

CAEP Consortium Fiscal Reporting 71 Adult Education Pathways

2020-21 Fiscal Year

Certification

Certified By

Shannon Eller

Director of Adult Education

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Butte Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Dunsmuir Joint Union High	Submitted	Submitted	Submitted	Not Submitted
Scott Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Siskiyou Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted
Siskiyou Joint CCD	Submitted	Submitted	Submitted	Not Submitted
Siskiyou Union High	Submitted	Submitted	Submitted	Not Submitted
Tulelake Basin Joint Unified	Submitted	Submitted	Submitted	Not Submitted
Yreka Union High	Submitted	Submitted	Submitted	Not Submitted

Butte Valley Unified

Butte Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,013	\$3,788	79.55%	\$15,151	19.89%	\$12,138
2000 - Non-Instructional Salaries	\$6,231	\$9,832	63.38%	\$39,326	15.84%	\$33,095
3000 - Employee Benefits	\$2,589	\$4,817	53.75%	\$19,268	13.44%	\$16,679
4000 - Supplies and Materials	\$0	\$6,020	0%	\$40,136	0%	\$40,136
5000 - Other Operating Expenses and Services	\$0	\$5,095	0%	\$33,965	0%	\$33,965
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$11,833	\$29,551	40.04%	\$147,846	8%	\$136,013

Corrective Action Plan

Due to COVID-19, BVUSD is Distance Learning at this time. We have not been able to offer Adult Ed Wood Shop Classes, Bus Driver Training or CPR/First Aid Training as all of these classes are required to be in person. The District is currently planning to hold high school classes in person and on campus beginning on October 26, 2020. We will also be able to start offering Adult Ed Wood Shop Classes and will be able to start the process of planning for Bus Driver Training, HVAC training, and CPR/First Aid Classes.

Summary of Activities:

Students have been working on High School Diploma (one issued), Citizenship (one issued), and ESL (Burlington English) through remote learning with Chromebooks, Curriculum and instructor provided by Butte Valley Adult Education.

Status
Submitted

Butte Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,026	\$7,576	79.55%	\$15,151	39.77%	\$9,125
2000 - Non-Instructional Salaries	\$15,740	\$19,663	80.05%	\$39,326	40.02%	\$23,586
3000 - Employee Benefits	\$5,194	\$9,634	53.91%	\$19,268	26.96%	\$14,074
4000 - Supplies and Materials	\$256	\$18,061	1.42%	\$40,136	0.64%	\$39,880
5000 - Other Operating Expenses and Services	\$222	\$15,284	1.45%	\$33,965	0.65%	\$33,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$27,438	\$70,218	39.08%	\$147,846	18.56%	\$120,408

Corrective Action Plan

Due to COVID-19, BVUSD is still Distance Learning at this time. We have not been able to offer Adult Ed Wood Shop Classes, Bus Driver Training or CPR/First Aid training as all of these classes are required to be in person. The District is schedule to hold Bus Driver Training classes on January 26th, 27th and 28th. We hope to start offering Adult Ed Wood Shop Classes as soon as our County is out of the Purple Tier for COVID.

Summary of Activities:

Citizenship, ESL, GED, High School Diploma, Bus Driver Certification.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Jason Allen

Shannon Eller, Director of Adult Education

Butte Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,038	\$11,363	79.54%	\$15,151	59.65%	\$6,113
2000 - Non-Instructional Salaries	\$25,069	\$29,495	85%	\$39,326	63.75%	\$14,257
3000 - Employee Benefits	\$7,779	\$14,451	53.83%	\$19,268	40.37%	\$11,489
4000 - Supplies and Materials	\$380	\$24,082	1.58%	\$40,136	0.95%	\$39,756
5000 - Other Operating Expenses and Services	\$222	\$20,379	1.09%	\$33,965	0.65%	\$33,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$42,488	\$99,769	42.59%	\$147,846	28.74%	\$105,358

Corrective Action Plan

Rescheduled bus class for later date after weather and Covid delayed it twice. Rescheduled the EMR class for a later date due to Covid. Rescheduled CPR-First Aide class for later date.

Summary of Activities:

CPR / First Aide, Bus Class, EMR Class, Citizenship, GED, Diploma, ESL.

