan

Our program is early in the school year and the expenditures for Q2 will show that we are back on track with spending our budget.

### Summary of Activities:

Teacher, administration, and classified salaries and benefits. Supplies to start off the new year. Contract services for classes being offered.

**Status**  
**Submitted**

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### Yreka Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,642	\$48,578	85.72%	\$97,156	42.86%	\$55,514
2000 - Non-Instructional Salaries	\$8,175	\$9,477	86.27%	\$18,953	43.13%	\$10,778
3000 - Employee Benefits	\$11,965	\$14,618	81.85%	\$29,236	40.93%	\$17,271
4000 - Supplies and Materials	\$6,916	\$18,330	37.73%	\$61,101	11.32%	\$54,185
5000 - Other Operating Expenses and Services	\$6,701	\$50,000	13.4%	\$100,000	6.7%	\$93,299
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$75,399</b>	<b>\$141,003</b>	<b>53.47%</b>	<b>\$306,446</b>	<b>24.6%</b>	<b>\$231,047</b>

### Corrective Action Plan

We have hired two new teachers to assist with availability for our program. We have increased class offerings.

### Summary of Activities:

Teacher, administration, and classified salaries and benefits. Supplies to start off the new year. Contract services for classes being offered.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Rhonda Daws 8426151, Assistant Principal  
Shannon Eller, Director of Adult Education



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,642	\$72,867	57.15%	\$97,156	42.86%	\$55,514
2000 - Non-Instructional Salaries	\$8,175	\$14,215	57.51%	\$18,953	43.13%	\$10,778
3000 - Employee Benefits	\$11,965	\$21,927	54.57%	\$29,236	40.93%	\$17,271
4000 - Supplies and Materials	\$6,916	\$27,495	25.15%	\$61,101	11.32%	\$54,185
5000 - Other Operating Expenses and Services	\$6,701	\$75,000	8.93%	\$100,000	6.7%	\$93,299
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$75,399	\$211,504	35.65%	\$306,446	24.6%	\$231,047

**Status**  
Unsubmitted

Yreka Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,642	\$97,156	42.86%	\$97,156	42.86%	\$55,514
2000 - Non-Instructional Salaries	\$8,175	\$18,953	43.13%	\$18,953	43.13%	\$10,778
3000 - Employee Benefits	\$11,965	\$29,236	40.93%	\$29,236	40.93%	\$17,271
4000 - Supplies and Materials	\$6,916	\$36,661	18.86%	\$61,101	11.32%	\$54,185
5000 - Other Operating Expenses and Services	\$6,701	\$100,000	6.7%	\$100,000	6.7%	\$93,299
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$75,399	\$282,006	26.74%	\$306,446	24.6%	\$231,047

### Summary of Activities:

Teacher salaries and benefits. Supplies to support student services.

**Status**  
Unsubmitted



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