

2023 - 2024 Written Expenditure Plan

Site:	Tulelake
Member Representative:	Brian Norby
CBO/Fiscal Staff:	Monica Thompson

1 Carryover Amount going into 2024-2025: **\$112,557.70**

2 Please describe (in detail) the circumstances that led your site to exceed the 19.9% carryover threshold in 2023 - 2024:

Our only staff member resigned in August 2023, to pursue another educational career. We were unable to fill the position until May 2024.

3 Please describe the steps your site took in 2023 - 2024 to try to spend down funds:

We adjusted the job description, posted the job and flew it multiples times, made the position more flexible and increased the pay rate to finally obtain an employee.

4 What is the proposed corrective action plan and timeline to reduce the excess carryover? Please be detailed in your answer:

We now have a staffed and operational program. We are working to add to the program and exploring additional options for the program, hopefully in the areas of CTE or Community Development.

5 What types of processes and protocols will be implemented to ensure that current and future carryover is reduced?

We will maintain staffing and ensure a growing program for future years.

6 What kind of support and technical assistance from the Consortium Team (SCOE, Shannon, Janie and/or Steve) would be helpful to the consortium to assist with the reduction of carryover?

None at this time

7 What kind of support and technical assistance from the State CAEP Office would be helpful to the consortium to assist with the reduction of excess carryover?