Status
Submitted

Butte Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,038	\$15,151	59.65%	\$15,151	59.65%	\$6,113
2000 - Non-Instructional Salaries	\$25,069	\$39,326	63.75%	\$39,326	63.75%	\$14,257
3000 - Employee Benefits	\$7,779	\$19,268	40.37%	\$19,268	40.37%	\$11,489
4000 - Supplies and Materials	\$380	\$40,136	0.95%	\$40,136	0.95%	\$39,756
5000 - Other Operating Expenses and Services	\$222	\$33,965	0.65%	\$33,965	0.65%	\$33,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$42,488	\$147,846	28.74%	\$147,846	28.74%	\$105,358

Status
Unsubmitted

Dunsmuir Joint Union High

Dunsmuir Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,750	0%	\$15,000	0%	\$15,000
2000 - Non-Instructional Salaries	\$0	\$3,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$0	\$1,925	0%	\$7,700	0%	\$7,700
4000 - Supplies and Materials	\$0	\$4,388	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$590	\$23,358	2.53%	\$93,430	0.63%	\$92,840
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$590	\$36,421	1.62%	\$145,682	0.4%	\$145,092

Corrective Action Plan

Scheduling classes to begin in 2nd Quarter.

Summary of Activities:

Advertising costs for programs.

Status
Submitted

Dunsmuir Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,500	0%	\$15,000	0%	\$15,000
2000 - Non-Instructional Salaries	\$0	\$6,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$0	\$3,850	0%	\$7,700	0%	\$7,700
4000 - Supplies and Materials	\$0	\$8,776	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$1,641	\$46,715	3.51%	\$93,430	1.76%	\$91,789
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,641	\$72,841	2.25%	\$145,682	1.13%	\$144,041

Corrective Action Plan

Classes scheduled to begin in Q3

Summary of Activities:

Advertising. Siskiyou First Aid (CPR/1st Aide).

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Ray Kellar Dunsmuir High School
Shannon Eller, Director of Adult Education

Dunsmuir Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,129	\$11,250	10.04%	\$15,000	7.53%	\$13,871
2000 - Non-Instructional Salaries	\$0	\$9,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$244	\$5,775	4.23%	\$7,700	3.17%	\$7,456
4000 - Supplies and Materials	\$0	\$13,164	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$46,103	\$70,073	65.79%	\$93,430	49.34%	\$47,327
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$47,476	\$109,262	43.45%	\$145,682	32.59%	\$98,206

Corrective Action Plan

Due to COVID precautions, classes (ie. Bus Driver Training, Lift Operators) have had to be held off until 4th Quarter Spring offerings

Summary of Activities:

Advertising, CASAS Adult Ed Support, Siskiyou 1st Aide class, Black Fox Forestry Tech class, Adult Ed Diploma Completion and GED Prep

Status
Submitted

Dunsmuir Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,129	\$15,000	7.53%	\$15,000	7.53%	\$13,871
2000 - Non-Instructional Salaries	\$0	\$12,000	0%	\$12,000	0%	\$12,000
3000 - Employee Benefits	\$244	\$7,700	3.17%	\$7,700	3.17%	\$7,456
4000 - Supplies and Materials	\$0	\$17,552	0%	\$17,552	0%	\$17,552
5000 - Other Operating Expenses and Services	\$46,103	\$93,430	49.34%	\$93,430	49.34%	\$47,327
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$47,476	\$145,682	32.59%	\$145,682	32.59%	\$98,206

Status
Unsubmitted

Scott Valley Unified

Scott Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,425	\$3,049	210.72%	\$12,196	52.68%	\$5,771
2000 - Non-Instructional Salaries	\$4,673	\$4,735	98.7%	\$18,939	24.67%	\$14,266
3000 - Employee Benefits	\$3,241	\$2,541	127.56%	\$10,163	31.89%	\$6,922
4000 - Supplies and Materials	\$24	\$3,768	0.64%	\$25,118	0.1%	\$25,094
5000 - Other Operating Expenses and Services	\$226	\$13,307	1.7%	\$88,716	0.25%	\$88,490
6000 - Capital Outlay	\$0	\$2,348	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$14,589	\$29,748	49.04%	\$170,788	8.54%	\$156,199

Corrective Action Plan


Programs for the quarter have been slow, due to COVID-19 restrictions and fires in our valley.

Summary of Activities:

Costs for teacher, administration, and classified salaries and benefits. Supplies to support programs and classes. Contract services for classes being offered.

Status
Submitted

Scott Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,875	\$3,049	717.45%	\$12,196	179.36%	 -\$9,679
2000 - Non-Instructional Salaries	\$9,222	\$4,735	194.77%	\$18,939	48.69%	\$9,717
3000 - Employee Benefits	\$8,134	\$2,541	320.14%	\$10,163	80.04%	\$2,029
4000 - Supplies and Materials	\$2,561	\$7,535	33.99%	\$25,118	10.2%	\$22,557
5000 - Other Operating Expenses and Services	\$729	\$26,615	2.74%	\$88,716	0.82%	\$87,987
6000 - Capital Outlay	\$0	\$4,697	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$42,521	\$49,172	86.47%	\$170,788	24.9%	\$128,267

Corrective Action Plan

As a working budget, the instructional salaries budget is underbudgeted.

Summary of Activities:

Classes and student engagement has increased with our restaurant management, ESL, CPR, and Meat Cutting classes.

Status

Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Regina Hanna

Shannon Eller, Director of Adult Education

Scott Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,225	\$3,049	1,188.09%	\$12,196	297.02%	⤴ -\$24,029
2000 - Non-Instructional Salaries	\$13,588	\$4,735	286.98%	\$18,939	71.75%	\$5,351
3000 - Employee Benefits	\$12,522	\$2,541	492.85%	\$10,163	123.21%	⤴ -\$2,359
4000 - Supplies and Materials	\$2,590	\$11,303	22.91%	\$25,118	10.31%	\$22,528
5000 - Other Operating Expenses and Services	\$1,862	\$39,922	4.66%	\$88,716	2.1%	\$86,854
6000 - Capital Outlay	\$0	\$7,045	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$66,787	\$68,595	97.36%	\$170,788	39.11%	\$104,001

Corrective Action Plan

Covid 19 continues to affect program participation and attendance.

Summary of Activities:

Our new meat cutting class has had a successful start despite not being able to participate in field trips to a meat cutting facility. We will also try to offer our Google Apps class, a CPR/First Aid class, and a bus driving certification class. We continue our ESL classes, GED, and diploma courses.

Status
Submitted

Scott Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,225	\$3,049	1,188.09%	\$12,196	297.02%	-\$24,029
2000 - Non-Instructional Salaries	\$13,588	\$4,735	286.98%	\$18,939	71.75%	\$5,351
3000 - Employee Benefits	\$12,522	\$2,541	492.85%	\$10,163	123.21%	-\$2,359
4000 - Supplies and Materials	\$2,590	\$25,118	10.31%	\$25,118	10.31%	\$22,528
5000 - Other Operating Expenses and Services	\$1,862	\$88,716	2.1%	\$88,716	2.1%	\$86,854
6000 - Capital Outlay	\$0	\$15,656	0%	\$15,656	0%	\$15,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$66,787	\$139,815	47.77%	\$170,788	39.11%	\$104,001

Status
Unsubmitted

Siskiyou Co. Office of Education

Siskiyou Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,549	\$0	100%	\$11,996	12.91%	\$10,447
2000 - Non-Instructional Salaries	\$21,063	\$0	100%	\$85,913	24.52%	\$64,850
3000 - Employee Benefits	\$6,764	\$0	100%	\$31,512	21.46%	\$24,748
4000 - Supplies and Materials	\$0	\$600	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$25,065	\$35,869	69.88%	\$239,129	10.48%	\$214,064
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,633	\$0	100%	\$15,000	10.89%	\$13,367
Totals	\$56,074	\$36,469	153.76%	\$387,550	14.47%	\$331,476

Corrective Action Plan

Due to the COVID 19 crisis, we have not needed to purchase any supplies or outreach materials. We are using free advertisement via social media outlets. Since we are unable to see into the future what the pandemic will hold for us, we thought it wise to budget for supplies/outreach, but knew we may not use it. Also, mileage has not been used at all as almost everything has shifted to virtual conferences/events.

Summary of Activities:

Director is liaison between CAEP and Consortium. Completed virtual trainings and virtual conferences this quarter. Hosted virtual Consortium Meetings, coordinator meetings, data team meetings and agency partner meetings. Worked on website content and design. Developed an adult education newsletter that all community partners are eager to get each month. Attended numerous webinars pertaining to data, fiscal, outreach, COVID, etc.

Status
Submitted

Siskiyou Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,224	\$0	100%	\$11,996	43.55%	\$6,772
2000 - Non-Instructional Salaries	\$42,127	\$0	100%	\$85,913	49.03%	\$43,786
3000 - Employee Benefits	\$13,580	\$0	100%	\$31,512	43.09%	\$17,932
4000 - Supplies and Materials	\$0	\$1,200	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$57,208	\$71,739	79.74%	\$239,129	23.92%	\$181,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,687	\$0	100%	\$15,000	57.91%	\$6,313
Totals	\$126,826	\$72,939	173.88%	\$387,550	32.73%	\$260,724

Summary of Activities:

Director organizes monthly meetings with consortium members. Makes sure all members are on track to spend down funds. Organizes and tracks all sites' quarterly expenses. Work with data, transition services, and curriculum coordinator to effectively provide adult education services to all Siskiyou County adult learners.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Kermith Walters

Shannon Eller, Director of Adult Education

Siskiyou Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,799	\$0	100%	\$11,996	56.68%	\$5,197
2000 - Non-Instructional Salaries	\$63,190	\$0	100%	\$85,913	73.55%	\$22,723
3000 - Employee Benefits	\$20,285	\$0	100%	\$31,512	64.37%	\$11,227
4000 - Supplies and Materials	\$0	\$1,800	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$89,460	\$107,608	83.14%	\$239,129	37.41%	\$149,669
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,120	\$0	100%	\$15,000	114.13%	 \$2,120
Totals	\$196,854	\$109,408	179.93%	\$387,550	50.79%	\$190,696

Summary of Activities:

Director continues to facilitate monthly consortium meetings, data and accountability meetings, individual site meetings, and works with each site to accomplish goals set out in the annual and 3 year plan. Director also works with sites to problem solve program areas that are lacking in enrollment, outcomes or persistence. Director makes sure that all financial reports are submitted in a timely manner into NOVA. Director is liaison between fiscal agent (SCOE) and CAEP.

Status
Submitted

Siskiyou Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,799	\$0	100%	\$11,996	56.68%	\$5,197
2000 - Non-Instructional Salaries	\$63,190	\$0	100%	\$85,913	73.55%	\$22,723
3000 - Employee Benefits	\$20,285	\$0	100%	\$31,512	64.37%	\$11,227
4000 - Supplies and Materials	\$0	\$2,400	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$89,460	\$143,477	62.35%	\$239,129	37.41%	\$149,669
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,120	\$0	100%	\$15,000	114.13%	 \$2,120
Totals	\$196,854	\$145,877	134.94%	\$387,550	50.79%	\$190,696

Status
Unsubmitted

Siskiyou Joint CCD

Siskiyou Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$17,955	\$18,750	95.76%	\$75,000	23.94%	\$57,045
3000 - Employee Benefits	\$9,804	\$11,875	82.56%	\$47,500	20.64%	\$37,696
4000 - Supplies and Materials	\$0	\$11,250	0%	\$75,000	0%	\$75,000
5000 - Other Operating Expenses and Services	\$5,542	\$9,301	59.59%	\$62,005	8.94%	\$56,463
6000 - Capital Outlay	\$0	\$7,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$33,301	\$58,676	56.75%	\$309,505	10.76%	\$276,204

Corrective Action Plan

The result of COVID-19 has limited our class offerings. We are reacting to that and will be offering more classes, including Hands-on and Online.

Summary of Activities:

The pandemic has changed our instruction model, but we were able to pivot quickly. We offered several sections of Student Success Strategies, as well as Intro to Computers, QuickBooks and Customer Service.

Status
Submitted

Siskiyou Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$35,709	\$37,500	95.22%	\$75,000	47.61%	\$39,291
3000 - Employee Benefits	\$19,508	\$23,750	82.14%	\$47,500	41.07%	\$27,992
4000 - Supplies and Materials	\$7,281	\$22,500	32.36%	\$75,000	9.71%	\$67,719
5000 - Other Operating Expenses and Services	\$23,999	\$18,602	129.02%	\$62,005	38.7%	\$38,006
6000 - Capital Outlay	\$0	\$15,000	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$86,497	\$117,352	73.71%	\$309,505	27.95%	\$223,008

Corrective Action Plan

COS was on target to meet our target, and then COVID-19 hit. COS is offering a construction course in Spring 2021 that was put on hold due to the pandemic.

Summary of Activities:

COS is offering a construction course in Spring 2021 to train individuals to help rebuild following our devastating fires.

Status

Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Shannon Eller, Director of Adult Education

Suzanne Clark, Director Noncredit, Community & Contract Education

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$52,519	\$56,250	93.37%	\$75,000	70.03%	\$22,481
3000 - Employee Benefits	\$28,197	\$35,625	79.15%	\$47,500	59.36%	\$19,303
4000 - Supplies and Materials	\$21,615	\$33,750	64.04%	\$75,000	28.82%	\$53,385
5000 - Other Operating Expenses and Services	\$37,111	\$27,902	133%	\$62,005	59.85%	\$24,894
6000 - Capital Outlay	\$0	\$22,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$139,442	\$176,027	79.22%	\$309,505	45.05%	\$170,063

Summary of Activities:

In addition to our construction class, we are developing a Maker Space program. We are offering a late-start QuickBooks class that is very popular. Also, we are developing a program for probationers and those with Community Service hours. If we can get these individuals into educational programs, it drops the recidivism rate drastically.

**Status
Submitted**

Siskiyou Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$52,519	\$75,000	70.03%	\$75,000	70.03%	\$22,481
3000 - Employee Benefits	\$28,197	\$47,500	59.36%	\$47,500	59.36%	\$19,303
4000 - Supplies and Materials	\$21,615	\$45,000	48.03%	\$75,000	28.82%	\$53,385
5000 - Other Operating Expenses and Services	\$37,111	\$37,203	99.75%	\$62,005	59.85%	\$24,894
6000 - Capital Outlay	\$0	\$30,000	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$139,442	\$234,703	59.41%	\$309,505	45.05%	\$170,063

Status
Unsubmitted

Siskiyou Union High

Siskiyou Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,582	\$16,009	53.61%	\$64,036	13.4%	\$55,454
2000 - Non-Instructional Salaries	\$803	\$5,438	14.77%	\$21,752	3.69%	\$20,949
3000 - Employee Benefits	\$3,231	\$5,849	55.24%	\$23,397	13.81%	\$20,166
4000 - Supplies and Materials	\$0	\$1,500	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$215	\$8,247	2.61%	\$54,983	0.39%	\$54,768
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$12,831	\$37,044	34.64%	\$174,168	7.37%	\$161,337

Corrective Action Plan

Some Adult classes starting later than normal, for example fire in Happy Camp need to give folks time to get into housing, ESL class seasonal when harvest ends classes will begin as students no longer away from home, not working and have time to attend. Not certain of reality of Covid-19, it's effects on the Adult Ed. students and it's impacts to program.

Status
Submitted

Siskiyou Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,131	\$32,018	56.63%	\$64,036	28.31%	\$45,905
2000 - Non-Instructional Salaries	\$2,008	\$10,876	18.46%	\$21,752	9.23%	\$19,744
3000 - Employee Benefits	\$5,404	\$11,699	46.19%	\$23,397	23.1%	\$17,993
4000 - Supplies and Materials	\$173	\$3,000	5.77%	\$10,000	1.73%	\$9,827
5000 - Other Operating Expenses and Services	\$1,095	\$16,495	6.64%	\$54,983	1.99%	\$53,888
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$26,811	\$74,087	36.19%	\$174,168	15.39%	\$147,357

Corrective Action Plan

Q3 will have more classes offered, than in Q1 & Q2 due to Covid.

Summary of Activities:

Distance Learning , Zoom basics, CPR & First Aid classes offered and workforce preparation.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Shannon Eller, Director of Adult Education
Yolanda Sanchez Mrs.

Siskiyou Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,504	\$48,027	61.43%	\$64,036	46.07%	\$34,532
2000 - Non-Instructional Salaries	\$3,309	\$16,314	20.28%	\$21,752	15.21%	\$18,443
3000 - Employee Benefits	\$9,292	\$17,548	52.95%	\$23,397	39.71%	\$14,105
4000 - Supplies and Materials	\$335	\$4,500	7.44%	\$10,000	3.35%	\$9,665
5000 - Other Operating Expenses and Services	\$1,991	\$24,742	8.05%	\$54,983	3.62%	\$52,992
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$44,431	\$111,131	39.98%	\$174,168	25.51%	\$129,737

Corrective Action Plan

Covid 19 continues to affect program, we will reassemble program and add classes to improve student skills in workforce. This will require staffing, materials which will add to expenses

Status
Submitted

Siskiyou Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,504	\$64,036	46.07%	\$64,036	46.07%	\$34,532
2000 - Non-Instructional Salaries	\$3,309	\$21,752	15.21%	\$21,752	15.21%	\$18,443
3000 - Employee Benefits	\$9,292	\$23,397	39.71%	\$23,397	39.71%	\$14,105
4000 - Supplies and Materials	\$335	\$6,000	5.58%	\$10,000	3.35%	\$9,665
5000 - Other Operating Expenses and Services	\$1,991	\$32,990	6.04%	\$54,983	3.62%	\$52,992
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$44,431	\$148,175	29.99%	\$174,168	25.51%	\$129,737

Status
Unsubmitted

Tulelake Basin Joint Unified

Tulelake Basin Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$7,590	\$9,500	79.89%	\$38,000	19.97%	\$30,410
3000 - Employee Benefits	\$2,448	\$3,251	75.3%	\$13,004	18.82%	\$10,556
4000 - Supplies and Materials	\$0	\$3,000	0%	\$20,000	0%	\$20,000
5000 - Other Operating Expenses and Services	\$4,924	\$2,265	217.4%	\$15,100	32.61%	\$10,176
6000 - Capital Outlay	\$0	\$0	100%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$14,962	\$18,016	83.05%	\$135,835	11.01%	\$120,873

Corrective Action Plan

Programs for the quarter have been slow, due to COVID-19 restrictions and harvest season in the area.

Status
Submitted

Tulelake Basin Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$19,042	\$19,000	100.22%	\$38,000	50.11%	\$18,958
3000 - Employee Benefits	\$5,783	\$6,502	88.94%	\$13,004	44.47%	\$7,221
4000 - Supplies and Materials	\$0	\$6,000	0%	\$20,000	0%	\$20,000
5000 - Other Operating Expenses and Services	\$5,207	\$4,530	114.94%	\$15,100	34.48%	\$9,893
6000 - Capital Outlay	\$0	\$0	100%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$30,032	\$36,032	83.35%	\$135,835	22.11%	\$105,803

Corrective Action Plan

Our program is still reeling from the effects of the COVID-19 pandemic. We are prepared to return to normal programing as soon as it is allowed.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Leticia Rascon, Adult Education Coordinator
Shannon Eller, Director of Adult Education

Tulelake Basin Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$27,382	\$28,500	96.08%	\$38,000	72.06%	\$10,618
3000 - Employee Benefits	\$8,472	\$9,753	86.87%	\$13,004	65.15%	\$4,532
4000 - Supplies and Materials	\$43	\$9,000	0.48%	\$20,000	0.22%	\$19,957
5000 - Other Operating Expenses and Services	\$6,514	\$6,795	95.86%	\$15,100	43.14%	\$8,586
6000 - Capital Outlay	\$0	\$0	100%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$42,411	\$54,048	78.47%	\$135,835	31.22%	\$93,424

Corrective Action Plan

COVID-19 restrictions continue to take its toll on our program. As restrictions lift, we will do our best to rebuild our program.

Status
Submitted

Tulelake Basin Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$27,382	\$38,000	72.06%	\$38,000	72.06%	\$10,618
3000 - Employee Benefits	\$8,472	\$13,004	65.15%	\$13,004	65.15%	\$4,532
4000 - Supplies and Materials	\$43	\$12,000	0.36%	\$20,000	0.22%	\$19,957
5000 - Other Operating Expenses and Services	\$6,514	\$9,060	71.9%	\$15,100	43.14%	\$8,586
6000 - Capital Outlay	\$0	\$49,731	0%	\$49,731	0%	\$49,731
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$42,411	\$121,795	34.82%	\$135,835	31.22%	\$93,424

Status
Unsubmitted

Yreka Union High

Yreka Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,009	\$24,289	74.14%	\$97,156	18.54%	\$79,147
2000 - Non-Instructional Salaries	\$3,486	\$4,738	73.57%	\$18,953	18.39%	\$15,467
3000 - Employee Benefits	\$5,908	\$7,309	80.83%	\$29,236	20.21%	\$23,328
4000 - Supplies and Materials	\$705	\$9,165	7.69%	\$61,101	1.15%	\$60,396
5000 - Other Operating Expenses and Services	\$3,416	\$25,000	13.66%	\$100,000	3.42%	\$96,584
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$31,524	\$70,501	44.71%	\$306,446	10.29%	\$274,922

Corrective Action Plan

Our program is early in the school year and the expenditures for Q2 will show that we are back on track with spending our budget.

Summary of Activities:

Teacher, administration, and classified salaries and benefits. Supplies to start off the new year. Contract services for classes being offered.

Status
Submitted

Yreka Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,642	\$48,578	85.72%	\$97,156	42.86%	\$55,514
2000 - Non-Instructional Salaries	\$8,175	\$9,477	86.27%	\$18,953	43.13%	\$10,778
3000 - Employee Benefits	\$11,965	\$14,618	81.85%	\$29,236	40.93%	\$17,271
4000 - Supplies and Materials	\$6,916	\$18,330	37.73%	\$61,101	11.32%	\$54,185
5000 - Other Operating Expenses and Services	\$6,701	\$50,000	13.4%	\$100,000	6.7%	\$93,299
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$75,399	\$141,003	53.47%	\$306,446	24.6%	\$231,047

Corrective Action Plan

We have hired two new teachers to assist with availability for our program. We have increased class offerings.

Summary of Activities:

Teacher, administration, and classified salaries and benefits. Supplies to start off the new year. Contract services for classes being offered.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Rhonda Daws 8426151, Assistant Principal
Shannon Eller, Director of Adult Education

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$65,812	\$72,867	90.32%	\$97,156	67.74%	\$31,344
2000 - Non-Instructional Salaries	\$13,677	\$14,215	96.22%	\$18,953	72.16%	\$5,276
3000 - Employee Benefits	\$19,386	\$21,927	88.41%	\$29,236	66.31%	\$9,850
4000 - Supplies and Materials	\$14,436	\$27,495	52.5%	\$61,101	23.63%	\$46,665
5000 - Other Operating Expenses and Services	\$9,935	\$75,000	13.25%	\$100,000	9.94%	\$90,065
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$123,246	\$211,504	58.27%	\$306,446	40.22%	\$183,200

Corrective Action Plan

We continue to add courses that will benefit our students, which will require more supplies and materials. We have added more staffing which will increase expenditures.

Summary of Activities:

Two meat cutting certification classes, Google Apps class, three CPR/First Aid classes, ESL classes, GED and diploma courses.

Status
Submitted

Yreka Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$65,812	\$97,156	67.74%	\$97,156	67.74%	\$31,344
2000 - Non-Instructional Salaries	\$13,677	\$18,953	72.16%	\$18,953	72.16%	\$5,276
3000 - Employee Benefits	\$19,386	\$29,236	66.31%	\$29,236	66.31%	\$9,850
4000 - Supplies and Materials	\$14,436	\$36,661	39.38%	\$61,101	23.63%	\$46,665
5000 - Other Operating Expenses and Services	\$9,935	\$100,000	9.94%	\$100,000	9.94%	\$90,065
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$123,246	\$282,006	43.7%	\$306,446	40.22%	\$183,200

Summary of Activities:

Teacher salaries and benefits. Supplies to support student services.

Status
Unsubmitted



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